

**Park Board Meeting  
October 6, 2023**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 7:30 am on Friday, October 6, 2023, at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Karsky, Tim Daniel, Zach Keller, Jo Marie Kadrmaz, Nic Stevenson. Also present were Executive Director Benjamin Rae, Director of Buildings/Grounds Craig Pearson, Director of Recreation/Facilities Caleb Burgard, Legal Counsel Randy Sickler and Clerk Leah Hoenke.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was given.

APPROVAL OF AGENDA – MOTIONED BY: Nic Stevenson; SECONDED BY: Tim Daniel to approve the agenda. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

**2024 BUDGET APPROVAL**

Resolution for Increased Levies – Executive Benjamin Rae reviewed the adjustments from the Preliminary Budget and said that the overall budget total remained the same. President Scott Karsky read the Resolution for Increased Levies as follows: WHEREAS, the governing body of the Board of Park Commissioners, City of Dickinson, has approved a budget for the operation of the functions of government; and WHEREAS, the budget results in an increase in the dollar amount to be levied as an ad valorem tax over the previous year; and WHEREAS, House Bill 1053, as passed by the 48th Legislative Assembly, requires the governing body to pass a resolution specifically approving such an additional levy; THEREFORE, BE IT RESOLVED that the governing body of the Dickinson Park District specifically approved an increase of additional ad valorem in the following funds: Parks and Recreation General Fund \$1,950,750; Park Facility \$497,014; and Special Assessment \$0. MOTIONED BY: Tim Daniel; SECONDED BY: Zach Keller to approve the Resolution for Increased Levies as presented. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Certificate of Levy – President Scott Karsky asked for a motion to approve the 2024 Budget as it has been presented on the Certificate of Levy with a total tax levy amount of \$2,447,764.00. MOTIONED BY: Zach Keller; SECONDED BY: Nic Stevenson to approve the Certificate of Levy as presented. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

CONSENT AGENDA – MOTIONED BY: Jo Marie Kadrmaz; SECONDED BY: Tim Daniel to approve the Consent Agenda items of Park Board meeting minutes from September 11 along with September Claims in the amount of \$589,007.93, Pledged Securities, Friendship Park Pay Application from BC6 in the amount of \$32,660.64 and Ballpark Turf Pay Application from Sprinturf in the amount of \$199,244.50. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

**BUILDINGS/GROUNDS**

Director of Buildings/Grounds Report – Director Craig Pearson reviewed his report and updated the Board that the inside pool slides are finished, pool is being prepared to open. The hot tub, sauna and steam room are now open. For the outside slides they need 55 degrees for gel coat.

**RECREATION/FACILITIES**

Director of Recreation/Facilities Report – Director Caleb Burgard reported that the ATM services agreement with Badlands Card Systems has been renewed per their agreement through January 2025. Same goes for Green 19 at the golf course. He also said the meetings with user groups have been very productive meetings.

**BUSINESS/FINANCE**

September Financial – MOTIONED BY: Zach Keller; SECONDED BY: Tim Daniel to approve the September financial. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Executive Director Report – Executive Director Benjamin Rae updated the Board on a couple of items. The roof work on WRCC building was completed between tennis and main part of building; more work will be continued. He highlighted that we signed an agreement with Prairie Engineering for HVAC of WRCC. They are going to digitize the paperwork and plans and evaluate how electrical and HVAC systems are working together along with status of the systems and will recommend changes to make the system more efficient. We can anticipate having a report within a few months. The cost is not to exceed \$3500. Director Rae then reported on the Hole 17 bridge at the golf course, saying that we are trying to get someone here to look at it. The original company, York Bridges, has been unwilling to visit. We do have a few quotes from other companies. Wheeler Bridge Company gave quotes ranging from \$155,000 to \$450,000 for the bridge only, does not include abutments, piers, engineering, and labor; only for bridge itself. He said the \$155,000 is similar in size to what we have now. The other company, Contech was \$250,000 to \$550,000 with the same scenario but all of theirs have steel railings. Director Rae said he cannot tell us how much the other work will cost. The questions are, are we willing to spend money to get the numbers together and do we want to replace the bridge. We have set aside \$175,000 toward the bridge. Both companies say it is a fall project at the end of season next year. Discussion followed on the current status of the bridge. Director Rae said right now it is good, but we could be in the same situation after the winter as we were this year. He said the current bridge was put in originally

in 2008. Wheeler Bridge says a bridge like that should last 50 years. Discussion followed on warranty and cost estimates. Commissioner Tim Daniel said he recommends we start this process and investigation on everything needed to get started. Commissioner Nic Stevenson said it sounds like we don't have any other options but to move forward. President Karsky also said he thinks we need to move forward. He said he would like a Board consensus to move forward. There was a consensus to move forward for additional information. Legal counsel Randy Sickler said he will look into whether a bid process is needed.

Legal Counsel Report – Legal Counsel Randy Sickler had nothing to report.

ADJOURNMENT – MOTIONED BY: Nic Stevenson; SECONDED BY: Jo Marie Kadrmas to adjourn the meeting at 8:01 am. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President