

# Park Board Agenda



## Dickinson Parks & Recreation - Park Board Meeting

3:30 pm, Monday, June 8, 2026

West River Community Center  
2004 Fairway Street, Dickinson, ND 58601

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. SPECIAL APPEARANCE**
  - a. Andrew Grafton – 10 year recognition
- 6. PRESENTATION**
  - a. City of Dickinson – Dustin Dassinger
- 7. CONSENT AGENDA**
  - a. May Minutes
  - b. Claims
  - c. Dickinson Pickleball Agreement
- 8. PARKS/GOLF MAINTENANCE**
  - a. Director of Parks/Golf Maintenance Report – Scott Mack
- 9. RECREATION/FACILITIES**
  - a. Deputy Director Report – Caleb Burgard
  - b. Fee Schedule Review – Caleb Burgard
  - c. Strategic Plan Update – Caleb Burgard
- 10. BUSINESS/FINANCE**
  - a. WRCC Pay Application #7 - Benjamin Rae
  - b. May Financial - Benjamin Rae
  - c. 2027 Initial Budget Review – Benjamin Rae
  - d. Leisure Pool Flooring Acceptance – Benjamin Rae
  - e. Executive Director Report – Benjamin Rae
- 11. PUBLIC COMMENT PERIOD (NO ACTION)**
- 12. BOARD COMMENTS (NO ACTION)**
- 13. ADJOURNMENT**

## 5. SPECIAL APPEARANCE

Andrew Grafton - 10 Year Recognition

# 6. PRESENTATION

City of Dickinson - Dustin Dassinger



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nd



Figure 1: Approximate 3.26 Acre Lot to be Created with Lot Split (total of 6.61 acres)



Figure 2: Approximate 5.44 Acre Lot to be Swapped to Dickinson Park and Recreation

## 7. CONSENT AGENDA

Combined motion for all items.

- a. May Minutes
- b. Claims
- c. Dickinson Pickleball Agreement

## a. May Minutes

### **Park Board Meeting**

May 11, 2026

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 3:30 pm on Monday, May 11, 2026, at the West River Community Center.

ROLL CALL: Commissioners Tim Daniel, Tyler Tucker, Zach Keller, Nic Stevenson were present. Also, present were Executive Director/Clerk Benjamin Rae, Deputy Director Caleb Burgard, Director of Parks/Golf Maintenance Scott Mack, and Administrative Manager Leah Hoenke. President Scott Karsky was absent.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was given.

APPROVAL OF AGENDA: MOTION: Zach Keller; SECOND: Tyler Tucker to approve agenda as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

#### Consent Agenda:

April 13 and April 27 meeting minutes, Claims in the amount of \$767,234.35 along with user group agreements for YUM Outdoor Pool Agreement and Dickinson Adult Hockey League Lease Agreement were presented for approval. MOTION: Zach Keller; SECOND: Nic Stevenson to approve the consent agenda items as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

#### PARKS/GOLF MAINTENANCE

Director of Parks/Golf Maintenance Report – Director Scott Mack provided a written report for informational purposes.

#### RECREATION/FACILITIES

Deputy Director Report – Director Caleb Burgard provided a written report for informational purposes. Director Burgard added that the Facility Maintenance Supervisor position was open and an offer has been given, and we are waiting on acceptance. At the ice center, Facility Maintenance Supervisor, Brent Erickson has informed us that he is leaving so we are down another maintenance position. Commissioner Zach Keller asked if there was anything affecting the recent resignations. Caleb said Brent's leaving was to better his position. Nic asked if we should analyze the position's duties, it's a high turnover position. Caleb said we have been fortunate with supervisors, but specialists have been harder to fill. We have made a hybrid situation with sharing an employee between golf and ice due to off seasons. Discussion followed on the best ways to move forward. Ice maintenance is a different animal and harder to fill.

WRCC Capital Improvements – This was reviewed at last month's Park Board Workshop, and this is now for formal approval. During ongoing facility assessments and routine operations, several critical capital improvement needs have been identified that were not included in the current budget cycle. While unplanned, these items have risen to a level of urgency due to their direct impact on patrons' safety, facility integrity, and continued service delivery. The staff recommendation is to prioritize these capital items for immediate consideration to ensure the continued safe operation of our facility. Items include Park District AED's, heat exchanger in Studio C, activity structure pump/motor, two water heaters, sauna/steam room light repairs, lazy river pump/motor, facility painting and furniture replacement. Benjamin said the furniture is long overdue due to the aging facility.

MOTION: Nic Stevenson; SECOND: Zach Keller to approve the capital improvement items as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky).

## BUSINESS/FINANCE

WRCC Pay Application #6 – Executive Director Benjamin Rae presented the sixth pay application for community center renovations MOTION: Zach Keller; SECOND: Tyler Tucker to approve the WRCC Renovation Pay Application #6 in the amount of \$71,449.00. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

March Financial Revision – After additional review of accounts in April, there is a correction in the WRCC March financial. Attached you will find the updated WRCC and the Fund Balance. The only line affected on the WRCC was “Other Programs-Art” by \$66.46. However, this affected the total Revenue for the WRCC which affected the Fund Balance totals for WRCC.

MOTION: Nic Stevenson; SECOND: Tyler Tucker to approve March financial revisions. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

April Financial – MOTION: Tyler Tucker; SECOND: Nic Stevenson to approve the April Financial. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

Patterson Lake Hay Bid Approval – Executive Director Benjamin Rae reviewed and said bids were received on May 5<sup>th</sup> for haying tracts B, C, D, and E. The results of the bids are as follows:

Tract B: Aaron Robinson: \$75/ton; Rob Ridl: \$50/ton;

Tract C: Aaron Robinson: \$75/ton; Rob Ridl: \$50/ton

Tract D: Aaron Robinson: \$50/ton

Tract E: Casey Heidt: \$41/ton; Aaron Robinson: \$40/ton

Director Rae explained that immediately following the bids, Aaron Robinson requested to withdraw his bids for Tracts B and C and followed up with an email on Friday, May 8<sup>th</sup> officially withdrawing his bids for Tracts B and C. Legal counsel presented multiple options with the first being that we can legally hold him to the bid; second option is to accept the second bidder and third option is to deny all bids and put back out to bid. After review, the staff recommendation is to award as follows: Tract B to Rob Ridl, Tract C to Rob Ridl, Tract D to Aaron Robinson, and Tract E to Casey Heidt.

MOTION: Nic Stevenson; SECOND: Zach Keller to award the hay bids as presented by staff. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

WRCC Leisure Pool Flooring Bid Approval – Executive Director Benjamin Rae said we did not receive any bids for this. We would like to put back out to bid and cast a wider net, we will go with a request for proposals to allow for other options.

MOTION: Tyler Tucker; SECOND: Zach Keller to approve the WRCC Leisure Pool Flooring Request for Proposal process. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

Jaycee Park Development Agreement – Executive Director Rae said this was previously approved in March, we committed \$21,000 for the project, official bid came in at \$15,200.18, City is doing the project and we are paying for the portion to improve the parking lot.

MOTION: Nic Stevenson; SECOND: Zach Keller to approve the Jaycee Park Development Agreement with the City of Dickinson. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

Executive Director Report – Executive Director Benjamin Rae provided a written report for informational purposes. Benjamin noted that the renovation is anticipated to open on June 1<sup>st</sup> but could be delayed by a week. He noted on the Rural Health Transformation Grant, we are working with the Dickinson Public School District to put together a joint project for recreational access and promote community wide wellness. We are putting together a \$600,000 per year project, \$300,000 for the Park District and \$300,000 for School District. Discussion followed on opening the outdoor pool on time. Deputy Director Caleb Burgard said we have started the process and are hoping to get water to the pool on Wednesday and then turn on pumps and motors and then will know if there are issues.

Public Comments Period (No Action) – No comments from the public.

Board Comments (No Action) – No further board comments.

Adjournment – MOTIONED BY: Tyler Tucker; SECOND BY: Zach Keller to adjourn the meeting at 4:05 pm. All aye, motion carried.

b. Claims



	May, 2026	April, 2026	May, 2025
Vouchers	\$580,891.66	\$577,480.97	\$879,886.13
Direct Bank Debit	\$16,886.30	\$18,132.67	\$16,703.01
Net Payroll (Gross Payroll Amount \$248,274.60)	\$197,443.19	\$171,620.71	\$180,328.29
<b>TOTAL</b>	<b>\$795,221.15</b>	<b>\$767,234.35</b>	<b>\$1,076,917.43</b>

Bravera Trust Center (PR)	\$8,540.72
Bravera Trust Center (PR)	<u>\$8,345.58</u>
Total	\$16,886.30

# c. Dickinson Pickleball Club Agreement

## DICKINSON PICKLEBALL CLUB USE AGREEMENT

THIS AGREEMENT, made and entered into this **8th day of June, 2026** by and between the Dickinson Parks and Recreation (hereinafter "District") and the Dickinson Pickleball Club (hereinafter "DPC").

WHEREAS, DPC desires to provide a competitive and recreational pickleball program for Dickinson.

This Agreement shall be for a period commencing **July 1, 2026 and ending June 30, 2027**.

### 1. West River Community Center

The WRCC Pickleball courts will be utilized by the DPC from January through December for camps, tournaments, and all other programming. If there are any additional staffing needs as a result of DPC usage, the staff wages will be reimbursed to the District by the DPC. All utilities, maintenance and improvements will continue to be the responsibility of the District.

### 2. Management

It is understood that the DPC will be responsible for all management duties to include scheduling camps and tournaments, hiring coaches, administering registration, program development, etc. as they relate to competitive pickleball in the city of Dickinson through the DPC. The District will continue offering its own camps, tournaments, round robins, and all other programming.

### 3. Scheduling of the Facility

Scheduling of tournaments, camps, and programming at the West River Community Center Pickleball courts shall be negotiated between the District's **Deputy Director** and/or Recreation/Facilities Manager and an individual designated by the DPC to be their representative. The DPC must provide the District camp and tournament schedules as soon as they become available, at a minimum of two months' notice. District programming, tournaments, and events will receive priority scheduling over DPC. **The DPC shall be permitted to reserve one (1) tennis court for morning play and one (1) tennis court for lunch-hour play per scheduled day of use. Morning play and lunch-hour play have been established as community-wide open play times, as they are publicly posted on the facility bulletin board. As such, these time blocks are recognized for organized club use and advance scheduling.**

**All reservations for these designated time periods must be made through the DPC and coordinated with the Program Supervisor or Facility Supervisor. To maintain eligibility for advanced booking privileges, the DPC must ensure that its scheduled play times remain posted and visible to the public on the facility bulletin board. If DPC fails to notify the public of its organized play through the bulletin board, it will forfeit the ability to book courts in advance beyond one (1) week and will be subject to standard public reservation timelines. Any requests for additional courts beyond the allocated amount, or any reservations made under individual or personal names, will follow standard booking procedures and may only be made no more than one (1) week in advance.**

### 4. Storage Area

The storage closet and designated pickleball locker located in the tennis/pickleball courts shall be used for the DPC storage area. Pickleball equipment, files, and any other related items will be allowed to be stored in this space. It shall be the responsibility of DPC to maintain the storage area in a respectable manner and pay for any damage caused by their use. Additional improvements to this storage area requested by the DPC must be approved by the District. Any improvements affixed to the premises shall become the property of the District. Cost of any improvements and pickleball equipment will be the responsibility of the DPC.

### 5. Insurance

It will be the responsibility of DPC to obtain all adequate insurance coverage; accident and liability for all of its participants, coaches and officials. The participants, coaches and officials shall waive and release in writing any and all rights and claims for damages they may have against the District and its representatives, successors and assigns for any injuries or damages suffered while participating in any DPC programs.

The DPC will, at its expense, maintain general liability insurance coverage for its operations at the premises providing for at least \$1,000,000.00 in coverage. A copy of such policy shall be provided

to the District. The District shall be named as an insured under this policy for claims arising out of or as a result of this Agreement.

***District shall not be liable to the DPC, or those claiming through or under DPC, for injury, death or property damage occurring in or about the premises arising out of or resulting from any action by the DPC. To the fullest extent permitted by law, DPC will defend, indemnify, and hold the District harmless from all claims arising directly or indirectly from or in connection with (i) the conduct or management of the programs and activities of the DPC; (ii) any accidents, injury, or damage whatsoever occurring at the facility arising from, directly or indirectly, the use of the facility by DPC or any of its directors, officers, agents, employees, guests, contractors, as well as participants in the DPC's programs and activities except to the extent of any negligent or wrongful act or omission of the District.***

**6. Rental Fees and Charges**

The DPC will be charged a rate of \$20/hour/tennis court used. This includes all camps, tournaments, round robins, and all other programming. Open play can be reserved through the West River Community Center control desk up to 7 days in advance, for no facility court rental charge (daily fee or membership required).

All DPC members/participants must identify themselves at the control desk upon entering the facility and are subject to all facility rules.

A bill (if applicable) will be sent to the DPC within 7 business days of the camp, tournament, round robin, and all other programming start dates.

**7. Modifications and Termination**

No modifications or amendments to this agreement shall be effective unless embodied in writing signed by both parties. Either party may terminate this agreement upon a 30 day written notice to the other party.

**8. Binding Effect**

It is mutually agreed by and between the parties hereto that the covenants and agreements herein contained shall extend to and be obligatory upon the heirs, administrators, executors, successors or assigns of the respective parties.

9. DPC shall not discriminate in any way against any person on the basis of race, color, religion, sex, national origin, age, the presence of any mental or physical disability, status with regard to marriage or public assistance, or participation in lawful activity outside of the person's use of the facility.

**10. Entire Agreement**

The **Deputy Director** and DPC representative will meet on an annual basis to develop the use agreement. The meeting and use agreement must be completed prior to June 1 of each year.

This agreement constitutes the entire contract between the parties hereto and there are no undertaking, representations or warranties, oral or written, relating to the subject matter hereof and neither party has relied upon any verbal representations, agreements, or undertakings not set forth herein, whether made by an agent or by a party hereto.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

DICKINSON PARKS & RECREATION

DICKINSON PICKLEBALL CLUB

\_\_\_\_\_  
President, Dickinson Park Board

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President, Dickinson Pickleball Club

## 8. PARKS/GOLF MAINTENANCE

**TO:** Board of Park Commissioners

**FROM:** Scott Mack, Director of Parks/Golf Maintenance

**DATE:** June 3, 2026

**RE:** Parks/Golf Maintenance Report

### PARKS

- Hewson Park irrigation is completed. It has been aerated – overseeded – top dressed – and will need to be fertilized and then sprayed for weeds after the new grass has been established.
- Dennys Electric bored and ran new power to the North Softball Complex so we have power there again.
- Flowers have been planted in various locations- Vets Pavillion- Bandshell- Optimist Park- Downtown Park- Heart River Retreat and now watering and fertilizing to keep them alive
- Just got summer help on May 26<sup>th</sup> so just started trimming and all are new employees so it will be a long ongoing process before they know what they are doing
- As weather just started letting us spray that is also going to be a process of getting caught up
- 50 new trees planted in Memorial Park on west side of the Bandshell. Worked with Darrell Nodland to plant them around the disc golf course so they are not in the way of any disc golf holes
- General maintenance of – cleaning park bathrooms- garbage-mowing- trimming – spraying- keeping up with baseball/softball- picnics

### PATTERSON LAKE

- Buoys were put out to protect the beach from boats
- Crooked Crain trail was cut for the first time at the end of May
- With new restructuring at Patterson on the maintenance side and two new part time employees out there it will also be an ongoing process to learn what they need to
- General maintenance – mowing- trimming- garbage

### GOLF COURSE

- 3 pallets of sod were purchased and laid in various high traffic areas around the course to not have mud and wait for seed to germinate
- Greens were aerated
- Greens got second application of fertilizer
- Started spraying weeds on entire course – a lot of dandelions but starting to get them under control
- 29 new trees are on site waiting to be planted around the course
- General maintenance- mowing- trimming- spraying- garbage- cleaning bathrooms
- Irrigation filter update

## 9. RECREATION/FACILITIES

- a. Deputy Director Report – Caleb Burgard
- b. Fee Schedule Review – Caleb Burgard
- c. Strategic Plan Update – Caleb Burgard

## a. Deputy Director Report

**TO:** Board of Park Commissioners

**FROM:** Caleb Burgard, Deputy Director

**DATE:** June 3, 2026

**RE:** Recreation/Facilities Report

### Patterson Lake Recreational Area

Modern Campground opened for season Friday, May 8<sup>th</sup>. Primitive campground and info booth opened Monday, May 18<sup>th</sup>. We currently have 157 season passes (141 in May 2025) and had 154 campground reservations (187 in May 2025). Patterson Lake Beach Party and free admission day, July 9<sup>th</sup>.

### Heart River Golf Course

Have 1,043 total season passes (908 in May 2025) and had 4,522 total May rounds recorded, compared to 4,783 in May 2025. Men's and women's leagues, PGA jr. league, golf academy, Veteran's Golf Association, Trinity Catholic Schools Foundation, Heart River Shootout, and DHS Booster Club tournaments all upcoming in June.

### West River Community Center

We have 6,368 total memberships (5,792 annual, \$560,746.02 YTD Annual), compared to 6,631 (6,065 annual, \$564,595.19 YTD Annual) in May 2025. Muddy in 6 weeks challenge May 4<sup>th</sup> – June 13<sup>th</sup>. Lifeguard certification course scheduled for June 19<sup>th</sup> – 21<sup>st</sup>. Outdoor pool opened Friday, May 29<sup>th</sup>. Session 1 swim lessons May 26<sup>th</sup> – June 8<sup>th</sup>, and session 2 June 15<sup>th</sup> – June 26<sup>th</sup>. Parent & Me swim lessons June 8<sup>th</sup> – 19<sup>th</sup>. Bravera Bank Splash Bash Monday, June 29<sup>th</sup>. Austin received his Aquatic Facility Operator (AFO) certification through NRPA. Renovations have been completed. Hired Tim Reisenauer for Facility Maintenance Supervisor.

### West River Ice Center

Summer public ice open skate taking place Friday's 7:00-9:00 pm, and Saturday's 1:00-2:00 pm (toddler skate), 2:30-4:30 pm. Off-ice vendors/exhibits this month include: Car Seat Check-up, Bakken BBQ, and Safety City. Hired Ryan Mackey for Facility Maintenance Supervisor. Currently hiring for Facility Maintenance Specialist position.

### Dickinson Parks and Recreation

Adult 4v4 Spring Women's volleyball league has 27 teams, 28 teams in 2025. Summer Golf League we had all 48 men's Monday teams, 23 women's Wednesday (7 new women's waitlisted teams, so accommodated 3 from the waitlist), and 21 men's Thursday teams return (10 new men's waitlisted teams, so accommodated 3 from the waitlist). Adult Softball league we have 10 women's (10 in 2025), 23 men's (23 in 2025), and 17 coed teams (17 in 2025). Sand Volleyball we have 12 women's (16 in 2025), and 5 coed teams (6 in 2025). 2026 spring/summer activity guide available now. Submitted 2026-2027 Fall/Winter programming content for activity guide. Still hiring for various part time/seasonal positions. Continue updating all softball/baseball/soccer field schedules for the summer season. Other upcoming June/July events & programs include our facility orientation course, summer bingo walking challenge, play park, kids zone, CSI investigation, creative connection, piece of cake, gamer ascend, little tykes, strong kids, summer art, tennis lessons, sports and fitness mixer, Bandshell concert series, unified softball league, safety city, miller lite softball tournament, t-ball, mini Monday art, MLB pitch, hit, & run, youth track & field meet, and America 250 event. Accepted to speak at the 2026 Athletic Business conference this fall. West River Community Center app expired June 1<sup>st</sup>, new DPRD app is available now with over 1,000 downloads.



### West River Ice Center - Fee Schedule

	2027-2026	2026-2027	2025-2026	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2018-2019	2017-2018	2016-2017
<b>Facility Rental (Daily)</b>											
Daily / Additional Day - Main Bank	\$900/\$900	\$900/\$900	\$850/\$750	\$850/\$750	\$800/\$700	\$750/\$650	\$700/\$600	\$650/\$550	\$600/\$500	\$550/\$450	\$500/\$400
Daily / Additional Day - Auxiliary Bank	\$600/\$700	\$600/\$700	\$750/\$650	\$750/\$650	\$700/\$600	\$650/\$550	\$600/\$500	\$550/\$450	\$500/\$400	\$450/\$350	\$400/\$300
Clean-up \$50 Supervisor	\$50/hour	\$50/hour	\$50/hour	\$50/hour	\$50/hour	\$25/hour	\$25/hour	\$25/hour	\$25/hour	\$25/hour	\$25/hour
Community Room	\$20/hour	\$20/hour	\$20/hour	\$20/hour	\$20/hour	\$20/hour	\$20/hour	\$20/hour	\$20/hour	\$20/hour	\$20/hour
WRC Birthday Party Package	\$110.00/2 hours										
<b>Schools Ice Rental</b>											
Schools Ice Rental (includes skate rental)	\$120/hour	\$110/hour	\$110/hour	\$110/hour	\$100/hour	\$100/hour	\$100/hour	\$100/hour	\$100/hour	\$100/hour	\$95/hour
Public Skate	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Group Ice Rental (includes skate rental)	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Public Skate											
Admission (18 & under Free)	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Skate Rental	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Skate Building	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Toddler Skate	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
15-Admission Punch Card	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00
15-Admission + Skate Punch Card	\$104.00	\$104.00	\$104.00	\$104.00	\$104.00	\$77.00	\$77.00	\$77.00	\$77.00	\$77.00	\$77.00
15-Skate Rental Punch Card	\$39.00	\$39.00	\$39.00	\$39.00	\$39.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
<b>Miscellaneous Fees</b>											
Portable Washers	\$25/wash	\$25/wash	\$25/wash	\$25/wash	\$25/wash	\$25/wash	\$25/wash	\$25/wash	\$25/wash	\$25/wash	\$25/wash
Tobacco	N/A	N/A	N/A	N/A	\$10/tablet	\$10/tablet	\$10/tablet	\$10/tablet	\$10/tablet	\$10/tablet	\$10/tablet
Cheers	N/A	N/A	N/A	N/A	\$2/cheer	\$2/cheer	\$2/cheer	\$2/cheer	\$2/cheer	\$2/cheer	\$2/cheer
Alcohol Sales Fee	\$125/day	\$125/day	\$125/day	\$125/day	\$125/day	\$125/day	\$125/day	\$125/day	\$125/day	\$125/day	\$125/day
Staging	N/A	N/A	N/A	N/A	\$30/section	\$30/section	\$30/section	\$30/section	\$30/section	\$30/section	\$30/section

### Heart River Retreat - Fee Schedule

	2027	2026	2025	2024	2023	2022	2021	2020	2019	2018
<b>Facility Rental</b>										
Daily Rental (over 9 hours)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 170.00	\$ 170.00
Hourly Rental (over 2 hours to 9 hours)	\$ 190.00	\$ 190.00	\$ 170.00	\$ 170.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 140.00	\$ 140.00
Hourly Rental (2 hour minimum)	\$ 130.00	\$ 130.00	\$ 110.00	\$ 110.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 80.00	\$ 80.00

### Veterans Pavilion - Fee Schedule

	2027	2026	2025	2024	2023	2022	2021	2020	2019	2018
<b>Facility Rental</b>										
Daily Rental (over 9 hours)	\$ 340.00	\$ 340.00	\$ 330.00	\$ 330.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 290.00	\$ 290.00
Hourly Rental (over 2 hours to 9 hours)	\$ 210.00	\$ 210.00	\$ 190.00	\$ 190.00	\$ 170.00	\$ 170.00	\$ 170.00	\$ 170.00	\$ 160.00	\$ 160.00
Hourly Rental (2 hour minimum)	\$ 150.00	\$ 150.00	\$ 130.00	\$ 130.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 100.00	\$ 100.00

### User Groups

Agreements	2027	2026	2025	2024	2023	2022	2021	2020	2019	2018
<b>Bullheads Big Sticks (Rent/Improvements)</b>	\$ 13,000.00	\$15,000/\$6,000 per year	\$15,000/\$6,000 per year	\$15,000/\$6,000 per year	\$12,000/\$5,000 per year	\$12,000/\$5,000 per year	\$12,000/\$5,000 per year	\$12,000/\$5,000 per year	\$12,000/\$5,000 per year	\$12,000/\$5,000 per year
CC&B* Ballpark Concessions	7% of sales = \$1,425/year	7% of sales = \$1,425/year	7% of sales = \$1,200/year	7% of sales = \$1,200/year	7% of sales = \$1,200/year	7% of sales = \$1,200/year	7% of sales = \$1,200/year	7% of sales = \$1,200/year	7% of sales = \$1,200/year	7% of sales = \$1,200/year
Dickinson Adult Hockey Leagues	\$20/league	\$20/league	\$20/league	\$20/league	\$20/league	\$20/league	\$20/league	\$20/league	\$20/league	\$20/league
Dickinson Baseball Club (Colts/DCC&B*)	\$40/\$15 per field prep (+ journey wages)	\$40/\$15 per field prep	\$40/\$15 per field prep	\$30/\$10 per field prep	\$30/\$10 per field prep	\$12/\$6 per field prep	\$12/\$6 per field prep	\$12/\$6 per field prep	\$12/\$6 per field prep	\$12/\$6 per field prep
Dickinson Diamonds	\$30 per field prep (+ journey wages)	\$30 per field prep	\$30 per field prep	\$20 per field prep	\$20 per field prep	\$12 per field prep	\$12 per field prep	\$12 per field prep	\$12 per field prep	\$12 per field prep
Dickinson Diamonds Concessions	\$30 per season	\$30 per season	\$30 per season	\$30 per season	\$30 per season	\$30 per season	\$30 per season	\$30 per season	\$30 per season	\$30 per season
Dickinson Diamonds Swim Team	\$5/league/week	\$5/league/week	\$5/league/week	\$5/league/week	\$5/league/week	\$5/league/week	\$5/league/week	\$5/league/week	\$5/league/week	\$5/league/week
Dickinson Dream Baseball	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week
Dickinson Hockey Club	\$85/league/week	\$85/league/week	\$75/league/week	\$70/league/week	\$65/league/week	\$65/league/week	\$65/league/week	\$65/league/week	\$65/league/week	\$65/league/week
Dickinson Hockey Club Concessions	\$350 per season	\$350 per season	\$350 per season	\$300 per season	\$300 per season	\$250 per season	\$250 per season	\$250 per season	\$250 per season	\$250 per season
Dickinson Soccer Club	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
West River Soccer Concessions	\$30 per field prep	\$30 per field prep	\$30 per field prep	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Dickinson State University Baseball	\$50/game	\$50/game	\$50/game	\$50/game	\$50/game	\$50/game	\$50/game	\$50/game	\$50/game	\$50/game
Green 18	\$11,350 per year	\$11,350 per year	\$11,350 per year	\$11,350 per year	\$11,000 per year	\$11,000 per year	\$11,000 per year	\$11,000 per year	\$11,000 per year	\$8,500 per year
Green 36/54 Concessions	\$250 per season	\$250 per season	\$250 per season	\$200 per season	\$200 per season	\$200 per season	\$200 per season	\$200 per season	\$200 per season	\$200 per season
Hunting Baseball Club	\$30 per field prep (+ journey wages)	\$30 per field prep	\$30 per field prep	\$20 per field prep	\$20 per field prep	\$12 per field prep	\$12 per field prep	\$12 per field prep	\$12 per field prep	\$12 per field prep
Hunting Baseball Concessions	\$350 per season	\$350 per season	\$350 per season	\$300 per season	\$300 per season	\$250 per season	\$250 per season	\$250 per season	\$250 per season	\$250 per season
North Complex	\$250 per field prep	\$250 per field prep	\$250 per field prep	\$250 per field prep	\$250 per field prep	\$250 per field prep	\$250 per field prep	\$250 per field prep	\$250 per field prep	\$250 per field prep
Polo/Club	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week
Tennis Club	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week	\$20/league/week
WRC Outdoor Pool Passion Yogurt	30% of sales	30% of sales	30% of sales	30% of sales	30% of sales	30% of sales	30% of sales	30% of sales	30% of sales	30% of sales

### Heart River Golf Course - Fee Schedule

	2027	2026	2025	2024	2023	2022	2021	2020	2019	2018	2017
<b>Green Fees</b>											
9 Holes	\$ 26.00	\$ 25.00	\$ 25.00	\$ 24.00	\$ 24.00	\$ 23.00	\$ 23.00	\$ 23.00	\$ 21.00	\$ 21.00	\$ 19.05
18 Holes	\$ 38.00	\$ 36.00	\$ 36.00	\$ 34.00	\$ 34.00	\$ 32.00	\$ 32.00	\$ 32.00	\$ 29.00	\$ 29.00	\$ 27.14
Junior (12 - 18)	\$ 16.00	\$ 16.00	\$ 16.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 13.00	\$ 13.00	\$ 12.14
Pee Wee (11 & Under)	\$ 11.00	\$ 11.00	\$ 11.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 8.00	\$ 8.00	\$ 6.19
Twilight Fees	N/A	N/A	N/A	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 21.00	\$ 21.00	\$ 19.05
18-Hole Punch Card	\$ 342.00	\$ 324.00	\$ 324.00	\$ 306.00							
9-Hole Punch Card	\$ 234.00	\$ 225.00									
<b>Cart Rentals</b>											
9 Holes	\$ 12.00	\$ 12.00	\$ 12.00	\$ 10.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 8.00	\$ 8.00	\$ 8.10
18 Holes	\$ 24.00	\$ 24.00	\$ 24.00	\$ 20.00	\$ 18.00	\$ 18.00	\$ 18.00	\$ 18.00	\$ 16.00	\$ 16.00	\$ 15.00
18-Hole Cart Punch Card	\$ 216.00	\$ 216.00	\$ 216.00	\$ 180.00							
9-Hole Cart Punch Card	\$ 108.00	\$ 108.00									
<b>Season Passes</b>											
Family	\$ 1,570.00	\$ 1,430.00	\$ 1,430.00	\$ 1,350.00	\$ 1,350.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,100.00	\$ 1,100.00	\$ 1,000.00
Married Couple	\$ 1,170.00	\$ 1,110.00	\$ 1,110.00	\$ 1,055.00	\$ 1,055.00	\$ 1,015.00	\$ 1,015.00	\$ 1,015.00	\$ 920.00	\$ 920.00	\$ 875.00
Senior Married Couple	\$ 1,135.00	\$ 1,075.00	\$ 1,075.00	\$ 1,015.00	\$ 1,015.00	\$ 975.00	\$ 975.00	\$ 975.00	\$ 880.00	\$ 880.00	\$ 835.00
Single (24 & Over)	\$ 665.00	\$ 630.00	\$ 630.00	\$ 590.00	\$ 560.00	\$ 540.00	\$ 540.00	\$ 540.00	\$ 490.00	\$ 490.00	\$ 465.00
Single Senior/Military (60 & Over)	\$ 600.00	\$ 570.00	\$ 570.00	\$ 540.00	\$ 540.00	\$ 520.00	\$ 520.00	\$ 520.00	\$ 470.00	\$ 470.00	\$ 445.00
Intermediate (19-23)	\$ 445.00	\$ 420.00	\$ 420.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 365.00	\$ 365.00	\$ 345.00
Junior (12 - 18)	\$ 230.00	\$ 230.00	\$ 230.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 210.00	\$ 210.00	\$ 200.00
Pee Wee (11 & Under)	\$ 150.00	\$ 150.00	\$ 115.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 105.00	\$ 105.00	\$ 100.00
Fall Pass (effective Aug 1)	\$ 250.00	\$ 235.00	\$ 235.00	\$ 225.00	\$ 225.00	\$ 205.00	\$ 205.00	\$ 205.00	\$ 185.00	\$ 185.00	\$ 175.00
Handicap Fee	\$ 60.00	\$ 50.00	\$ 45.00	\$ 40.00	\$ 35.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 25.00
<b>Other</b>											
Golf Storage (Gas)	\$550/\$450	\$525/\$425	\$500/\$400	\$500/\$400	\$500/\$400	\$450/\$350	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00
Golf Storage (Electric)	\$600/\$500	\$550/\$450	\$525/\$425	\$525/\$425	\$525/\$425	\$475/\$375	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
Golf Storage or Annual Trail Fee	\$ 550.00	\$ 500.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 400.00	\$ 400.00	\$ 375.00
Trail Fees 9 Hole	\$ 18.00	\$ 16.00	\$ 14.00	\$ 14.00	\$ 14.00	\$ 13.00	\$ 13.00	\$ 13.00	\$ 13.00	\$ 13.00	\$ 13.00
Trail Fees 18 Hole	\$ 22.00	\$ 20.00	\$ 18.00	\$ 18.00	\$ 18.00	\$ 16.00	\$ 16.00	\$ 16.00	\$ 16.00	\$ 16.00	\$ 16.00
Locker Rent	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Club Rental	\$ 25.00	\$ 25.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
<b>Driving Range</b>											
Driving Range Pass	50% added value	50% added value	50% added value								

