

Park Board Agenda



Dickinson Parks & Recreation - Park Board Meeting

3:30 pm, Monday, April 13, 2026

West River Community Center | Community Room

2004 Fairway Street, Dickinson, ND 58601

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

- a. March Minutes
- b. Claims
- c. Gress Softball Concessions Lease Agreement
- d. Dickinson Soccer Club Agreement

6. PARKS/GOLF MAINTENANCE

- a. Director of Parks/Golf Maintenance Report – Scott Mack

7. RECREATION/FACILITIES

- a. Deputy Director Report – Caleb Burgard
- b. Racquetball Court Conversion Amendment – Caleb Burgard

8. BUSINESS/FINANCE

- a. WRCC Pay Application #5 - Benjamin Rae
- b. January and February Fund Balance and WRCC Fund REVISION – Benjamin Rae
- c. March Financial - Benjamin Rae
- d. 1st Quarter Financial Presentation – Benjamin Rae
- e. Patterson Lake Hay Bid Documents – Benjamin Rae
- f. Resolution for the Sale of Undeveloped Property #6 – Benjamin Rae
- g. Undeveloped Property #6 Sale Bid Documents – Benjamin Rae
- h. WRCC Leisure Pool Flooring Bid Documents – Benjamin Rae
- i. Executive Director Report – Benjamin Rae

9. PUBLIC COMMENT PERIOD (NO ACTION)

10. BOARD COMMENTS (NO ACTION)

11. ADJOURNMENT

6. CONSENT AGENDA

Combined motion for all items.

- a. March Minutes
- b. Claims
- c. Gress Softball Concessions Lease Agreement
- d. Dickinson Soccer Club Agreement

a. March Minutes

Park Board Meeting

March 2, 2026

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Park Board Workshop at 3:30 pm on Monday, March 2, 2026, at the West River Community Center.

ROLL CALL: Commissioners Scott Karsky, Tim Daniel, Nic Stevenson, Zach Keller were present. Also, present were Executive Director/Clerk Benjamin Rae, Director of Parks/Golf Maintenance Scott Mack, Deputy Director Caleb Burgard, HR/Finance Manager Patty Riely and Administrative Manager, Leah Hoenke. Tyler Tucker was absent at time of roll call; he joined the meeting at 3:54 pm.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was given.

APPROVAL OF AGENDA: MOTION: Zach Keller; SECOND: Nic Stevenson to approve agenda as presented. Roll call vote: Ayes-4; Nays-0; Absent-1 (Tucker). Motion carried.

COST CENTERS WORKSHOP

User Groups – Deputy Director Caleb Burgard presented an overview of existing user group agreements, including fee schedules, revenues, and direct expenses. He also reviewed the district's revenue policy. Burgard recommended that each user group provide an in-person report to the Park Board during the renewal of their agreement. Board members expressed support for this approach.

Director Burgard then reviewed the hours at the West River Ice Center showing the full hour allocation of the Hockey Club at 1857 hours or 21.2%, public skate 296 hours or 3.4%, adult hockey league 62 hours or .7% and curling 57 hours or .7%. He also showed the business hours at the ice center with usage percentages of hockey club 35.7%, public skate 5.7%, adult hockey 1.2% and curling 1.1%.

Director Burgard reviewed each of the user groups that have an agreement in place: Adult Hockey League, Badlands Big Sticks, Dickinson Baseball Club, Dickinson Diamonds Softball, Dickinson Dolphins Swim Team, Dickinson Dream Basketball, Dickinson High School Athletics, Dickinson Hockey Club, Dickinson Model Airplane Club, Dickinson Mustang Baseball, Dickinson Pickleball Club, Dickinson Soccer Club, Dickinson State University Athletics, Dickinson Tennis Club, Dickinson Trap Shooting Club. User groups that don't have a formal agreement in place are Dickinson Youth Football League, Disc Golf Club, Hope Christian Academy, Optimist Club, Special Olympics, Trinity High School Athletics. Discussion was held on direct expenses for each user group. The North Complex is listed along with the West River Soccer Complex was added at a per field dollar amount usage. Commissioner Nic Stevenson asked if we have anything set up with the area youth volleyball clubs. Director Burgard said currently it is just a court rental set-up, but it has been encouraged to start a formal agreement with those groups. Commissioner Stevenson asked how we designate court or field use scheduling and how to accommodate a shared space for all those user groups. Commissioner Zach Keller asked if there was a cap on gym space. Director Burgard said it is capped at 2 courts for user groups at any given time to allow for public court space. Discussion was held on use of the old Armory and if we can use the space at the new Armory as we only have one year left on usage at the old Armory. Discussion was held on long range planning for the growth of user groups. Commissioner Zach Keller said it is important to look at the mission of the user groups, making sure we have a shared mission as the district.

Cost Centers – Executive Director Benjamin Rae presented a cost center breakdown including budget, revenue, and expenses. Director Rae recommended updating the chart of accounts to improve accuracy and clarity. Not allocating administrative costs across all cost centers. Only the General Fund and Community Center require administrative allocation; others should remain within the General Fund. Elimination of Patterson Lake as a separate cost center, as it is no longer necessary under the updated structure. Director Rae noted that some changes may coincide with the implementation of new financial software. He also reviewed how revenues and full-time staff wages could be more simply and accurately allocated.

