

**PARK BOARD MEETING
March 8, 2021**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, March 8, 2021 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Karsky, Jo Marie Kadrmas, Zach Keller. Also present were Director of Recreation/Facilities Matt Mack, Director of Buildings/Grounds Craig Pearson, Executive Director James Kramer, Attorney Randall Sickler and Clerk Leah Hoenke. President Scott Kovash and Vice President Tim Daniel were absent.

APPROVAL OF MINUTES: MOTIONED BY: Jo Marie Kadrmas; SECONDED BY: Zach Keller to approve the February 8 meeting minutes. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Kovash, Daniel). Motion carried.

CLAIMS: MOTIONED BY: Zach Keller; SECONDED BY: Jo Marie Kadrmas to approve February Claims in the amount of \$401,231.49. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Kovash, Daniel). Motion carried.

Buildings/Grounds

Director of Buildings/Grounds Report (Craig Pearson) – Director of Buildings/Grounds Craig Pearson reported on parks and said they are doing cleanup in all the parks and at Patterson Lake. There is a possible college baseball game this weekend; the staff will have some work to do on the fields as well as working on the shop expansion. He also said he is preparing to do interviews for Park Operations Specialist position. Executive Director James Kramer said there are 11 applications. Director Pearson then reported on the facilities side, saying they are taking ice out of the Charbonneau rink today and in two weeks will be taking ice out of Cornerstone ice. He said the Charbonneau Car Show will be on Wednesday afternoon through the weekend and the staff will go through locker rooms for repair and paint, small renovating in ice center and then will focus on outdoor pool. He said the Maintenance Supervisor position closed with 6 applicants. At the golf course, Director Pearson said he met with Cordova Construction to try and get a list of projects done this spring. They are still irrigating greens and will try to get full system fired up as soon as possible, the course is really dry right now but they aren't going to push the envelope on the irrigation start up until Sam Davis is comfortable with it. He said we are ready to go with driving range opening. The course isn't ready to be open yet, it wouldn't be wise to have carts on the course yet. If weather stays good, he feels comfortable firing up the pump station and if we get a stretch of good weather, we'll open.

Project Summary (Attachment #1) – Executive Director James Kramer said this is the summary that we will put in each month to keep the Board up to speed. We've already started working with contractors to start some of the projects. The other big three are additional ice rink, downtown square planning and sports complex planning all need more guidance. He said he'll bring more information on those at the next meeting.

Recreation/Facilities

Director of Recreation/Facilities Report (Matt Mack) – Director of Recreation/Facilities Matt Mack was absent.

Business/Finance

Approval of Pledged Securities (Attachment #1) – MOTIONED BY: Zach Keller; SECONDED BY: Jo Marie Kadrmas to approve the pledged securities. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Kovash, Daniel). Motion carried.

February Financial Statement (Attachment #3) – Executive Director Kramer reviewed the balance sheet and said we are sitting at \$1.4 million which is a good solid number which includes the City payment for payoff subsidy. On the fund balance report, general fund in first 2 months is down about \$60,000 from last year. The West River Community Center is not bouncing back as quickly as we hoped, tracking about \$100,000 down compared to last year and said February 2020 was our last positive month at the center.

Executive Director Report (James Kramer) – Executive Director Kramer said it was a very light agenda due to President Scott Kovash and Vice President Daniel being gone. We will need to have a Friday, March 26 meeting at 8:15 am to take care of items. He said the next regular meeting will be Monday, April 12 at 4:00 pm and President Kovash would like to do a Board dinner following the meeting.

Legal Counsel Report – Attorney Randall Sickler had nothing to report.

Adjournment – MOTIONED BY: Zach Keller; SECONDED BY: Jo Marie Kadrmas to adjourn the meeting at 4:16 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President