West River Community Center Fee Schedule												
	2027	2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	
<b>Daily</b>												
Adult (19+)	\$ 9.00	\$ 9.00	\$ 9.00	\$ 8.00	\$ 8.00	\$ 8.00	\$ 8.00	\$ 8.00	\$ 8.00	\$ 8.00	\$ 7.00	
Youth (2-18 yrs)	\$ 7.00	\$ 7.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00	\$ 5.00	
Senior (60+)	\$ 8.00	\$ 8.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 6.50	
College Student	\$ 8.00	\$ 8.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 6.50	
<b>Punch Card: 10 Admissions</b>												
Adult (19+)	\$ 85.00	\$ 85.00	\$ 85.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 65.00	
Youth (2-18 yrs)	\$ 65.00	\$ 65.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 45.00	
Senior (60+)	\$ 75.00	\$ 75.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 60.00	
College Student (ID Required)	\$ 75.00	\$ 75.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 60.00	
<b>Punch Card: Daycare</b>												
Daycare 10 punch card	\$ 30.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	
Daycare 20 punch card	\$ 60.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	
Daycare 30 punch card	N/A	N/A	N/A	N/A	N/A	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	
Daycare 40 punch card	N/A	N/A	N/A	N/A	N/A	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	
Daycare 50 punch card	N/A	N/A	N/A	N/A	N/A	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	
<b>Punch Card: 20 Admissions</b>												
Adult (19+)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Youth (2-18 yrs)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Senior (60+)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
College Student (ID Required)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Tanning Unlimited	\$ 50.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	
Tanning Punch Card	\$ 50.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	
<b>1 - Month Membership</b>												
Youth, Adult, Senior	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	
<b>3 - Month Membership</b>												
Adult (19+)	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 135.00	\$ 135.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 120.00	
Youth (2-18 yrs)	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00	\$ 100.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 85.00	
Senior (60+)	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	\$ 125.00	\$ 115.00	\$ 115.00	\$ 115.00	\$ 115.00	\$ 110.00	
Family					1st adult+half price*	1st adult+half price*	1st adult+half price*	1st adult+half price*	1st adult+half price*	1st adult+half price*	1st adult+half price*	
College Student (Per Semester)	\$ 145.00	\$ 145.00	\$ 145.00	\$ 145.00	\$ 140.00	\$ 140.00	\$ 130.00	\$ 130.00	\$ 130.00	\$ 130.00	\$ 125.00	
College Student (Per Summer)	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 105.00	\$ 105.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ 95.00	\$ 90.00	
College Student (On Campus)	\$65/semester	\$65/semester	\$65/semester	\$65/semester	\$60/semester	\$60/semester	\$60/semester	\$60/semester	\$60/semester	\$60/semester	\$60/semester	
Locker Rental - 3 mo.	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 45.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00	\$ 35.00	
Locker Rental - Golf - 1 mo.	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	
Locker Rental - Golf - 3 mo.	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	
Locker Rental - Golf - 6 mo.	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	
<b>Annual Membership</b>												
Adult (19+)	\$ 470.00	\$ 470.00	\$ 470.00	\$ 470.00	\$ 450.00	\$ 450.00	\$ 430.00	\$ 430.00	\$ 430.00	\$ 430.00	\$ 410.00	
Youth (2-18 yrs)	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 350.00	\$ 350.00	\$ 330.00	\$ 330.00	\$ 330.00	\$ 330.00	\$ 310.00	
Senior (60+)	\$ 425.00	\$ 425.00	\$ 425.00	\$ 425.00	\$ 405.00	\$ 405.00	\$ 385.00	\$ 385.00	\$ 385.00	\$ 385.00	\$ 365.00	
Family*					1st adult+half price*	1st adult+half price*	1st adult+half price*	1st adult+half price*	1st adult+half price*	1st adult+half price*	1st adult+half price*	
College Student (ID Required)	\$ 385.00	\$ 385.00	\$ 385.00	\$ 385.00	\$ 365.00	\$ 365.00	\$ 345.00	\$ 345.00	\$ 345.00	\$ 345.00	\$ 325.00	
Locker Rental - Annual	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 90.00	\$ 85.00	
Locker Rental - Annual Tennis	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 95.00	
Towel Service (pre-rat'd)	\$ 40.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 25.00	

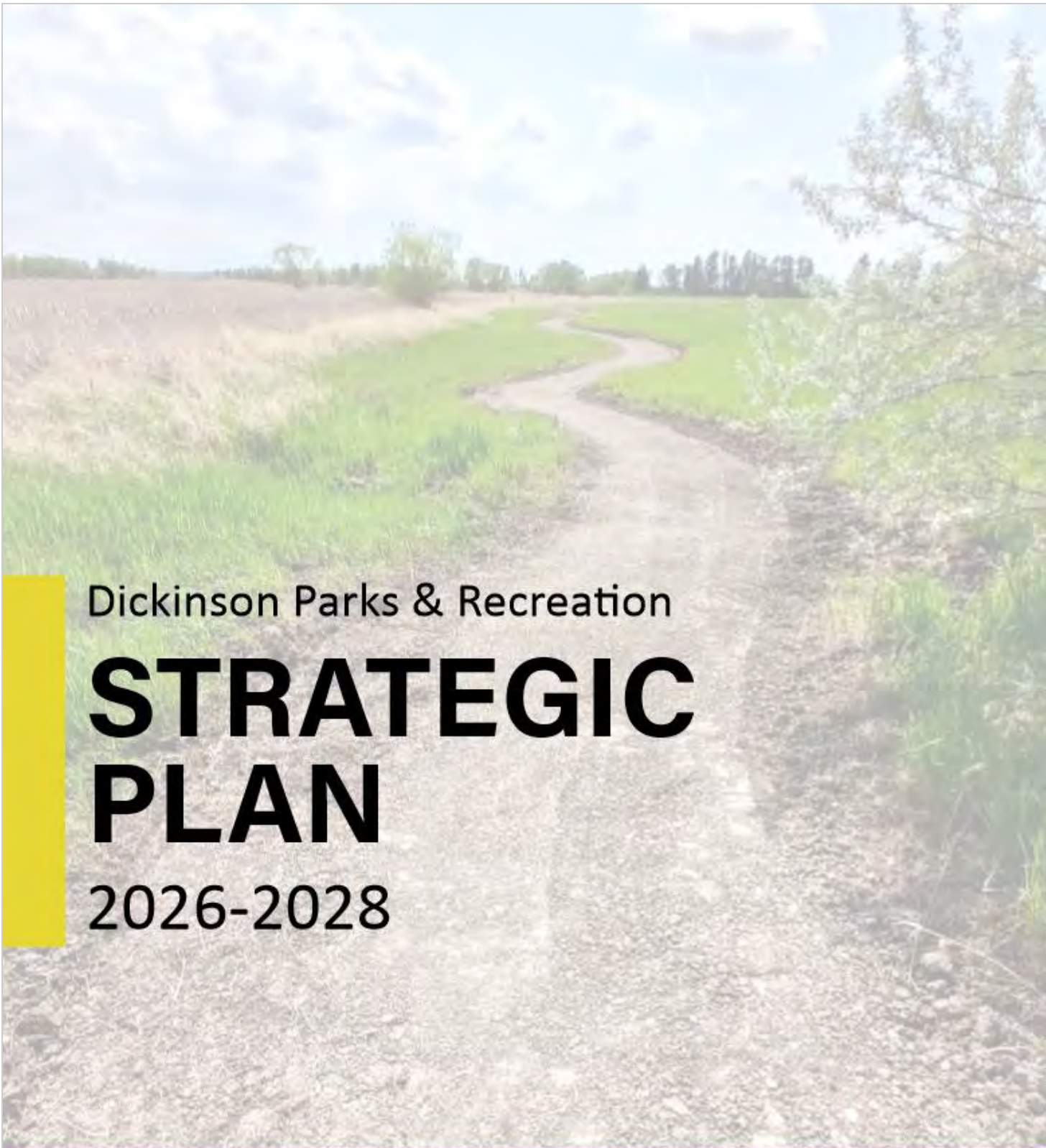
\*FAMILY: The 1st adult is full price and each additional family member is 1/2 price.  
 \* Family is up to two adults and their dependent children up to the age of 24 living in the same residence

West River Community Center Fee Schedule												
Drop-In	2027	2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	
<b>Daycare</b>	\$6/\$3/2027 child	\$5/\$2.50/2026 child	\$5/\$2.50/2025 child	\$5/\$2.50/2024 child	\$5/\$2.50/2023 child	\$4 / \$2/2022 child	\$4 / \$2/2021 child	\$4 / \$2/2020 child	\$4 / \$2/2019 child	\$4 / \$2/2018 child	\$4 / \$2/2017 child	
Kids Fit	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	
Lap Swim	N/A	N/A	N/A	N/A	N/A	N/A	\$4.00	\$4.00	\$4.00	\$3.50	\$3.50	
Locker Rental	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Open Skate	N/A	N/A	N/A	N/A	N/A	\$4.00	\$4.00	\$4.00	\$4.00	\$3.50	\$3.50	
Pickleball	N/A	N/A	N/A	N/A	N/A	\$4.00	\$4.00	\$4.00	\$4.00	\$3.50	\$3.50	
Playground	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$4.00	\$4.00	\$4.00	\$4.00	\$3.50	\$3.50	
Racquet Rental	N/A	N/A	N/A	N/A	N/A	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	
Tanning	\$ 6.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	
Tennis Ball Machine	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	
Towel Service	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	
Track	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$4.00	\$4.00	\$4.00	\$4.00	\$3.50	\$3.50	
Volleyball (leisure)	N/A	N/A	N/A	N/A	N/A	\$4.00	\$4.00	\$4.00	\$4.00	\$3.50	\$3.50	
Water Walking	N/A	N/A	N/A	N/A	N/A	\$4.00	\$4.00	\$4.00	\$4.00	\$3.50	\$3.50	
Spectator Fee (Outdoor Pool)	\$5.00	\$5.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	
Twilight Fee (Outdoor Pool)	\$5.00	\$5.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	
<b>Room Rentals</b>												
Full Room	\$60.00/hr	\$60.00/hr	\$60.00/hr	\$60.00/hr	\$50.00/hr	\$50.00/hr	\$50.00/hr	\$50.00/hr	\$40.00/hr	\$40.00/hr	\$40.00/hr	
Room #1	\$40.00/hr	\$40.00/hr	\$40.00/hr	\$40.00/hr	\$35.00/hr	\$35.00/hr	\$35.00/hr	\$35.00/hr	\$25.00/hr	\$25.00/hr	\$25.00/hr	
Room #2	\$30.00/hr	\$30.00/hr	\$30.00/hr	\$30.00/hr	\$25.00/hr	\$25.00/hr	\$25.00/hr	\$25.00/hr	\$15.00/hr	\$15.00/hr	\$15.00/hr	
Room #3	\$30.00/hr	\$30.00/hr	\$30.00/hr	\$30.00/hr	\$25.00/hr	\$25.00/hr	\$25.00/hr	\$25.00/hr	\$15.00/hr	\$15.00/hr	\$15.00/hr	
Birthday Party Package - Pool	\$110.00/2hrs	\$100.00/2hrs	\$100.00/2hrs	\$95.00/2hrs	\$80.00/2hrs	\$75.00/2hrs	\$75.00/2hrs	\$75.00/2hrs	\$75.00/2hrs	\$50.00/2hrs	\$50.00/2hrs	
Birthday Party Package - Playground	\$110.00/2hrs	\$100.00/2hrs	\$100.00/2hrs	\$95.00/2hrs	\$80.00/2hrs	\$75.00/2hrs	\$75.00/2hrs	\$75.00/2hrs	\$75.00/2hrs	\$50.00/2hrs	\$50.00/2hrs	
Birthday Party Package - Climbing Wall	\$110.00/2hrs	\$100.00/2hrs	\$100.00/2hrs	\$95.00/2hrs	\$90.00/2hrs	\$85.00/2hrs	\$85.00/2hrs	\$85.00/2hrs	\$85.00/2hrs	\$60.00/2 hrs	\$60.00/2 hrs	
Birthday Party Package - Gymnasium	\$110.00/2hrs	\$100.00/2hrs	\$100.00/2hrs	\$95.00/2hrs	\$95.00/2hrs	\$90.00/2hrs	\$90.00/2hrs	\$90.00/2hrs	\$90.00/2hrs	\$60.00/2 hrs	\$60.00/2 hrs	
<b>Golf Room</b>												
Simulator-1 person	\$10.00	\$10.00	\$10.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$7.00	\$7.00	\$6.00	
Simulator-2 people	\$9.00/person	\$9.00/person	\$9.00/person	\$7.00/person	\$7.00/person	\$7.00/person	\$7.00/person	\$7.00/person	\$6.00/person	\$6.00/person	\$5.00/person	
Simulator-3 people	\$8.00/person	\$8.00/person	\$8.00/person	\$6.00/person	\$6.00/person	\$6.00/person	\$6.00/person	\$6.00/person	\$5.00/person	\$5.00/person	\$4.00/person	
Simulator-4 people	\$7.00/person	\$7.00/person	\$7.00/person	\$5.00/person	\$5.00/person	\$5.00/person	\$5.00/person	\$5.00/person	\$4.00/person	\$4.00/person	\$3.00/person	
Driving Cage	\$2/person/1/2 hr	\$2/person/1/2 hr	\$2/person/1/2 hr	\$2/person/1/2 hr	\$2/person/1/2 hr	\$2/person/1/2 hr	\$2/person/1/2 hr	\$2/person/1/2 hr	\$2/person/1/2 hr	\$2/person/1/2 hr	\$2/person/1/2 hr	
Golf Club Rental	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	
<b>Personal Training/Dietitian</b>												
New Client Consultation Fee	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	
Body Composition Analysis	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
Single Session / 30 Minutes	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	
5 Sessions / 30 Minutes	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	\$160.00	
10 Sessions / 30 Minutes	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	
20 Sessions / 30 Minutes	\$540.00	\$540.00	\$540.00	\$540.00	\$540.00	\$540.00	\$540.00	\$540.00	\$540.00	\$540.00	\$540.00	
Single Session / 1 Hour	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	
5 Sessions / 1 Hour	\$245.00	\$245.00	\$245.00	\$245.00	\$245.00	\$245.00	\$245.00	\$245.00	\$245.00	\$245.00	\$245.00	
10 Sessions / 1 Hour	\$470.00	\$470.00	\$470.00	\$470.00	\$470.00	\$470.00	\$470.00	\$470.00	\$470.00	\$470.00	\$470.00	
20 Sessions / 1 Hour	\$900.00	\$900.00	\$900.00	\$900.00	\$9							

# c. Strategic Plan Update



DPRD-Strat  
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Dickinson Parks & Recreation

# STRATEGIC PLAN

2026-2028



2004 Fairway Street | Dickinson, ND 58601 | 701.456.2074 | dickinsonparks.org

# EXECUTIVE SUMMARY

The Dickinson Parks & Recreation District (DPRD) has served residents and visitors of Dickinson, North Dakota, for more than 75 years, providing quality recreation opportunities, green spaces, and community connections. Building on the 2025–2045 Master Plan and in alignment with the City of Dickinson’s Direction 2050 Comprehensive Plan, this Strategic Plan defines clear, actionable priorities for the years 2026 through 2028.



The plan represents a balance between maintaining and modernizing existing infrastructure and expanding inclusive, high-quality programming that reflects community needs. It serves as a three-year roadmap to guide decisions on resource allocation, partnerships, and performance outcomes, ensuring that DPRD continues to enhance the quality of life in Dickinson through recreation, wellness, and community engagement.

*Approved by Board of Park Commissioners - 12/8/2025*

# MISSION, VISION & CORE VALUES

## Mission

To enhance the quality of life for the community and its visitors by providing leisure opportunities.

## Vision

To inspire area residents to become aware and involved in making positive contributions to the well-being of themselves and others in the community.

## Core Values (L.E.I.S.U.R.E.)

- Leadership: Be leaders in the field of parks and recreation.
- Excellence: Strive for superior quality in all programs, services, and facilities.
- Integrity: Act with honesty, transparency, and accountability.
- Service: Deliver exceptional service that meets and exceeds community expectations.
- Unity: Foster partnerships and collaboration within the community.
- Respect: Ensure inclusive, equitable access and treatment for all people.
- Ethics: Uphold the highest professional and ethical standards.



## Community Overview

Dickinson's population has stabilized at approximately 25,000 residents following rapid growth during the early 2010s oil boom. While population growth is projected at a modest 1.5% over the next decade, demographic trends show an increasingly diverse community and growing demand for accessible, affordable recreation options.

The community's geographic setting—anchored by Patterson Lake, the Heart River, and proximity to Theodore Roosevelt National Park—provides a unique platform for outdoor recreation and tourism. The anticipated opening of the Theodore Roosevelt Presidential Library in 2026 will position Dickinson as a regional destination for cultural and nature-based tourism.

## Organizational Strengths and Challenges

### STRENGTHS

- High-quality facilities such as the West River Community Center, West River Ice Center, and Heart River Golf Course.
- Strong partnerships with schools, local businesses, and civic organizations.
- Positive community reputation and engagement.

### CHALLENGES

- Aging facilities require consistent maintenance and upgrades.
- Workforce recruitment and retention amid a competitive labor market.
- Rising operational costs and need for sustainable funding.
- Gaps in park access, particularly in growth areas.

### OPPORTUNITIES

- Enhanced use of Patterson Lake as a tourism and recreation hub.
- Expanded youth and teen programming to fill local gaps.
- Stronger mental health and wellness partnerships.
- Modernization of technology and systems for operations, communication, and facility management.

# STRATEGIC CONTEXT



# STRATEGIC PRIORITY 1



## Priority 1: Organizational Excellence and Workforce Development

Build a high-performing organization that attracts, develops, and retains skilled, motivated employees committed to community service and innovation.

### Goals & Objectives

**STATUS: ON-GOING**

#### 1. Invest in Training and Development:

- Implement annual professional development plans for all full-time staff.
- Offer leadership training and cross-department collaboration workshops.
- Implement a customer service development program across all District facilities and programming.

#### 2. Enhance Workforce Retention and Recruitment:

- Conduct a competitive wage and benefits review by 2028.
- Develop a succession plan for key leadership roles.

#### 3. Operational Efficiency:

- Standardize policies, procedures, and SOPs across all facilities by 2027.
- Introduce and implement new technology for scheduling, registration, and work order management.
- Increase quality assurance and improvement through NRPA's Commission for Accreditation of Park and Recreation Agencies (CAPRA) Accreditation process.

## KEY METRICS

- 90% of FT staff complete annual training goals.
- Staff turnover reduced by 15% by 2028.
- Full implementation of uniform SOP's across facilities.

# STRATEGIC PRIORITY 2



**Program Diversity**



**Community Partnership**



**Public Engagement**

## **Priority 2: Community Access and Inclusive Programming**

Ensure recreation opportunities are accessible, equitable, and responsive to all segments of Dickinson's population.

### **Goals & Objectives**

**STATUS: ON-GOING**

#### **1. Expand Program Diversity:**

- Introduce new adaptive, multicultural, and intergenerational programs in alignment with the 2024-2029 Recreation Programming Plan.
- Establish a teen-focused recreation initiative by 2027.

#### **2. Strengthen Community Partnerships:**

- Collaborate with health agencies to deliver wellness and mental health programs.
- Continue work with the Dickinson Parks and Recreation Foundation's youth scholarship program.

#### **3. Increase Public Engagement:**

- Conduct annual community satisfaction surveys.
- Coordinate focus groups for specific programs and facilities.

## **KEY METRICS**

- Program participation increases by 5% annually.
- At least two new partnerships per year targeting under-served groups.
- 85% community satisfaction rating by 2028.

# STRATEGIC PRIORITY 3



## Priority 3: Facility Stewardship and Infrastructure Investment

Maintain and enhance DPRD's physical assets to ensure safe, high-quality, and sustainable recreation facilities.

### Goals & Objectives

**STATUS: ON-GOING**

#### 1. Modernize Existing Facilities:

- Prioritize maintenance of aging infrastructure through a rotating capital improvement plan, specifically at the West River Community Center and West River Ice Center.
- Complete lighting, restroom, and irrigation upgrades at priority parks (Eagles Park, Patterson Lake, Veterans Memorial) by 2028.

#### 2. Promote Sustainability and Energy Efficiency:

- Implement energy audits at major facilities by 2028.
- Incorporate native landscaping and water-efficient irrigation in all new projects.
- Implement tree planting program and development of a tree nursery.

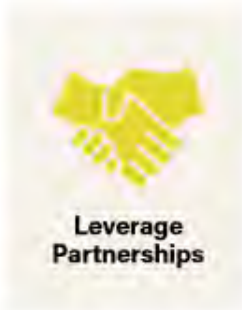
#### 3. Plan for Future Growth:

- Address "park desert" areas identified in the 2025-2045 Master Plan through acquisition or partnership development.
- Secure grant funding for at least two new recreation amenities or facility upgrades.
- Expand Heart River Golf Course facilities to accommodate increased demand.

## KEY METRICS

- 100% of high-priority maintenance projects funded and underway by 2028.
- 10% reduction in energy use at major facilities.
- 2 new park or trail development projects initiated.

# STRATEGIC PRIORITY 4



## Priority 4: Financial Sustainability and Partnerships

Diversify funding sources and strengthen partnerships to support long-term recreation and facility goals.

### Goals & Objectives

**STATUS: ON-GOING**

#### 1. Optimize Funding Streams:

- Expand the Dickinson Parks & Recreation Foundation's role in fundraising and sponsorship development.
- Apply for federal and state recreation grants annually (RTP, LWCF, OHF).

#### 2. Maximize Return on Facilities:

- Conduct cost recovery and pricing analysis for programs and rentals by 2027.
- Introduce tiered membership and rental models for equity and revenue balance.

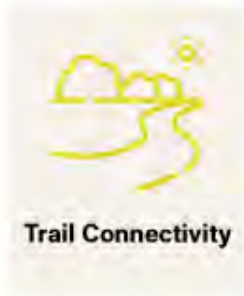
#### 3. Leverage Partnerships:

- Formalize joint use and maintenance agreements with schools, City, and County.
- Expand corporate and tourism-based sponsorship opportunities tied to events and facilities.

## KEY METRICS

- 10% increase in non-tax revenue annually.
- Foundation raises \$250,000 in sponsorships or donations by 2028.
- Cost recovery analysis completed for all major facilities.

# STRATEGIC PRIORITY 5



## Priority 5: Trails, Connectivity, and Outdoor Recreation

Expand Dickinson's trail and park network to improve connectivity, accessibility, and regional tourism appeal.

### Goals & Objectives

**STATUS: ON-GOING**

#### 1. Improve Trail Connectivity:

- Close identified trail and sidewalk gaps within city limits by 2028.
- Expand Crooked Crane Trail and establish linkages to neighborhoods north of I-94.

#### 2. Enhance Outdoor Recreation Access:

- Develop Patterson Lake as a year-round recreation destination with upgraded amenities.
- Improve signage and way-finding across the park system.
- Identify locations and develop additional athletic field spaces.
- Develop improved outdoor ice amenities.

#### 3. Promote Active Lifestyles:

- Partner with schools and employers to promote trail-based wellness programs.

## KEY METRICS

- 3 additional miles of connected trails completed or funded.
- Annual community outdoor participation event attendance exceeds 2,000 participants.

# IMPLEMENTATION & EVALUATION FRAMEWORK

This Strategic Plan will be reviewed annually by the Dickinson Parks & Recreation Board and staff leadership team. Each year's budget cycle will align capital and operational priorities with the goals outlined here.

## Implementation Timeline

- **2026:** Launch workforce development, initiate capital maintenance projects, conduct baseline assessments.
- **2027:** Expand inclusive programming, implement new technology systems, complete facility energy audits.
- **2028:** Achieve target metrics, finalize major infrastructure upgrades, and evaluate progress toward the 2029–2031 Strategic Plan.

## Performance Monitoring

- Annual report to the Park Board on key performance indicators.
- Public transparency through dashboards and community updates.
- Mid-term review in 2027 and comprehensive plan evaluation in late 2028.

# CONCLUSION

The Dickinson Parks & Recreation District Strategic Plan 2026–2028 provides a focused roadmap for maintaining excellence in recreation services, advancing equity and accessibility, and investing in sustainable infrastructure. Guided by the principles of leadership, integrity, and community service, DPRD will continue to inspire residents and visitors alike to live active, connected, and vibrant lives in Dickinson.



## 10. BUSINESS/FINANCE

- a. WRCC Pay Application #7 - Benjamin Rae
- b. May Financial - Benjamin Rae
- c. 2027 Initial Budget Review - Benjamin Rae
- d. Leisure Pool Flooring Acceptance – Benjamin Rae
- e. Executive Director Report – Benjamin Rae

a. WRCC Renovation Pay Application #7

MOTION REQUIRED.



WRCC  
Renovatio...

APPLICATION AND CERTIFICATE FOR PAYMENT		AIA DOCUMENT G702		Page 1 of 2 Pages
TO OWNER: Dickinson Parks and Recreation 2004 Fairway St. Dickinson, ND 58601	PROJECT	Dickinson Parks and Recreation WRCC Renovations	APPLICATION NO: 7	Distribution to:
CONTRACTOR: Roers Construction Joint Venture LLC 1260 West Villard St. Dickinson, ND 58601	VIA ARCHITECT:	GT Architecture 401 West Villard St. Suite 206 Dickinson, ND 58601	PERIOD TO: 6/31/2026	<input checked="" type="checkbox"/> Owner
			PROJECT NOS: 25-618	<input checked="" type="checkbox"/> Lender #1
CONTRACT FOR: Single Prime Construction			CONTRACT DATE: 7/21/2025	<input checked="" type="checkbox"/> Architect
				<input checked="" type="checkbox"/> Contractor
				<input type="checkbox"/> Lender #2

**CONTRACTOR'S APPLICATION FOR PAYMENT**  
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 1,332,850.00
2. Net change by Change Orders.....	\$ 14,625.08
3. CONTRACT SUM TO DATE (Line 1 +/- 2).....	\$ 1,347,475.08
4. TOTAL COMPLETED & STORED TO DATE Column G on G703).....	\$ 1,320,975.08
<b>5. RETAINAGE:</b>	
a. 10% of completed work (Columns D+E on G703)	\$ 132,097.51
b. 10% of Stored Material (Column F on G703)	\$ -
Total Retainage (Line 5a + 5b or Total in Column I of G703).....	\$ 132,097.51
6. TOTAL EARNED LESS RETAINAGE.....	\$ 1,188,877.57
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 964,366.07
(Line 8 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 224,509.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 158,597.51

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 14,625.08	\$ -
Total approved this Month	\$ -	\$ -
TOTALS	\$ 14,625.08	\$ -
NET CHANGES by Change Order	\$ 14,625.08	\$ -

The undersigned Contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amount have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: \_\_\_\_\_  
By: [Signature] Date: 5-26-26

State of: North Dakota  
County of: Steele  
Subscribed and sworn to before me this 26th day of May, 2026

Notary Public: [Signature]

My Commission expires: Oct. 16, 2029

**MATTHEW THOMAS**  
NOTARY PUBLIC, STATE OF NORTH DAKOTA  
MY COMMISSION EXPIRES OCTOBER 16, 2029

**ARCHITECT'S CERTIFICATE FOR PAYMENT**  
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 224,509.50  
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 05-28-2026

By: \_\_\_\_\_ Date: \_\_\_\_\_

OWNER: \_\_\_\_\_  
By: \_\_\_\_\_ Date: \_\_\_\_\_

**CONTINUATION SHEET**

**AIA DOCUMENT G703**

Page 2 of 2 Pages

OWNER: Dickinson Parks and Recreation  
 2004 Fairway St.  
 Dickinson, ND 58601  
 CONTRACTOR: Roers Construction Joint Venture LLC  
 1260 West Villard St.  
 Dickinson, ND 58601

PROJECT: Dickinson Parks and Recreation  
 WRCC Renovations  
 Dickinson, ND 58601

APPLICATION NO: 7  
 APPLICATION DATE: 5/25/2026  
 PERIOD TO: 5/31/2026  
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE 10%
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD		% (G/C)			
	General Conditions	\$ 57,555.00	\$ 45,000.00	\$ 12,555.00	\$ -	\$ 57,555.00	100.00%	\$ -	\$ 5,755.50
	Demolition	10,000.00	9,500.00	500.00		10,000.00	100.00%	-	1,000.00
	Concrete	2,500.00	-	2,500.00		2,500.00	100.00%	-	250.00
	Masonry	7,500.00	7,500.00			7,500.00	100.00%	-	750.00
	Rough Carpentry	2,500.00	2,000.00	500.00		2,500.00	100.00%	-	250.00
	Finish Carpentry/Casework	30,000.00	30,000.00			30,000.00	100.00%	-	3,000.00
	Joint Sealants	6,000.00	5,000.00	1,000.00		6,000.00	100.00%	-	600.00
	Doors/Automatic Openers	5,500.00	5,500.00			5,500.00	100.00%	-	550.00
	Tile	80,000.00	80,000.00			80,000.00	100.00%	-	8,000.00
	ACT	26,000.00	26,000.00			26,000.00	100.00%	-	2,800.00
	Flooring	5,500.00	5,500.00			5,500.00	100.00%	-	550.00
	Epoxy Flooring	80,000.00	78,000.00	2,000.00		80,000.00	100.00%	-	8,000.00
	Paint	22,000.00	22,000.00			22,000.00	100.00%	-	2,200.00
	Specialties	76,000.00	76,000.00			76,000.00	100.00%	-	7,600.00
	Plumbing	115,000.00	115,000.00			115,000.00	100.00%	-	11,500.00
	Mechanical	4,845.00	4,845.00			4,845.00	100.00%	-	484.50
	Electrical	30,000.00	30,000.00			30,000.00	100.00%	-	3,000.00
	Alternate G-1	30,200.00	30,200.00			30,200.00	100.00%	-	3,020.00
	Alternate G-2	153,300.00	77,500.00	75,800.00		153,300.00	100.00%	-	15,330.00
	Alternate G-3	49,600.00	5,000.00	44,600.00		49,600.00	100.00%	-	4,960.00
	Alternate G-4	19,150.00	19,150.00			19,150.00	100.00%	-	1,915.00
	Alternate E-1	10,000.00	-	10,000.00		10,000.00	100.00%	-	1,000.00
	Alternate E-2	4,000.00	-	4,000.00		4,000.00	100.00%	-	400.00
	Alternate E-3	1,700.00	1,700.00			1,700.00	100.00%	-	170.00
	Alternate E-4	484,000.00	377,500.00	80,000.00		457,500.00	94.52%	26,500.00	45,750.00
	Alternate M-1	16,000.00	-	16,000.00		16,000.00	100.00%	-	1,600.00
	Alternate M-2	4,000.00	4,000.00			4,000.00	100.00%	-	400.00
	Change Order #1 Tack Panels	1,130.85	1,130.85			1,130.85	100.00%	-	113.09
	Change Order #2 New Mirrors	2,073.75	2,073.75			2,073.75	100.00%	-	207.38
	Change Order #3 Tile Column	1,998.06	1,998.06			1,998.06	100.00%	-	199.81
	Change Order #4 Lights in Stairwell & Mezz.	6,805.89	6,805.89			6,805.89	100.00%	-	680.59
	Change Order #5 New Mirrors Men's Locker	2,073.75	2,073.75			2,073.75	100.00%	-	207.38
	Change Order #6 Playground Lights	542.78	542.78			542.78	100.00%	-	54.28
		\$ 1,347,475.08	\$ 1,071,520.08	\$ 249,455.00	\$ -	\$ 1,320,975.08	98.03%	\$ 26,500.00	\$ 132,097.51

## b. May Financial

**MOTION REQUIRED.**



May-Finan  
cial

Dickinson Parks and Recreation  
Balance Sheet  
As of 5/31/2026

	Y-T-D AMOUNT <u>2026</u>	Y-T-D AMOUNT <u>2025</u>	Y-T-D AMOUNT <u>2024</u>
<b>Current Assets:</b>			
Cash in Bank - Bravera (Operating)	\$6,883,308.91	\$6,581,250.18	\$5,812,129.06
Cash in Bank - Bravera (Merchant)	9,537.84	11,907.72	9,585.61
Cash in Bank - Bravera (Payroll)	0.00	0.00	0.00
Petty Cash	4,465.00	4,565.00	4,115.00
Prepaid Insurance Premiums	19,870.75	17,266.20	17,266.20
<b>Total Cash and Investments</b>	<b>6,917,182.50</b>	<b>6,614,989.10</b>	<b>5,843,095.87</b>
<b>Accounts Receivable:</b>			
Due from Employees	(634.82)	(658.28)	(670.84)
NSF Checks	254.13	85.13	610.00
Accounts Receivable (HRGC)	19,548.00	15,736.24	0.00
<b>Total Accounts Receivable</b>	<b>19,167.31</b>	<b>15,163.09</b>	<b>(60.84)</b>
<b>Total Assets</b>	<b>6,936,349.81</b>	<b>6,630,152.19</b>	<b>5,843,035.03</b>
<b>Liabilities:</b>			
Accounts Payable	0.00	(147.01)	0.00
Federal W/H & FICA Taxes Payable	0.00	0.00	0.00
State Taxes W/H Payable	622.00	517.00	476.00
Child Support W/H Payable	0.00	0.00	0.00
Garnishment W/H Payable	0.00	0.00	0.00
Flex Spending Account W/H Payable	10,897.28	9,938.95	7,433.98
Medical Insurance W/H Payable	10,732.98	6,684.72	11,170.81
Dental/Vision Insurance W/H Payable	1,424.84	1,099.95	1,419.95
Life Insurance W/H Payable	98.21	99.37	92.06
Retirement W/H Payable	0.00	0.00	0.00
Deferred Comp W/H Payable	0.00	0.00	0.00
United Way Contribution W/H Payable	(60.00)	90.00	350.00
Tanning Excise Tax Payable	45.75	86.76	125.97
<b>Total Liabilities</b>	<b>23,761.06</b>	<b>18,369.74</b>	<b>21,068.77</b>
<b>Fund Balances:</b>			
Beginning Fund Balances			
Parks & Recreation General Fund	1,400,000.00	1,400,702.93	1,400,702.93
Patterson Lake Fund*	0.00	0.00	0.00
West River Community Center Fund	0.00	0.00	0.00
Capital Betterment Fund	539,758.28	476,341.30	327,894.36
Special Assessment Fund	2,825.64	2,825.20	2,820.23
Emergency Fund	484,177.15	484,177.15	470,155.88
Current Projects Fund	619,981.47	607,789.95	511,804.10
Future Projects Fund	613,988.93	435,905.81	161,007.81
Parks & Facilities Replacement Fund*	0.00	0.00	0.00
Park Land Development Fund	880,844.53	594,572.05	407,049.08
Dickinson Park Dist Foundation Fund	23,103.57	23,335.32	25,500.00
West River Improvement Fund	976,571.06	977,154.85	406,770.03
<b>Total Beginning Fund Balances</b>	<b>5,541,250.63</b>	<b>5,002,804.56</b>	<b>3,713,704.42</b>
Revenue Over Cash Expenditure	1,371,338.12	1,608,977.89	2,108,261.84
<b>Total Fund Balances</b>	<b>6,912,588.75</b>	<b>6,611,782.45</b>	<b>5,821,966.26</b>
<b>Total Liabilities and Fund Balances</b>	<b>6,936,349.81</b>	<b>6,630,152.19</b>	<b>5,843,035.03</b>

