

Park Board Meeting

July 13, 2026

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 3:30 pm on Monday, July 13, 2026, at the West River Community Center.

ROLL CALL: Commissioners Scott Karsky, Tim Daniel, Zach Keller, Nic Stevenson were present. Also, present were Deputy Director Caleb Burgard, Director of Parks/Golf Maintenance Scott Mack, and Administrative Manager, Leah Hoenke. Executive Director Benjamin Rae and Commissioner Tyler Tucker were absent.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was given.

APPROVAL OF AGENDA: MOTION: Zach Keller; SECOND: Tim Daniel to approve agenda as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

APPROVAL OF CANVASSED ELECTION RESULTS: MOTION: Zach Keller; SECOND: Tim Daniel to approve the Canvassed Election Results from the June 9, 2026, Primary Election as officially certified by the Stark County Canvass Board. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

STAFF/BOARD RECOGNITION

New employees were introduced, including Greg Jones, Facility Maintenance Specialist at the West River Ice Center (WRIC); Ryan Mackey, Facility Maintenance Supervisor (WRIC) and Tim Reisenauer, Facility Maintenance Supervisor (WRCC). Park Board President Scott Karsky was also recognized for his 12 years of service to the Park Board.

ADJOURN CURRENT PARK BOARD

MOTION: Zach Keller; SECOND: Nic Stevenson to adjourn the current Park Board. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

CALL TO ORDER NEW PARK BOARD / ROLL CALL

Commissioners Tim Daniel, Nic Stevenson, Zach Keller, Zach Jahner were present. Commissioner Tyler Tucker was absent. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

DETERMINE TEMPORARY CHAIR

MOTION: Nic Stevenson; SECOND: Zach Keller to nominate Temporary Chair as Tim Daniel. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

ADMINISTRATION OF OATH OF OFFICE OF ELECTED COMMISSIONERS: New Commissioner Zach Jahner, along with re-elected Commissioners Nic Stevenson and Tim Daniel have all signed their Oath of Office that is now on file with the City of Dickinson. This Oath administration is for posterity.

ELECTION OF PRESIDENT

MOTION: Zach Keller; SECOND: Nic Stevenson for Tim Daniel to serve as Park Board President. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

ELECTION OF VICE PRESIDENT

MOTION: Zach Keller; SECOND: Zach Jahner to appoint Nic Stevenson as Vice President. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

BOARD APPOINTMENTS

Deputy Director Caleb Burgard reviewed that at the July 7th Park Board re-organization workshop, the Board discussed specific board appointments. The Executive Team and Budget Committee were discussed as well as other board appointments including the City of Dickinson Planning/Zoning appointment and the Parks Foundation appointment. Staff recommend approval of the following Park Board appointments:

- Executive Team: President and Vice President along with Executive Director
- Budget Committee: Nic Stevenson and Zach Keller
- Planning/Zoning: Zach Jahner
- Parks Foundation: Tyler Tucker

MOTION: Nic Stevenson; SECOND: Zach Keller to approve the Park Board appointments as recommended. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

APPOINTMENT OF BOARD CLERK

MOTION: Nic Stevenson; SECOND: Zach Jahner to appoint Executive Director Benjamin Rae as the Park Board Clerk. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

CONSENT AGENDA

Consent agenda items were presented for approval as follows. Meeting minutes from June 8 and the Claims in the amount of \$1,365,635.58. MOTION: Zach Keller; SECOND: Zach Jahner to approve the consent agenda items as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

PARKS/GOLF MAINTENANCE

Director of Parks/Golf Maintenance Report – Director Scott Mack provided a written report for informational purposes. Scott Mack added that Optimist Park/Memorial Park ice skating rink has now been divided into three rinks. This will make it easier to flood the rinks and provide more opportunities. Friendship park – leveled out a pad for another picnic shelter. Skate Park there were railing problems and those issues have now been fixed. For the golf course, we are ready to start process to make the practice and chipping areas bigger. Director Mack also talked about the soil sample results at the golf

course and now they will work on a plan this winter for work to be done next spring. He said soil is high in sodium and putting Patterson water on it is adding more sodium issues.

RECREATION/FACILITIES

Deputy Director Report – Director Caleb Burgard provided a written report for informational purposes.

2027 Fee Schedule Final Approval – Deputy Director Burgard reviewed the fee schedule and reviewed the items that were changed. He said next year's user agreements will be approved next spring and that is when they will discuss and potentially add a user fee for the Dickinson Soccer Club. He stated that HRGC season pass fees were raised by 5 percent. MOTION: Zach Keller; SECOND: Nic Stevenson to approve the 2027 Fee Schedule as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

BUSINESS/FINANCE

WRCC Pay Application #8 – MOTION: Nic Stevenson; SECOND: Zach Keller to approve the WRCC Pay Application #8 in the amount of \$94,124.65. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

June Financial – MOTION: Zach Keller; SECOND: Zach Jahner to approve the June Financial as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

Mid-Year Financial Review – Deputy Director Caleb Burgard reviewed the mid-year financial that Executive Director Benjamin Rae put together. This was provided for informational purposes; no action was taken. He reviewed 2026 YTD Fund Balance of \$6,040,738.26 as of June 30, 2026. He showed that for the General Fund we are slightly lower in revenue compared to previous year and higher in expenses. He also reviewed the West River Ice Center showing that the 2026 revenue is higher than in 2025 along with expenses coming in higher than the same time last year. Director Burgard then reviewed Heart River Golf Course showing revenue lower than in 2025 with expenses coming in lower as well. For Patterson Lake he showed that revenue is in line with last year and expenses are lower than the same time in 2025. He then reviewed financials for the rentable facilities Heart River Retreat and Stark County Veterans Pavilion showing higher revenue and lower expenses for both facilities. Director Burgard then reviewed the West River Community Center financial and membership totals. Revenue and expenses are coming in slightly higher than last year, and memberships continue to trend comparable month to month with previous years. Commissioner Nic Stevenson asked about the ice center and stated he would like that to be discussed at the budget workshop, saying that it is concerning to see the deficit trend for three years. Director Caleb Burgard reviewed the Mill Levy for the 2027 budget year. He reviewed the District assumptions and what the Park District's priorities are. He said for the Mill Levy the District will favor incremental changes on a regular basis as opposed to large and infrequent changes. He also showed the comparison between 2026 and 2027 for preliminary budget. Director Burgard stated that this will also be reviewed at the upcoming Budget Workshop.

Joint Powers Agreement – City of Dickinson – Deputy Director Caleb Burgard reviewed and said this is what Executive Director Benjamin Rae along with City Administrator Dustin Dassinger have been working on and stated that our attorney and the City's attorney have both reviewed the agreement. He explained that this is more so the technicality of entering into a discussion of a potential land exchange of the property off 10th Ave E where it was discussed that a part would be a new fire station and a portion would be the re-location of Suncrest Park along with some new amenities such as parking, trail among others. President Tim Daniel reiterated that this is to advance the conversation with the City, not approving any specific projects. MOTION: Nic Stevenson; SECOND: Zach Keller to approve the Joint Powers Agreement with the City of Dickinson as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

Executive Director Report – Executive Director Benjamin Rae was absent. Written report is provided for informational purposes.

PUBLIC COMMENT PERIOD (NO ACTION) – No public comments.

BOARD COMMENTS (NO ACTION) – President Tim Daniel said he will follow the Roberts Rule of Order when motions are made.

Adjournment – MOTIONED BY: Zach Jahner; SECOND BY: Zach Keller to adjourn the meeting at 4:26 pm. All aye, motion carried.

PREPARED BY:
CLERK

APPROVED BY:
PRESIDENT