

**PARK BOARD MEETING  
May 19, 2021**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Special Meeting at 8:15 am, Wednesday, May 19, 2021 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Tim Daniel, Scott Karsky, Zach Keller and Jo Marie Kadrmas. Executive Director James Kramer, Attorney Randall Sickler and Clerk Leah Hoenke.

Park District Improvement Project – Executive Director James Kramer thanked our Attorney, Randy Sickler for all his work he put into this, and there has been a lot of moving parts and we are now comfortable with the final numbers. He said we received one bid from Northern Improvement with post bid negotiations, reduced project costs and scope of work. He reviewed the C-510 Notice of Award which gives Northern Improvement the opportunity to start the bonding work and will submit back in 15 days. He reviewed the C-520 Agreement between Owner and Contractor for Construction Contract. He also reviewed the infrastructure improvement project budget showing revenue and expenses, explaining that dollars are 2021 dollars for a total of \$1,250,000. He said the part that is still left is the bulk of gravel work. He said we'll have some flexibility for additional gravel work if needed. Commissioner Jo Marie Kadrmas asked what happens if they don't complete the work by September 25. Director Kramer said there is identified means of reimbursement if they don't meet that date. She also asked what was eliminated. Director Kramer said work that is being done is disc golf parking lot at Patterson Lake. Gravel overflow will not be done at Gress Complex, south side boat ramp and Game and Fish boat ramp. All chip seal was untouched. Director Kramer then recommended three separate approvals.

MOTIONED BY: Tim Daniel; SECONDED BY: Zach Keller to approve the C-510 Notice of Award in the amount of \$1,132,703.80. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to approve the C-520 Agreement between Owner and Contractor for Construction Contract (Stipulated Price). Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

MOTIONED BY: Zach Keller; SECONDED BY: Jo Marie Kadrmas to approve the Infrastructure Improvement Project funding of \$1,250,000. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Merit Pay Fund Request – Executive James Kramer reviewed the merit pay fund request. He said in April, the Budget Committee met and are recommending three employee pay adjustments. He explained that for the Park Operations Specialist, our auditor suggested that we have to tax him for the value of the benefit of his housing agreement or we will need to charge him rent. Due to that process, he was shorted his normal raise. He also recommended an increase for the Director of Recreation/Facilities along with the Administrative Manager both due to job function changes. Director Kramer said he doesn't think this is going to hit the merit pay allocated amount of \$14,000 due to positions that weren't filled. The only way we will use the merit pay is if we go over the budgeted amount. He said that any changes to salaries will go to the Budget Committee first and then to the Board. President Scott Kovash also recommended a fourth addition of an adjustment for the Executive Director. He said he thinks it is well deserved and would like to add \$2,500 to the Executive Director's salary. Discussion followed. MOTIONED BY: Scott Karsky; SECONDED BY: Jo Marie Kadrmas to approve the merit pay funding request as presented and add the Executive Director for a combined amount of \$8,700. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

New/Old Business – Executive Director Kramer said the State of the City is tomorrow and the Park Board will have a table reserved. He said he will be speaking on the sports complex and Patterson Lake land conveyance and highlight of parks and recreation. He said it will be a roundtable type conversation with five panelist instead of speaking one on one with Mike Lefor being the commentator. He said the City, Park District, Dickinson Public School, Trinity School and Stark County Development. Discussion followed. Commissioner Tim Daniel asked what our stance will be on the sports complex. Director Kramer James said the whole project has been all over the place. The University has cemented in their amount of \$2.2 million and that has set the table of organizing other entities funding. He said we have been working on this in different capacities for a while and now takes a lot of pressure off us. If we had to do this project on our own there would be a lot more money involved. We as a group will need to set a dollar amount for our contribution. He said, in his mind, he feels it will be \$25,000 per component for a total of \$100,000. He said if all goes through this is a tremendous asset for the Park District without funding all of the dollars; most likely there will be a joint powers agreement with all entities on usage and maintenance. Commissioner Jo Marie Kadrmas said this is a huge asset to the Dickinson economy when entities come together to work on a project like this. Director Kramer said the month of June will be set to educate all the other entities. Discussion followed on the town square project. Commissioner Kadrmas said the project is moving forward and going well. Director Kramer said that will be a City owned project. Commissioner Tim Daniel asked about Friendship Park. Director Kramer said the Federal grant hasn't come in yet but contract is on its way.

Adjournment – MOTIONED BY: Jo Marie Kadrmas; SECONDED BY: Scott Karsky to adjourn the meeting at 8:49 am. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President