Dickinson Parks and Recreation  
Fund Balance Report  
As Of 5/31/2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	5/31/2025
<b>General Fund:</b>				
Total Revenue	\$4,523,769.00	\$710,337.74	\$3,070,413.73	\$3,121,386.91
Total Expenses	(4,523,487.00)	(325,679.66)	(1,680,224.16)	(1,954,165.13)
Net Income/(Loss)	282.00	384,658.08	1,390,189.57	1,167,221.78
Beginning Balance 1-1	0.00	0.00	1,400,000.00	1,400,702.93
General Fund Balance	282.00	384,658.08	2,790,189.57	2,567,924.71
<b>West River Community Center Fund:</b>				
Total Revenue	2,539,100.00	185,480.49	922,191.42	936,743.32
Total Expenses	(2,536,752.00)	(174,677.47)	(1,024,822.11)	(991,043.63)
Net Income/(Loss)	2,348.00	10,803.02	(102,630.69)	(54,300.31)
Beginning Balance 1-1	0.00	0.00	0.00	0.00
West River Community Center Fund Balance	2,348.00	10,803.02	(102,630.69)	(54,300.31)
<b>Capital Betterment Fund:</b>				
Total Revenue	0.00	30,701.44	159,420.28	210,946.41
Total Expenses	0.00	0.00	(12,502.27)	(6,549.60)
Net Income/(Loss)	0.00	30,701.44	146,918.01	204,396.81
Beginning Balance 1-1	0.00	0.00	539,758.28	476,341.30
Capital Betterment Fund Balance	0.00	30,701.44	686,676.29	680,738.11
<b>Special Assessments Fund:</b>				
Total Revenue	0.00	0.00	0.00	0.44
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.44
Beginning Balance 1-1	0.00	0.00	2,825.64	2,825.20
Special Assessments Fund Balance	0.00	0.00	2,825.64	2,825.64
<b>Emergency Fund:</b>				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.00
Beginning Balance 1-1	0.00	0.00	484,177.15	484,177.15
Emergency Fund Balance	0.00	0.00	484,177.15	484,177.15
<b>Current Projects Fund:</b>				
Total Revenue	0.00	105,525.20	539,994.40	406,352.89
Total Expenses	0.00	(104,350.14)	(378,103.14)	(438,280.60)
Net Income/(Loss)	0.00	1,175.06	161,891.26	(31,927.71)
Beginning Balance 1-1	0.00	0.00	619,981.47	607,789.95
Current Projects Fund Balance	0.00	1,175.06	781,872.73	575,862.24
<b>Future Projects Fund:</b>				
Total Revenue	0.00	1,000.00	11,100.00	21,967.39
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	1,000.00	11,100.00	21,967.39
Beginning Balance 1-1	0.00	0.00	613,988.93	435,905.81
Future Projects Fund Balance	0.00	1,000.00	625,088.93	457,873.20
<b>Park Land Development Fund:</b>				
Total Revenue	0.00	0.00	0.00	58,044.93
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	58,044.93
Beginning Balance 1-1	0.00	0.00	880,844.53	594,572.05
Park Land Development Fund Balance	0.00	0.00	880,844.53	652,616.98
<b>Dickinson Park Dist Foundation Fund:</b>				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	(23.24)	(211.75)
Net Income/(Loss)	0.00	0.00	(23.24)	(211.75)
Beginning Balance 1-1	0.00	0.00	23,103.57	23,335.32
Dickinson Park Dist Fnd Fund Balance	0.00	0.00	23,080.33	23,123.57

Dickinson Parks and Recreation  
Fund Balance Report  
As Of 5/31/2026

ACCOUNT CLASSIFICATION	BUDGET AMOUNT	ACTUAL AMOUNT	Y-T-D AMOUNT	Y-T-D AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	5/31/2025
West River Improvement Fund:				
Total Revenue	0.00	0.00	800,000.00	375,200.00
Total Expenses	0.00	(193,061.92)	(1,036,106.79)	(131,413.69)
Net Income/(Loss)	0.00	(193,061.92)	(236,106.79)	243,786.31
Beginning Balance 1-1	0.00	0.00	976,571.06	977,154.85
West River Improvement Fund Balance	0.00	(193,061.92)	740,464.27	1,220,941.16
All Funds Total Revenue	7,062,869.00	1,033,044.87	5,503,119.83	5,130,642.29
All Funds Total Expense	(7,060,239.00)	(797,769.19)	(4,131,781.71)	(3,521,664.40)
Total Fund Balances	2,630.00	235,275.68	6,912,588.75	6,611,782.45
All Funds Total Profit/(Loss)	2,630.00	235,275.68	1,371,338.12	1,608,977.89

Dickinson Parks and Recreation  
General Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
<b>GENERAL FUND REVENUE</b>					
<b>TAX COLLECTIONS</b>					
Mill Levy	2,184,269.00	382,856.42	1,906,785.13	87.30%	1,909,153.62
Special Levy Management Fees	0.00	0.00	0.00	0.00%	0.00
State Aid/Revenue Sharing Tax	302,000.00	26,849.18	142,239.03	47.10%	140,767.34
Telecom Tax	11,800.00	0.00	11,861.95	100.53%	11,861.95
<b>TOTAL TAX COLLECTIONS</b>	<b>2,498,069.00</b>	<b>409,705.60</b>	<b>2,060,886.11</b>	<b>82.50%</b>	<b>2,061,782.91</b>
<b>ADMINISTRATIVE FEES</b>					
Ballpark Lease	13,000.00	0.00	0.00	0.00%	0.00
Concessions (Ballpark)	4,000.00	0.00	0.00	0.00%	500.00
Concessions (Other)	0.00	0.00	0.00	0.00%	0.00
Contract Services	0.00	0.00	4,201.50	0.00%	0.00
Donations/Sponsorships	2,500.00	0.00	300.00	12.00%	0.00
Eagles Club	2,000.00	0.00	0.00	0.00%	0.00
Interest Income	50,000.00	8,906.98	39,514.97	79.03%	45,712.45
Insurance Claims/Rebates	0.00	0.00	0.00	0.00%	9,482.00
Miscellaneous	5,000.00	1,350.52	6,260.31	125.21%	9,639.45
Oil & Gas Lease	0.00	1,101.65	2,768.65	0.00%	5,497.93
Park Reservations	6,000.00	637.50	2,287.50	38.13%	2,720.00
Verizon Lease	14,400.00	1,200.00	4,800.00	33.33%	6,000.00
<b>TOTAL ADMINISTRATIVE FEES</b>	<b>96,900.00</b>	<b>13,196.65</b>	<b>60,132.93</b>	<b>62.06%</b>	<b>79,551.83</b>
<b>PROGRAM FEES</b>					
<b>ADULT PROGRAMS</b>					
<b>Basketball:</b>					
3 x 3 Basketball League	4,000.00	0.00	0.00	0.00%	42.00
Adult Basketball League	10,000.00	0.00	300.00	3.00%	600.00
<b>Total Basketball</b>	<b>14,000.00</b>	<b>0.00</b>	<b>300.00</b>	<b>2.14%</b>	<b>642.00</b>
<b>Curling:</b>					
Adult Curling League	3,500.00	0.00	275.00	7.86%	0.00
<b>Total Curling</b>	<b>3,500.00</b>	<b>0.00</b>	<b>275.00</b>	<b>7.86%</b>	<b>0.00</b>
<b>Softball:</b>					
Adult Softball League	50,000.00	1,570.00	50,130.00	100.26%	45,727.00
Last Chance Softball Tournament	2,000.00	0.00	0.00	0.00%	0.00
Miller-Lite Softball Tournament	12,000.00	0.00	0.00	0.00%	300.00
<b>Total Softball</b>	<b>64,000.00</b>	<b>1,570.00</b>	<b>50,130.00</b>	<b>78.33%</b>	<b>46,027.00</b>
<b>Volleyball:</b>					
Adult Fall Volleyball League	35,000.00	0.00	0.00	0.00%	0.00
Adult Sand Volleyball	9,000.00	1,255.00	8,800.00	97.78%	9,050.00
Adult Winter Volleyball League	31,000.00	0.00	12,320.00	39.74%	1,105.00
Adult Spring 4v4 Volleyball League	10,000.00	0.00	0.00	0.00%	10,620.00
Annual Volleyball Tournament	8,000.00	0.00	5,908.05	73.85%	0.00
<b>Total Volleyball</b>	<b>93,000.00</b>	<b>1,255.00</b>	<b>27,028.05</b>	<b>29.06%</b>	<b>20,775.00</b>
<b>TOTAL ADULT PROGRAMS</b>	<b>174,500.00</b>	<b>2,825.00</b>	<b>77,733.05</b>	<b>44.55%</b>	<b>67,444.00</b>
<b>YOUTH PROGRAMS</b>					
Halloween Party	1,200.00	500.00	500.00	41.67%	0.00
New Year's Eve Party	3,000.00	500.00	500.00	16.67%	0.00
Play Park	6,000.00	540.00	5,580.00	93.00%	5,400.00
Play Park Sponsorship	1,000.00	1,000.00	1,000.00	100.00%	1,000.00
Punt, Pass & Kick	500.00	0.00	0.00	0.00%	0.00
Safety City	11,000.00	5,420.00	9,710.00	88.27%	11,210.00
Santa Hotline	0.00	0.00	0.00	0.00%	0.00
Summer Art	5,000.00	320.00	2,400.00	48.00%	3,670.00
Summer Art Sponsorship	0.00	0.00	0.00	0.00%	0.00
T-Ball Baseball	6,500.00	1,290.00	6,780.00	104.31%	5,135.00
T-Ball Baseball Sponsorship	2,300.00	1,700.00	1,700.00	73.91%	1,700.00
Tennis Lessons	1,500.00	585.00	2,115.00	141.00%	1,600.00
Track Meet	300.00	500.00	500.00	166.67%	0.00
Volleyball	5,000.00	0.00	765.00	15.30%	480.00
Volleyball Sponsorship	1,000.00	0.00	0.00	0.00%	0.00
<b>TOTAL YOUTH PROGRAMS</b>	<b>44,300.00</b>	<b>12,355.00</b>	<b>31,550.00</b>	<b>71.22%</b>	<b>30,195.00</b>
<b>OTHER PROGRAMS</b>					
Bandshell	8,000.00	8,150.00	8,500.00	106.25%	2,850.00

Dickinson Parks and Recreation  
General Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
Beach Party	1,200.00	1,400.00	1,400.00	116.67%	0.00
Chalk Walk	1,500.00	15.00	15.00	1.00%	0.00
Jingle Bell Run/Walk	2,000.00	975.00	975.00	48.75%	0.00
Other Programs	5,000.00	1,440.00	2,845.00	56.90%	9,281.00
Other Events	2,000.00	(630.00)	30.00	1.50%	0.00
Total Other Program Fees	19,700.00	11,350.00	13,765.00	69.87%	12,131.00
<b>TOTAL PROGRAM FEES</b>	<b>238,500.00</b>	<b>26,530.00</b>	<b>123,048.05</b>	<b>51.59%</b>	<b>109,770.00</b>
<b>WEST RIVER ICE CENTER</b>					
Facility Rental	35,000.00	1,880.00	21,962.50	62.75%	23,575.00
Ice Rental (Hockey Club)	140,000.00	67,437.50	67,437.50	48.17%	98,405.00
Ice Rental (Private)	4,000.00	0.00	1,950.00	48.75%	2,380.00
Miscellaneous	2,500.00	635.50	1,418.25	56.73%	1,401.20
Public Skating	40,000.00	0.00	18,367.00	45.92%	17,034.00
Skate Rental	20,000.00	0.00	10,815.00	54.08%	8,424.00
<b>TOTAL WEST RIVER ICE CENTER</b>	<b>241,500.00</b>	<b>69,953.00</b>	<b>121,950.25</b>	<b>50.50%</b>	<b>151,219.20</b>
<b>APARTMENT/RETREAT</b>					
Apartment Rental	6,000.00	500.00	2,500.00	41.67%	2,500.00
Donations/Sponsorships	0.00	0.00	0.00	0.00%	0.00
Equipment Rental	0.00	0.00	0.00	0.00%	0.00
Facility Rental	30,000.00	3,220.00	13,600.00	45.33%	12,210.00
<b>TOTAL APARTMENT/RETREAT</b>	<b>36,000.00</b>	<b>3,720.00</b>	<b>16,100.00</b>	<b>44.72%</b>	<b>14,710.00</b>
<b>VETERAN'S PAVILION</b>					
Donations/Sponsorships	0.00	0.00	0.00	0.00%	0.00
Equipment Rental	0.00	0.00	0.00	0.00%	0.00
Facility Rental	25,000.00	2,052.00	11,661.00	46.64%	8,933.00
<b>TOTAL VETERAN'S PAVILION</b>	<b>25,000.00</b>	<b>2,052.00</b>	<b>11,661.00</b>	<b>46.64%</b>	<b>8,933.00</b>
<b>SPECIAL EVENTS</b>					
<b>Baseball:</b>					
09 Y Old Cal Ripken State Baseball Tournament	0.00	0.00	0.00	0.00%	0.00
10 Y Old Cal Ripken Midwest Regional Baseball Tournament	0.00	0.00	0.00	0.00%	0.00
13 Y Old State Babe Ruth Baseball Tournament*	0.00	0.00	0.00	0.00%	0.00
Central Plains Legion Baseball Tournament*	0.00	0.00	0.00	0.00%	0.00
<b>Total Baseball</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Basketball:</b>					
Annual Optimist Youth Tournament - Fall	12,000.00	0.00	0.00	0.00%	0.00
Annual Optimist Youth Tournament - Spring	10,000.00	0.00	7,350.00	73.50%	7,560.00
Coca Cola Blue Hawk Tournament	30,000.00	1,000.00	34,174.50	113.92%	28,410.75
<b>Total Basketball</b>	<b>52,000.00</b>	<b>1,000.00</b>	<b>41,524.50</b>	<b>79.85%</b>	<b>35,970.75</b>
<b>Softball:</b>					
NDASA State Softball Tournament	5,000.00	0.00	0.00	0.00%	0.00
<b>Total Softball</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>TOTAL SPECIAL EVENTS</b>	<b>57,000.00</b>	<b>1,000.00</b>	<b>41,524.50</b>	<b>72.85%</b>	<b>35,970.75</b>
<b>HEART RIVER GOLF COURSE</b>					
<b>ADMISSION FEES</b>					
<b>Golf Season Passes:</b>					
Family Pass	35,000.00	0.00	18,862.33	53.89%	33,434.69
Handicap Pass	3,500.00	550.00	2,355.00	67.29%	1,620.00
Married Couple Pass	30,000.00	1,585.71	34,674.29	115.58%	31,820.04
Intermediate Pass (19-23)	25,000.00	4,834.29	16,774.29	67.10%	16,920.00
Junior Pass (18 & Under)	10,000.00	361.91	5,585.78	55.86%	8,740.09
Married Senior Couple Pass (60 & Over)	16,000.00	0.00	12,644.06	79.03%	10,801.20
Senior Single Pass (60 & Over)	58,000.00	4,342.88	60,202.68	103.80%	57,189.80
Single Pass (24-59)	120,000.00	18,428.58	121,096.44	100.91%	124,194.29
<b>Total Golf Season Passes</b>	<b>297,500.00</b>	<b>30,103.37</b>	<b>272,194.87</b>	<b>91.49%</b>	<b>284,720.11</b>
<b>Green Fees:</b>					
Green Fees - 9 Holes	80,000.00	12,586.93	18,997.12	23.75%	18,773.62
Green Fees - 18 Holes	220,000.00	24,542.20	35,979.50	16.35%	32,586.12
Green Fees - Youth	16,000.00	4,165.52	4,656.84	29.11%	6,787.78
<b>Total Green Fees</b>	<b>316,000.00</b>	<b>41,294.65</b>	<b>59,633.46</b>	<b>18.87%</b>	<b>58,147.52</b>
<b>Cart Fees:</b>					
Cart Fee - 9 Holes	65,000.00	12,275.11	16,835.57	25.90%	19,903.85

Dickinson Parks and Recreation  
General Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
Cart Fee - 18 Holes	180,000.00	27,465.77	42,017.16	23.34%	41,964.94
Cart Storage & Usage (Private)	40,000.00	(425.00)	41,300.00	103.25%	36,719.06
Trail Fees/Rider Fees	45,000.00	2,292.30	58,899.80	130.89%	52,631.99
Total Cart Fees	330,000.00	41,608.18	159,052.53	48.20%	151,219.84
<b>TOTAL ADMISSION FEES</b>	<b>943,500.00</b>	<b>113,006.20</b>	<b>490,880.86</b>	<b>52.03%</b>	<b>494,087.47</b>
<b>PRO SHOP</b>					
Apparel:					
Hats	5,000.00	715.24	1,135.10	22.70%	1,433.26
Jackets	2,500.00	619.60	1,918.70	76.75%	517.18
Shirts	11,000.00	1,015.60	1,774.97	16.14%	2,201.19
Shoes	6,000.00	827.76	1,464.13	24.40%	1,449.73
Shorts/Slacks	1,500.00	179.85	179.85	11.99%	691.49
Socks	500.00	0.00	0.00	0.00%	0.00
Total Apparel	26,500.00	3,358.05	6,472.75	24.43%	6,292.85
Balls, Gloves, & Tees:					
Balls	38,000.00	6,839.29	9,344.03	24.59%	11,492.24
Gloves	7,000.00	1,425.09	2,271.85	32.46%	2,481.09
Tees	2,000.00	312.78	453.83	22.69%	569.51
Total Balls Gloves, & Tees	47,000.00	8,577.16	12,069.71	25.68%	14,542.84
Equipment:					
Bags	7,000.00	539.98	664.97	9.50%	1,706.27
Box Sets	2,000.00	0.00	1,091.20	54.56%	199.99
Hybrids	3,500.00	597.99	742.99	21.23%	1,077.25
Irons	9,000.00	0.00	990.00	11.00%	7,034.98
Push Carts	500.00	0.00	0.00	0.00%	299.99
Putters	8,000.00	1,109.97	1,675.96	20.95%	1,156.95
Wedges	6,000.00	950.00	1,661.20	27.69%	1,375.84
Woods	15,000.00	2,602.98	3,785.91	25.24%	8,783.51
Total Equipment	51,000.00	5,800.92	10,612.23	20.81%	21,634.78
Miscellaneous:					
Inventory	8,000.00	1,140.07	1,574.24	19.68%	1,788.66
Total Miscellaneous	8,000.00	1,140.07	1,574.24	19.68%	1,788.66
<b>TOTAL PRO SHOP</b>	<b>132,500.00</b>	<b>18,876.20</b>	<b>30,728.93</b>	<b>23.19%</b>	<b>44,259.13</b>
<b>SPECIAL EVENTS</b>					
Heart River Shoot-Out	10,000.00	5,100.00	5,100.00	51.00%	2,250.00
Men's HRGC Championship	3,000.00	0.00	0.00	0.00%	0.00
Junior Tournament	500.00	0.00	0.00	0.00%	0.00
Kevin Bergman Labor Day Classic	25,000.00	0.00	0.00	0.00%	0.00
Last Chance Tournament	1,500.00	0.00	0.00	0.00%	0.00
<b>TOTAL SPECIAL EVENTS</b>	<b>40,000.00</b>	<b>5,100.00</b>	<b>5,100.00</b>	<b>12.75%</b>	<b>2,250.00</b>
<b>OTHER</b>					
Club & Equipment Rental	4,000.00	1,275.37	1,540.06	38.50%	1,713.84
Club & Equipment Repairs	0.00	0.00	0.00	0.00%	0.00
Concessions	11,350.00	1,050.00	2,250.00	19.82%	1,850.00
Coupons (Guardianship & Junior Tour)	250.00	0.00	0.00	0.00%	0.00
Gift Certificate(s)	0.00	(2,650.80)	(11,922.39)	0.00%	(9,712.61)
Leagues	28,000.00	2,415.00	27,405.00	97.88%	27,525.00
Lessons	3,000.00	360.00	3,315.00	110.50%	2,530.00
Miscellaneous	3,000.00	732.51	1,133.32	37.78%	1,863.40
Range Balls	30,000.00	9,042.40	19,385.05	64.62%	21,740.54
Sales Tax	40,000.00	6,809.61	21,780.06	54.45%	23,194.12
Score Card	29,000.00	15,200.00	21,600.00	74.48%	26,283.33
<b>TOTAL OTHER</b>	<b>148,600.00</b>	<b>34,234.09</b>	<b>86,486.10</b>	<b>58.20%</b>	<b>96,987.62</b>
<b>TOTAL HEART RIVER GOLF COURSE</b>	<b>1,264,600.00</b>	<b>171,216.49</b>	<b>613,195.89</b>	<b>48.49%</b>	<b>637,584.22</b>
<b>PATTERSON LAKE</b>					
<b>FEES</b>					
Cabin Lease	6,600.00	0.00	3,300.00	50.00%	3,300.00
Camping Fees	35,000.00	5,410.00	10,305.00	29.44%	12,570.00
Rental Property	3,600.00	300.00	900.00	25.00%	1,500.00
Sales	5,000.00	210.00	210.00	4.20%	95.00
Visitation Fees	16,000.00	7,044.00	7,200.00	45.00%	4,400.00
<b>TOTAL PATTERSON LAKE</b>	<b>66,200.00</b>	<b>12,964.00</b>	<b>21,915.00</b>	<b>33.10%</b>	<b>21,865.00</b>

Dickinson Parks and Recreation  
General Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
<b>TOTAL GENERAL FUND REVENUE</b>	<b>4,523,769.00</b>	<b>710,337.74</b>	<b>3,070,413.73</b>	<b>67.87%</b>	<b>3,121,386.91</b>
<b>GENERAL FUND EXPENSES</b>					
<b>PERSONNEL EXPENSES</b>					
Full Time Employees:					
Insurance (Dental/Vision)	10,937.00	785.23	4,079.83	37.30%	3,501.84
Insurance (Health)	206,400.00	14,437.62	75,929.29	36.79%	66,640.27
Insurance (Life)	515.00	42.89	193.66	37.60%	197.62
Longevity Pay	5,589.00	0.00	0.00	0.00%	0.00
Personnel Wages	985,795.00	88,204.48	419,283.86	42.53%	381,194.47
Unemployment Taxes	6,830.00	0.00	218.43	3.20%	0.00
<b>Total Full Time Employees</b>	<b>1,216,066.00</b>	<b>103,470.22</b>	<b>499,705.07</b>	<b>41.09%</b>	<b>451,534.20</b>
Part Time Employees:					
Commissioners	12,300.00	1,025.00	5,125.00	41.67%	5,125.00
Office Wages	15,000.00	302.25	2,236.99	14.91%	6,016.35
Parks (Seasonal) Wages	103,000.00	7,757.19	16,863.52	16.37%	9,928.50
Unemployment Taxes	1,500.00	0.00	63.57	4.24%	0.00
<b>Total Part Time Employees</b>	<b>131,800.00</b>	<b>9,084.44</b>	<b>24,289.08</b>	<b>18.43%</b>	<b>21,069.85</b>
Social Security/Medicare Taxes:	134,000.00	10,934.07	48,960.75	36.54%	46,098.15
Retirement:	350,460.00	6,084.18	23,255.67	6.64%	274,702.90
<b>TOTAL PERSONNEL EXPENSES</b>	<b>1,832,326.00</b>	<b>129,572.91</b>	<b>596,210.57</b>	<b>32.54%</b>	<b>793,405.10</b>
<b>ADMINISTRATIVE EXPENSES</b>					
Accounting	10,500.00	214.65	10,262.89	97.74%	9,837.94
Marketing	13,000.00	2,697.53	7,285.06	56.04%	8,957.21
Audit	9,460.00	0.00	0.00	0.00%	4,000.00
Cell Phones	6,540.00	667.58	3,414.24	52.21%	2,615.34
Credit Card Charges	4,000.00	1,297.13	3,336.56	83.41%	1,247.08
Dues and Subscriptions	8,500.00	0.00	1,642.45	19.32%	4,185.04
Fuel	10,000.00	674.71	4,171.97	41.72%	5,125.74
Insurance (State Fire/Tornado)	23,500.00	0.00	0.00	0.00%	0.00
Insurance (Vehicle/Liability)	36,300.00	0.00	35,216.36	97.01%	36,235.66
Insurance (Workers Compensation)	7,200.00	(250.00)	4,561.18	63.35%	6,655.40
Leased Equipment	1,000.00	0.00	217.81	21.78%	237.90
Legal	6,000.00	649.80	6,427.44	107.12%	3,340.20
Meetings and Travel	15,000.00	1,370.14	4,476.98	29.85%	1,680.29
Miscellaneous	0.00	0.00	955.40	0.00%	35,000.00
Office Equipment	1,000.00	0.00	0.00	0.00%	1,304.97
Postage	1,000.00	157.71	557.46	55.75%	395.86
Recognition	7,500.00	194.50	3,040.12	40.53%	2,078.09
Repairs & Maintenance (Auto)	2,000.00	167.19	842.19	42.11%	0.00
Service Contract (Vermont Systems/Credit Bureau)	15,100.00	0.00	13,737.26	90.98%	13,233.84
Service Contract (Other)	2,800.00	420.87	1,546.20	55.22%	947.66
Supplies	7,700.00	340.78	2,857.80	37.11%	1,985.33
Technology (Computer/Software)	15,000.00	595.59	14,192.99	94.62%	8,119.07
Technology (IT Support)	2,000.00	1,785.60	4,105.60	205.28%	810.00
Telephone	4,500.00	894.65	3,709.66	82.44%	2,105.87
Training	2,000.00	0.00	865.00	43.25%	1,021.04
Uncollected Taxes	25,000.00	0.00	0.00	0.00%	0.00
Uniforms	6,250.00	2,230.11	6,050.99	96.82%	5,796.46
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>242,850.00</b>	<b>14,108.54</b>	<b>133,473.61</b>	<b>54.96%</b>	<b>156,915.99</b>
<b>PROGRAM EXPENSES</b>					
<b>ADULT PROGRAMS</b>					
Basketball:					
Basketball Awards	1,000.00	0.00	678.95	67.90%	680.30
Basketball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Basketball Supplies	1,000.00	0.00	18.99	1.90%	119.99
Basketball Wages	14,000.00	0.00	9,511.60	67.94%	11,694.85
<b>Total Basketball</b>	<b>16,000.00</b>	<b>0.00</b>	<b>10,209.54</b>	<b>63.81%</b>	<b>12,495.14</b>
Curling:					
Curling Awards	500.00	0.00	185.00	37.00%	219.00
Curling Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Curling Supplies	1,000.00	0.00	0.00	0.00%	1,093.36
Curling Wages	0.00	0.00	188.64	0.00%	198.00

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ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
Total Curling	1,500.00	0.00	373.64	24.91%	1,510.36
Softball:					
Adult Softball Awards	2,500.00	0.00	0.00	0.00%	0.00
Adult Softball Fees - USA of ND	5,000.00	2,985.00	5,063.44	101.27%	2,340.00
Adult Softball Misoellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Softball Supplies	4,000.00	0.00	262.73	6.57%	1,739.73
Adult Softball Wages	35,000.00	1,727.00	1,727.00	4.93%	1,526.50
Last Chance Softball Tournament	1,000.00	0.00	0.00	0.00%	0.00
Miller-Lite Softball Tournament	7,000.00	0.00	0.00	0.00%	0.00
Total Softball	54,500.00	4,712.00	7,053.17	12.94%	5,606.23
Volleyball:					
Adult Fall Volleyball Awards	1,750.00	0.00	0.00	0.00%	0.00
Adult Fall Volleyball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Fall Volleyball Supplies	500.00	0.00	0.00	0.00%	0.00
Adult Fall Volleyball Wages	15,000.00	0.00	0.00	0.00%	0.00
Adult Winter Volleyball Awards	2,000.00	0.00	1,617.10	80.86%	1,770.10
Adult Winter Volleyball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Winter Volleyball Supplies	500.00	0.00	0.00	0.00%	49.98
Adult Winter Volleyball Wages	16,000.00	0.00	18,479.75	115.50%	15,324.15
Adult Sand Volleyball Awards	500.00	0.00	0.00	0.00%	0.00
Adult Sand Volleyball Misoellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Sand Volleyball Supplies	500.00	0.00	0.00	0.00%	0.00
Adult Sand Volleyball Wages	4,500.00	0.00	0.00	0.00%	0.00
Adult Spring 4v4 Volleyball Awards	500.00	0.00	0.00	0.00%	0.00
Adult Spring 4v4 Volleyball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Spring 4v4 Volleyball Supplies	500.00	0.00	0.00	0.00%	0.00
Adult Spring 4v4 Volleyball Wages	1,500.00	1,952.00	4,032.00	268.80%	3,181.00
Annual Volleyball Tournament	0.00	0.00	5,908.05	0.00%	0.00
Total Volleyball	43,750.00	1,952.00	30,036.90	68.66%	20,325.23
Other Programs:					
Other Program Awards	1,000.00	0.00	456.00	45.60%	1,498.00
Other Program Uniforms	0.00	0.00	0.00	0.00%	0.00
Other Program Supplies	250.00	0.00	78.80	31.52%	121.98
Other Program Wages	1,500.00	0.00	0.00	0.00%	0.00
Total Other Programs	2,750.00	0.00	534.80	19.45%	1,619.98
TOTAL ADULT PROGRAMS	118,500.00	6,664.00	48,208.05	40.68%	41,556.94
YOUTH PROGRAMS					
Halloween Party	1,700.00	0.00	0.00	0.00%	0.00
New Year's Eve Party	3,200.00	0.00	901.17	28.16%	1,332.34
Play Park Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Play Park Supplies	700.00	81.09	211.73	30.25%	106.46
Play Park Uniforms	0.00	0.00	0.00	0.00%	0.00
Play Park Wages	7,300.00	0.00	0.00	0.00%	215.62
Punt, Pass & Kick	500.00	0.00	0.00	0.00%	0.00
Safety City	3,000.00	1,026.07	2,343.40	78.11%	652.16
Safety City Wages	10,500.00	190.00	313.50	2.99%	239.52
Santa Hotline	0.00	0.00	0.00	0.00%	0.00
Summer Art Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Summer Art Supplies	1,000.00	48.00	119.98	12.00%	78.50
Summer Art Uniforms	0.00	0.00	0.00	0.00%	0.00
Summer Art Wages	4,000.00	44.00	44.00	1.10%	150.00
T-Ball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
T-Ball Supplies	500.00	0.00	241.97	48.39%	0.00
T-Ball Uniforms	3,500.00	0.00	0.00	0.00%	0.00
T-Ball Wages	8,250.00	0.00	5.00	0.06%	0.00
Tennis Misoellaneous	0.00	0.00	0.00	0.00%	0.00
Tennis Supplies	250.00	0.00	0.00	0.00%	339.96
Tennis Uniforms	0.00	0.00	0.00	0.00%	0.00
Tennis Wages	1,000.00	0.00	0.00	0.00%	0.00
Track Meet	500.00	265.00	265.00	53.00%	90.00
Volleyball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Volleyball Supplies	500.00	0.00	1,034.43	206.89%	237.46
Volleyball Uniforms	1,500.00	0.00	2,024.00	134.93%	488.00
Volleyball Wages	4,000.00	0.00	1,701.48	42.54%	1,482.49
Total Youth Programs	51,900.00	1,654.16	9,205.66	17.74%	5,412.51
Other Programs:					

