

PARK BOARD MEETING
November 9, 2020

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, November 9, 2020 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Tim Daniel and Scott Karsky. Also present were Director of Recreation/Facilities Matt Mack, Director of Buildings/Grounds Craig Pearson, Attorney Randall Sickler and Clerk Leah Hoenke. Commissioners Jo Marie Kadrmas and Zach Keller were absent.

APPROVAL OF MINUTES: MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to approve the October 12 meeting minutes. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Kadrmas, Keller). Motion carried.

CLAIMS: MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve October Claims in the amount of \$483,742.77. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Kadrmas, Keller). Motion carried.

BUILDINGS/GROUNDS

Director of Buildings/Grounds Report (Craig Pearson) – Director Craig Pearson reported on facilities and said there were 10 lights in the WRCC parking lot that have been replaced. They replaced 3 ceiling fans in Charbonneau rink and there is a new compressor on the air handling unit at West River Ice Center. He said all landscaping has been done before winter; all plants cut back and leaves picked up. In the parks, he said all leaves have been picked up with exception of Gress Complex where they are still working. He also said they are doing tree removal in house, 37 trees on the list to remove and there was a new shelter put up at Hospital Park. Director Pearson then reported on the golf course, saying the staff spent the nice weather week doing clean up on course. In process of top dressing, will finish up the greens by weekend and still have some tees to do. There is a product that prevents wind damage that has been sprayed on the course and said if the weather turns nice again, the course is still playable. He also said they are detailing the equipment getting ready for winter storage.

RECREATION/FACILITIES

Director of Recreation/Facilities (Matt Mack) – Director Matt Mack was absent. Executive Director James Kramer said the golf course rounds were 19,955 as of October 31. He said WRCC numbers still going down, roughly 900 from a year ago. He also said winter league registration has been completed for adult leagues and said they are planning for the Jingle Bell 5K the first Saturday in December.

BUSINESS/FINANCE

Approval of Pledged Securities (Attachment #1) – MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve pledged securities. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Kadrmas, Keller). Motion carried.

Financial Statement (Attachment #2) – Executive Director Kramer reviewed the financial statement saying that the West River Community Center is the dragging piece. He said we received our State Covid grant and were reimbursed for just over \$28,000 for masks, shields and other items that were purchased due to COVID-19.

Bond Payoff (Attachment #3) – Director Kramer said this is an overview of the Special Improvements Bond payoff. He said the funds are still there and he is recommending that we do the payoff as planned. The Principal of bond is \$125,000 with interest of \$1,875 for a total payoff of \$126,875.00. He said the next step is to eliminate our capital debt and next year will be the City payoff for our WRCC pledge. He asked for Board approval of the bond payoff. MOTIONED BY: Scott Karsky to approve the early payoff of the Special Improvements Bond in the amount of \$126,875.00. SECONDED BY: Tim Daniel. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Kadrmas, Keller). Motion carried.

Sundance Cove Request (Attachment #4) – Director Kramer provided a layout of Sundance Coves Subdivision. He said this plat started back in 2014 with a private developer who was going to do an HOA and now they are asking City entities to take over what they have constructed. He said the City is stepping in to take over the infrastructure. The Meyer Group is giving the City the infrastructure plus cash to entice them to take it over. Director Kramer said

originally we took cash in lieu and at that time we were managing multiple developments from the Meyer group and it didn't make sense to take the land on such a small development. He pointed out the area which is 1.2 acres they want to deed to us. It includes a playground and trail with benches. He said this is the second time they have approached us and now that the City is taking over the rest of the infrastructure it makes more sense to do. They will give the Park District roughly 1.2 acres plus \$10,000 in cash. James pointed out on the plat map where the playground is located. He said the City is taking over the retention pond. He said this is just informational at this time.

NB Bid/Lease (Attachment #5) – Director James Kramer reviewed the bid proposal from NB Golf Cars which came about in part because of the warranty issue with our current fleet. The bid is for 50 carts, 2021 models, cost per car is \$597/annually with a total annual cost for the 50 cart fleet being \$29,859/year which comes to \$119,436 for a four year total. Director Kramer recommend approval and said we will take possession by end of month. He also stated that the lease is through Kinetic Leasing. MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to accept bid from NB Golf Cars, including lease through Kinetic Leasing in the amount of \$119,436. Roll Call Vote: Ayes-3; Naves-0; Absent-2 (Kadmas, Keller). Motion carried.

Executive Director Report (James Kramer) – Director James Kramer said Senator Hoeven's office has reached out and set a date of Monday, November 23 at 2:00 pm for the ceremonial signing of the Patterson Lake Conveyance. He also said the Park Board Workshop will be held on December 2; he will send out invite to the Park Board to make sure it works with everyone's schedule.

Legal Counsel Report – Randy Sickler had nothing to report.

Adjournment – MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to adjourn the meeting at 4:23 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President