

Park Board Meeting

May 11, 2026

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 3:30 pm on Monday, May 11, 2026, at the West River Community Center.

ROLL CALL: Commissioners Tim Daniel, Tyler Tucker, Zach Keller, Nic Stevenson were present. Also, present were Executive Director/Clerk Benjamin Rae, Deputy Director Caleb Burgard, Director of Parks/Golf Maintenance Scott Mack, and Administrative Manager Leah Hoenke. President Scott Karsky was absent.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was given.

APPROVAL OF AGENDA: MOTION: Zach Keller; SECOND: Tyler Tucker to approve agenda as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

Consent Agenda:

April 13 and April 27 meeting minutes, Claims in the amount of \$767,234.35 along with user group agreements for YUM Outdoor Pool Agreement and Dickinson Adult Hockey League Lease Agreement were presented for approval. MOTION: Zach Keller; SECOND: Nic Stevenson to approve the consent agenda items as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

PARKS/GOLF MAINTENANCE

Director of Parks/Golf Maintenance Report – Director Scott Mack provided a written report for informational purposes.

RECREATION/FACILITIES

Deputy Director Report – Director Caleb Burgard provided a written report for informational purposes. Director Burgard added that the Facility Maintenance Supervisor position was open and an offer has been given, and we are waiting on acceptance. At the ice center, Facility Maintenance Supervisor, Brent Erickson has informed us that he is leaving so we are down another maintenance position. Commissioner Zach Keller asked if there was anything affecting the recent resignations. Caleb said Brent's leaving was to better his position. Nic asked if we should analyze the position's duties, it's a high turnover position. Caleb said we have been fortunate with supervisors, but specialist have been harder to fill. We have made a hybrid situation with sharing an employee between golf and ice due to off seasons. Discussion followed on the best ways to move forward. Ice maintenance is a different animal and harder to fill.

WRCC Capital Improvements – This was reviewed at last month's Park Board Workshop, and this is now for formal approval. During ongoing facility assessments and routine operations, several critical capital improvement needs have been identified that were not included in the current budget cycle. While unplanned, these items have risen to a level of urgency due to their direct impact on patrons' safety, facility integrity, and continued service delivery. The staff recommendation is to prioritize these capital items for immediate consideration to ensure the continued safe operation of our facility. Items include Park District AED's, heat exchanger in Studio C, activity structure pump/motor, two water heaters, sauna/steam room light repairs, lazy river pump/motor, facility painting and furniture replacement. Benjamin said the furniture is long overdue due to the aging facility.

MOTION: Nic Stevenson; SECOND: Zach Keller to approve the capital improvement items as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky).

BUSINESS/FINANCE

WRCC Pay Application #6 – Executive Director Benjamin Rae presented the sixth pay application for community center renovations MOTION: Zach Keller; SECOND: Tyler Tucker to approve the WRCC Renovation Pay Application #6 in the amount of \$71,449.00. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

March Financial Revision – After additional review of accounts in April, there is a correction in the WRCC March financial. Attached you will find the updated WRCC and the Fund Balance. The only line affected on the WRCC was "Other Programs-Art" by \$66.46. However, this affected the total Revenue for the WRCC which affected the Fund Balance totals for WRCC.

MOTION: Nic Stevenson; SECOND: Tyler Tucker to approve March financial revisions. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

April Financial – MOTION: Tyler Tucker; SECOND: Nic Stevenson to approve the April Financial. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

Patterson Lake Hay Bid Approval – Executive Director Benjamin Rae reviewed and said bids were received on May 5th for haying tracts B, C, D, and E. The results of the bids are as follows:

Tract B: Aaron Robinson: \$75/ton; Rob Ridl: \$50/ton;

Tract C: Aaron Robinson: \$75/ton; Rob Ridl: \$50/ton

Tract D: Aaron Robinson: \$50/ton

Tract E: Casey Heidt: \$41/ton; Aaron Robinson: \$40/ton

Director Rae explained that immediately following the bids, Aaron Robinson requested to withdraw his bids for Tracts B and C and followed up with an email on Friday, May 8th officially withdrawing his bids for Tracts B and C. Legal counsel presented multiple options with the first being that we can legally hold him to the bid; second option is to accept the second bidder and third option is to deny all bids and put back out to bid. After review, the staff recommendation is to award as follows: Tract B to Rob Ridl, Tract C to Rob Ridl, Tract D to Aaron Robinson, and Tract E to Casey Heidt.

MOTION: Nic Stevenson; SECOND: Zach Keller to award the hay bids as presented by staff. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

WRCC Leisure Pool Flooring Bid Approval – Executive Director Benjamin Rae said we did not receive any bids for this. We would like to put back out to bid and cast a wider net, we will go with a request for proposals to allow for other options.

MOTION: Tyler Tucker; SECOND: Zach Keller to approve the WRCC Leisure Pool Flooring Request for Proposal process. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

Jaycee Park Development Agreement – Executive Director Rae said this was previously approved in March, we committed \$21,000 for the project, official bid came in at \$15,200.18, City is doing the project and we are paying for the portion to improve the parking lot.

MOTION: Nic Stevenson; SECOND: Zach Keller to approve the Jaycee Park Development Agreement with the City of Dickinson. Roll call vote: Ayes-4; Nays-0; Absent-1 (Karsky). Motion carried.

Executive Director Report – Executive Director Benjamin Rae provided a written report for informational purposes. Benjamin noted that the renovation is anticipated to open on June 1st but could be delayed by a week. He noted on the Rural Health Transformation Grant, we are working with the Dickinson Public School District to put together a joint project for recreational access and promote community wide wellness. We are putting together a \$600,000 per year project, \$300,000 for the Park District and \$300,000 for School District. Discussion followed on opening the outdoor pool on time. Deputy Director Caleb Burgard said we have started the process and are hoping to get water to the pool on Wednesday and then turn on pumps and motors and then will know if there are issues.

Public Comments Period (No Action) – No comments from the public.

Board Comments (No Action) – No further board comments.

Adjournment – MOTIONED BY: Tyler Tucker; SECOND BY: Zach Keller to adjourn the meeting at 4:05 pm. All aye, motion carried.

PREPARED BY:
CLERK

APPROVED BY:
PRESIDENT