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ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
Other Program Awards	500.00	0.00	0.00	0.00%	530.00
Other Program Uniforms	0.00	0.00	0.00	0.00%	0.00
Other Program Supplies	600.00	48.00	67.76	11.29%	80.00
Other Program Wages	1,500.00	2,017.84	7,426.80	495.12%	1,788.20
Total Other Programs	2,600.00	2,065.84	7,494.56	288.25%	2,398.20
<b>TOTAL YOUTH PROGRAMS</b>	<b>54,500.00</b>	<b>3,720.00</b>	<b>16,700.22</b>	<b>30.64%</b>	<b>7,810.71</b>
<b>OTHER PROGRAMS</b>					
Bandshell	15,000.00	0.00	109.95	0.73%	0.00
Beach Party	1,200.00	0.00	0.00	0.00%	0.00
Chalk Walk	2,600.00	0.00	0.00	0.00%	0.00
Jingle Bell Run/Walk	2,200.00	0.00	1,655.72	75.26%	529.33
Other Events	1,500.00	584.88	2,500.88	166.73%	8,605.00
<b>TOTAL OTHER PROGRAMS</b>	<b>22,500.00</b>	<b>584.88</b>	<b>4,266.55</b>	<b>18.96%</b>	<b>9,134.33</b>
<b>TOTAL PROGRAM EXPENSES</b>	<b>195,500.00</b>	<b>10,968.88</b>	<b>69,174.82</b>	<b>35.38%</b>	<b>58,501.98</b>
<b>PARKS</b>					
Engineering/Consulting	5,000.00	0.00	5,000.00	100.00%	0.00
Equipment	2,000.00	0.00	0.00	0.00%	0.00
Irrigation	4,000.00	228.08	1,425.87	35.65%	0.00
Landscaping (Trees/Flowers)	13,500.00	0.00	0.00	0.00%	0.00
Miscellaneous	0.00	0.00	0.00	0.00%	100.00
Playground & Picnic Areas	16,500.00	331.38	5,154.52	31.24%	35.43
Repairs & Maintenance (Building)	3,000.00	1,513.10	1,513.10	50.44%	37.23
Seed & Fertilizer	6,000.00	0.00	0.00	0.00%	4,755.00
Supplies	5,500.00	314.21	2,300.39	41.83%	2,352.58
Table & Bench Repairs	3,000.00	0.00	371.02	12.37%	0.00
Utilities	26,000.00	2,917.71	5,936.09	22.83%	5,867.69
Water/Refuse/Portables	13,000.00	410.20	1,493.36	11.49%	1,283.76
Weed Spraying	9,000.00	745.50	745.50	8.28%	2,067.00
<b>TOTAL PARKS</b>	<b>106,500.00</b>	<b>6,460.18</b>	<b>23,939.85</b>	<b>22.48%</b>	<b>16,498.69</b>
<b>COMPLEX/BALLPARK</b>					
Fence Repairs	8,000.00	0.00	332.18	4.15%	612.54
Irrigation	10,000.00	491.60	2,688.29	26.88%	0.00
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Building)	5,000.00	239.54	812.02	16.24%	913.71
Seed & Fertilizer	13,000.00	0.00	0.00	0.00%	4,755.00
Supplies	23,500.00	748.24	1,504.74	6.40%	5,053.12
Internet	1,200.00	217.30	478.28	39.86%	395.97
Utilities	12,000.00	523.23	1,909.27	15.91%	1,694.80
Water/Refuse/Portables	10,000.00	322.94	1,367.88	13.68%	1,528.78
<b>TOTAL COMPLEX/BALLPARK</b>	<b>82,700.00</b>	<b>2,542.85</b>	<b>9,092.66</b>	<b>10.99%</b>	<b>14,953.92</b>
<b>SHOP</b>					
Equipment	6,000.00	862.42	4,426.77	73.78%	35.98
Equipment Lease Payment	58,000.00	0.00	57,966.47	99.94%	57,954.97
Fuel/Oil	42,000.00	747.30	6,102.28	14.53%	4,027.39
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Mower/Tractor)	17,000.00	892.92	7,667.94	45.11%	3,120.73
Repairs & Maintenance (Truck)	8,000.00	681.01	4,566.48	57.08%	5,947.31
Supplies	15,000.00	273.73	2,256.50	15.04%	5,412.86
Telephone/Internet	1,250.00	59.99	299.95	24.00%	492.35
Utilities	8,000.00	741.11	4,660.79	58.26%	5,166.86
<b>TOTAL SHOP</b>	<b>155,250.00</b>	<b>4,258.48</b>	<b>87,947.18</b>	<b>56.85%</b>	<b>82,158.45</b>
<b>FORESTRY</b>					
Forestry City Contract	0.00	0.00	0.00	0.00%	0.00
Forestry Miscellaneous	0.00	0.00	0.00	0.00%	0.00
<b>TOTAL FORESTRY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>WEST RIVER ICE CENTER</b>					
Capital Improvements	0.00	0.00	0.00	0.00%	0.00
Cash Short/Over	0.00	0.00	11.50	0.00%	28.00
Contract Labor (Other)	15,700.00	0.00	0.00	0.00%	15,691.59
Equipment	1,800.00	0.00	0.00	0.00%	0.00
Rental Skate	1,750.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Board)	3,000.00	0.00	0.00	0.00%	22.37
Repairs & Maintenance (Compressor Room)	50,000.00	2,244.94	22,488.62	44.98%	28,216.41
Repairs & Maintenance (Exterior)	7,500.00	176.41	1,887.53	25.17%	7,793.40

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ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
Repairs & Maintenance (Interior)	18,000.00	5,220.62	12,113.78	67.30%	5,382.87
Repairs & Maintenance (Zamboni)	10,000.00	1,134.40	7,286.56	72.87%	8,667.58
Seasonal Wages (Recreation)	22,000.00	495.88	9,742.65	44.28%	9,005.44
Seasonal Wages (Maintenance)	26,000.00	1,205.18	14,021.38	53.93%	14,916.43
Seasonal Wages	0.00	0.00	0.00	0.00%	0.00
Supplies	10,000.00	1,497.85	5,963.64	59.64%	7,727.95
Telephone/Internet	2,500.00	221.74	1,108.70	44.35%	1,108.70
Utilities	185,000.00	14,273.54	100,086.23	54.10%	94,073.22
Water/Refuse	22,000.00	1,204.36	10,835.58	49.25%	11,062.59
<b>TOTAL WEST RIVER ICE CENTER</b>	<b>375,250.00</b>	<b>27,674.92</b>	<b>185,546.17</b>	<b>49.45%</b>	<b>203,696.55</b>
<b>APARTMENT/RETREAT</b>					
Equipment	500.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance	7,000.00	30.29	518.04	7.40%	1,586.45
Supplies	3,000.00	323.99	341.28	11.38%	2,401.98
Utilities	13,000.00	1,084.41	6,327.10	48.67%	5,856.26
Wages	0.00	0.00	0.00	0.00%	0.00
<b>TOTAL APARTMENT/RETREAT</b>	<b>23,500.00</b>	<b>1,438.69</b>	<b>7,186.42</b>	<b>30.58%</b>	<b>9,844.69</b>
<b>VETERAN'S PAVILION</b>					
Equipment	500.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance	5,000.00	185.00	507.16	10.14%	1,454.00
Supplies	2,000.00	647.99	663.60	33.18%	178.65
Utilities	6,000.00	476.90	2,803.06	46.72%	2,728.92
Wages	0.00	0.00	0.00	0.00%	0.00
<b>TOTAL VETERAN'S PAVILION</b>	<b>13,500.00</b>	<b>1,309.89</b>	<b>3,973.82</b>	<b>29.44%</b>	<b>4,361.57</b>
<b>SPECIAL EVENTS</b>					
<b>Baseball:</b>					
09 Y Old Cal Ripken State Baseball Tournament	0.00	0.00	0.00	0.00%	0.00
10 Y Old Cal Ripken Midwest Regional Baseball Tournament	0.00	0.00	0.00	0.00%	0.00
13 Y Old State Babe Ruth Baseball Tournament*	0.00	0.00	0.00	0.00%	0.00
Central Plains Legion Baseball Tournament*	0.00	0.00	0.00	0.00%	0.00
<b>Total Baseball</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>Basketball:</b>					
Annual Optimist Youth Tournament - Fall	11,000.00	0.00	0.00	0.00%	0.00
Annual Optimist Youth Tournament - Spring	9,000.00	0.00	6,370.00	70.78%	6,470.00
Coca Cola Blue Hawk Tournament	29,000.00	0.00	35,484.50	122.36%	29,503.00
<b>Total Basketball</b>	<b>49,000.00</b>	<b>0.00</b>	<b>41,854.50</b>	<b>85.42%</b>	<b>35,973.00</b>
<b>Softball:</b>					
NDASA State Softball Tournament	2,500.00	0.00	0.00	0.00%	0.00
<b>Total Softball</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>
<b>TOTAL SPECIAL EVENTS</b>	<b>51,500.00</b>	<b>0.00</b>	<b>41,854.50</b>	<b>81.27%</b>	<b>35,973.00</b>
<b>HEART RIVER GOLF COURSE</b>					
<b>PERSONNEL EXPENSES</b>					
<b>Full Time Employees:</b>					
Insurance (Dental/Vision)	2,870.00	224.61	1,072.17	37.36%	816.13
Insurance (Health)	43,761.00	4,428.92	20,899.75	47.76%	15,302.76
Insurance (Life)	140.00	32.04	139.33	99.52%	162.80
Longevity Pay	2,705.00	0.00	0.00	0.00%	0.00
Personnel Wages	288,424.00	23,051.11	119,466.76	41.42%	119,759.10
Unemployment Taxes	2,000.00	0.00	65.01	3.25%	0.00
<b>Total Full Time Employees</b>	<b>339,900.00</b>	<b>27,736.68</b>	<b>141,643.02</b>	<b>41.67%</b>	<b>136,040.79</b>
<b>Part Time Employees:</b>					
Grounds (Seasonal) Wages	104,000.00	8,443.79	11,124.76	10.70%	18,187.98
Pro Shop (Seasonal) Wages	67,200.00	7,170.38	10,120.65	15.06%	12,366.44
Unemployment Taxes	1,200.00	0.00	1.53	0.13%	0.00
<b>Total Part Time Employees</b>	<b>172,400.00</b>	<b>15,614.17</b>	<b>21,246.94</b>	<b>12.32%</b>	<b>30,554.42</b>
<b>TOTAL PERSONNEL EXPENSES</b>	<b>512,300.00</b>	<b>43,350.85</b>	<b>162,889.96</b>	<b>31.80%</b>	<b>166,595.21</b>
<b>ADMINISTRATIVE EXPENSES</b>					
Accounting	2,600.00	53.67	2,563.25	98.59%	2,459.53
Marketing	12,000.00	1,190.00	6,073.24	50.61%	4,784.79
Audit	2,365.00	0.00	0.00	0.00%	1,000.00
Cell Phone	1,890.00	172.50	772.00	40.85%	859.50
Contract Labor	17,000.00	0.00	0.00	0.00%	0.00

Dickinson Parks and Recreation  
General Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
Credit Card Charges	21,500.00	3,802.01	13,273.55	61.74%	13,149.74
Dues & Subscriptions	1,600.00	995.00	5,465.00	341.56%	3,685.00
Insurance (State Fire/Tornado)	4,000.00	0.00	0.00	0.00%	0.00
Insurance (Vehicle/Liability)	11,000.00	0.00	10,674.04	97.04%	10,970.15
Insurance (Workers Compensation)	4,000.00	0.00	2,393.91	59.85%	3,719.27
League	1,000.00	0.00	0.00	0.00%	0.00
Leased Equipment	250.00	0.00	54.45	21.78%	59.48
Legal	1,500.00	162.45	1,143.74	76.25%	960.05
Meetings & Travel	6,000.00	115.00	4,867.15	81.12%	3,558.17
Miscellaneous	0.00	0.00	0.00	0.00%	(9.76)
Office Equipment	500.00	0.00	0.00	0.00%	2,092.75
Sales Tax	50,000.00	0.00	6,845.11	13.69%	7,675.61
Service Contract (ForeUp/Credit Bureau)	6,200.00	756.75	6,134.32	98.94%	5,907.46
Supplies	4,000.00	359.03	634.54	15.86%	3,235.41
Technology (Computer/Software)	2,000.00	0.00	1,874.73	93.74%	462.35
Technology (IT Support)	500.00	0.00	500.00	100.00%	780.00
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>149,905.00</b>	<b>7,606.41</b>	<b>63,269.03</b>	<b>42.21%</b>	<b>65,349.50</b>
<b>OPERATING EXPENSES</b>					
<b>Cart Expenses:</b>					
Cart Lease Payment	85,000.00	12,222.60	36,667.80	43.14%	36,345.20
Repairs & Maintenance (Cart Building)	2,700.00	0.00	0.00	0.00%	19.96
Repairs & Maintenance (Cart Rental)	1,500.00	0.00	775.00	51.67%	690.20
Utilities (Cart Buildings)	4,500.00	470.03	1,846.07	41.02%	1,761.80
<b>Total Cart Expenses</b>	<b>93,700.00</b>	<b>12,692.63</b>	<b>39,288.87</b>	<b>41.93%</b>	<b>38,817.16</b>
<b>Club House Expenses:</b>					
Improvements	7,500.00	68.00	68.00	0.91%	0.00
Repairs & Maintenance (Building)	9,000.00	89.99	3,593.36	39.93%	4,779.57
Supplies	3,000.00	37.98	446.25	14.88%	2,205.76
Utilities	17,500.00	1,421.94	8,348.52	47.71%	8,450.27
Water/Refuse	1,500.00	273.76	997.78	66.52%	854.90
<b>Total Club House Expenses</b>	<b>38,500.00</b>	<b>1,891.67</b>	<b>13,453.91</b>	<b>34.95%</b>	<b>16,290.50</b>
<b>Course Maintenance Expenses:</b>					
Cart Path Surface	2,000.00	0.00	0.00	0.00%	5,050.00
Chemical (Fungicides)	18,000.00	0.00	1,760.00	9.78%	1,700.00
Chemical (Herbicides)	0.00	0.00	4,645.00	0.00%	2,984.68
Chemical (Insects)	0.00	0.00	0.00	0.00%	0.00
Chemical (Misc)	0.00	0.00	0.00	0.00%	2,317.00
Equipment Lease Payment	50,000.00	0.00	50,000.00	100.00%	50,000.00
Fertilizer	48,000.00	8,228.12	8,228.12	17.14%	24,268.60
Fuel & Lube	15,000.00	0.00	25.50	0.17%	25.50
Golf Capital Improvements	10,000.00	3,850.00	4,126.69	41.27%	26,839.70
Landscaping (Trees/Flowers)	16,000.00	0.00	435.00	2.72%	4,470.00
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Recognition	750.00	159.00	261.88	34.92%	125.00
Repairs & Maintenance (Building)	5,000.00	387.73	1,168.91	23.38%	2,174.07
Repairs & Maintenance (Drainage)	1,000.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Equipment)	22,000.00	173.08	5,141.38	23.37%	3,346.37
Repairs & Maintenance (Irrigation)	16,000.00	1,818.76	6,969.36	43.56%	123.06
Repairs & Maintenance (Pump)	8,000.00	0.00	0.00	0.00%	0.00
Sand	14,000.00	4,760.27	4,760.27	34.00%	8,854.57
Sanitation	4,500.00	338.10	617.70	13.73%	929.92
Small Tools	3,000.00	520.91	1,034.90	34.50%	904.41
Supplies	14,000.00	1,483.20	3,857.18	27.55%	5,865.80
Supplies (Safety)	600.00	541.84	541.84	90.31%	1,475.51
Telephone	1,500.00	175.51	655.43	43.70%	762.55
Uniforms	1,250.00	0.00	0.00	0.00%	0.00
Utilities (Gas/Electric)	3,500.00	36.00	180.92	5.17%	178.83
Utilities (Irrigation Pumps)	12,000.00	440.03	2,125.65	17.71%	2,093.87
Utilities (Electric)	800.00	50.00	244.00	30.50%	220.00
<b>Total Course Maintenance Expenses</b>	<b>266,900.00</b>	<b>22,962.55</b>	<b>96,779.73</b>	<b>36.26%</b>	<b>144,709.44</b>
<b>Pro Shop Expenses:</b>					
<b>Apparel:</b>					
Hats	3,000.00	215.19	779.64	25.99%	2,337.81
Jackets	2,000.00	1,511.77	2,231.13	111.56%	541.81
Shirts	6,000.00	2,756.48	4,522.97	75.38%	2,365.62
Shoes	3,000.00	260.00	2,627.87	87.60%	1,570.00
Shorts/Slacks	1,000.00	0.00	584.48	58.45%	541.81
Socks	500.00	0.00	0.00	0.00%	0.00

Dickinson Parks and Recreation  
General Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
Total Apparel	15,500.00	4,743.44	10,746.09	69.33%	7,357.05
Balls, Gloves, & Tees:					
Balls	32,000.00	6,208.97	28,550.40	89.22%	27,302.24
Gloves	6,000.00	246.12	1,672.94	27.88%	3,927.72
Tees	1,600.00	0.00	0.00	0.00%	206.85
Total Balls, Gloves, & Tees	39,600.00	6,455.09	30,223.34	76.32%	31,436.81
Equipment:					
Bags	7,000.00	0.00	2,345.40	33.51%	6,307.48
Box Sets	2,000.00	0.00	1,091.20	54.56%	563.94
Hybrids	3,500.00	0.00	163.78	4.68%	1,129.44
Irons	7,500.00	1,082.73	1,815.21	24.20%	3,691.49
Push Carts	500.00	0.00	0.00	0.00%	218.00
Putters	8,500.00	1,128.22	5,193.80	61.10%	2,551.45
Wedges	6,000.00	5,265.47	7,306.18	121.77%	1,550.50
Woods	15,000.00	4,474.97	7,444.37	49.63%	10,140.82
Total Equipment	50,000.00	11,951.39	25,359.94	50.72%	26,153.12
Miscellaneous:					
Inventory	6,000.00	38.70	326.79	5.45%	1,103.18
Total Miscellaneous	6,000.00	38.70	326.79	5.45%	1,103.18
Other:					
Cash Short/Over	0.00	(13.46)	(61.56)		569.19
Equipment	3,000.00	(1,570.26)	(1,642.26)	-54.74%	(1,666.63)
Fuel - Pro Shop	12,000.00	0.00	1,268.88	10.57%	1,469.00
Handicap - NDGA	3,750.00	0.00	0.00	0.00%	0.00
Postage & Freight	250.00	0.00	99.93	39.97%	100.00
Range	7,500.00	5,437.50	11,575.00	154.33%	5,143.75
Supplies	3,000.00	0.00	5,512.50	183.75%	77.98
Telephone	2,500.00	260.46	1,302.30	52.09%	1,229.28
Total Other	32,000.00	4,114.24	18,054.79	56.42%	6,922.57
Total Pro Shop Expenses	143,100.00	27,302.86	84,710.95	59.20%	72,972.73
TOTAL OPERATING EXPENSES	542,200.00	64,849.71	234,233.46	43.20%	272,789.83
SPECIAL EVENTS EXPENSES					
Heart River Shoot-Out	9,000.00	0.00	0.00	0.00%	0.00
Men's HRGC Championship	2,500.00	0.00	0.00	0.00%	0.00
Junior Tournament	0.00	0.00	0.00	0.00%	0.00
Kevin Bergman Labor Day Classic	24,000.00	0.00	0.00	0.00%	0.00
Last Chance Tournament	1,500.00	0.00	0.00	0.00%	0.00
TOTAL SPECIAL EVENTS EXPENSES	37,000.00	0.00	0.00	0.00%	0.00
TOTAL HEART RIVER GOLF COURSE	1,241,405.00	115,806.97	460,392.45	37.09%	504,734.54
PATTERSON LAKE OPERATIONS					
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Operations	0.00	0.00	0.00	0.00%	0.00
TOTAL PATTERSON LAKE OPERATIONS	0.00	0.00	0.00	0.00%	0.00
PATTERSON LAKE PERSONNEL EXPENSES					
Full Time Employees:					
Insurance (Dental/Vision)	1,115.00	44.15	220.78	19.80%	402.63
Insurance (Health)	19,370.00	898.54	4,460.33	23.03%	6,538.26
Insurance (Life)	55.00	1.62	7.08	12.87%	32.22
Longevity Pay	371.00	0.00	0.00	0.00%	0.00
Personnel Wages	100,202.00	5,413.53	27,492.66	27.44%	41,412.00
Unemployment Taxes	693.00	0.00	21.67	3.13%	0.00
Total Full Time Employees	121,806.00	6,357.84	32,202.52	26.44%	48,385.11
Part Time Employees:					
Booth Wages	15,000.00	1,239.68	4,039.20	26.93%	49.00
Maintenance Wages	10,000.00	1,152.00	1,152.00	11.52%	376.00
Unemployment Taxes	150.00	0.00	2.46	1.64%	0.00
Total Part Time Employees	25,150.00	2,391.68	5,193.66	20.65%	425.00
TOTAL PERSONNEL EXPENSES	146,956.00	8,749.52	37,396.18	25.45%	48,810.11

Dickinson Parks and Recreation  
General Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
<b>ADMINISTRATIVE EXPENSES</b>					
Accounting	1,300.00	26.83	1,281.63	98.59%	1,229.76
Marketing	2,000.00	500.00	1,500.00	75.00%	1,000.00
Audit	1,185.00	0.00	0.00	0.00%	500.00
Bureau Payment	9,000.00	0.00	7,200.00	80.00%	7,200.00
Capital Improvements	0.00	0.00	0.00	0.00%	0.00
Cash Short/Over	0.00	(71.70)	(71.70)	0.00%	(2.00)
Cell Phones	390.00	37.50	160.00	41.03%	161.50
Credit Card Charges	1,200.00	65.74	129.70	10.81%	173.70
Insurance (Vehicle/Liability)	2,800.00	0.00	2,716.31	97.01%	2,795.54
Insurance (State Fire/Tornado)	600.00	0.00	0.00	0.00%	0.00
Insurance (Workers Compensation)	600.00	0.00	359.15	59.86%	537.23
Leased Equipment	125.00	0.00	27.23	21.78%	29.74
Legal	750.00	1,135.73	2,281.88	304.25%	417.54
Office Equipment	0.00	0.00	0.00	0.00%	0.00
Service Contract (Vermont Systems/Credit Bureau)	1,800.00	0.00	1,673.78	92.99%	1,844.22
Supplies	1,500.00	18.81	305.44	20.36%	175.73
Technology (Computers/Software)	1,250.00	0.00	1,265.18	101.21%	266.85
Technology (IT Support)	250.00	0.00	250.00	100.00%	0.00
Telephone	1,000.00	186.69	358.61	35.86%	214.90
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>25,750.00</b>	<b>1,899.60</b>	<b>19,437.21</b>	<b>75.48%</b>	<b>16,544.71</b>
<b>OPERATING EXPENSES</b>					
Repairs & Maintenance (Building)	2,500.00	0.00	16.55	0.66%	397.09
Repairs & Maintenance (Equipment)	5,000.00	0.00	0.00	0.00%	1,135.51
Repairs & Maintenance (Ground)	9,000.00	91.96	1,294.94	14.39%	2,525.42
Signs	500.00	0.00	0.00	0.00%	0.00
Supplies	2,000.00	335.96	437.48	21.87%	438.64
Trailer	3,000.00	0.00	190.00	6.33%	0.00
Uniforms	0.00	0.00	0.00	0.00%	264.00
Utilities (Gas & Electric)	6,000.00	379.00	2,089.00	34.82%	2,137.00
Water/Refuse	2,500.00	81.31	570.75	22.83%	868.17
<b>TOTAL OPERATING EXPENSES</b>	<b>30,500.00</b>	<b>888.23</b>	<b>4,598.72</b>	<b>15.08%</b>	<b>7,765.83</b>
<b>TOTAL PATTERSON LAKE</b>	<b>203,206.00</b>	<b>11,537.35</b>	<b>61,432.11</b>	<b>30.23%</b>	<b>73,120.65</b>
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>4,523,487.00</b>	<b>325,679.66</b>	<b>1,680,224.16</b>	<b>37.14%</b>	<b>1,954,165.13</b>
<b>TOTAL NET PROFIT/LOSS</b>	<b>282.00</b>	<b>384,658.08</b>	<b>1,390,189.57</b>		<b>1,167,221.78</b>

Dickinson Parks and Recreation  
West River Community Center Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
<b>WRCC FUND REVENUE</b>					
<b>ADMISSION FEES</b>					
1 - Month Membership	75,000.00	7,480.00	41,877.50	55.84%	36,912.50
3 - Month Membership	115,000.00	12,426.25	52,350.75	45.52%	53,372.50
Annual Membership	1,350,000.00	105,990.06	560,746.02	41.54%	564,595.19
College Membership	52,000.00	660.00	7,620.00	14.65%	27,340.00
Daily Admission	325,000.00	22,167.00	124,862.00	38.42%	122,656.00
Punch Card Membership	18,500.00	1,172.50	7,645.00	41.32%	8,187.00
<b>TOTAL ADMISSION FEES</b>	<b>1,935,500.00</b>	<b>149,895.81</b>	<b>795,101.27</b>	<b>41.08%</b>	<b>813,063.19</b>
<b>SERVICES</b>					
Aquatic Lessons	35,000.00	6,572.50	26,781.00	76.52%	19,920.00
Climbing Wall Lessons	150.00	30.00	105.00	70.00%	120.00
Daycare	16,000.00	1,722.50	9,097.50	56.86%	6,352.50
Golf Room Simulator	6,000.00	173.00	4,344.00	72.40%	3,883.00
Locker Rental	5,000.00	45.00	2,890.00	57.80%	1,770.00
Pool Rental	10,000.00	4,245.00	5,182.50	51.83%	5,025.00
Racquet Stringing	0.00	0.00	0.00	0.00%	0.00
Racquetball/Wallyball	0.00	0.00	0.00	0.00%	0.00
Racquetball/Wallyball League	0.00	0.00	0.00	0.00%	0.00
Rentals	52,000.00	3,159.00	17,406.50	33.47%	27,439.00
Sports Mixer	5,000.00	630.00	3,330.00	66.60%	3,170.00
Tanning	5,000.00	173.70	2,530.45	50.61%	2,730.55
Pickleball	2,000.00	(1,785.00)	1,450.00	72.50%	5.00
Tennis League*	0.00	0.00	0.00	0.00%	0.00
Tennis Lessons	500.00	0.00	5.00	1.00%	1,266.00
Towel Services	3,000.00	137.00	2,064.00	68.80%	1,308.00
Training Services	35,000.00	3,060.00	17,149.00	49.00%	15,147.00
<b>TOTAL SERVICES</b>	<b>174,650.00</b>	<b>18,162.70</b>	<b>92,334.95</b>	<b>52.87%</b>	<b>88,136.05</b>
<b>SPECIAL EVENTS</b>					
Fisher Industries Racquetball Tournament	0.00	0.00	0.00	0.00%	0.00
Other Events	1,000.00	2,884.00	2,924.00	292.40%	1,000.00
Beat the Winter Blues	1,250.00	1,400.00	1,400.00	112.00%	0.00
Easter Egg Hunt	1,250.00	1,000.00	1,000.00	80.00%	0.00
Pat Fadden Racquetball Classic	0.00	0.00	0.00	0.00%	0.00
Pooch Pool Party	1,000.00	0.00	0.00	0.00%	0.00
Annual Tennis Tournament	2,000.00	1,250.00	2,135.00	106.75%	1,910.00
Swim Under the Stars	5,000.00	0.00	0.00	0.00%	0.00
WRCC Triathlon	0.00	70.00	192.50	0.00%	752.50
It's A Big Dill Pickleball Tournament	4,200.00	2,650.00	5,827.50	138.75%	4,950.00
<b>TOTAL SPECIAL EVENTS</b>	<b>15,700.00</b>	<b>9,254.00</b>	<b>13,479.00</b>	<b>85.85%</b>	<b>8,612.50</b>
<b>OTHER</b>					
Aquatic Certification/Training	7,000.00	4,113.76	8,405.76	120.08%	5,250.00
City O/M Assistance	325,000.00	0.00	0.00	0.00%	0.00
Concessions/Vending	8,000.00	0.00	3,935.92	49.20%	5,256.00
Donations	5,000.00	0.00	0.00	0.00%	2,310.00
Gift Certificate(s)	1,250.00	154.00	(1,337.00)	-106.96%	(419.00)
Miscellaneous	0.00	273.21	1,604.51	0.00%	3,389.00
Other Programs	0.00	(650.00)	560.00	0.00%	8,582.50
Other Programs-Culinary	3,800.00	950.00	2,365.00	62.24%	0.00
Other Programs-STEM	1,800.00	1,120.00	1,240.00	68.89%	0.00
Other Programs-Art	1,800.00	(10.00)	400.00	22.22%	0.00
Other Programs-Active Play	1,100.00	1,885.00	1,885.00	171.36%	0.00
Pro-Shop	55,000.00	311.78	2,081.95	3.79%	2,406.83
Sales Tax	3,500.00	20.23	135.06	3.86%	156.19
<b>TOTAL OTHER</b>	<b>413,250.00</b>	<b>8,167.98</b>	<b>21,276.20</b>	<b>5.15%</b>	<b>26,931.58</b>
<b>TOTAL WRCC FUND REVENUE</b>	<b>2,539,100.00</b>	<b>185,480.49</b>	<b>922,191.42</b>	<b>36.32%</b>	<b>936,743.32</b>
<b>WRCC FUND EXPENSES</b>					
<b>PERSONNEL EXPENSES</b>					
Full Time Employees:					
Insurance (Dental/Vision)	5,335.00	382.91	2,054.62	38.51%	1,480.86
Insurance (Health)	99,106.00	7,076.86	34,688.05	35.00%	39,819.69
Insurance (Life)	250.00	27.81	132.39	52.96%	145.99
Longevity Pay	1,186.00	0.00	0.00	0.00%	0.00
Payroll Taxes (Social Security/Medicare Taxes)	34,988.00	4,142.20	19,804.50	56.60%	10,474.18
Payroll Taxes (Unemployment Taxes)	3,147.00	0.00	130.02	4.13%	0.00

Dickinson Parks and Recreation  
West River Community Center Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
Personnel Wages	454,566.00	42,369.79	201,901.21	44.42%	197,583.85
Total Full Time Employees	598,578.00	53,999.57	258,710.79	43.22%	249,504.57
Part Time Employees:					
Aerobic Instructor Wages	50,000.00	3,829.78	19,161.45	38.32%	20,112.15
Aquatic Attendant Wages	320,000.00	26,278.86	124,039.29	38.76%	120,297.86
Cleaning Attendant Wages	1,500.00	1,642.90	9,065.54	604.37%	1,197.00
Customer Service Attendant Wages	119,000.00	9,097.05	48,575.43	40.82%	49,450.88
Daycare Attendant Wages	56,500.00	4,446.42	22,604.37	40.01%	20,892.79
Building Attendant Wages	120,000.00	9,431.31	49,698.91	41.42%	44,857.00
Office Wages	1,000.00	0.00	0.00	0.00%	0.00
Other Program Wages	0.00	(280.62)	0.00	0.00%	2,775.25
Other Program Wage-Culinary	2,000.00	68.54	738.72	36.94%	0.00
Other Program Wage-STEM	700.00	0.00	0.00	0.00%	0.00
Other Program Wage-Art	500.00	503.21	682.16	136.43%	0.00
Other Program Wage-Active Play	1,800.00	5.00	5.00	0.28%	0.00
Clean Week/Overnight Att Wages	5,500.00	0.00	649.77	11.81%	0.00
Outdoor Pool Attendant Wages	35,000.00	221.50	232.50	0.66%	144.00
Payroll Taxes (Social Security/Medicare Taxes)	56,281.00	4,439.20	22,497.47	39.97%	21,340.85
Payroll Taxes (Unemployment Taxes)	5,150.00	0.00	174.75	3.39%	0.00
Personal Training Wages	20,000.00	2,588.02	13,261.89	66.31%	12,521.49
Sports Mixer Wages	4,500.00	5.00	405.44	9.01%	519.90
Tennis Instructor Wages	200.00	0.00	0.00	0.00%	0.00
Total Part Time Employees	799,631.00	62,276.17	311,792.69	38.99%	294,109.17
<b>TOTAL PERSONNEL EXPENSES</b>	<b>1,398,209.00</b>	<b>116,275.74</b>	<b>570,503.48</b>	<b>40.80%</b>	<b>543,613.74</b>
<b>ADMINISTRATIVE EXPENSES</b>					
Accounting	12,000.00	241.48	11,534.45	96.12%	11,067.62
Marketing	13,000.00	1,678.90	5,075.34	39.04%	4,168.51
Audit	10,643.00	0.00	0.00	0.00%	4,500.00
Cash Short/Over	0.00	(14.00)	22.04	0.00%	(4.73)
Cell Phones	3,300.00	313.50	2,190.20	66.37%	1,364.50
Coffee Supplies	6,000.00	909.94	4,457.72	74.30%	2,527.49
Conferences, Meetings & Travel	5,000.00	(73.52)	5,578.94	111.58%	4,350.78
Contract Services (Cleaning Services)	115,000.00	0.00	12,485.75	10.86%	41,382.00
Contract Services (Vermont Systems/Credit Bureau)	16,250.00	0.00	15,377.04	94.63%	15,056.07
Contract Services (Other)	35,000.00	2,988.00	13,936.26	39.82%	9,034.26
Credit Card Charges	35,000.00	2,751.98	15,796.08	45.13%	14,892.06
Dues & Subscriptions	2,500.00	17.99	1,402.95	56.12%	1,028.95
Insurance (State Fire/Tornado)	36,000.00	0.00	0.00	0.00%	0.00
Insurance (Vehicle/Liability)	32,000.00	0.00	31,050.29	97.03%	31,023.65
Insurance (Workers Compensation)	10,500.00	0.00	6,287.19	59.88%	9,504.80
Janitor Supplies	31,000.00	3,349.71	19,180.53	61.87%	12,821.30
Leased Equipment	1,000.00	0.00	245.04	24.50%	267.63
Legal	6,750.00	731.02	5,146.80	76.25%	3,757.71
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Office Equipment	1,000.00	0.00	0.00	0.00%	0.00
Office Supplies	1,200.00	0.00	16.98	1.42%	22.95
Postage	500.00	0.00	449.72	89.94%	450.00
Recognition	1,500.00	0.00	336.93	22.46%	0.00
Rental Equipment	1,000.00	250.00	250.00	25.00%	0.00
Repairs & Maintenance (Building)	75,000.00	3,695.37	8,586.78	11.45%	18,329.51
Repairs & Maintenance (Equipment)	17,500.00	1,582.96	5,495.59	31.40%	5,486.33
Repairs & Maintenance (Grounds)	5,000.00	1,320.04	8,806.15	176.12%	3,077.47
Sales Tax	3,000.00	0.00	151.57	5.05%	159.67
Small Tools	1,500.00	0.00	90.92	6.06%	527.58
Supplies	18,000.00	3,572.33	8,468.76	47.05%	7,043.34
Technology (Computer/Software)	11,000.00	161.57	9,311.92	84.65%	6,086.06
Technology (IT Support)	1,000.00	0.00	1,000.00	100.00%	997.50
Telephone	18,000.00	1,498.70	7,493.50	41.63%	7,482.70
Training	3,000.00	75.90	691.90	23.06%	631.69
Uniforms	11,000.00	280.00	3,492.15	31.75%	1,614.84
Utilities (Gas & Electric)	324,000.00	25,324.67	135,412.28	41.79%	128,078.79
Water/Refuse	50,000.00	2,137.45	19,789.65	39.58%	19,870.18
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>914,143.00</b>	<b>52,793.99</b>	<b>359,611.42</b>	<b>39.34%</b>	<b>366,601.21</b>
<b>PROGRAM EXPENSES</b>					
Aquatic Center:					
Chemicals (Pool/Mech)	40,000.00	2,164.17	9,735.48	24.34%	9,951.62
Repairs & Maintenance (Pools)	45,000.00	351.07	7,562.59	16.81%	3,719.20
Training (Lifeguards)	4,000.00	252.00	5,734.33	143.36%	1,210.00

