

**Park Board Meeting
July 11, 2022**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, July 11, 2022 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Karsky, Tim Daniel, Jo Marie Kadrmas, Zach Keller and Nic Stevenson. Also present were Executive Director James Kramer, Director of Buildings/Grounds Craig Pearson, Legal Counsel Randy Sickler, Adam Bothun, Clerk Leah Hoenke and incoming Executive Director Benjamin Rae.

MINUTES:

MOTIONED BY: Tim Daniel; SECONDED BY: Nic Stevenson to approve the meeting minutes from June 13. Roll call vote: Ayes-5. Motion carried.

MOTIONED BY: Zach Keller; SECONDED BY: Nic Stevenson to approve the minutes from June 20. Roll call vote: Ayes-5. Motion carried.

MOTIONED BY: Jo Marie Kadrmas; SECONDED BY: Zach Keller to approve the minutes from June 22. Roll call vote: Ayes-5. Motion carried.

MOTIONED BY: Zach Keller; SECONDED BY: Nic Stevenson to approve the minutes from June 23. Roll call vote: Ayes-5. Motion carried.

CLAIMS: MOTIONED BY: Tim Daniel; SECONDED BY: Zach Keller to approve the June Claims in the amount of \$624,019.75. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

BUILDING/GROUNDS

Director of Buildings/Grounds Report - Director Craig Pearson reported on parks, saying that there were challenges over the weekend with storms at the Miller Lite Softball Tournament. The staff is also preparing fields for upcoming Cal Ripken tournament starting on Thursday. At Patterson Lake, the kayak launch has been moved; it was too heavy for the boat dock that it was attached to and because of heavy winds it detached from dock. Eight trees were moved at Friendship Park, so far they look good and will survive well. Director Pearson reported that for facilities, the outdoor pools are going well, but have some pump issues. Had an individual that does the maintenance on all of our HVAC system put together a survey for all the mechanical needs. The staff is prepping Cornerstone rink for ice and Cimco who we have a service contract for the ice making system is doing a complete top to bottom maintenance sweep and there are some issues that need to be addressed. As of now, the soonest we'll be making ice is Thursday and the rink will be ready by Tuesday or Wednesday of next week. He said there are 1200 clamps that need to be changed on the lines that run under the concrete, work will take a few days to complete and the system will be in top shape going into the season. He also said that this is the first season, we have all new staff starting up the system and has been a good learning experience. Cimco will also come back to help shut down the system properly when the season is over. Commissioner Jo Marie Kadrmas asked about unexpected costs that are incurred. Director Pearson said yes but we won't know what the exact amount will be yet. We are under contract where we pay an annual fee and all maintenance costs are taken care of by Cimco but he's not exactly sure the extent. Director Pearson reported at the golf course, they are getting as much work done as possible with the weather. The new tee signs have been installed and tree planting will be finished within the next day or so, 31 trees will be planted, mostly on the top side. Cart path on 1 has been finished, cart path on 2 is graded and looks like he will have finished by the end of week. Cordova is finishing bunker work and the 7 cart path was removed and reseeded. On 16 drainage work settled and they will go in and build back up. We also have weed blasters spraying in areas and trying to get the driving range open; there is so much standing water and nowhere to pump it. President Scott Karsky asked about weed control in the other parks. Director Pearson responded that most of the areas have been sprayed in problem areas.

RECREATION/FACILITIES

Recreation/Facilities Report – Recreation/Facilities Manager reported on the golf course saying we have two weeks left of league and then will start the tournament and the Club Championship is this weekend. He reported that Patterson Lake camping has been full most weekends and the State Disc Golf Tournament will be held at Patterson Lake. We assist with blocking off campsites, and get a lot of out of state participants. For the Ice Center, Manager Burgard said that public skate is scheduled for next Thursday but is to be determined depending on ice status. There are upcoming events in the Charbonneau rink. He also reported that the Miller Lite Softball Tournament was held last weekend with 43 teams; field conditions were an issue due to storms and heavy rain. He said Scott Mack's crew did a phenomenal job in getting the fields playable. He said the 13 year old Midwest Plains will be held at the end of July which is a good draw to the community. Manager Burgard then reported on July's

free events. There will be a pool party and free lunch for staff on Wednesday, July 13. The Bravera Bank Splash Bash was held the last week in June with 750 in attendance. Commissioner Tim Daniel asked about the Miller Lite Softball Tournament and asked why we take tickets by the concessions instead of the front entrance. Executive Director James Kramer said part of it is because of the parking lot and backing up traffic. Commissioner Daniel said he also heard complaints about designated parking spots and asked about the parking lot overlay. Manager Burgard said on Saturday there were problems with parking and there were some campers that we'll have to address for next year. He said the tournament was a good draw for spectators. President Scott Karsky asked about the water quality at Patterson Lake. Manager Caleb Burgard said we haven't seen any signs of blue green algae forming. President Karsky also asked about the curling league. Manager Burgard said registration deadline was last week, Wednesday with first curling league scheduled for August 2.

BUSINESS/FINANCE

Approval of Pledge Securities (Attachment #1) - MOTIONED BY: Zach Keller; SECONDED BY: Jo Marie. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Approval of June Financial (Attachment #2) - Executive Director James Kramer reviewed the June financial saying that the general fund is the biggest driver of the budget. Year to date we are at \$2.6 Million which is down from last year by a little bit. He said we received the hockey payment but not in time for June financial. He stated that revenue is starting to track better for WRCC; prior to June we are trending high. He said the overall revenue is key and starting to see more annual users. Commissioner Tim Daniel asked about pre-COVID revenue and what is the comparison to where we are now. Director Kramer said he will dig that information up and let him know. President Scott Karsky entertained a motion to approve the June Financial Statement. MOTIONED BY: Nic Stevenson; SECONDED BY: Tim Daniel to approve the June Balance Sheet. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

2023 Budget Update (Attachment #3) – Executive Director Kramer reviewed the mill value update and said we will have a budget meeting on Wednesday and will start penciling in numbers. He reviewed the mill value history and new growth and said when there is growth that increases our ability to generate revenue. If we carry the same mill values it generates approximately \$90,000.

Commissioner Zach Keller left meeting at 4:42 pm due to a prior engagement.

Approval of Canvassed Election Results (Attachment #4) – Executive Director James Kramer reviewed the election results and recommended approval. MOTIONED BY: Jo Marie Kadmas; SECONDED BY: Nic Stevenson to approve the election results from the Stark County Auditor. Roll call vote: Ayes-4; Nays-0; Absent-1 (Keller). Motion carried.

Administration of Oath of Elected Commissioner – Clerk Leah Hoenke administered the Oath of Elected Commissioner to Tim Daniel.

Executive Director Report - Executive Director James Kramer said he will put together a transition team for Benjamin Rae coming on board to help make for a smooth transition. He said he will have two weeks working with Benjamin while he's still here. Most projects and budget related items will take time to work out with Benjamin. He said there is a summer ice request from the Dickinson Hockey Club and they will be present at the August meeting. Director Kramer reported that Caleb Burgard has done a nice job of picking up brunt of work after former Director of Recreation/Facilities Matt Mack left. He also said he will send the Board a date for Park Board training and possibly do after the next board meeting.

Legal Counsel Report – Attorney Randy Sickler had nothing to report.

Adjournment - MOTIONED BY: Nic Stevenson; SECONDED BY: Tim Daniel to adjourn the meeting at 4:55 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President