

**PARK BOARD MEETING**  
**August 25, 2017**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 8:15 am, Friday, August 25, 2017 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Scott Karsky, Tim Daniel, KC Homiston, Carol Herauf. Also present were Director James Kramer, Grounds Maintenance Manager Scott Mack, Facility Operations Manager Matt Mack, Facility Maintenance Manager X Dukart, Recreation/Facilities Manager Ryan Nelson, Attorney Randall Sickler and Clerk Leah Hoenke.

Oath of Office for Commissioner Herauf – President Scott Kovash conducted the Oath of Office for Commissioner Herauf.

Election of Vice President – Commissioner Scott Karsky nominated Tim Daniel for Vice President. MOTIONED BY: KC Homiston; SECONDED BY: Carol Herauf to approve the nomination of Tim Daniel for Vice President. Roll call vote: Ayes-4; Nays-0; Abstain-1 (Tim Daniel); Absent-0. Motion carried.

Budget Update / Fee Schedules (Attachment #1) – Director James Kramer said we may need to schedule a special meeting next Friday to wrap up the budget. He said we review fees every two years; they are trying to get most out of user fees. He stated that we try to make a little through our adult programs to subsidize our youth programs. He said there will be roughly a 10% increase to most fees. He said there will be approximately a 5% increase to golf course fees along with community center fees as well. He said an adult annual membership will go from \$410 to \$425. Director Kramer said we don't need to approve anything today but wanted the board to have a chance to review the fee schedules. Fees are approved through the approval of the budget.

Patterson Lake Bill Draft (Attachment #2) – Director James Kramer reviewed a revised bill draft for the Patterson Lake bill that Senator Hoeven has introduced. He said there is a change that if the Park District would sell lots within 3 years of obtaining ownership that the proceeds will go to the United States government. President Scott Kovash asked what happens if we don't sell within 3 years. Director Kramer said that would be reviewed through our attorney. Discussion followed. Director Kramer said originally the cabin owners had 2 years, now the bill says they have 5 years. He said that some clarification is needed on these changes. No action required.

Veterans Pavilion Change Order (Attachment #3) – Director James Kramer reviewed Veterans Pavilion Change Order #1 from Kolling & Kolling. He said that the City issued the permit, but then the fire department came back and initiated some changes to relocate egress lighting and there needs to be a fire hydrant within 400 feet of building and they are also mandating that we have a drinking fountain in the facility. Director Kramer said prices have been verified and he recommends approval. MOTIONED BY: Scott Karsky; SECONDED BY: Carol Herauf to approve Kolling & Kolling Change Order #1 in the amount of \$14,879.81. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

New/Old Business – Director James Kramer reported that Marketing/HR Manager Amber Mathieson's last day was yesterday. We will be in the process of reconfiguring that position and will open potentially later this fall.

Facility Operations Manager Matt Mack said we were approached by infant swim resources which teach survival training for infants in the pool. The program is for kids ages 1-4, 6-18 week program that teaches survival to infants. He thinks this is a good opportunity to offer a program to a younger age group. He said this is a work in progress, still working out fees, etc., and is independent from what we already offer for lessons. Director Kramer said if you watch a video about the program it is absolutely amazing as to what they can teach infants to do. Manager Mack said the organizer teaches the class and has liability insurance.

Adjournment – MOTIONED BY: Tim Daniel; SECONDED BY: Carol Herauf to adjourn the meeting at 8:37 am. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President