Dickinson Parks and Recreation  
West River Community Center Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	TO BUDGET	5/31/2025
Total Aquatic Center	89,000.00	2,767.24	23,032.40	25.88%	14,880.82
Fitness Center:					
Equipment Lease Pymt (Cardio)	43,000.00	0.00	42,406.68	98.62%	42,406.68
Repairs & Maintenance (Cardio)	5,000.00	159.76	924.47	18.49%	448.44
Training (Instructors)	3,000.00	0.00	0.00	0.00%	1,860.54
Total Fitness Center	51,000.00	159.76	43,331.15	84.96%	44,715.66
Golf Center:					
Golf Room Simulator	1,000.00	0.00	40.00	4.00%	617.43
Total Golf Center	1,000.00	0.00	40.00	4.00%	617.43
Other:					
Aerobic/Fitness Supplies	2,500.00	176.63	1,640.42	65.62%	873.81
Aquatic Supplies	2,500.00	0.00	4,460.78	178.43%	1,872.15
Climbing Wall Supplies	1,500.00	0.00	0.00	0.00%	482.86
Customer Service Supplies	1,500.00	0.00	149.99	10.00%	209.92
Daycare Supplies	500.00	79.98	329.47	65.89%	0.00
Fitness Supplies	6,000.00	199.00	995.00	16.58%	1,513.50
Miscellaneous Program Supplies	0.00	0.00	0.00	0.00%	0.00
Other Program Supplies	0.00	35.99	71.70	0.00%	3,325.88
Culinary Supplies	2,600.00	242.18	1,035.92	39.84%	0.00
STEM Supplies	1,400.00	287.82	831.06	59.36%	0.00
Art Supplies	1,000.00	0.00	123.63	12.36%	0.00
Active Play Supplies	500.00	0.00	227.18	45.44%	0.00
Personal Training Supplies	2,500.00	238.00	1,843.50	73.74%	1,254.00
Pro Shop	40,000.00	504.14	3,211.26	8.03%	1,890.99
Sports Mixer Supplies	1,200.00	48.00	128.83	10.74%	40.00
Tanning Supplies	500.00	0.00	592.51	118.50%	0.00
Tennis Supplies	500.00	51.36	51.36	10.27%	555.90
Pickleball Supplies	1,500.00	(36.37)	603.33	40.22%	0.00
Towel Supplies	1,000.00	289.06	289.06	28.91%	234.14
Total Other	67,200.00	2,115.79	16,585.00	24.68%	12,253.15
Special Events:					
Fisher Industries Racquetball Tournament	0.00	0.00	0.00	0.00%	0.00
Other Events	1,000.00	0.00	869.00	86.90%	2,615.06
Beat the Winter Blues	2,000.00	0.00	2,343.75	117.19%	0.00
Easter Egg Hunt	1,500.00	0.00	1,239.41	82.63%	0.00
Pat Fadden Racquetball Classic	0.00	(159.00)	0.00	0.00%	0.00
Pooch Pool Party	1,200.00	0.00	0.00	0.00%	0.00
Annual Tennis Tournament	2,000.00	0.00	1,821.21	91.06%	1,609.90
Swim Under the Stars	3,500.00	723.95	723.95	20.68%	0.00
WRCC Triathlon	1,000.00	0.00	339.00	33.90%	534.00
It's A Big Dill Pickleball Tournament	4,000.00	0.00	4,382.34	109.56%	3,602.66
Total Special Events	16,200.00	564.95	11,718.66	72.34%	8,361.62
TOTAL PROGRAM EXPENSES	224,400.00	5,607.74	94,707.21	42.20%	80,828.68
TOTAL WRCC FUND EXPENSES	2,536,752.00	1,746,774.71	1,024,822.11	40.40%	991,043.63
TOTAL PROFIT/LOSS	2,348.00	10,803.02	(102,630.69)		(54,300.31)

Dickinson Parks and Recreation  
Parks Facilities Fund  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET AMOUNT	ACTUAL AMOUNT	Y-T-D AMOUNT	Y-T-D AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	5/31/2025
<b>PARK FACILITIES FUND REVENUE</b>				
Park Facility: Capital Betterment Levy	0.00	30,701.44	152,860.28	210,946.41
Park Facility: Capital Betterment Donations	0.00	0.00	0.00	0.00
Park Facility: Capital Betterment Miscellaneous	0.00	0.00	0.00	0.00
Park Facility: Capital Betterment WRIC Naming Rights	0.00	0.00	0.00	0.00
Park Facility: Capital Betterment Ballpark Improvement	0.00	0.00	6,560.00	0.00
<b>TOTAL PARK FACILITIES FUND REVENUE</b>	<b>0.00</b>	<b>30,701.44</b>	<b>159,420.28</b>	<b>210,946.41</b>
<b>PARK FACILITIES FUND EXPENSES</b>				
Park Facility: CB Memorial Park Improvements	0.00	0.00	0.00	0.00
Park Facility: CB Baseball Park Improvements	0.00	0.00	6,560.00	0.00
Park Facility: CB Patterson Lake Improvements	0.00	0.00	0.00	0.00
Park Facility: CB DSU Sports Complex	0.00	0.00	0.00	0.00
Park Facility: CB Miscellaneous	0.00	0.00	0.00	0.00
Park Facility: CB Veteran's Pavilion/HR Retreat	0.00	0.00	0.00	0.00
Park Facility: CB Hockey User Group	0.00	0.00	0.00	0.00
Park Facility: CB Leisure Park Improvements	0.00	0.00	0.00	0.00
Park Facility: CB Gress Complex Improvements	0.00	0.00	0.00	0.00
Park Facility: CB Baseball User Group	0.00	0.00	0.00	0.00
Park Facility: CB HRGC Improvements	0.00	0.00	832.94	0.00
Park Facility: CB WRIC Improvements	0.00	0.00	5,109.33	0.00
Park Facility: CB Softball User Group	0.00	0.00	0.00	0.00
Park Facility: CB Park, Property, & Trail Improvements	0.00	0.00	0.00	0.00
Park Facility: CB Software Upgrade/IT	0.00	0.00	0.00	0.00
Park Facility: CB Infrastructure Improvements	0.00	0.00	0.00	6,549.60
Park Facility: CB Uncollected Taxes/Management Fee	0.00	0.00	0.00	0.00
<b>TOTAL PARK FACILITIES FUND EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>12,502.27</b>	<b>6,549.60</b>
<b>TOTAL PROFIT/LOSS</b>	<b>0.00</b>	<b>30,701.44</b>	<b>146,918.01</b>	<b>204,396.81</b>

Dickinson Parks and Recreation  
Other Funds  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET AMOUNT	ACTUAL AMOUNT	Y-T-D AMOUNT	Y-T-D AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	5/31/2025
EMERGENCY FUND REVENUE				
Emergency Fund	0.00	0.00	0.00	0.00
EMERGENCY FUND REVENUE	0.00	0.00	0.00	0.00
EMERGENCY FUND EXPENSES				
Emergency Fund	0.00	0.00	0.00	0.00
EMERGENCY FUND EXPENSES	0.00	0.00	0.00	0.00
TOTAL PROFIT/LOSS	0.00	0.00	0.00	0.00
CURRENT PROJECTS REVENUE				
Current Projects	0.00	105,525.20	539,994.40	406,352.89
TOTAL CURRENT PROJECTS REVENUE	0.00	105,525.20	539,994.40	406,352.89
CURRENT PROJECTS EXPENSES				
Current Projects-WRIC Improve*	0.00	0.00	0.00	1,222.30
Current Projects-Gress Elec Upgrade*	0.00	0.00	0.00	0.00
Current Projects-Toro Irrigation*	0.00	0.00	0.00	0.00
Current Projects-HRGC #17 Bridge	0.00	0.00	0.00	821.60
Current Projects-DSU Sports Complex*	0.00	0.00	0.00	16,303.12
Current Projects-Gress Irrigation	0.00	0.00	0.00	0.00
Current Projects-Skate Park Bowl	0.00	0.00	0.00	0.00
Current Projects-HRGC Mntc Shop	0.00	0.00	3,052.54	14,598.93
Current Projects-Crooked Crane/Stranski	0.00	0.00	2,930.81	3,980.00
Current Projects-Parks Rstrm Locks/Cameras	0.00	595.20	5,524.33	0.00
Current Projects-Parks/Prop/Trail Improve	0.00	0.00	17,842.00	0.00
Current Projects-Zamboni Replacement*	0.00	0.00	0.00	113,355.00
Current Projects-Fleet Replacement	0.00	0.00	33,839.14	33,839.14
Current Projects-Water Damage*	0.00	0.00	0.00	57,257.01
Current Projects-Teens After Hours	0.00	292.88	3,472.64	3,130.35
Current Projects-HRGC Cart Shed #2*	0.00	0.00	0.00	48,721.65
Current Projects-Brine Headers*	0.00	0.00	0.00	20,807.50
Current Projects-DCBT Scoreboard	0.00	0.00	22,491.66	77,135.00
Current Projects-Mower*	0.00	0.00	0.00	0.00
Current Projects-Hole #3 Cart Path*	0.00	0.00	0.00	47,109.00
Current Projects-Vet Pavillion Playground*	0.00	0.00	0.00	0.00
Current Projects-Lakeview Playground*	0.00	0.00	0.00	0.00
Current Projects-Parks Shop Addn	0.00	0.00	17,794.82	0.00
Current Projects-Timing System/Board	0.00	0.00	37,032.50	0.00
Current Projects-Charbonneau Heaters	0.00	0.00	9,300.00	0.00
Current Projects-Infrastructure Bond	0.00	0.00	5,640.39	0.00
Current Projects-Network Equipment Upgrade	0.00	2,083.20	8,035.20	0.00
Current Projects-Scissor Lift	0.00	0.00	9,500.00	0.00
Current Projects-WRIC Water Damage	0.00	0.00	3,090.00	0.00
Current Projects-HRGC Irrigation	0.00	0.00	59,875.00	0.00
Current Projects-Hewson Irrigation	0.00	17,330.14	28,805.93	0.00
Current Projects-WRIC Carpet	0.00	0.00	5,932.46	0.00
Current Projects-DCB&T Nets	0.00	0.00	5,435.00	0.00
Current Projects-Vibratory Turfline Mower	0.00	0.00	14,460.00	0.00
Current Projects-Veteran's Pavillion Carpet	0.00	8,898.72	8,898.72	0.00
Current Projects-Cart Paths 11-13-14	0.00	75,150.00	75,150.00	0.00
TOTAL CURRENT PROJECTS EXPENSES	0.00	104,350.14	378,103.14	438,280.60
TOTAL PROFIT/LOSS	0.00	1,175.06	161,891.26	(31,927.71)
FUTURE PROJECTS REVENUE				
Future Projects	0.00	1,000.00	11,100.00	21,967.39
FUTURE PROJECTS REVENUE	0.00	1,000.00	11,100.00	21,967.39
FUTURE PROJECTS EXPENSES				
Future Projects	0.00	0.00	0.00	0.00
FUTURE PROJECTS EXPENSES	0.00	0.00	0.00	0.00
TOTAL PROFIT/LOSS	0.00	1,000.00	11,100.00	21,967.39

Dickinson Parks and Recreation  
Other Funds  
For the Five Months Ending Sunday, May 31, 2026

ACCOUNT CLASSIFICATION	BUDGET AMOUNT	ACTUAL AMOUNT	Y-T-D AMOUNT	Y-T-D AMOUNT
	2026 BUDGET	5/31/2026	5/31/2026	5/31/2025
DICKINSON PARK DIST FND REVENUE				
Dickinson Park Dist Fnd Fund Rev	0.00	0.00	0.00	0.00
TOTAL DICKINSON PK DIST FND REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DICKINSON PARK DIST FND EXPENSE				
Dickinson Park Dist Fnd Fund Exp	0.00	0.00	23.24	211.75
TOTAL DICKINSON PK DIST FND EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>23.24</u>	<u>211.75</u>
TOTAL PROFIT/LOSS	<u>0.00</u>	<u>0.00</u>	<u>(23.24)</u>	<u>(211.75)</u>
SPECIAL ASSESSMENTS				
Special Assessments	0.00	0.00	0.00	0.44
TOTAL SPECIAL ASSESSMENTS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.44</u>
SPECIAL ASSESSMENTS				
Special Assessment: Bonds	0.00	0.00	0.00	0.00
Special Assessment: Uncollected Taxes/Mgmt Fee	0.00	0.00	0.00	0.00
TOTAL SPECIAL ASSESSMENTS EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PROFIT/LOSS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.44</u>
PARK LAND DEVELOPMENT FUND REVENUE				
Park Land Development	0.00	0.00	0.00	58,044.93
TOTAL PARK LAND DEVELOPMENT FUND REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,044.93</u>
PARK LAND DEVELOPMENT FUND EXPENSES				
Park Land Development	0.00	0.00	0.00	0.00
TOTAL PARK LAND DEVELOPMENT FUND EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PROFIT/LOSS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,044.93</u>
WEST RIVER IMPROVEMENT FUND REVENUE				
Donations	0.00	0.00	800,000.00	375,200.00
TOTAL WEST RIVER IMPROVEMENT FUND REVENUE	<u>0.00</u>	<u>0.00</u>	<u>800,000.00</u>	<u>375,200.00</u>
WEST RIVER IMPROVEMENT FUND EXPENSES				
Improvement Fund	0.00	193,061.92	1,036,106.79	131,413.69
TOTAL WEST RIVER IMPROVEMENT FUND EXPENSES	<u>0.00</u>	<u>193,061.92</u>	<u>1,036,106.79</u>	<u>131,413.69</u>
TOTAL PROFIT/LOSS	<u>0.00</u>	<u>(193,061.92)</u>	<u>(236,106.79)</u>	<u>243,786.31</u>

## c. 2027 Initial Budget Review

**TO:** Board of Park Commissioners

**FROM:** Benjamin Rae, Executive Director

**DATE:** June 3, 2026

**RE:** 2027 Preliminary Budget Requests

### **Background Information:**

Staff members make budget requests by May 31<sup>st</sup> each year which are then vetted by the administrative staff and budget committee and brought to the full park board for review and approval. Below is a list of considerations for reviewing the initial budget requests.

#### *WRCC Fund:*

- The initial budget shows no changes in membership revenue; however, this will be reviewed at the end of June and based on current numbers would likely be adjusted upward.
- The budget includes no change to the ½ cent sales tax subsidy at \$325,000 (12.5%).
- Program revenue is estimated at 4.75% growth year over year.
- The initial budget includes an 8% increase in health insurance premiums. We do not have the final number, but we have been told to expect an 8-15% increase depending on our risk classification. We also have 2 additional employees who have opted for health insurance that were previously on outside plans.
- Aquatic wages have risen significantly over the past 2 years as we have filled empty shifts (\$50,000).
- We have budgeted unemployment taxes at 0.01% of wages which have been waived over the past several years (\$4,000 increase).
- We have not adjusted the utilities in the initial budget; however, we are cautiously optimistic about long-term electrical savings with the new LED lighting up to \$30,000 per year savings.
- The budget does not include an increase in district-wide phone system replacement as we evaluate the advantages and disadvantages of the lease vs purchase of a new system.
- The initial budget reflects no new full-time or part-time positions.

#### *General Fund:*

- The initial budget reflects no change to the property tax mill levy. The park district is eligible for an increase of approximately \$65,000 plus growth in the general fund.
- Program revenue is estimated at 4.25% growth year over year.
- The initial budget includes an 8% increase in health insurance premiums. We do not have the final number, but we have been told to expect an 8-15% increase depending on our risk classification.
- We have budgeted unemployment taxes at 0.01% of wages which have been waived over the past several years.
- The budget does not include an increase in district-wide phone system replacement as we evaluate the advantages and disadvantages of the lease vs purchase of a new system.
- The initial budget reflects no change to the expiring equipment lease (\$108,000). As we work through the equipment requests, we will either need to raise the budget to reflect greater equipment costs and higher interest rates or decrease the amount of equipment we purchase.
- The initial budget reflects a transfer of one full-time position from Patterson Lake to the Park Shop (General Fund Personnel line).
- The initial budget reflects no new full-time or part-time positions.
- The budget reflects an anticipated increase in fuel costs.

#### *Capital Betterment and WRCC Improvement Funds:*

- The Capital Betterment Fund reflects no change to the property tax mill levy. The park district is eligible for an increase of approximately \$22,500 plus growth in capital betterment. The encumbered vs unencumbered amounts reflect our past criteria of setting aside a reserve of 20% for future projects. Any changes to this capital betterment amount will be determined as we evaluate project and equipment needs over the next 2 months.
- The WRCC Improvement Fund reflects an anticipation of renewing the 2026 MOU with the City of Dickinson to continue funding from the ½ cent sales tax at the same level (\$1,175,000 for WRCC Improvement and \$325,000 for WRCC Fund) for 2027. The encumbered vs unencumbered amounts reflect our goal of a \$500,000 reserve for unforeseen maintenance needs at the facility.

### **Staff Recommendation:**

None, Board Review

### **Fiscal Impact:**

General Fund: \$4,749,990

WRCC Fund: \$2,571,037

Capital Betterment Fund: \$737,031

WRCC Improvement Fund: \$1,175,000

### **Impacted Fund:**

General Fund

WRCC Fund

Capital Betterment Fund

WRCC Improvement Fund



2027-Initial

-Budget-R...

General Fund Revenue			
	2026	2027	Difference
Tax Revenue (No change to Mill Rate)	\$ 2,498,069	\$ 2,498,069	\$ -
Administrative (includes Parks)	\$ 96,900	\$ 98,900	\$ 2,000
Programs (Adult, Youth, Other)	\$ 238,500	\$ 252,450	\$ 13,950
West River Ice Center	\$ 241,500	\$ 254,500	\$ 13,000
Other Facilities (Apartments, Retreat, Veterans)	\$ 61,000	\$ 61,000	\$ -
Special Events	\$ 57,000	\$ 60,000	\$ 3,000
Heart River Golf Course	\$ 1,264,600	\$ 1,308,350	\$ 43,750
Patterson Lake	\$ 66,200	\$ 80,200	\$ 14,000
<b>TOTAL</b>	<b>\$ 4,523,769</b>	<b>\$ 4,613,469</b>	<b>\$ 89,700</b>

General Fund Expenses			
	2026	2027	Difference
Personnel	\$ 1,832,326	\$ 2,039,398	\$ 207,072
Administrative	\$ 242,850	\$ 255,460	\$ 12,610
Programs (Adult, Youth, Other)	\$ 195,500	\$ 202,400	\$ 6,900
Parks (Parks, Complex/Ballpark, Shop, Forestry)	\$ 344,450	\$ 354,450	\$ 10,000
West River Ice Center	\$ 375,250	\$ 379,250	\$ 4,000
Other Facilities (Apartments, Retreat, Veterans)	\$ 37,000	\$ 37,000	\$ -
Special Events	\$ 51,500	\$ 54,500	\$ 3,000
Heart River Golf Course	\$ 1,241,405	\$ 1,239,022	\$ (2,383)
Patterson Lake	\$ 203,206	\$ 188,510	\$ (14,696)
<b>TOTAL</b>	<b>\$ 4,523,487</b>	<b>\$ 4,749,990</b>	<b>\$ 226,503</b>

2026 DIFFERENCE REVENUE AND EXPENSES \$ (136,521)

West River Community Center Revenue			
	2026	2027	Difference
Memberships/Admissions	\$ 1,935,500	\$ 1,935,500	\$ -
Services	\$ 174,650	\$ 184,650	\$ 10,000
Special Events	\$ 15,700	\$ 17,950	\$ 2,250
Other	\$ 413,250	\$ 414,900	\$ 1,650
<b>TOTAL</b>	<b>\$ 2,539,100</b>	<b>\$ 2,553,000</b>	<b>\$ 13,900</b>

West River Community Center Expenses			
	2026	2027	Difference
Personnel	\$ 1,398,209	\$ 1,493,524	\$ 95,315
Administrative	\$ 914,143	\$ 849,463	\$ (64,680)
Program	\$ 224,400	\$ 228,050	\$ 3,650
<b>TOTAL</b>	<b>\$ 2,536,752</b>	<b>\$ 2,571,037</b>	<b>\$ 34,285</b>

2026 DIFFERENCE REVENUE AND EXPENSES \$ (18,037)

Capital Improvements Revenue			
	2026	2027	Difference
Capital Betterment (No change to Mill Rate)	\$ 737,031	\$ 737,031	\$ -
WRCC Improvements	\$ 1,175,000	\$ 1,175,000	\$ -
<b>TOTAL</b>	<b>\$ 1,912,031</b>	<b>\$ 1,912,031</b>	<b>\$ -</b>

Capital Improvements Expenses			
	2026	2027*	Difference
Capital Betterment Encumbered	\$ 572,500	\$ 572,500	\$ -
Capital Betterment Unencumbered	\$ 164,531	\$ 164,531	\$ -
WRCC Improvements Encumbered	\$ 1,891,363	\$ 835,208	\$ (1,056,155)
WRCC Improvement Unencumbered	\$ 310,208	\$ 339,792	\$ 29,584

\*Estimated totals using past criteria and assuming no changes to mill levy or sales tax distribution.

## d. Leisure Pool Flooring Acceptance

### **MOTION REQUIRED.**

**TO:** Board of Park Commissioners

**FROM:** Benjamin Rae, Executive Director

**DATE:** June 3, 2026

**RE:** Leisure Pool Flooring Approval

#### **Background Information:**

DPRD staff advertised leisure pool flooring reconstruction in the newspaper, sought leads from other park districts, and distributed information directly to six companies. Ultimately, the park district received 2 proposals for two very different products. The board had originally approved \$100,000 for the project. The proposals were advertised to be scored based on cost, warranty, experience, product, and the ability to do the project during the stated timeframe. Below is the information from each proposal:

##### *TMI Coatings, LLC:*

Cost: \$122,100 + \$12,900 for alternate 1 = Total \$135,000

Warranty: 1 year on workmanship

Experience: Multiple commercial jobs listed in North Dakota

Product: Similar to the product in the locker rooms and existing pool flooring

Timeframe: States that the quote is for the timeframe specified

##### *Western Edge Resin Solutions, LLC:*

Cost: \$158,000 + \$2,700 for alternate 1 = Total \$160,700

Warranty: Not stated

Experience: Mostly residential applications

Product: A resin aggregate blend with great slip resistance and drainage

Timeframe: Did not specify in the proposal but stated in person that he could meet the timeframe.

##### *Staff Evaluation:*

Staff members (Benjamin, Caleb, and Steve) felt that the TMI product was a known product from a reputable company with predictable results. The Western Edge product may have a longer lifespan and greater slip resistance, but we felt like it would be tougher to clean, and we were concerned with the 3/8-inch lip around doorways and drain edges. Ultimately, we felt that the TMI product would provide the best overall value to the Park District as called for in the proposal.

#### **Staff Recommendation:**

The staff recommends approval of the TMI Coatings, LLC proposal for epoxy resin flooring to include alternate #1 in the amount of \$135,000.

#### **Fiscal Impact:**

\$135,000

#### **Impacted Fund:**

WRCC Improvement Fund

Leisure-Poo  
I-Proposals



Leisure-Poo  
I-Proposals

Benjamin Roe

Company Name	Ability to Perform Work on Schedule	Warranty	Company Experience	Product Specs and Information	Bid Form (signed/ addendum acknowledged)	Bid Amount
TMI Coatings, LLC	✓	✓	✓	✓	✓	#122,100 #12,900 / #195,000
Western Edge Resin Solutions LLC	✓	Not noted	Not included	Resin Rock	✓	#158,000 #2,700 / #160,700

*Colin Burgard*

Company Name	Ability to Perform Work on Schedule	Warranty	Company Experience	Product Specs and Information	Bid Form (signed/ addendum acknowledged)	Bid Amount
TMI Loadings LLC	✓	✓	✓	✓	✓	\$122,100 \$15,000 - \$2,100
Western Edge Over Supplies LLC	✓	NA NA NA	NA	✓ Rain Rock	✓	\$158,000 \$2,700
						\$160,700

Steve Weising

Company Name	Ability to Perform Work on Schedule	Warranty	Company Experience	Product Specs and Information	Bid Form (signed/ addendum acknowledged)	Bid Amount
TMI COATINGS LLC.	✓	✓	✓ 46 YEARS	✓ 100% EPOXY RESIN SUSPENDED FILLER RESIN ROCK	✓	\$122,100.- 135,000.-
WESTERN EDGE RESIN SOLUTIONS	✓	NET NOTED	N.F.		✓	\$160,700.-

**BID FORM**

**To:** Benjamin Rae, Executive Director  
Dickinson Parks & Recreation District  
2004 Fairway Street  
Dickinson, ND 58601  
brae@dickinsonparks.org

**For:** West River Community Center Leisure Pool Flooring  
Dickinson Parks & Recreation District

**Date:** June 3, 2026

**Proposal for West River Community Center Leisure Pool Flooring:**

Having examined all matters referred to in the Request for Proposals documents for West River Community Center Leisure Pool Flooring, we, the undersigned, hereby offer to enter into a contract to perform the project as outlined and described in the Request for Proposals for the West River Community Center Leisure Pool Flooring for the following price:

\$ 122,100 LEISURE POOL FLOORING

\$ 15,000 LIFEGUARD OFFICE (ALTERNATE #1)

**Acceptance:**

- A. This offer shall be open to acceptance and is irrevocable for thirty (30) days from the proposal closing date.
- B. If this proposal is accepted by Dickinson Parks & Recreation District, we will, within ten (10) days after receiving the contract for execution:
  - 1. Execute the contract

**Bid Form Signatures:**

Bidder's Name: TMI Coatings, LLC

Bidder's Signature: 

Address: 3291 Terminal Drive, Eagan, MN 55121

Phone: 651-452-6100

Email: tmi@tmicoatings.com



PROPOSAL

TMI Coatings, LLC

3291 Terminal Drive, St. Paul, Minnesota 55121-1610 Phone: 651-452-6100 Fax: 651-452-0598

Painting & Restoration Contractors

Dickinson Parks & Recreation District
Attn: Benjamin Rae
2004 Fairway Street
Dickinson, ND 58601
Phone 701-456-2074
Email brae@dickinsonparks.org

NOTE: This proposal may be withdrawn by TMI if not accepted within 30 days.

Date: June 3, 2026
Regarding: Pool Deck

West River Community Center - Pool Deck

TMI Coatings, LLC (TMI) is a safety-conscious industrial painting and concrete coating contractor. We have been in business for over 40 years and we are certified by AMPP as both a QP1 and QP2 contractor. The QP1 and QP2 qualifications are provided to contractors with proven experience, knowledge and equipment to produce high-quality work within safety guidelines and health and environmental standards. We hire, train and complete work with our own crews throughout the continental U.S.

TMI Coatings. Safety. Quality. On time. In that order.

We have reviewed your request and propose the following scope of work:

Leisure Pool Floor: up to 8,182 sq. ft.
Lifeguard Office: up to 126 sq. ft.

- 1. Owner to relocate all movable equipment so TMI has open access. Owner to degrease, wash, scrub and thoroughly rinse clean floors. Ensure surfaces are completely dry. For best results, owner to remove all drain covers prior to TMI's arrival. Owner to provide generator and/or an electrician to install owner provided pigtail to provide 460/480V 3-Phase and/or 220-240V 1-Phase within 100 feet of TMI's work area.
2. Surface Preparation: TMI to vacuum steel shotblast and/or mechanically abrade floors with diamond grinders to roughen, to create an anchor pattern for new flooring adhesion. Loose and delaminating coating to be removed; well adhered to remain. All debris caused from our work on site will be disposed of in an owner provided container.

TMI may use our vacuum assisted, walk behind concrete grinding and polishing unit with diamond blades to prepare surfaces for new flooring adhesion.

- 3. Restoration: TMI to remove unsound/loose concrete, rout out/fill cracks and joints and restore any eroded concrete to the surrounding plane using a rigid repair material. Bid includes up to 12 hours of restoration. If there are more than 12 hours of restoration, all work will be done on a Time-And-Material basis.
4. TMI to apply CHEM-RESIST colored quartz flooring system at approximately 1/8" thick. CHEM-RESIST colored quartz consists of a low odor, 100% solids epoxy resin with colored quartz fillers. Apply epoxy resin and broadcast with colored quartz. Sweep off or vacuum up excess quartz. Apply additional resin and quartz for a heavy-duty, thick-film finish. Apply additional epoxy resin for a final seal coat. CHEM-RESIST colored quartz is tough and durable and suitable for industrial use. Finish will be non-slip, owner to choose color.

Finish texture to be determined by owner while TMI is on site completing the work. More or less aggregate can be incorporated at the time of installation. We ask that you be present to approve the finish texture during installation.

YOUR COST INCLUDING LABOR AND MATERIALS INSTALLED:

Table with 2 columns: Item, Cost. Leisure Pool Floor \$122,100; Lifeguard Office \$ 15,000

(continued on page 2)

**NOTES:**

1. Bid is based on one job mobilization/demobilization.
2. Bid is based on completing work between July 20 and August 16, 2026.
3. If the lifeguard office is done in conjunction with the Leisure Pool Floor, *reduce* the price above \$2,100.

TMI has considerable experience installing protective coatings for industry. Enclosed are references for your review.

Thank you for the opportunity to submit this proposal to you. You can check out our company history and other coating services at our website at [www.tmicoatings.com](http://www.tmicoatings.com). Visit [www.tmicoatings.com/project-profiles](http://www.tmicoatings.com/project-profiles) to learn about problems we have solved for customers like you or become a fan of TMI on Facebook. If you have any questions about our bid, please call me at 651-452-6100.

**If email is an effective communication tool for you, feel free to contact me at [gdavies@tmicoatings.com](mailto:gdavies@tmicoatings.com) with any questions or comments regarding this proposal.**

Encl.: North Dakota Reference List  
QP1/QP2 Certificates

[https://Tmicoatings.Sharepoint.Com/Shared Files/SIP - Sales in Process/GD - Gretchen Davies/Dickinson Parks & Recreation, Dickinson, ND \(Pool Floor\) 2026.06/1Proposal.Dickinsonparks&Rec-Dickinson01gd.Docx\(ab\)](https://Tmicoatings.Sharepoint.Com/Shared%20Files/SIP%20-%20Sales%20in%20Process/GD%20-%20Gretchen%20Davies/Dickinson%20Parks%20&%20Recreation,%20Dickinson,%20ND%20(Pool%20Floor)%202026.06/1Proposal.Dickinsonparks&Rec-Dickinson01gd.Docx(ab))

**ACCEPTANCE**

The undersigned hereby accepts TMI's proposal and authorizes TMI to furnish all materials and labor required to complete the work set forth in the proposal pursuant to the proposal terms and conditions set forth below, for which the undersigned agrees to pay TMI the amount set forth in the proposal. If the proposal terms and conditions set forth below were not provided with transmission of TMI's proposal by facsimile, mail or email, the undersigned agrees to request a copy of the proposal terms and conditions before signing below. The undersigned agrees to be bound by the proposal terms and conditions below regardless of whether the undersigned requested a copy or read them before signing below.

Accepted: \_\_\_\_\_ Date \_\_\_\_\_

Respectfully,  
TMI Coatings, LLC

\_\_\_\_\_  
Company Name (fill in)

By \_\_\_\_\_

By  \_\_\_\_\_

Title \_\_\_\_\_

Title Gretchen Davies, Industrial Sales

Customer: Sign and return the original; retain a copy for your files.

**TMI COATINGS, LLC**  
**TERMS AND CONDITIONS FOR PROPOSAL**

- A. CONDITIONS OF AGREEMENT.** Unless otherwise expressly provided in the proposal and/or contract to which these terms and conditions are a part, TMI Coatings, LLC ("TMI") has based its proposal price upon Owner furnishing, at its expense, the job conditions listed below. For purposes of these terms and conditions, "coatings" is used to describe insulation, mortars, sealants, linings, and/or other materials to be installed. "Owner" means the party who entered into the contract with TMI. The terms "Agreement," "contract" and "proposal" are used interchangeably herein.

The required job conditions and Owner's responsibilities are as follows:

1. **TRANSPORTATION CONDITIONS.** Owner shall provide direct access by truck to and upon a clear, well-drained site over an all-weather, hard surfaced road.
2. **LABOR CONDITIONS.** Working periods shall be during normal business hours and shall consist of eight hours per day and 40 hours per week under usual labor conditions, utilizing painters and general laborers without jurisdictional disputes between or hiring of operating engineers, electricians or teamsters. The job site shall be available to TMI for overtime work should TMI deem it necessary or desirable. TMI's price is based upon the ability to perform on an open shop basis.
3. **WORKING CONDITIONS.** Owner shall provide safe and clean working conditions in compliance with federal, state and local safety, environmental and air pollution laws and ordinances. Unless specifically agreed otherwise in writing in this proposal, there shall be no interference with TMI and/or its work area by other trades and Owner shall provide TMI reasonable access to the work area and reasonable setup and storage areas.
4. **HAZARDOUS MATERIALS.** TMI assumes no risk regarding and no liability for hazardous materials (which shall be deemed to include, without limitations, asbestos, PCBs, lead paint, heavy metal paint, petroleum products, radioactive materials, harmful fumes, other pollutants, and materials contaminated by any of these things) at the site unless otherwise stated in this proposal. TMI has not included additional costs in its price for this project associated with the presence of hazardous materials. Concerning soil conditions, TMI's bid is based on the assumption that if the soil analysis of heavy metal increases after and due to TMI's work beyond the current federal permissible level of 1,000 ppm, TMI's sole responsibility will be to scrape the topsoil and place it in Owner-provided dumpsters to be disposed of by Owner at Owner's cost. Owner shall comply with all applicable federal, state and local governmental requirements relating to notification, monitoring, survey, evaluation, detection, remediation, removal and disposal of hazardous materials (hereinafter "Substance Requirements"). Owner shall provide TMI with written evidence of compliance and results of all Substance Requirements. TMI may rely upon Owner's representations and warranties regarding hazardous substances and Owner's compliance with Substance Requirements. TMI shall have no duty to identify, detect, evaluate, remediate, remove, or dispose of any hazardous materials, if TMI at any time has reason to believe that hazardous materials are present at the work site. TMI may demand that Owner, at Owner's sole expense, perform appropriate evaluation and monitoring of suspected hazardous materials and provide written results to TMI. TMI shall have the right to remove its employees from the work site until such evaluation and results are made. If hazardous material is present, TMI shall receive an extension of time and an equitable adjustment in the contract price in its favor. All material and product specifications are Owner's. TMI is not responsible for any consequences of the installation of Owner specified materials and/or products, or use of Owner specified methods, if no materials are specified and TMI selects materials for the work, TMI has no duty to investigate or test for compatibility of proposed materials with existing materials. To the fullest extent permitted by law, Owner shall defend, indemnify and hold harmless TMI from any and all penalties, fines, actions, liabilities, damages and costs (including reasonable attorneys' fees and expert fees) arising from and/or relating to hazardous materials at the project site, use of specified materials and/or products, work performed as requested by Owner, and the enforcement of this paragraph. TMI is not responsible for any hazardous materials that may exist at the project site or within the work of TMI, and Owner hereby releases and discharges TMI from any and all claims, causes of action, suits, demands for arbitration, and liability (including claims for subrogation) relating to the actual, alleged, or threatened discharge, dispersal, release, or escape of hazardous materials during performance of TMI's work or at any time thereafter, however caused, and/or relating to hazardous materials at the project site, and/or TMI's use of specified materials or products.
5. **SITE UTILITIES.** Owner shall provide drinking water, sanitary facilities and

water to be used for TMI work activities. Owner shall provide adequate electrical power (110-volt, 220-volt, 480-volt, or similar) within 100 feet of TMI's work area and Owner shall install TMI provided pigtails. If adequate electrical power is not readily available within 100 feet, Owner must provide a generator. Adequate electrical power must be able to be connected to TMI's equipment. Owner shall provide personnel to complete electrical connections to TMI equipment.

6. **HEAT CONDITIONS.** Owner shall maintain heat at 60°F minimum temperature in any enclosed facilities in which TMI's work will be performed. At TMI's sole discretion, coatings in unenclosed areas may not be applied at temperatures less than 60°F, in excessive humidity, or in high wind unless stated otherwise in this proposal. TMI is not responsible to provide temporary heat to satisfactorily perform work.
7. **SURFACE PREPARATION AND CLEAN-UP CONDITIONS.** This proposal excludes surface preparation and coating of inaccessible and/or difficult to reach areas (i.e. back-to-back angles, top side beam flange, under equipment) unless otherwise specified herein. Prior to, during, and after performance of TMI's work, and without delaying or interfering with TMI's work, Owner shall (unless otherwise included in TMI's proposal):
  - a. Remove from all surfaces to be coated all contaminants such as residual product, oil, grease, soluble salts, chemicals, dirt and debris.
  - b. Perform all grinding, welding or patch work on surfaces to be worked on by TMI including honeycombs, roughness, blow holes, etc., sufficient to prepare and maintain a surface acceptable for coating in the sole opinion of TMI.
  - c. Provide dumpsters and disposal for TMI's project refuse, including sandblast abrasive.
  - d. Clean, sanitize and inspect the equipment, work area and areas near the work area prior to putting these areas back into service. TMI is not responsible for any contaminants, material, debris, tools, substance or other object not cleared or cleaned from the equipment, work area and areas near the work area.
8. **WORK AREA CONDITIONS.** Owner assumes sole responsibility for loss, damage, or injury to property (including without limitation vessel internals, light gauge metal equipment, automobiles or mechanical equipment) caused by ordinary sandblasting, solvents, washing, heating or coating operation, and further assumes responsibility for the removal (or if acceptable to TMI in writing, the covering and protection) of any property from the work area prior to TMI's commencement of work. Unless specifically stated otherwise in writing on this proposal, TMI's proposal is based upon open abrasive blasting without containment of dust and sandblast debris. Overspray will exist to some extent on nearby areas. It is impractical to cover or clean surrounding areas in industrial applications. Owner shall remove obstructions and items not to be coated including coils, grating, agitators, cathodic systems, etc. together with internal and other obstructions which may interfere with coating installation or subsequent coating performance.

Owner shall remove all electrical lines, cellular cables, power cables, and similar items (collectively "Power Cables"), and antennas in TMI's work area prior to TMI's commencement of work. If removal is not feasible and if Owner obtains TMI's prior written approval, Owner shall instead de-energize Power Cables and antennas during TMI's performance of work. Owner shall protect all Power Cables and antennas not removed from TMI's work area. TMI is not responsible for damage to Power Cables and antennas not removed from TMI's work area regardless of the cause.

Owner warrants that any concrete to be coated or treated shall be free of any materials or conditions (including, without limitation, moisture, curing agents, finishing, additives, and spalling) that may cause or contribute to failure of specified materials applied to it. TMI is not liable for any failure caused by or contributed to by the existence of such conditions and is not responsible for correcting such conditions unless specifically agreed to otherwise in writing. Unless specifically stated in writing otherwise on this proposal, TMI's proposal is based upon removal (to the extent specified on the proposal) of thin-film coatings of the generic type typically utilized for the service type of the structure. Additional costs for removal of thick-film coatings, coal tar epoxy, 100% solids epoxy, polyurea, and/or other difficult to remove coatings will require additional compensation pursuant to Section D Price Adjustments.

Owner warrants that existing coatings which will remain are compatible with

materials to be applied by TMI and have adequate adhesion to adhere to the substrate upon application of subsequent cost(s) required by this proposal.

Owner shall identify, locate, and relocate all pipelines and utilities prior to TMI's commencement of work unless otherwise provided in this Agreement. Owner shall coordinate with all applicable power/utility companies to ensure TMI can safely access areas near power lines and utilities.

Owner shall remove all persons (other than employees of TMI or its subcontractors), food products, and any other property sensitive to chemicals related to TMI's work or else shall fully protect all such persons, food products and property from chemicals related to TMI's work. Owner is responsible for its employees and other persons that are on its premises where odorous and non-odorous chemicals will be, are being and have been applied. Owner shall give notice sufficient to allow individuals that are chemically sensitive to leave the area prior to TMI applying such chemicals. Owner understands and agrees that residual odors from chemicals related to TMI's work shall seep into adjacent areas.

TMI is not liable for any damages, including but not limited to injuries, sickness, death, and/or property damage caused by chemicals related to TMI's work. To the extent Owner fails to adhere to the above provisions concerning the application by TMI of chemicals, and such failure by Owner results in injuries or damages that subject TMI to claims of liability, to the fullest extent permitted by law, Owner shall fully indemnify TMI for all expenditures incurred by TMI to defend against and/or settle such claims, including attorneys' fees, expert fees, costs, disbursements, and expenses.

9. **PROTECTION OF WORK.** Owner shall protect and be responsible for protection of coating and other work during installation and through completion, from fire and all physical damage, including damage by other trades.
10. **SECONDARY CONTAINMENT.** Industry guidelines may require secondary containment or similar protection to contain spilled or leaked chemicals and/or to prevent ground contamination at a potential future date. It is Owner's sole responsibility to determine the desirability of such protection and to provide it prior to commencement of TMI's work. In no event shall TMI incur liability to Owner or any other person and/or entity on the theory of negligence or otherwise, for failing to advise or warn Owner or any other person and/or entity of the need or advisability of such protection, for failing to provide such protection, or for proceeding with the work in the absence of such protection.
11. **DESIGN AND SPECIFIED MATERIALS.** Owner is responsible for the design of the project. Owner is responsible for determining all design aspects of the project including, but not limited to, loads, capacities, design calculations, whether the work will meet regulations, codes and other requirements, whether design of the project allows adequate water/moisture run-off, and whether there is proper drainage. Owner shall be responsible for slippery conditions of any coated floor or other walkable surface and for any injuries that result. TMI's proposed scope of work pertains to only the coating system aspect and does not address structural, mechanical, electrical, or other aspects not specifically noted. TMI is not an architectural or engineering firm and makes no warranties or guarantees as such regarding the design of any proposed scope of work. Owner shall review TMI's proposed scope to ensure it meets Owner's intended purposes.
12. **INFORMATION.** Owner shall provide TMI with all information relevant to the performance of TMI's work and shall designate a representative who is fully acquainted with the work to be performed, who has authority to give approvals on behalf of Owner, and who can furnish information and render decisions promptly. TMI is entitled to rely upon information provided by Owner as being complete and accurate.

**B. NOTIFICATION AND MOBILIZATION FOR COMMENCEMENT OF WORK.** Owner shall give TMI at least 30 days advance written notification of the date upon which Owner desires TMI to commence work. Owner shall unload and store materials that arrive at the job site in a temperature controlled, secure area. If the work is not ready to begin when TMI's crew arrives or delays occur once the work has started, the contract price will be equitably adjusted in TMI's favor in accordance with paragraph D below.

**C. INSPECTION AND PERFORMANCE STANDARDS.** Unless stated otherwise in the contract, TMI has not included provisions for the project being subject to an on-site third-party inspector. If the project is subject to third-party inspection and/or other persons acting in a similar capacity, TMI is entitled to additional

compensation in accordance with paragraph D below.

1. If Owner elects to inspect TMI's work, the following will apply:
  - a. Owner shall commence surface preparation inspection immediately after TMI begins surface preparation activities. If Owner fails to inspect the surface immediately after TMI begins, Owner will be conclusively presumed to have waived inspection of surface preparation and the cost of any rework resulting from later inspection will be at Owner's expense.
  - b. Color, gloss and texture will be inspected by Owner upon the start of coating application and Owner shall immediately notify TMI in writing of any unacceptable work. Failure or refusal of Owner to inspect when TMI begins application of the coating will constitute a waiver of Owner's right of rejection, and Owner shall be conclusively presumed to have accepted the coating, color, gloss and texture and any other finish aspects which would have been discovered. Variations due to scaffold location, overspray and/or roller marks are normal in the industry and will not be cause for rework.
  - c. Film thickness application will be as specified in TMI's proposal. When required by the contract, measurement of film thickness shall be performed as in SSPC-PA 2-2022. Owner shall compensate TMI for the cost of repairing any damage caused by testing or other inspection activities.
  - d. TMI will not permit hold points, downtime, or other delays without additional compensation in accordance with paragraph D below.
2. Owner assumes responsibility for the following to ensure coating performance:
  - a. Coatings will be air cured in accordance with manufacturer's specifications and Owner will be responsible for venting any enclosed spaces, including tank interiors, for seven days at 70°F to remove fumes. If a force heat cure is required to expedite completion, additional cost to force cure shall be added to the contract price and paid by Owner.
  - b. Owner assumes responsibility for maintaining operating temperature and assumes all liability in the event the temperature limitations for the coatings used are exceeded.
3. The following are anticipated quality standards for all installed coatings:
  - a. Spot coating thickness may vary but the overall average thickness will not be less than the minimum specified in the contract, if any.
  - b. Coatings over concrete are a commercial application, defined as appreciably pinhole-free. Substantially pinhole-free application is available at additional cost. Pinhole-free steel coating depends on steel preparation, substrate grinding, and other necessary preparation work other than sandblasting and is not included unless otherwise expressly stated in TMI's proposal.
- D. **PRICE ADJUSTMENTS.** The contract price and schedule shall be equitably adjusted to compensate TMI for its additional costs (with reasonable markup) as calculated in paragraph D.1. below and for delay incurred as a result of items in paragraph D.2. below.
  1. The contract price adjustment shall include an increase for the following:
    - a. Labor and supervision payroll costs plus all applicable taxes, insurance and other fringe benefits.
    - b. Material costs at TMI's vendor's list price for material, fuel, tax and freight, including costs for returned or damaged material.
    - c. Cost of equipment furnished to the job by TMI computed at TMI's T&M rates.
    - d. Employee travel expenses between the job site and TMI's home office, along with related expenses, including hotel and meal costs. Freight and transportation charges for equipment.
    - e. Subcontractor costs.

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- f. Construction overhead charged as a percentage of direct labor in accordance with TMI's regular accounting practices. Insurance and bonds.
  - g. Other costs and damages as TMI may incur.
  - h. Markup of 35% on all of the above.
2. In addition, the contract price and schedule shall be equitably adjusted to compensate TMI as a result of the following:
- a. Any Owner caused delay and/or other breach of contract by Owner.
  - b. Concealed or unknown conditions encountered in the performance of the work at variance with the conditions indicated by the drawings, specifications, or Owner-furnished information, and/or conditions differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this contract.
  - c. Events beyond TMI's control, including without limitation, acts of God, earthquakes, floods, high winds, terrorism, vandalism, labor disputes, fire, unusual delay in deliveries, casualties, unusual weather, epidemic, endemic, pandemic and/or other widespread illness, and/or changes in laws and rules of government.
  - d. Any additional work ordered and/or requested by Owner.
  - e. Unless otherwise specified in this proposal, TMI's bid includes only one mobilization/demobilization. In addition to the contract price and any other monies due TMI, TMI is entitled to collect a minimum of 10% of the contract amount for each subsequent mobilization/demobilization if TMI is not permitted to complete all work in one mobilization/demobilization ("Remobilization Fee").
  - f. Requirement of hole watch person, unless otherwise specified in this proposal.
  - g. Requirement to work during non-normal business hours.
  - h. Third party inspection, unless otherwise specified in this proposal.
  - i. Non-spark/intrinsic tools or special dust collection equipment, unless otherwise specified in this proposal.
  - j. Building permits, other permits and/or special license, unless otherwise specified in this proposal.
- E. ESCALATION. Quoted prices are based on labor rates and material prices in effect on the date of the proposal. Material price and/or labor rate increases will be invoiced as they occur as follows: For each 1% increase in average labor rate on the job, or any fraction thereof, an additional 0.7% of contract price will be paid by Owner to TMI. Increases in material prices will be invoiced at actual cost plus a 25% markup. Upon request, TMI will furnish average labor rate and material prices as a basis for escalation.
- F. LIMITED WARRANTY. For one year after application, TMI warrants only to the original Owner that materials have been applied or installed as required by this contract. TMI will repair defective work of which TMI is notified in writing within a period of one year after application, provided the work has not been damaged by Owner or used for a purpose for which it was not intended. TMI is not responsible for conditions beyond its control including but not limited to hydrostatic pressure, vapor, moisture, frost, ice, groundwater, water and/or moisture pressure or emissions, capillary action, soil or slab stability, substrate cracking, the absence or presence or condition of vapor or moisture barriers and/or weather barriers, fork truck or other traffic damage, and/or use for which the work is not intended. Coatings are not considered defective or a failure if concrete or old existing coatings are attached to the delaminated materials; this is considered a substrate failure. TMI specifically disclaims any and all other warranties, including implied warranties, warranties of merchantability, and/or fitness for a particular purpose, and Owner agrees that its sole remedy for defective work and/or any damage resulting from such defect, whether or not caused by the negligence of TMI, shall be repaired by TMI. Owner further agrees that TMI is not liable for consequential damages of any nature, including, without limitation, damages for loss of use or lost revenues, loss of reputation, costs of financing, lost business, business interruption, damage to the structure, damage to or loss of contents, ground or groundwater contamination, damage resulting from spillage or leakage, or damage resulting from pollution or release of hazardous materials. The foregoing warranty is the only warranty made by TMI and is expressly made in lieu of any and all other warranties, guarantees or representations, whether expressed or implied. This warranty runs between TMI and Owner only; it is not assignable or transferable, and any assignment or transfer is void and unenforceable.
- G. PAYMENT TERMS. TMI may invoice Owner up to 30% of the contract price upon contract execution as a down payment. TMI shall invoice Owner monthly for labor and materials furnished during the preceding 30 days. Owner shall pay all invoices within 30 days after submission. TMI will have the right to stop work if not paid within 30 days. If TMI elects to stop work due to nonpayment, Owner shall pay a Remobilization Fee to TMI. No retainage shall be withheld from payments unless otherwise stated in this proposal. Payment withheld by Owner shall bear interest at the rate of 18% per annum from the due date or at the maximum rate permitted by law.
- H. DISPUTES AND APPLICABLE LAW. Unless prohibited by law, any disputes between TMI and Owner not required to be resolved in federal court shall be resolved in Dakota County, Minnesota. Unless prohibited by law, this Agreement shall be interpreted and enforced in accordance with the laws of the State of Minnesota or applicable federal law without regard to conflicts of law principles. This Agreement will be deemed to have been made and entered into in the State of Minnesota for all purposes.
- I. ATTORNEY'S FEES AND COSTS. If TMI elects to consult an attorney, take any type of legal action to enforce this Agreement, and/or defend against Owner claims, TMI is entitled to recover all resulting attorney's fees, expert fees, disbursements, expenses, and arbitration and court costs from Owner.
- J. COMPLETE AGREEMENT AND MODIFICATIONS. This document and other documents incorporated herein by reference constitute the complete, entire and integrated understanding of the parties and supersedes all prior and/or contemporaneous negotiations, representations or agreements, either written or oral. This Agreement may be modified only by written amendment signed by both parties and may not be amended in any other manner. If any provision or portion of a provision of this Agreement is determined to be unenforceable or invalid, that provision or portion thereof shall be deemed severed from this Agreement and the remaining portions of this Agreement shall be enforced with the same force and effect as if the severed portion had never been a part of this Agreement.
- K. TERMINATION. In the event of any breach of contract and/or default by Owner, and/or stoppage of work for a period of 30 days by direction of Owner and/or any public authority having jurisdiction, TMI may terminate this Agreement without written notice and Owner shall pay to TMI all sums due under this Agreement together with TMI's anticipated profits and all other related damages, expenses, attorney's fees, expert fees, costs and disbursements. If TMI resumes work after the occurrence of any event listed in this paragraph, Owner shall pay a Remobilization Fee to TMI.
- L. INSURANCE AND TAXES. TMI shall maintain in force during performance of this Agreement, Workers' Compensation Insurance and General Liability Insurance as required by law. Owner shall carry at its expense "all risk" Builder's Risk Insurance upon the entire project site to the full insurable value thereof on a replacement cost basis. Owner's insurance shall include and fully cover the interests of Owner, TMI, and TMI's subcontractors and suppliers, and shall insure against "all risks" of physical loss or damage caused by fire, extended coverage perils, flood, earthquake, theft, vandalism, malicious mischief, and all other insurable perils. Owner shall also purchase and maintain such insurance as will insure itself, TMI and TMI's subcontractors and suppliers against loss of use of property due to fire and other hazards, however caused. Owner and TMI waive all rights against each other, and consultants, agents, and employees of any of them for damages caused by fire or other perils to the extent covered by the Builder's Risk Insurance. Owner is required to obtain by this Paragraph or by other property insurance applicable to the work of TMI or the property of Owner, except such rights as Owner and TMI have to the proceeds of such insurance. The policies of insurance shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay for the insurance, and whether or not the person or entity had an insurable interest in the property damaged. TMI shall pay all unemployment compensation taxes and social security taxes as required by law.

## NORTH DAKOTA REFERENCE LIST

**TMI COATINGS, LLC**  
3291 TERMINAL DRIVE ST. PAUL, MN 55121  
651-452-6100 / 651-452-0598 - fax

Customer/Job Location/Contact:

Job Description:

**Cargill Corn Milling (6391)**  
18049 CRD 8 East  
Wahpeton, ND 58075  
Contact: T.J. Bolte  
701-640-5512

A large set of silo roofs were prepared by water blasting and mechanically abrading. TMI then applied a urethane elastomer waterproof coating and broadcast with aggregate for a non-slip finish.

**Dahlgren & Co. (5884)**  
3901 15<sup>th</sup> Avenue North  
Fargo, ND 58102  
Contact: Gordy Terpstra  
218-281-2985

Several bin roofs were high pressure washed to clean and prepare for new coating. Seams were coated with a urethane liquid applied membrane. The entire roof totaling 10,600 sq. ft. was coated with a premium grade, asphalt-based roofing system. TMI provided a 10-year rustproof, waterproof warranty.

**UTC Aerospace / Goodrich (6414)**  
2604 Highway 20 North  
Jamestown, ND 58401  
Contact: Tyrone Rosenau  
701-253-7701

TMI removed existing coating from walls and floors of a waste pit, repaired concrete surfaces and applied TMI FIBERLIFE, a fiberglass reinforced coating. This industrial, chemical resistant coating is ideal for pits, sumps, and dikes. TMI also completed several floor coating jobs using TMI CHEM-RESIST epoxy flooring system. A total of 21,000 sq. ft. of flooring has been applied over several years.

**Cargill Oilseed Processing (6027)**  
250 Seventh Avenue NE  
West Fargo, ND 58078  
Contact: Tom Lenertz  
701-282-1653

A 38' diameter tank was sandblasted to prepare for new lining. An industrial tank lining suitable for sunflower oil was applied to the tank bottom and up the sides. Coating was force cured due to a small window of time to complete this project. The customer marked all excellent on a TMI service evaluation card.

**Dakota Specialty Milling (5033)**  
4014 15<sup>th</sup> Avenue NW  
Fargo, ND 58102  
Contact: Daryl Bashor  
701-282-9656

Roof areas were prepared and coated with an elastomeric waterproof seam sealer on areas where there are penetrations. Spray foam insulation was applied where two roofs come together and top coated with an elastomeric waterproof coating to protect the insulation.

**Crop Production Services (6043)**  
4500 54<sup>th</sup> Avenue North  
Grand Forks, ND 58203  
Contact: Matt Thompson  
701-371-2428 (cell)

TMI prepared surfaces on the fertilizer tower and conveyor supports and applied an industrial direct-to-metal top coat by brush and roller to almost 13,000 sq. ft. of structural steel including scale, grating, bins, roof, railing, blender, distributor, spouts, ladder, and cage.

**J.R. Simplot Company (5662)**  
3630 Gateway Drive  
Grand Forks, ND 58203  
Contact: Travis Seaver  
701-780-7869

Four cooling tower basins were abraded to clean and roughen. The basins were coated with urethane elastomer that was applied to the floor and up the sidewalls. I-beams and structural steel were mechanically abraded and coated with a Sherwin Williams direct-to-metal coating to reduce corrosion.

**America Crystal Sugar Company (5712)**  
121 Hwy 81 NE  
Hillsboro, ND 58045  
Contact: Tim Fuglesten  
701-436-3027

An interior concrete wall was mechanically abraded and repaired prior to application of an industrial wall topping material at an average of 1½" thick.

Customer/Job Location/Contact:

**Dakota Growers Pasta Co. (5328)**  
1 Pasta Avenue  
Carrington, ND 58421  
Contact: Scott Beumer  
701-652-4860

**CHS (6439)**  
11865 Hwy 17  
Adams, ND 58210  
Contact: Steve Stabo  
701-944-2271

**GPK Products, Inc. (5144)**  
1601 43<sup>rd</sup> Street N  
Fargo, ND 58102  
Contact: John Henning  
701-277-3225

Job Description:

TMI mechanically abraded the interior confined space of two wheat temper bins to prepare for new coating adhesion. TMI coated the bin interiors to promote slip and release of food products.

TMI prepared 9 bulk fuel tanks by high pressure washing and sandblasting new steel. Two full coats of protective coating were applied; one coat of primer and one urethane top coat.

Five silo roofs totaling 3,100 sq. ft. were high pressure washed prior to coating with a specialty coating system recommended for metal roofs. Catwalks, railings, manway covers, and grating were cleaned, abraded, and coated between the silos to reduce corrosion. TMI also coated the exterior of the day bin including shell, roof, ladder, and cage.

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TMI Coatings, LLC  
*of*

St. Paul, MN

*has met or exceeded the requirements set forth in the  
AMPP QP Accreditation Program for*

**FIELD APPLICATION OF COATINGS  
COMPLEX STRUCTURES  
AMPP SSPC – QP1**



*Cynthia J. Kelly*  
Chief Product and Operations Officer, AMPP

March 31, 2026 – March 31, 2027  
Validation Period

Owners are advised to contact [qpinfo@ampp.org](mailto:qpinfo@ampp.org) to verify authenticity of accreditation.  
Corporate Headquarters: Houston – 15835 Park Ten Place, Houston, TX 77084  
Pittsburgh – 800 Trumbull Drive, Pittsburgh, PA 15205



TMI Coatings, LLC

*of*

St. Paul, MN

*has met or exceeded the requirements set forth in the  
AMPP QP Accreditation Program for*



**INDUSTRIAL HAZARDOUS  
PAINT REMOVAL  
SSPC – QP 2**  
CATEGORY "A"

*Cynthia J. Kelly*  
Chief Product and Operations Officer, AMPP

March 31, 2026 – March 31, 2027  
Validation Period

Owners are advised to contact [qpinfo@ampp.org](mailto:qpinfo@ampp.org) to verify authenticity of accreditation.  
Corporate Headquarters: Houston – 15835 Park Ten Place, Houston, TX 77084  
Pittsburgh – 800 Trumbull Drive, Pittsburgh, PA 15205

## BID FORM

**To:** Benjamin Rae, Executive Director  
Dickinson Parks & Recreation District  
2004 Fairway Street  
Dickinson, ND 58601  
brac@dickinsonparks.org

**For:** West River Community Center Leisure Pool Flooring  
Dickinson Parks & Recreation District

**Date:** 6-1-26

**Proposal for West River Community Center Leisure Pool Flooring:**

Having examined all matters referred to in the Request for Proposals documents for West River Community Center Leisure Pool Flooring, we, the undersigned, hereby offer to enter into a contract to perform the project as outlined and described in the Request for Proposals for the West River Community Center Leisure Pool Flooring for the following price:

\$ 158,000 LEISURE POOL FLOORING

\$ 2,700 LIFEGUARD OFFICE (ALTERNATE #1)

**Acceptance:**

- A. This offer shall be open to acceptance and is irrevocable for thirty (30) days from the proposal closing date.
- B. If this proposal is accepted by Dickinson Parks & Recreation District, we will, within ten (10) days after receiving the contract for execution:
  1. Execute the contract

**Bid Form Signatures:**

Bidder's Name: Western Edge Resin Solutions LLC - Chad Hopponen

Bidder's Signature: Chad Hopponen

Address: 2550 states blvd Dickinson North Dakota 58601

Phone: 218-770-4687

Email: westernedgers@gmail.com

**Resin Rock® UVR PU4844/60 – Aggregate Blend Testing**

**Background**

Teseris requested that suitability testing be performed on a range of Teseris supplied aggregates, with Resin Rock UVR PU4844/60. The following aggregates were supplied:

Aggregate	Hardness (Mohs)	Resistance to Fragmentation
Alicante Red 1-3mm	3	LA <sub>25</sub>
Alicante Red 2-6mm		
Black 2-4mm Blueish	3	LA <sub>30</sub>
Grey 1-3mm	4	LA <sup>+</sup>
Blue Grey 2-6mm		
Caramel Brown 2-6mm	Information unavailable	
Classic White 1-3mm	4	LA <sup>+</sup>
Classic White 2-6mm		
Dark Grey 1-3mm	3	LA <sup>+</sup>
Dark Grey 2-6mm		
Ivory Cream 1-3mm	3	LA <sup>+</sup>
Ivory Cream 2-6mm		
Light Grey 1-3mm	5	LA <sup>+</sup>
Light Grey 2-6mm		
Oak Quartz 1-4mm	7	LA <sup>+</sup> LA <sub>30</sub>
Oak Quartz 2-6mm		
Spanish Quartz 2-6mm	7	LA <sub>50</sub>
Special White 2-4mm	4	
Valencia Pink 1-3mm	3	LA <sup>+</sup>
Valencia Pink 2-4mm		

**Test Blends**

For the testing, aggregate blends were made using the two grades of each supplied aggregate. Where only one grade of an aggregate was supplied, a blend was prepared using a suitable aggregate. The following aggregate blends were prepared for testing:

Blend - Classic White			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Classic White 2-6mm	75.00	70.588	882.4
Classic White 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Ivory Cream			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Ivory Cream 2-6mm	75.00	70.588	882.4
Ivory Cream 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Light Grey			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Light Grey 2-6mm	75.00	70.588	882.4
Light Grey 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Blueish Grey			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Blueish Grey 2-6mm	75.00	70.588	882.4
Blueish Grey 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Dark Grey			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Dark Grey 2-6mm	75.00	70.588	882.4
Dark Grey 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Velencia Pink			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Velencia Pink 2-4mm	75.00	70.588	882.4
Velencia Pink 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Alicante Red			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Alicante Red 2-6mm	75.00	70.588	882.4
Alicante Red 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Oak Quartz			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Oak Quartz 2-6mm	75.00	70.588	882.4
Oak Quartz 1-4mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Blend 1			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Special White 2-4mm	75.00	70.588	882.4
Classic White 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Blend 2			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Black 2-4mm	75.00	70.588	882.4
Classic White 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Blend 3			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Caramel Brown 2-6mm	75.00	70.588	882.4
Ivory Cream 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

Blend - Blend 4			
Aggregate	Pack Quantity (kg)	Pack Quantity (%)	Sample Quantity (g)
Spanish Quartz 2-6mm	75.00	70.588	882.4
Oak Quartz 1-3mm	25.00	23.529	294.1
Binding Quartz	6.25	5.882	73.5
<b>Total</b>	<b>106.25</b>	<b>100</b>	<b>1250</b>

**Method**

**Flexural Strength - Three-Point Bend:**

To test the final performance of the Resin Rock UVR PU4844/60 when used with the supplied aggregate the cured strength of the system was tested. Three samples 200mm x 60mm x 20mm in size were made with each of the aggregate blends at a resin concentration based on the system's kit size of 7.50kg and then left to cure for 7 days:

The three Samples were then tested to destruction using a three-point bend test rig attached to an 34TMS Instron system following Technical Test Method 8 - Determination of Cured Strength (3-point bend test). The maximum flexural strength and maximum cross-sectional strength was recorded for each test block. For each system an average was taken from the three tested samples.



**Slip Resistance – British Pendulum Test:**

Slip resistance was tested using a Munro Instruments Portable Skid Resistance Tester following, BS 7976: Parts 1-3, 2002. Testing was performed under dry and then wet conditions for both samples, two sets of five tests were performed in two directions. Testing was performed with both a TRL(55) and 4S(96) Rubber Sliders.



TRL(55) Rubber Slider – This rubber slider has a hardness of 55±5 IRHD. It is specially designed to replicate the tyre of a car. It is normally used to test rough surfaces for vehicles (roads, motorways, runways, etc.).

4S(96) Rubber Slider – This rubber slider has a hardness of 96±2 IRHD. It is most commonly used to test smooth surfaces such as internal flooring, wooden flooring, ceramic tiles, as well as other walkways used by shod pedestrians.

As a guide, the UK Slip resistance Group (UKSRG) advise the following slip potential classifications:

Slip Potential	Pendulum Test Value
High	0 – 24
Moderate	25 – 35
Low	36+

**Results**

***Flexural Strength - Three-Point Bend:***

Blend	Max. Flexural Strength (MPa)
Classic White	3.151
Ivory Cream	2.987
Light Grey	3.062
Blueish Grey	2.878
Dark Grey	2.772
Valencia Pink	2.638
Alicante Red	2.577
Oak Quartz	3.191
Blend 1	2.970
Blend 2	2.440
Blend 3	2.874
Blend 4	3.222

**Slip Resistance – British Pendulum Test:**

Blend	TRL(55) Rubber Slider		4S(96) Rubber Slider	
	Dry	Wet	Dry	Wet
Classic White	84.7	44.3	88.9	49.0
Ivory Cream	83.9	44.0	86.2	48.4
Light Grey	86.2	45.6	90.5	49.8
Blueish Grey	85.6	45.1	89.5	49.3
Dark Grey	84.2	42.6	88.4	48.7
Valencia Pink	78.9	41.7	84.6	43.2
Alicante Red	81.0	42.2	85.0	46.9
Oak Quartz	84.1	44.7	88.2	48.5
Blend 1	83.6	44.0	87.4	48.5
Blend 2	73.9	38.9	77.6	42.9
Blend 3	84.4	44.4	88.3	48.6
Blend 4	83.7	44.6	87.9	48.1

Based on the testing performed all the aggregate blends fall within the Low Slip Potential category. Pendulum test values only form a part of the in-use slip resistance of a surface, as other characteristics also effect performance, including:

- Gradient
- Effect of wear
- Surface cleanliness

**Conclusion**

All the tested aggregate blends had a maximum flexural strength of greater than 2 MPa, which is the recommended minimum by FeRFA, for general use in bound stone systems.

For areas of significant vehicle traffic and occasional light delivery vehicles Resin Rock Polyurethanes typically advise the use of blends that have a minimum maximum flexural strength of 3 MPa. However, for private driveway use, a minimum of 2.75MPa is suffice.

Historically Resin Rock Polyurethanes have seen that aggregate blends containing marble generally have a lower maximum flexural strength compared to blends containing other, harder, aggregates, such as quartz and granite. This is seen in the testing performed with the Tesis aggregates, as the blends that achieved the highest maximum flexural strength both contained quartz-based aggregates, Oak Quartz and Blend 4 respectively.

All the tested aggregate blends fall within the Low Slip Potential category. Historically Resin Rock Polyurethanes have advised that aggregate blends that achieve slip resistance values of less than 85 in dry conditions and less than 45 in wet conditions should be broadcast with D4937 glass granules during application to ensure adequate slip resistance is maintained.

Tony Dyke  
Director

Please see some notes below regarding the permeability of Resin Rock

From the BBA test results we can say the following

The determination of permeability was carried out by the British Board of Agrément in accordance with BS EN 12697-19: 2012 *Bituminous mixtures – Test methods for hot mix asphalt Part 19: Permeability of specimen.*

Two sets of three samples were prepared, one set of 5mm Autumn Gold blend and one set of 3mm Trent Pea blend. Each set of samples had vertical and horizontal permeability tested and an average for each test was produced.

5mm Autumn Gold Blend:

Parameter	
Horizontal Permeability (x10 <sup>-3</sup> m/s)	
Vertical Permeability (x10 <sup>-3</sup> m/s)	

3mm Trent Pea Blend:

Parameter	
Horizontal Permeability (x10 <sup>-3</sup> m/s)	
Vertical Permeability (x10 <sup>-3</sup> m/s)	

We have found that for our approved aggregate blends the range of results for vertical permeability are between 1.0 x10<sup>-3</sup> m/s to 6.0 x10<sup>-3</sup> m/s, this should convert to a range of 3.0 x10<sup>-3</sup> ft/s to 2.0 x10<sup>-2</sup> ft/s.

General Notes:

Permeability is heavily dependent on aggregate shape and size:

- the smaller the average aggregate granule size in a blend, the lower the permeability
- the more angular the average aggregate granule is in a blend, the lower the permeability



## SAFETY DATA SHEET

**SECTION 1: Identification of the substance/mixture and of the company/undertaking****1.1 Product identifier**

- Product Name: LEESON BOUND® UVR (PU4844/60) UNPIGMENTED PART A
- Product Part Number: LEESON BOUND® UVR (PU4844/60) UNPIGMENTED PART A

**1.2 Relevant identified uses of the substance or mixture and uses advised against**

- Use of the substance/mixture: Industrial Two Component Aliphatic Stone Binder
- Use advised against: No specific uses advised against are identified

**1.3 Details of the supplier of the safety data sheet**

- Name of Supplier: LEESON POLYURETHANES
- Address of Supplier: HERMES CLOSE  
TACHERROOK PARK  
WARWICK  
CV34 6RP  
UK
- Telephone: +44 (0) 1926 833367
- Responsible Person: sales@pullid.com
- Email: sales@pullid.com

**1.4 Emergency telephone number**

- Emergency Telephone: 09447909 683213

**SECTION 2: Hazards identification****2.1 Classification of the substance or mixture**

- Classification according to 1272/2008/EC
- Physical hazards: Not Classified
- Health hazards: Not Classified
- Environmental hazards: Not Classified

**2.2 Label elements**

- Signal Word: None
- Hazard statements: None
- Precautionary statements: None

**2.3 Other hazards**

- This substance is not classified as PBT or vPvB according to current EU criteria

**SECTION 3: Composition/Information on Ingredients**

The product is not classified as hazardous according to directive 1999/45/EEC

**SECTION 4: First aid measures****4.1 Description of first aid measures**

- Contact with eyes: Hold the eyes open and rinse with water for a sufficiently long period of time (at least 10 minutes). Remove any contact lenses and open eyelids wide apart. Get medical attention if discomfort continues. Show the Safety Datasheet to the medical personnel
- Contact with skin: In the event of contact with the skin, preferably wash with a cleanser based on polyethylene glycol or with plenty of warm water and soap. Wash any contaminated clothing before reuse. Clean shoes thoroughly before reuse. Get medical attention if discomfort occurs. Show the Safety Datasheet to the medical personnel

**- Ingestion**

Rinse mouth thoroughly with water, removing any dentures. Give a few small sips of water or milk to drink. Stop if the affected person feels sick as vomiting may be dangerous. Do not induce vomiting unless under the direction of medical professionals. If vomiting does occur the head should be kept low so that vomit does not enter the lungs. Never give anything by mouth to an unconscious person. Get medical attention if discomfort occurs. Show the Safety Datasheet to the medical personnel

**4.2 Most important symptoms and effects, both acute and delayed**

- Ingestion: May cause stomach upset and diarrhoea
- Skin contact: Prolonged exposure may cause dryness of the skin
- Eye contact: May cause temporary eye irritation

**4.3 Indication of any immediate medical attention and special treatment needed**

- Treat symptomatically

**SECTION 5: Firefighting measures****5.1 Extinguishing media**

- Suitable extinguishing media: The product is not flammable. Extinguish with alcohol-resistant foam, carbon dioxide, dry powder or water fog. Use fire-extinguishing media suitable for the surrounding fire
- Unsuitable extinguishing media: Do not use water jets as an extinguisher

**5.2 Special hazards arising from the substance or mixture**

**SECTION 5: Firefighting measures (....)**

- Specific hazards arising from the chemical combustion products: Carbon oxides (CO, CO2) and hydrocarbons can be released in case of fire.
- Specific hazards during firefighting: Containers can burst violently or explode when heated, due to excessive pressure build-up

**5.3 Advice for firefighters**

- Protective actions during firefighting: Avoid breathing fire gases or vapours, evacuate area and keep upwind to avoid inhalation of gases, vapours, fumes and smoke. Fire in vicinity poses risk of pressure build-up and rupture. Containers at risk from fire should be cooled with water and, if possible, removed from the danger area. Reaction between water and hot isocyanate may be vigorous. Control run-off water by containing and keeping it out of sewers and watercourses, if risk of water pollution occurs notify appropriate authorities.
- Special protective equipment for firefighters: Firefighters should wear appropriate protective equipment and self-contained breathing apparatus (SCBA) with a full face-piece operated in positive pressure mode. Safety boots, gloves, safety helmet and protective clothing should be worn. Firefighters clothing conforming to European Standard EN469 will provide a basic level of protection for chemical incidents

**SECTION 6: Accidental release measures**

**6.1 Personal precautions, protective equipment and emergency procedures**

No action shall be taken without appropriate training or invoking any personal risk. Keep unnecessary and unprotected personnel away from the spillage. Wear protective clothing as described in Section 8 of this safety data sheet. Follow precautions for safe handling described in this safety data sheet. Wash thoroughly after dealing with a spillage. Ensure procedures and training for emergency decontamination and disposal are in place. Do not touch or walk into spilled material. Avoid contact with skin and eyes.

**6.2 Environmental precautions**

Avoid discharge into drains or watercourses or onto the ground. Avoid discharge to the aquatic environment. Large Spillages: Inform the relevant authorities if environmental pollution occurs (sewers, waterways, soil or air).

**6.3 Methods and material for containment and cleaning up**

Wear protective clothing as described in Section 8 of this safety data sheet. Clear up spills immediately and dispose of waste safely. Provide adequate ventilation. Approach the spillage from upwind. For small spillages absorb the spillage with an inert, dry material and place it in a suitable waste disposal container. For large spillages, if leakage cannot be stopped, evacuate area. Flush spilled material into an effluent treatment plant, or proceed as follows. Contain and absorb spillage with sand, earth or other non-combustible material. Place waste in labelled, sealed containers. Clean contaminated objects and areas thoroughly, observing environmental regulations. The contaminated absorbent may pose the same hazard as the spilled material. Flush contaminated area with plenty of water. Wash thoroughly after dealing with a spillage. Dispose of waste to licensed waste disposal site in accordance with the requirements of the local Waste Disposal Authority.

**6.4 Reference to other sections**

**SECTION 6: Accidental release measures (....)**

For personal protection, see Section 8. See Section 11 for additional information on health hazards. See Section 12 for additional information on ecological hazards. For waste disposal, see Section 13.

**SECTION 7: Handling and storage**

**7.1 Precautions for safe handling**

Read and follow manufacturer's recommendations. Wear protective clothing as described in Section 8 of this safety data sheet. Keep away from food, drink and animal feeding stuffs. Handle all packages and containers carefully to minimise spillage. Keep container tightly sealed when not in use. Do not handle until all safety precautions have been read and understood. Do not handle broken packages without protective equipment. Do not reuse empty containers.

Wash promptly if skin becomes contaminated. Take off contaminated clothing. Wash contaminated clothing before reuse. Do not eat, drink or smoke when using this product. Wash at the end of each work shift and before eating, smoking and using the toilet. Change work clothing daily before leaving workplace.

**7.2 Conditions for safe storage, including any incompatibilities**

- Store in original packaging, in dry conditions.

**7.3 Specific end use(s)**

- The identified uses for this product are detailed in Section 1.2

**SECTION 8: Exposure controls/personal protection**

**8.1 Occupational exposure controls**

- Not applicable

**8.2 Personal protective measures**

Personal Protective Equipment:

Eye/Face Protection:  
Eyewear complying with EN 166 should be worn if a risk assessment indicates eye contact is possible. If an inhalation hazard also exists, a full-face respirator may be required instead.

Hand Protection:  
Chemical-resistant, impervious gloves complying to European Standard EN 374 should be worn if a risk assessment indicates skin contamination is possible. Examples of glove materials that might provide suitable protection include: Butyl rubber (BR), Nitrile rubber (NR), Chloroprene rubber (Neoprene). When prolonged or frequently repeated contact may occur, a glove with a protection class of 5 or higher (breakthrough time greater than 240 minutes according to EN374) is recommended. When only brief contact is expected, a glove with a protection class of 3 or higher (breakthrough time greater than 60 minutes according to EN374) is recommended. Check during use that gloves are retaining their protective properties and change them as soon as any deterioration is detected. Frequent changes of gloves are recommended.

Other Skin and Body Protection:  
Appropriate footwear and additional protective clothing complying with an approved standard should be worn if a risk assessment indicates skin contamination is possible.

Respiratory Protection:

**SECTION 8: Exposure controls/personal protection (....)**

Under normal use of the product respiratory protection should not be required. If a risk assessment indicates inhalation of contaminants is possible respiratory protection should comply with the approved standard. Ensure all respiratory protective equipment is suitable for its intended use and is CE-marked. Check that the respirator fits tightly and that the filter is changed regularly. Gas and combined filter cartridges should comply with European Standard EN 14337. Full face mask respirators with replaceable filter cartridges should comply with European Standard EN 136. Half mask or quarter mask respirators with replaceable filter cartridges should comply with European Standard EN 140.

**Hygiene Measures:**

Provide eyewash station and safety shower. Contaminated work clothing should not be allowed out of the workplace. Wash contaminated clothing before reuse. Clean equipment and work areas every day. Good personal hygiene procedures should be implemented. Wash at the end of each work shift and before eating, smoking and using the toilet. When using do not eat, drink or smoke. Preventative industrial medical examinations should be carried out. Warn cleaning personnel of any hazardous properties of the product.

**6.3 Environmental exposure controls**

Keep containers tightly sealed when not in use. Avoid spillage or runoff entering drains, sewers or watercourses. Emissions from ventilation or work process equipment should be checked to ensure they comply with the requirements of environmental protection legislation.

**SECTION 9: Physical and chemical properties**

**9.1 Information on basic physical and chemical properties**

- Appearance: Liquid
- Flammability (liquid): not classified as a flammability hazard
- Flammability (solid, gas): not applicable
- Flash point - not applicable
- pH - not applicable
- Solubility in water: Insoluble in water
- Solubility in other solvents: Miscible in most organic solvents

**9.2 Other information**

- This safety datasheet only contains information relating to safety and does not replace any product information or product specification

**SECTION 10: Stability and reactivity**

**10.1 Reactivity**

- No hazardous reactions known if used for its intended purpose

**10.2 Chemical stability**

- Considered stable under recommended storage conditions

**10.3 Possibility of hazardous reactions**

- No dangerous reaction known under conditions of normal use

**10.4 Conditions to avoid**

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**SECTION 10: Stability and reactivity (....)**

- No special precautions are required for this product

**10.5 Incompatible materials**

- No hazardous reactions known if used for its intended purpose

**10.6 Hazardous decomposition products**

- No hazardous decomposition products known

**SECTION 11: Toxicological information**

**11.1 Information on toxicological effects**

Acute toxicity:  
Not classified based on available information

Skin corrosion/irritation:  
Not classified based on available information

Serious eye damage/eye irritation:  
Not classified based on available information

Respiratory sensitisation:  
Not classified based on available information

Skin sensitisation:  
Not classified based on available information

Germ cell mutagenicity:  
Not classified based on available information

Carcinogenicity:  
Not classified based on available information

Reproductive toxicity:  
Not classified based on available information

STOT - single exposure:  
Not classified based on available information

STOT - repeated exposure:  
Not classified based on available information

Aspiration hazard:  
Not classified based on available information

**SECTION 12: Ecological information**

**12.1 Toxicity**

- Based on available data the classification criteria are not met.

**12.2 Persistence and degradability**

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**SECTION 12: Ecological information (....)**

- The degradability of the product is not known

**12.3 Bioaccumulative potential**

- No information available

**12.4 Mobility in soil**

- No information available

**12.5 Results of PBT and vPvB assessment**

- This substance is not classified as PBT or vPvB according to current EU criteria

**12.6 Other adverse effects**

- None known

**SECTION 13: Disposal considerations**

**13.1 Waste treatment methods**

The generation of waste should be minimised or avoided wherever possible. Reuse or recycle products wherever possible. This material and its container must be disposed of in a safe way. Dispose of this product, process solutions, residues and by-products should of all times comply with the requirements of environmental protection and waste disposal legislation and any local authority requirements. When handling waste, the safety precautions applying to the handling of the product should be considered. Care should be taken when handling emptied containers that have not been thoroughly cleaned or rinsed out. Empty containers or liners may retain some product residues and hence be potentially hazardous.

Do not empty into drains, sewers or watercourses. Dispose of surplus products and those that cannot be recycled via a licensed waste disposal contractor. Waste, residue, empty containers, discarded work clothes, and contaminated cleaning materials should be collected in designated containers, labelled with their contents. Incineration or landfill should only be considered when recycling is not feasible

**SECTION 14: Transport information**

**14.1 UN number**

- UN No.: Not applicable

**14.2 Proper Shipping Name**

- Proper Shipping Name: Not applicable

**14.3 Transport hazard class(es)**

- Hazard Class: No transport warning signs required

**14.4 Packing group**

- Not applicable

**14.5 Environmental hazards**

- Not classified as an environmentally hazardous substance
- Not classified as a marine pollutant

**SECTION 14: Transport information (....)**

**14.6 Special precautions for user**

- Not applicable

**14.7 Transport in bulk according to Annex II of Marpol and the IBC Code**

- Not applicable

**SECTION 15: Regulatory information**

**15.1 Safety, health and environmental regulations/legislation specific for the substance or mixture**

- United Kingdom - Health and Safety at Work etc Act 1974 (as amended)
- United Kingdom - The Carriage of Dangerous Goods and Use of Transportable Pressure Equipment Regulation 2009 (SI 2009 No. 1348) (as amended) [CDG 2009]
- United Kingdom - EH40/2005 Workplace Exposure Limits
- EU - Regulation (EC) No 1907/2006 of the European Parliament and of the Council of 18 December 2006 concerning the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) (as amended)
- EU - Commission Regulation (EU) No 2015/830 of 28 May 2015
- Regulation (EC) No 1272/2008 of the European Parliament and of the Council of 15 December 2008 on Classification, Labelling and Packaging of Substances and Mixtures (as amended)

**15.2 Chemical safety assessment**

- This Safety Data Sheet does not constitute a workplace risk assessment
- A chemical safety assessment has not been carried out for this product

**SECTION 16: Other information**

This information relates only to the specific material designated and may not be valid for such material used in combination with any other materials or in any process. Such information is, to the best of the company's knowledge and belief, accurate and reliable as of the date indicated. However, no warranty, guarantee or representation is made to its accuracy, reliability or completeness. It is the user's responsibility to satisfy himself as to the suitability of such information for his own particular use.

--- end of safety datasheet ---



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**SECTION 1: Identification of the substance/mixture and of the company/undertaking**

**1.1 Product identifier**

- Product Name: LEESON BOUND® LVR (PU4844) UNPIGMENTED PART B
- Product Part Number: LEESON BOUND® LVR (PU4844) UNPIGMENTED PART B

**1.2 Relevant identified uses of the substance or mixture and uses advised against**

- Use of the substance/mixture: Industrial Two Component Alphaic Stone Binder
- Use advised against: No specific uses advised against are identified

**1.3 Details of the supplier of the safety data sheet**

- Name of Supplier: LEESON POLYURETHANES
  - Address of Supplier: HERMES CLOSE  
TACHBROOK PARK  
WARWICK  
CV34 6RP  
UK
  - Telephone: +44 (0) 1928 833987
  - Responsible Person: sales@lpulid.com
  - Email: sales@lpulid.com
- 1.4 Emergency telephone number**
- Emergency Telephone: 004473079 683213

**SECTION 2: Hazards identification**

**2.1 Classification of the substance or mixture**

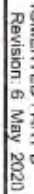
- Classification according to 1272/2008/EC
- Physical hazards: Not Classified
- Health hazards: H332 - Harmful if inhaled., H317 - May cause an allergic skin reaction, H335 - May cause respiratory irritation
- Environmental hazards: Not Classified
- CLP: Acute Tox. 4, Skin Sens. 1, STOT SE 3

**2.2 Label elements**

- Signal Word: Warning
- Hazard statements:
  - May cause an allergic skin reaction.
  - Harmful if inhaled.
  - May cause respiratory irritation.

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**SECTION 2: Hazards identification (...)**

Contains isocyanates. May produce an allergic reaction.

**2.3 Other hazards**

- Contains: ISOCYANATES
- This substance is not classified as PBT or vPvB according to current EU criteria

**SECTION 3: Composition/Information on ingredients**

**3.1 Composition**

- Hexamethylene diisocyanate oligomers
  - CAS Number: 28182-81-2
  - EC Number: 93-1-274-8
  - REACH Registration Number: 01-2119485796-17-0000
  - Concentration: 100%
  - Categories: Acute Tox. 4, Skin Sens. 1, STOT SE 3
  - Symbols: GHS07
  - H Statements: H317, H332, H335

**SECTION 4: First aid measures**

**4.1 Description of first aid measures**

- Contact with eyes
  - Hold the eyes open and rinse with water for a sufficiently long period of time (at least 10 minutes).
  - Remove any contact lenses and open eyelids wide apart.
  - Get medical attention immediately.
- Contact with skin
  - In the event of contact with the skin, preferably wash with a cleanser based on polyethylene glycol or with plenty of warm water and soap.
  - Consult a doctor in the event of a skin reaction.
  - Wash any contaminated clothing before reuse.
  - Clean slices thoroughly before reuse.
  - Get medical attention if symptoms persist
- Ingestion
  - Rinse mouth thoroughly with water, removing any dentures.
  - Give a few small glasses of water or milk to drink. Stop if the affected person feels sick as vomiting may be dangerous.
  - Do not induce vomiting unless under the direction of medical professionals.

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**SECTION 4: First aid measures (....)**

If vomiting does occur the head should be kept low so that vomit does not enter the lungs. Never give anything by mouth to an unconscious person. Get medical attention if symptoms persist.

- Inhalation  
Remove affected person from source of contamination. Move affected person to fresh air and keep warm and at rest in a position comfortable for breathing. When breathing is difficult, properly trained personnel may assist affected person by administering oxygen. Get medical attention if symptoms persist.

**4.2 Most important symptoms and effects, both acute and delayed**

- Symptoms: Headache  
Nausea  
Shortness of breath  
Sore throat  
Redness on the skin  
Repeated or prolonged contact may cause skin sensitization.
  - Risks:  
Repeated or prolonged contact may cause skin sensitization.
- 4.3 Indication of any immediate medical attention and special treatment needed**
- Treat symptomatically
  - Give oxygen or artificial respiration if needed

**SECTION 5: Firefighting measures**

**5.1 Extinguishing media**

- Suitable extinguishing media: The product is not flammable. Extinguish with alcohol-resistant foam, carbon dioxide, dry powder or water fog. Use fire-extinguishing media suitable for the surrounding fire.
- Unsuitable extinguishing media: Do not use water jets as an extinguisher.

**5.2 Special hazards arising from the substance or mixture**

- Specific hazards arising from the chemical combustion products: Carbon oxides (CO, CO2), nitrogen oxides (NO, NO2 etc.) hydrocarbon, isocyanate vapours and hydrogen cyanide can be released in case of fire.
- Specific hazards during firefighting: Containers can burst violently or explode when heated, due to excessive pressure build-up

**5.3 Advice for firefighters**

**SECTION 5: Firefighting measures (....)**

- Protective actions during firefighting: Avoid breathing fire gases or vapours, evacuate area and keep upwind to avoid inhalation of gases, vapours, fumes and smoke. Fire in vicinity poses risk of pressure build-up and rupture. Containers at risk from fire should be cooled with water and, if possible, removed from the danger area. Due to reaction with water producing CO2 gas, a hazardous build-up of pressure could result if contaminated containers are re-sealed. Containers may burst if overheated. Reaction between water and hot isocyanate may be vigorous. Control run-off water by containing and keeping it out of sewers and watercourses. If risk of water pollution occurs notify appropriate authorities.

- Special protective equipment for firefighters: Fire-fighters should wear appropriate protective equipment and self-contained breathing apparatus (SCBA) with a full face-piece operated in positive pressure mode. Safety boots, gloves, safety helmet and protective clothing should be worn. Firefighters clothing conforming to European Standard EN469 will provide a basic level of protection for chemical incidents.

**SECTION 6: Accidental release measures**

**6.1 Personal precautions, protective equipment and emergency procedures**

No action shall be taken without appropriate training or involving any personal risk. Keep unnecessary and unprotected personnel away from the spillage. Wear protective clothing as described in Section 8 of this safety data sheet. Follow precautions for safe handling described in the safety data sheet. Wash thoroughly after dealing with a spillage. Ensure procedures and training for emergency decontamination and disposal are in place. Do not touch or walk into spilled material. Avoid inhalation of dust and vapours. Use suitable respiratory protection if ventilation is inadequate. Avoid contact with skin and eyes.

**6.2 Environmental precautions**

Avoid discharge into drains or watercourses or onto the ground. Avoid discharge to the aquatic environment. Large Spillages: Inform the relevant authorities if environmental pollution occurs (sewers, waterways, soil or air).

**6.3 Methods and material for containment and cleaning up**

Wear protective clothing as described in Section 8 of this safety data sheet. Clean up spillage immediately and dispose of waste safely. Provide adequate ventilation. Approach the spillage from upwind. For small spillages absorb the spillage with an inert, dry material and place it in a suitable waste disposal container. For large spillages, if leakage cannot be stopped, evacuate area. Flush spilled material into an effluent treatment plant, or proceed as follows. Contain and absorb spillage with sand, earth or other non-combustible material. Place waste in labelled, sealed containers. Clean contaminated objects and areas thoroughly, observing environmental regulations. The contaminated absorbent may pose the same hazard as the spilled material. Flush contaminated areas with plenty of water. Wash thoroughly after dealing with a spillage. Dispose of waste to licensed waste disposal site in accordance with the requirements of the local Waste Disposal Authority.

**6.4 Reference to other sections**

**SECTION 6: Accidental release measures (....)**

For personal protection, see Section 8. See Section 11 for additional information on health hazards. See Section 12 for additional information on ecological hazards. For waste disposal, see Section 13.

**SECTION 7: Handling and storage**

**7.1 Precautions for safe handling**

Read and follow manufacturer's recommendations. Wear protective clothing as described in Section 8 of this safety data sheet. Keep away from food, drink and animal feeding stuffs. Handle all packages and containers carefully to minimise spills. Keep container tightly sealed when not in use. Avoid the formation of mist. Do not handle until all safety precautions have been read and understood. Do not handle broken packages without protective equipment. Do not reuse empty containers.

Wash promptly if skin becomes contaminated. Take off contaminated clothing. Wash contaminated clothing before reuse. Do not eat, drink or smoke when using this product. Wash at the end of each work shift and before eating, smoking and using the toilet. Change work clothing daily before leaving workplace.

**7.2 Conditions for safe storage, including any incompatibilities**

Store in accordance with local regulations. Keep only in the original container. Keep container tightly closed, in a cool, well ventilated place. Keep containers upright. Protect containers from damage. Bund storage facilities to prevent soil and water pollution in the event of spillage. The storage area floor should be leak-tight, non-flammable and not absorbent.

This product will react with moisture to form a polyurethane. If an open container becomes contaminated with moisture do not, re-seal as this can lead to pressure increase within the container.

**7.3 Specific end uses(s)**

- The identified uses for this product are detailed in Section 1.2

**SECTION 8: Exposure controls/personal protection**

**8.1 Occupational exposure controls**

Occupational exposure limits of the components:

Hexamethylene Diisocyanate Oligomers - CAS 28182-81-2:

Long-term exposure limit (8-hour TWA): WEL 0,02 mg/m<sup>3</sup> (NCO)

Short-term exposure limit (15-minute): WEL 0,07 mg/m<sup>3</sup> (NCO)

Sen

WEL = Workplace Exposure Limit

Sen = Substance has the capacity to cause occupational asthma

Derived No Effect Level (DNEL) according to Regulation (EC) No. 1907/2006

Worker - Inhalation Acute local effects: 1 mg/m<sup>3</sup>

Worker - Inhalation Long-term local effects: 0,5 mg/m<sup>3</sup>

Predicted No Effect Concentration (PNEC) according to Regulation (EC) No. 1907/2006:

Fresh water: 0,127 mg/l

Marine water: 0,0127 mg/l

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**SECTION 8: Exposure controls/personal protection (....)**

Inhalant release: 1,27 mg/l  
Sediment (freshwater): 26670 mg/kg  
Sediment (seawater): 26670 mg/kg  
Sewage treatment plant: 38,26 mg/l  
Soil: 53182 mg/kg dw

**8.2 Precautionary measures**

**Appropriate Engineering Controls:**  
Provides adequate ventilation. Personnel work place or biological monitoring may be required to determine the effectiveness of the ventilation or other control measures and/or the necessity to use respiratory protective equipment. Use process enclosures, local exhaust ventilation or other engineering controls as the primary means to minimise worker exposure. Ensure control measures are regularly inspected and maintained. Ensure operatives are trained to minimise exposure.

**Personal Protective Equipment:**

**Eye/Face Protection:**  
Eyewear complying with EN 166 should be worn if a risk assessment indicates eye contact is possible. If an inhalation hazard also exists, a full-face respirator may be required instead.

**Hand Protection:**

Chemical-resistant, impervious gloves complying to European Standard EN 374 should be worn if a risk assessment indicates skin contamination is possible. Examples of gloves materials that might provide suitable protection include: Butyl rubber (BR), Nitrile rubber (NR), Chloroprene rubber (Neoprene). When prolonged or frequently repetitive contact may occur, a glove with a protection class of 5 or higher (breakthrough time greater than 240 minutes according to EN374) is recommended. When only brief contact is expected, a glove with a protection class of 3 or higher (breakthrough time greater than 80 minutes according to EN374) is recommended. Check during use that gloves are retaining their protective properties and change them as soon as any deterioration is detected. Frequent changes of gloves are recommended.

**Other Skin and Body Protection:**

Appropriate footwear and additional protective clothing complying with an approved standard should be worn if a risk assessment indicates skin contamination is possible.

**Respiratory Protection:**

Under normal use of the product respiratory protection should not be required. If a risk assessment indicates inhalation of contaminants is possible respiratory protection should comply with the approved standard. Ensure all respiratory protective equipment is suitable for its intended use and is CE-marked. Check that the respirator fits tightly and that the filter is changed regularly. Gas and combined filter cartridges should comply with European Standard EN 14387. Full face mask respirators with replaceable filter cartridges should comply with European Standard EN 136. Half mask or quarter mask respirators with replaceable filter cartridges should comply with European Standard EN 140.

**Hygiene Measures:**

Provides eyewash station and safety shower. Contaminated work clothing should not be allowed out of the workplace. Wash contaminated clothing before reuse. Clean equipment and work areas every day. Good personal hygiene procedures should be implemented. Wash at the end of each work shift and before eating, smoking and using the toilet. When using do not eat, drink or smoke. Preventative industrial medical examinations should be carried out. Worn cleaning personnel of any hazardous properties of the product.

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**SECTION 8: Exposure controls/personal protection (....)****8.3 Environmental exposure controls**

Keep containers tightly sealed when not in use. Avoid spillage or runoff entering drains, sewers or watercourses. Emissions from ventilation or work process equipment should be checked to ensure they comply with the requirements of environmental protection legislation.

**SECTION 9: Physical and chemical properties****9.1 Information on basic physical and chemical properties**

- Appearance: Liquid
- Flammability (liquid): not classified as a flammability hazard
- Flammability (solid, gas): not applicable
- Flash point - not applicable
- pH - not applicable
- Solubility in water: Insoluble in water
- Solubility in other solvents: miscible in most organic solvents

**9.2 Other information**

- This safety datasheet only contains information relating to safety and does not replace any product information or product specification

**SECTION 10: Stability and reactivity****10.1 Reactivity**

Reacts with moist air and water

**10.2 Chemical stability**

The main removal mechanism of HMDI based products in the environment is hydrolysis. HMDI based products react quickly with water to form predominantly solid, insoluble polyurethanes or polyureas. Under conditions typical of many types of environmental contact, i.e. with relatively poor dispersion of the denser isocyanate, the interfacial reaction leads to the formation of a solid crust encasing partially or unreacted material. This crust restricts ingress of water and hence slows and modifies hydrolysis.

**10.3 Possibility of hazardous reactions**

Reaction is slow with cold or warm water (< 50 °C), with hot water or steam the reaction is faster, producing carbon-dioxide which may cause a pressure increase in sealed containers.

**10.4 Conditions to avoid**

Moisture will lead to the product curing as a solid polyurethane

High Temperatures will increase the rate of the above reactions

**10.5 Incompatible materials**

No specific material or group of materials is likely to react with the product to produce a hazardous situation

Moisture will lead to the product curing as a solid polyurethane

**10.6 Hazardous decomposition products**

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**SECTION 10: Stability and reactivity (....)**

Does not decompose when used and stored as recommended. Thermal decomposition or combustion products may include toxic gases or vapours.

**SECTION 11: Toxicological information****11.1 Information on toxicological effects**

Acute toxicity:  
Acute Tox. 4 - Harmful if inhaled

Skin corrosion/irritation:  
Not classified based on available information

Serious eye damage/eye irritation:  
Not classified based on available information

Respiratory sensitisation:  
Not classified based on available information

Skin sensitisation:  
Skin Sens. 1 - May cause sensitisation or allergic reactions in sensitive individuals

Germ cell mutagenicity:  
Not classified based on available information

Carcinogenicity:  
Not classified based on available information

Reproductive toxicity:  
Not classified based on available information

Specific target organ toxicity - single exposure:  
STOT SE 3 - May cause respiratory irritation

Specific target organ toxicity - repeated exposure:  
Not classified based on available information

Aspiration hazard:  
Not classified based on available information

Further information:  
The severity of the symptoms described will vary dependent on the concentration and the length of exposure. Symptoms of over-exposure may include headache, nausea, shortness of breath, sore throat, or redness on the skin.

Toxicological data for the components:  
Hexamethylene diisocyanate oligomers – CAS 281182-81-2:  
Acute inhalation toxicity  
LC50/4h: 0.467 mg/L

Species: Rat  
Method: OECD Test 403  
Test atmosphere: Mist

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**SECTION 11: Toxicological information (....)**

Acute oral toxicity : LD50: >2500 mg/kg  
Species: Rat  
Method: OECD Test 401

Acute dermal toxicity : LD50: >2000 mg/kg  
Species: Rat  
Method: OECD Test 402

Skin corrosion/irritation : Species: Rabbit  
Result: Not irritating  
Method: OECD Test 404

Eye damage/ eye irritation : Species: Rabbit  
Result: Not irritating  
Method: OECD Test 405

STOT - single exposure : Route of exposure: Inhalation  
Target organs: Respiratory tract  
May cause respiratory irritation

**SECTION 12: Ecological information**

- 12.1 Toxicity**
- Based on available data the classification criteria are not met.
  - Hexamethylene diisocyanate oligomers  
IC50 (algae) >100 mg/l (72 hr)  
EC50 (daphnia) 127 mg/l (48 hr)  
LC50 (fish) 100 mg/l (96 hr)
- 12.2 Persistence and degradability**
- The degradability of the product is not known
- 12.3 Bioaccumulative potential**
- No information available
- 12.4 Mobility in soil**
- The product is not miscible with water and reacts to form a solid long chain polyurethane. Based on this it is unlikely to present a risk for mobility
- 12.5 Results of PBT and vPvB assessment**
- This substance is not classified as PBT or vPvB according to current EU criteria
- 12.6 Other adverse effects**
- None known

**SECTION 13: Disposal considerations**

**13.1 Waste treatment methods**

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**SECTION 13: Disposal considerations (....)**

The generation of waste should be minimised or avoided wherever possible. Reuse or recycle products wherever possible. This material and its container must be disposed of in a safe way. Dispose of this product, process solutions, residues and by-products should at all times comply with the requirements of environmental protection and waste disposal legislation and any local authority requirements. When handling waste, the safety precautions applying to the handling of the product should be considered. Care should be taken when handling emptied containers that have not been thoroughly cleaned or rinsed out. Empty containers or liners may retain some product residues and hence be potentially hazardous.

Do not empty into drains, sewers or watercourses. Dispose of surplus products and those that cannot be recycled via a licensed waste disposal contractor. Waste, residues, empty containers, discarded work clothes and contaminated cleaning materials should be collected in designated containers, labelled with their contents. Incineration or landfill should only only be considered when recycling is not feasible

**SECTION 14: Transport information**

- 14.1 UN number**
- UN No.: Not applicable
- 14.2 Proper Shipping Name**
- Proper Shipping Name: Not applicable
- 14.3 Transport hazard class(es)**
- Hazard Class: No transport warning signs required
- 14.4 Packing group**
- Not applicable
- 14.5 Environmental hazards**
- Not classified as a environmentally hazardous substance
  - Not classified as a marine pollutant
- 14.6 Special precautions for user**
- Not applicable
- 14.7 Transport in bulk according to Annex II of Marpol and the IBC Code**
- Not applicable

**SECTION 15: Regulatory information**

- 15.1 Safety, health and environmental regulations/legislation specific for the substance or mixture**
- United Kingdom - Health and Safety at Work etc Act 1974 (as amended)
  - United Kingdom - The Carriage of Dangerous Goods and Use of Transportable Pressure Equipment Regulation 2009 (SI 2009 No. 1348) (as amended) [“CDG 2009”]
  - United Kingdom - EH40/2005 Workplace Exposure Limits

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**SECTION 15: Regulatory information (....)**

- EU - Regulation (EC) No 1907/2006 of the European Parliament and of the Council of 18 December 2006 concerning the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) (as amended)
- EU - Commission Regulation (EU) No 2015/830 of 28 May 2015
- Regulation(EEC) No 1272/2008 of the European Parliament and of the Council of 16 December 2008 on Classification, Labelling and Packaging of Substances and Mixtures (as amended)

**15.2 Chemical safety assessment**

- This Safety Data Sheet does not constitute a workplace risk assessment
- A chemical safety assessment has not been carried out for this product

**SECTION 16: Other Information**

Text not given with phrase codes where they are used elsewhere in this safety data sheet:- H317: May cause an allergic skin reaction, H332: Harmful if inhaled, H335: May cause respiratory irritation.

Full text of GHS H-Statements referred to under sections 2 and 3:

H317: May cause an allergic skin reaction

H332: Harmful if inhaled

H335: May cause respiratory irritation

Full text of EU H-Statements referred to under section 2 and 3:  
EUH204: Contains isocyanates. May produce an allergic reaction

**Full list of GHS P-Statements**

**Prevention:**

P261: Avoid breathing dust/fume/gas/mist/vapour/spray.

P271: Use only outdoors or in a well-ventilated area.

P272: Contaminated work clothing should not be allowed out of the workplace.

P280: Wear protective gloves/protective clothing/eye protection/face protection.

**Response:**

P302+352: IF ON SKIN: Wash with plenty of water

P304+340: IF INHALED: Remove person to fresh air and keep comfortable for breathing.

P312: Call a POISON CENTER/ doctor if you feel unwell.

P321: Specific treatment (see P302+352 and P304+340 on this label).

P333+331: If skin irritation or a rash occurs: Get medical advice/attention.

P363: Wash contaminated clothing before reuse.

**Storage:**

P403+233: Store in a well ventilated place. Keep container tightly closed.

P405: Store locked up.

**Dispose:**

P501: Dispose of contents/container to an authorised waste collection point

**This information relates only to the specific material designated and may not be valid for such material used in combination with any other materials or in any process. Such information is, to the best of the company's knowledge and belief, accurate and reliable as of the date indicated. However, no warranty, guarantee or representation is made to its accuracy, reliability or completeness. It is the user's responsibility to satisfy himself as to the suitability of such information for his own particular use.**

**SECTION 16: Other Information (....)**

--- end of safety datasheet ---



**SECTION 1: Identification of the substance/mixture and of the company/undertaking**

**1.1 Product Identifier**

- Product Name: PU3922 Unpigmented - One Component Solvented Primer
- Product Part Number: PU3922 Unpigmented

**1.2 Relevant identified uses of the substance or mixture and uses advised against**

- Use of the substance/mixture: Industrial One Component Solvented Primer
- Use advised against: No specific uses advised against are identified

**1.3 Details of the supplier of the safety data sheet**

- Name of Supplier: LEESON POLYURETHANES
- Address of Supplier: HERMES CLOSE  
TACH-BROCK PARK  
WARWICK  
CV34 8PP  
UK
- Telephone: +44 (0) 1626 833967
- Responsible Person: a.saher@leeson.com
- Email: a.saher@leeson.com
- Emergency telephone number: 00447000 883213

**SECTION 2: Hazards Identification**

**2.1 Classification of the substance or mixture**

- Classification according to 1272/2008/EC
- Physical hazards: H226 - Flammable liquid and vapour
- Health hazards: H332 - Harmful if inhaled, H315 - Causes skin irritation, H319 - Causes serious eye irritation, H335 - May cause respiratory irritation, H317 - May cause an allergic skin reaction, H334 - May cause allergy or asthma symptoms or breathing difficulties if inhaled, H351 - Suspected of causing cancer, H373 - May cause damage to organs through prolonged or repeated exposure

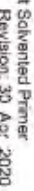
**2.2 Label elements**



Environmental hazards: Not Classified  
 Resp. Sens. 1, Skin Sens. 1, Flam. Liq. 3, Skin Irrit. 2, Eye Irrit. 2, STOT SE 3, STOT RE 2

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**SECTION 2: Hazards Identification (....)**

- Signal word: Danger
- Hazard statements: Flammable liquid and vapour, Harmful if inhaled, May cause respiratory irritation, May cause damage to organs through prolonged or repeated exposure, Causes skin irritation, Causes serious eye irritation, May cause allergy or asthma symptoms or breathing difficulties if inhaled, May cause an allergic skin reaction, Contains isocyanates, May produce an allergic reaction, Risk of explosion if heated under confinement.
- Precautionary statements: IF INHALED: Remove person to fresh air and keep comfortable for breathing. Do not breathe dust/fume/gas/mist/vapour/spray, IF INHALED: If breathing is difficult, remove victim to fresh air and keep at rest in a position comfortable for breathing, IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing, Wear protective gloves/protective clothing/eye protection/face protection, Keep away from heat, hot surfaces, sparks, open flames and other ignition sources. No smoking.

**2.3 Other hazards**

- Contains: ISOCYANATES  
Xylene
- The substance is not classified as PBT or vPvB according to current EU criteria

**SECTION 3: Composition/Information on ingredients**

**3.1 Composition**

- Polymeric MID
- CAS Number: 9016-87-9
- EC Number: 618-498-9
- REACH Registration Number: -
- Concentration: 20 - 40%
- Acute Tox. 4, Skin Irrit. 2, Eye Irrit. 2, Resp. Sens. 1, Skin Sens. 1B, Carc. 2, STOT SE 3, STOT RE 2
- Categories: GHS07, GHS08
- Symbols: EUH204, H315, H317, H319, H332, H334, H335, H351, H373
- H Statements: EUH204, H315, H317, H319, H332, H334, H335, H351, H373
- xylene
- CAS Number: 1330-20-7
- EC Number: 215-639-7
- REACH Registration Number: 01-2119488216-32-0000
- Concentration: 40 - 60%

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**SECTION 3: Composition/Information on ingredients (....)**

Categories: Flam, Liq, 3, Acute Tox, 4, Acute Tox, 4, Skin Irr, 2, Eye Irr, 2, STOT SE 3, STOT RE 2, Asp, Tox, 1, Aquatic Chronic 3  
Symbols: GHS02, GHS07, GHS08  
H Statements: H226, H332, H312, H315, H319, H335, H373, H304, H412

**SECTION 4: First aid measures**

**4.1 Description of first aid measures**

- Contact with eyes  
Hold the eyes open and rinse with water for a sufficiently long period of time (at least 10 minutes).  
Remove any contact lenses and open eyelids wide apart.  
Get medical attention immediately.
  - Contact with skin  
In the event of contact with the skin, preferably wash with a cleanser based on polyethylene glycol or with plenty of warm water and soap.  
Consult a doctor in the event of a skin reaction.  
Wash any contaminated clothing before reuse.  
Clean shoes thoroughly before reuse.  
Get medical attention if symptoms persist!
  - Ingestion  
Rinse mouth thoroughly with water, removing any dentures.  
Give a few small glasses of water or milk to drink. Stop if the affected person feels sick as vomiting may be dangerous.  
Do not induce vomiting unless under the direction of medical professionals.  
If vomiting does occur the head should be kept low so that vomit does not enter the lungs.  
Never give anything by mouth to an unconscious person.  
Get medical attention if symptoms persist!
  - Inhalation  
Remove affected person from source of contamination.  
Move affected person to fresh air and keep warm and at rest in a position comfortable for breathing.  
When breathing is difficult, properly trained personnel may assist affected person by administering oxygen.  
Get medical attention if symptoms persist!
- 4.2 Most important symptoms and effects, both acute and delayed**
- Symptoms: Headache  
Nausea  
Shortness of breath  
Sore throat  
Redness on the skin
  - Risks: Repeated or prolonged contact may cause skin sensitization  
Repeated or prolonged inhalation exposure may cause asthma  
Suspected of causing cancer
- 4.3 Indication of any immediate medical attention and special treatment needed**

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**SECTION 4: First aid measures (....)**

- Treat symptomatically
- Give oxygen or artificial respiration if needed

**SECTION 5: Firefighting measures**

**5.1 Extinguishing media**

- Suitable extinguishing media: The product is flammable. Extinguish with alcohol-resistant foam, carbon dioxide, dry powder or water fog.  
Use fire-extinguishing media suitable for the surrounding fire
- Unsuitable extinguishing media: Do not use water jets as an extinguisher

**5.2 Special hazards arising from the substance or mixture**

- Specific hazards arising from the chemical combustion products: Carbon oxides (CO, CO2) nitrogen oxides (NO, NO2 etc.) hydrocarbons, isocyanate vapours and hydrogen cyanide can be released in case of fire.
- Specific hazards during firefighting: Containers can burst violently or explode when heated, due to excessive pressure build-up. Flammable liquid and vapour. Vapours may be ignited by a spark, a hot surface or an ember. Vapours may form explosive mixtures with air. Fire-water runoff in sewers may create fire or explosion hazard. This product is toxic.

**5.3 Advice for firefighters**

- Flashpoint: >40°C Closed Cup
- Protective actions during firefighting: Avoid breathing fire gases or vapours, evacuate area and keep upwind to avoid inhalation of gases, vapours, fumes and smoke. Fire in vicinity poses risk of pressure build-up and rupture. Containers at risk from fire should be cooled with water and, if possible, removed from the danger area. Due to reaction with water producing CO2 gas, a hazardous build-up of pressure could result if contaminated containers are re-sealed. Containers may burst if overheated. Reaction between water and hot isocyanate may be vigorous. Control run-off water by containing and keeping it out of sewers and watercourses. If risk of water pollution occurs notify appropriate authorities.

- Special protective equipment for firefighters: Fire-fighters should wear appropriate protective equipment and self-contained breathing apparatus (SCBA) with a full facepiece operated in positive pressure mode. Safety boots, gloves, safety helmet and protective clothing should be worn. Firefighters clothing conforming to European Standard EN169 will provide a basic level of protection for chemical incidents

**SECTION 6: Accidental release measures**

**6.1 Personal precautions, protective equipment and emergency procedures**

No action shall be taken without appropriate training or involving any personal risk. Keep unnecessary and uncontacted personnel away from the spillage. Wear protective clothing as described in Section 8 of this safety data sheet. Follow precautions for safe handling described in this safety data sheet. Wash thoroughly after dealing with a spillage. Ensure procedures and

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**SECTION 6: Accidental release measures (....)**

training for emergency decontamination and disposal are in place. Do not touch or walk into spilled material. Avoid inhalation of dust and vapours. Use suitable respiratory protection if ventilation is inadequate. Avoid contact with skin and eyes.

**6.2 Environmental precautions**

Avoid discharge into drains or watercourses or onto the ground. Avoid discharge to the aquatic environment. Large Spillages: Inform the relevant authorities if environmental pollution occurs (sewers, waterways, soil or air).

**6.3 Methods and material for containment and cleaning up**

Wear protective clothing as described in Section 8 of this safety data sheet. Clear up spills immediately and dispose of waste safely. Provide adequate ventilation. Approach the spillage from upwind. For small spillages absorb the spillage with an inert, dry material and place it in a suitable waste disposal container. For large spillages, if leakage cannot be stopped, evacuate area. Flush spilled material into an effluent treatment plant, or proceed as follows. Contain and absorb spillage with sand, earth or other non-combustible material. Place waste in labelled, sealed containers. Clean contaminated objects and areas thoroughly, observing environmental regulations. The contaminated absorbent may pose the same hazard as the spilled material. Flush contaminated area with plenty of water. Wash thoroughly after dealing with a spillage. Dispose of waste to licensed waste disposal site in accordance with the requirements of the local Waste Disposal Authority.

**6.4 Reference to other sections**

For personal protection, see Section 8. See Section 11 for additional information on health hazards. See Section 12 for additional information on ecological hazards. For waste disposal, see Section 13.

**SECTION 7: Handling and storage**

**7.1 Precautions for safe handling**

Read and follow manufacturer's recommendations. Wear protective clothing as described in Section 8 of this safety data sheet. Keep away from food, drink and animal feeding stuffs. Handle all packages and containers carefully to minimise spills. Keep container tightly sealed when not in use. Avoid the formation of mist. Suspected or causing cancer. Do not handle until all safety precautions have been read and understood. Do not handle broken packages without protective equipment. Do not reuse empty containers.

Wash promptly if skin becomes contaminated. Take off contaminated clothing. Wash contaminated clothing before reuse. Do not eat, drink or smoke when using this product. Wash at the end of each work shift and before eating, smoking and using the toilet. Change work clothing daily before leaving workplace.

**7.2 Conditions for safe storage, including any incompatibilities**

Store in accordance with local regulations. Keep only in the original container. Eliminate all sources of ignition. Take precautionary measures against static discharges. Earth container and transfer equipment to eliminate sparks from static electricity. Keep away from oxidising materials, heat and flames. Keep container tightly closed, in a cool, well ventilated place. Keep containers upright. Protect containers from damage. Bund storage facilities to prevent soil and water pollution in the event of spillage. The storage area floor should be leak-tight, jointless and not absorbent.

This product will react with moisture to form a polyurethane. If an open container becomes

**SECTION 7: Handling and storage (....)**

contaminated with moisture do not re-seal as this can lead to pressure increase within the container.

**7.3 Specific end use(s)**

- The identified uses for this product are detailed in Section 1.2

**SECTION 8: Exposure controls/personal protection**

**8.1 Occupational exposure controls**

Occupational exposure limits of the components:

Polymer MDI - CAS 9016-87-9:

Long-term exposure limit (8-hour TWA): WEL 0.02 mg/m<sup>3</sup> (NCO)

Short-term exposure limit (15-minute): WEL 0.07 mg/m<sup>3</sup> (NCO)

Sen

WEL = Workplace Exposure Limit

Sen = Substance has the capacity to cause occupational asthma

Derived No Effect Level (DNEL) according to Regulation (EC) No. 1907/2006

Worker - Inhalation Acute local effects: 0.1 mg/m<sup>3</sup>

Worker - Inhalation Long-term local effects: 0.05 mg/m<sup>3</sup>

Worker - Dermal Acute systemic effects: 50 mg/kg

Worker - Dermal Acute local effects: 27.8 mg/kg

Worker - Dermal Long-term systemic effects: 27.8 mg/kg

Worker - Dermal Chronic systemic effects: 27.8 mg/kg

Worker - Dermal Chronic local effects: 27.8 mg/kg

Worker - Dermal Chronic systemic effects: 27.8 mg/kg

Worker - Dermal Chronic local effects: 27.8 mg/kg

Worker - Dermal Chronic systemic effects: 27.8 mg/kg

Worker - Dermal Chronic local effects: 27.8 mg/kg

Worker - Dermal Chronic systemic effects: 27.8 mg/kg

Worker - Dermal Chronic local effects: 27.8 mg/kg

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Worker - Dermal Chronic systemic effects: 27.8 mg/kg

Worker - Dermal Chronic local effects: 27.8 mg/kg

Worker - Dermal Chronic systemic effects: 27.8 mg/kg

Worker - Dermal Chronic local effects: 27.8 mg/kg

## REQUEST FOR PROPOSALS

The Board of Park Commissioners of Dickinson Parks and Recreation District (DPRD) is accepting proposals for the removal of existing surface material, preparation of the concrete flooring, and installation of new slip resistant flooring material suitable for a public pool environment at the West River Community Center. All proposals shall be submitted in a sealed envelope and endorsed "WRCC Leisure Pool Flooring" until 3:00 PM (MST), Wednesday, June 3, 2026.

Detailed specifications and bid forms are available at the Dickinson Parks and Recreation office located at 2004 Fairway Street, Dickinson, ND 58601. Proposals must be submitted on the bid forms provided by Dickinson Parks and Recreation, and the additional proposal requirements must be submitted on the proposer's own forms with the bid form in the sealed envelope; all proposal documents must be in accordance with the specifications and conditions. On-site visits may be coordinated with Steve Wiesing at 954-778-0986.

All proposals shall remain open for a period of thirty (30) days after the bid opening. The Board of Park Commissioners of the Dickinson Parks and Recreation District reserves the right to reject any and all proposals, to waive any informalities in any proposal, and to award the contract as it deems to be in the best interest of the Dickinson Parks and Recreation District.

Dated this 11th day of May 2026

Legal Publication:

Wednesday, May 20, 2026

Wednesday, May 27, 2026

# REQUEST FOR PROPOSALS

## West River Community Leisure Pool Flooring

### INTRODUCTION

The Leisure Pool Flooring project consists of the removal of existing surface material, preparation of the concrete flooring, and installation of new slip resistant flooring material suitable for a public pool environment. The intent is to match the color and depth of the flooring in the restrooms. The approximate area of the leisure pool flooring is 8,182 square feet but should be verified by the contractor prior to submitting a proposal. The Lifeguard office will be considered as an additional bid alternate of approximately 126 square feet. The work must be completed between July 20 – August 16, 2026, in coordination with the owner.

### SURFACE PREFERENCE

Preference will be given to any proposal that meets the following specifications which is a match to the locker rooms, however, all surface types will be considered. While all new surface products will be considered, the surface preparation listed in item 3 below will be required of all products.

#### 1. FLUID-APPLIED FLOORING SYSTEMS.

##### A. CLEANERS AND PATCH/REPAIR SPECIALTY PRODUCTS

###### 1. Cleaners:

- a. Rust-Oleum Krud Kutter Original Cleaner.
- b. Rust-Oleum CFFS CPC Degreaser.

###### 2. Patch/Repair Products:

- a. Rust-Oleum CFFS Fast Patch.
- b. Rust-Oleum CFFS Fortification Formula.
- c. Rust-Oleum CFFS PolyFlex 93 Joint Filler.

##### B. CITADEL FLOOR FINISHING SYSTEMS (CFFS)

###### 1. High Performance Floor Systems (CFFS):

###### a. Rust-Oleum CFFS Polyurea System.

1) Primer: R-O CFFS Ultra Hydro Stop 100% Solids Epoxy applied at 16 mils DFT. per manufacturer's TDS.

2) Base Coat: R-O CFFS Poly 350 Polyurea Base Coat applied at 12-16 mils DFT. per TDS. Broadcast decorative quartz to full rejection at ½ lb. per sq ft. Sweep and vacuum excess after dry.

3) Intermediate Coat: R-O CFFS RG- 80X Polyaspartic Clear applied at 12 mils DFT. per TDS. Broadcast decorative quartz to full rejection at ½ lb. per sq ft. Sweep and vacuum excess after dry.

4) Grout Coat: R-O CFFS RG- 80X Polyaspartic Clear applied at 12 mils DFT. per TDS.

5) Wear Coat: R-O CFFS Poly 1 HD Clear with Durability Additive applied at 3-4 mils DFT. per TDS.

2. Color: Desert Sand

## **2. EXAMINATION**

A. Verify that subfloor surfaces are smooth and flat within the tolerances specified for that type of work and are ready to receive flooring.

B. Verify that subfloor surfaces are dust-free and free of substances that could impair bonding of materials to subfloor surfaces.

C. Cementitious Subfloor Surfaces: Verify that substrates are ready for fluid-applied flooring installation by testing for moisture and alkalinity (pH).

1. Obtain instructions if test results are not within limits recommended by fluid-applied flooring manufacturer.

## **3. PREPARATION**

A. Remove subfloor ridges and bumps. Fill low spots, cracks, joints, holes, and other defects with subfloor filler.

B. Apply, trowel, and float filler to achieve smooth, flat, hard surface. Grind irregularities above the surface level. Prohibit traffic until filler is cured.

C. Vacuum clean substrate.

D. Substrate shall be free of dirt, waxes, curing agents, and other foreign materials prior to mechanical surface preparation.

E. Concrete, SSPC-SP13 or NACE 6: This standard gives requirements for surface preparation of concrete by mechanical, chemical, or thermal methods prior to the application of bonded protective coating or lining systems. The requirements of this standard are applicable to all types of cementitious surfaces including cast-in-place concrete floors and walls, precast slabs, masonry walls, and shotcrete surfaces. An acceptable prepared concrete surface should be free of contaminants, laitance, loosely adhering concrete, and dust, and should provide a sound, uniform substrate suitable for the application of protective coating or lining systems.

F. Concrete surfaces shall be mechanically abraded, or abrasive blast cleaned to remove all laitance to provide a uniform surface profile with a profile depth recommended by the fluid applied resinous system selected per ICRI CSP Standards. The CSP Level required for this project is CSP 3-5. Contact Manufacturer's technical service department for specific surface preparation questions.

G. The coating contractor is to examine the substrate to determine if it is in satisfactory condition to receive the specified floor system. Obtain coating contractor's written report listing conditions detrimental to performance of work in this specification. Do not proceed with the application of specified floor coating until unsatisfactory conditions have been corrected.

H. Floor drains and grates should be protected during the preparation and installation process to ensure the grates can be easily reinstalled following the flooring installation.

## **4. INSTALLATION**

A. Apply in accordance with manufacturer's instructions.

B. Mixing:

1. The base component and activator must be combined with power mixing. Hand mixing is not adequate.
2. Scrape out the container of the activator to transfer as much material as possible.
3. Use a suitable mixing blade which will not entrain air. Mix at 500-750 RPM for 1-3 minutes.
4. Application must begin as soon as the material has been completely mixed.

C. Thinning: Thinning is not required. Do not thin.

D. Coating Application:

1. Do not attempt to work out of the container. Immediately after mixing material, pour out the activated material in a long thin stripe across the top of the work section of floor. Use only the material that flows naturally out of the container.
  2. Do not scrape out the container of activated material or turn buckets upside down on floor to drain. Doing so may result with transfer of un-activated material to the floor which will result with soft spots in the coating.
  3. Install in accordance with manufacturer's instructions.
  4. Locate all flexible joints required.
  5. Provide accessories necessary for complete installation.
- E. Cove at vertical surfaces as noted.

## **5. PROTECTION**

A. Prohibit traffic on floor finish for 48 hours after installation.

## **PRICING**

Pricing should be listed as a lump sum on the provided bid form.

## **ADDITIONAL PROPOSAL REQUIREMENTS**

In addition the bid form, each proposal shall contain the following information:

1. Specifications and any product descriptions and brochures for the proposed surface material.
2. Warranty information for the proposed surface material.
3. Information regarding the company's experience, including at least 3 examples of similar projects completed by the company.
4. Information regarding the company's ability to complete the project within the required schedule, including a proposed schedule for completion and information regarding personnel who will be assigned to perform the work on the project.

## **SCORING CRITERIA**

Proposals will be considered on the following criteria with Dickinson Parks and Recreation reserving the right to select the best-value product:

1. Cost

2. Company Experience
3. Product Quality
4. Warranty
5. Ability to meet the schedule as stated in the Introduction.

## BID FORM

**To:** Benjamin Rae, Executive Director  
Dickinson Parks & Recreation District  
2004 Fairway Street  
Dickinson, ND 58601  
brae@dickinsonparks.org

**For:** West River Community Center Leisure Pool Flooring  
Dickinson Parks & Recreation District

**Date:** \_\_\_\_\_

**Proposal for West River Community Center Leisure Pool Flooring:**

Having examined all matters referred to in the Request for Proposals documents for West River Community Center Leisure Pool Flooring, we, the undersigned, hereby offer to enter into a contract to perform the project as outlined and described in the Request for Proposals for the West River Community Center Leisure Pool Flooring for the following price:

\$ \_\_\_\_\_ LEISURE POOL FLOORING

\$ \_\_\_\_\_ LIFEGUARD OFFICE (ALTERNATE #1)

**Acceptance:**

- A. This offer shall be open to acceptance and is irrevocable for thirty (30) days from the proposal closing date.
- B. If this proposal is accepted by Dickinson Parks & Recreation District, we will, within ten (10) days after receiving the contract for execution:
  - 1. Execute the contract

**Bid Form Signatures:**

Bidder's Name: \_\_\_\_\_

Bidder's Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## e. Executive Director Report

**TO:** Board of Park Commissioners

**FROM:** Benjamin Rae, Executive Director

**DATE:** June 3, 2026

**RE:** Executive Report

### **Current Construction Projects:**

#### **West River Community Center**

Renovation

Substantially Complete

Final corrections will be made during maintenance week (August 10-16)

#### **East Broadway Dam (City of Dickinson Project)**

Moving to the 2027 Construction Season

95% design complete

Coordination of trail and access design and construction impacts on Jaycee Park

#### **Bandshell Painting/Resurfacing - Scott to work on options**

#### **2026 Projects**

Shop Expansion - moved to Fall 2026

Friendship Park Shelter - Quotes accepted, Fall 2026

Overflow Parking at Veterans Pavilion - working with City Engineering, current roadblocks being addressed

Drainage behind Gress - Floodplain permit approved, In progress

Hewson Irrigation – Complete including seeding

WRIC Compressor Rebuild – DONE

WRIC Charbonneau Kickplates – June 2026

HRGC Clubhouse Renovations – Working on Designs

Irrigation Filter - product ordered, Fall 2026

Scoreboard Installation - Awaiting final bill

HRGC Maintenance Shop - mechanic building roof quotes received, Fall installation

Optimist Basketball/Tennis Lights - \$7100 quote (not budgeted)

Patterson Gate - waiting on Denny's/parts

Optimist Rink - Scott to get quotes from Cordova for separating to 3 rinks with berms

Hydrant at Eastside Complex

WRIC Carpet – partially installed

Leisure Pool Motor Replacement – \$35,000 quote, will pull from WRCC Fund

Soccer Field Irrigation Wiring – In Progress

#### **2027 Projects**

Staff requests submitted for administrative review in June, board review in July for funding, final approval in October/November

### **Department Updates:**

#### **Human Resources**

Full-Time Employees

Open: WRIC Facility Specialist

Part-Time Hiring Status

Golf Starter/Ranger, Sand Volleyball/Softball Officials, T-Ball Coach, WRIC Attendants

## **Legal**

Simpson Park Damage: Summary judgement granted  
Unpaid Patterson Lot: Legal notification  
Undeveloped Property #6: No bids received  
Reviewing land donation  
FMLA: Shea would like to review our policy next year

## **Information Technology**

Cybersecurity – 2027 Need  
Phone System – Probably 2027 Need  
ADA Digital Access – 2028 Need

## **Administrative**

CAPRA  
Initial Staff Review Substantially Complete  
Land Ownership/MOUs/Ordinances  
Information submitted to the city for review  
Policy Review  
Policy for E-Bikes, E-Scooters, E-Motorcycles Complete (City of Dickinson Ordinance)  
Policy Administration and Management Process Review  
Trade Policy Development  
Fundraising Activities on District Property  
Computer Use Policy  
Public Safety Tax Proposed for June Ballot (1%)  
2026 NDRPA Conference  
Main sponsors substantially complete  
Many training sessions filled  
Future Facilities  
Discussing additional indoor space  
Expect a CMAR Request for Qualifications to the Board in August  
Presentation from the City of Dickinson regarding the 10<sup>th</sup> Ave E and Jaycee properties.

## **Finance**

Revising Chart of Accounts - future roll out with software update  
2026 or 2027 Financial software replacement  
2027 1/2 cent sales tax proposal presented to City Budget Committee on June 4<sup>th</sup>  
Payroll Software Update in progress

## **Heart River Golf Course**

Customer Service Training at the Pro Shop on June 9<sup>th</sup>  
Working on written policies and golf course mission and discussion on an advisory board  
Working to expand many of the forward tees and greens  
Aeration of greens complete

## **Parks/Patterson Lake**

Patterson Lake Lot Sale  
None pending  
Legion Ballpark Signage  
Working with the Legion for a Permanent Sign, they are reviewing options  
Adaptive Kayak Launch - In Progress  
Haying Contracts – Contracts being signed

## **Foundation**

2026-2028 Strategic Plan  
Partnership with NDCF for Endowments  
Charitable Gaming  
Fundraising for Future Facilities: Splash Pad, Jaycee Trail, Ninja Course, Golf Course

## **West River Ice Center**

Repairs to front desk – COMPLETE  
Broken heating coil in melting pit of Cornerstone temporarily repaired, will need replacement in 2027.

## **Agreements, Contracts, Grants:**

### **Crooked Crane Stranski Segment**

Construction Complete, however, we have additional funds and are looking to complete an additional segment. Additionally segment tentatively approved and work being done on environmental clearances  
Signage and trail counters in spring 2026

### **Phase 2 Crooked Crane Trail (Outdoor Heritage Fund)**

Likely to end OHF Commitment to Funds

### **ND Energy Grant**

Grant approved and accepted  
First reimbursement received (\$50,000)

### **Ergonomic Grant**

Awarded \$21,000 in a 75/25 match, requests approved and in the ordering process

### **RTP Grant**

Presented, In review with the State

### **Marathon Grant**

\$3,000 for Marathon Pool Party, \$22,000 for Heart River Trail  
AWARDED and funds received

### **Rural Health Transformation Grant**

Working with the Dickinson Public Schools District on a proposal, 75% complete  
Submission before the end of the month, requesting \$300,000 per year for 5 years

## **Upcoming Schedule:**

June 7: Employee BBQ at BigSticks  
June 8: June Board Meeting  
June 9: Election Day  
June 9: Ribbon Cutting at Veterans Playground @ 5:30 PM  
June 10: Budget Meeting (Staffing)  
June 15: 50/50 at BigSticks  
June 17: Budget Meeting (Golf)  
June 24: Budget Meeting (Recreation)  
July 3: DPR Office Closed (Independence Day)  
July 8: Board Meeting Items Due  
July 8: Budget Meeting (Parks/Maintenance)  
July 13: July Board Meeting  
July 15: Budget Committee (Review Projects)  
July 20: Board Workshop (Preliminary Budget & Projects)

## 11. PUBLIC COMMENT PERIOD (NO ACTION)

12. BOARD COMMENTS (NO ACTION)

## 13. ADJOURNMENT