HRGC 5-Year CIP's – Executive Director Benjamin Rae reviewed the Heart River Golf Course showing projects that have been approved for 2026. Everything showing in 2027 and on does not yet have approved funding. Director Rae said staff have been directed to develop a non-capital project list to improve internal communication and project tracking. Commissioner Zach Keller stressed that every issue that we hear about gets incrementally better with better customer service at the pro shop. He doesn't believe there is an investment in the customers. Commissioner Nic Stevenson echoed that, saying when he gets complaints at the course it is usually about the culture inside clubhouse and customer service. He agreed with Benjamin and how we invested back in the golf course and thinks we need to thoroughly invest in and broaden the scope of the renovation to give more opportunities out there. Vice President Tim Daniel added that people would be more appreciative if they feel like we care. Discussion followed on solving the culture complaints.

Deputy Director Caleb Burgard added that we are implementing a customer experience survey at all our facilities. There will be a QR code at each facility so that someone can conduct the survey. Vice President Tim Daniel asked how results will be reported publicly and recommended promoting instances where changes are made due to survey

feedback. Discussion followed.

Executive Director Rae said the staff will start putting together 2027 budget numbers in April. Commissioner Nic Stevenson asked if we could have another workshop on golf course budget, fee schedule and on the ice center financial to have a collective plan and voice moving forward. Director Rae said there is already a future workshop scheduled and it can be added to that.

Adjournment – MOTIONED BY: Nic Stevenson; SECOND BY: Tim Daniel to adjourn the meeting at 5:35 pm. All aye, motion carried.

Park Board Meeting
March 9, 2026

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 3:30 pm on Monday, March 9, 2026, at the West River Community Center.

ROLL CALL: Commissioners Scott Karsky, Tyler Tucker, Nic Stevenson were present. Also, present were Executive Director/Clerk Benjamin Rae, and Leah Hoenke, Administrative Manager. Vice President Tim Daniel was absent, and Commissioner Zach Keller was absent at roll call, he joined the meeting at 3:38 pm.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was given.

APPROVAL OF AGENDA: MOTION: Tyler Tucker; SECOND: Nic Stevenson to approve agenda as presented. Roll call vote: Ayes-3; Nays-0; Absent-2 (Daniel/Keller). Motion carried.

Budget Committee Appointment – President Scott Karsky said he is not running for re-election and is recommending Nic Stevenson to sit on the budget committee. MOTION: Tyler Tucker; SECOND: Nic Stevenson to appoint Nic Stevenson to the budget committee. Roll call vote: Ayes-3; Nays-0; Absent-2 (Daniel/Keller). Motion carried.

Consent Agenda:

February 9 meeting minutes, Claims in the amount of \$840,230.51, along with user group agreements from the following: Dickinson Diamonds, Dickinson Baseball Club, Mustang Baseball Club, Dickinson Hockey Club and Dickinson Tennis Club were presented for approval. MOTION: Nic Stevenson; SECOND: Tyler Tucker to approve the consent agenda items as presented. Roll call vote: Ayes-3; Nays-0; Absent-2 (Daniel/Keller). Motion carried.

PARKS/GOLF MAINTENANCE

BUILDINGS/GROUNDS

Director of Parks/Golf Maintenance Report – Director Scott Mack provided a written report for informational purposes.

RECREATION/FACILITIES

Deputy Director Report – Director Caleb Burgard provided a written report for informational purposes.

Adaptive Kayak Launch – Kyron Schrum presented his Eagle Scout project proposal for an adaptive kayak launch. He explained the difference between adaptive (designed for everyone) and accessible (specifically for people with disabilities) and showed an example ADA-compliant launch with a transfer bench, rails, and a ramp to help users safely enter the water. Kyron recommended the Dickinson Dike as the best location because it's calm and already has ADA-accessible parking, though he also discussed Patterson Lake and the Heart River as less ideal options. He shared the benefits of adaptive launches, including safer, more independent use and increased recreational and economic opportunities for the community. The estimated cost is around \$50,000 depending on style and size. If approved, he would fundraise and work with BoardSafe to install the launch. Commissioners discussed location options, and the board expressed general support, noting the district would become the beneficiary once the project is completed.

BUSINESS/FINANCE

WRCC Pay Application #4 – Executive Director Benjamin Rae presented the fourth pay application for community center renovations MOTION: Nic Stevenson; SECOND: Zach Keller to approve the WRCC Renovation Pay Application #4 in the amount of \$217,878.07. Roll call vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

December Year End – Executive Director Benjamin Rae said these items are after all year end amendments and transfers were made, he stated that nothing was changed on expense side of things. MOTION: Zach Keller; SECOND: Tyler Tucker to approve December Year End Fund Balance Report. Roll call vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

January Financial – MOTION: Tyler Tucker; SECOND: Zach Keller to approve the January Financial. Roll call vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

February Financial – MOTION: Nic Stevenson; SECOND: Zach Keller to approve the February Financial. Roll call

vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

Procurement Policy – Executive Director Rae said this is a housekeeping item in line with last legislative session, amount was changed from \$200,000 to \$250,000 must be engineered and bid according to century code. MOTION: Nic Stevenson; SECOND: Tyler Tucker to approve the Procurement Policy to meet the North Dakota Century Code requirements. Roll call vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

Patterson Lake Hay Bid Documents – Executive Director Rae explained that the District conducts a haying bid process for Patterson Lake every four years. He recommended tabling the item until the April meeting, noting that individuals were present to speak about current haying practices. Caden Tuhy and Matt Gross attended to discuss habitat conditions at the Patterson Lake Recreation Area and to propose habitat improvements. As a compromise supporting both sportsmen and agricultural use, they suggested allowing haying on only half of the land to better support habitat needs. Matt referenced the CRP program as an example, where haying is permitted on one-third of enrolled acres to maintain ecological balance. He said the Patterson Lake area has significant potential for habitat enhancement, which could also improve the hiking experience. Director Rae noted that the District does not qualify for CRP but appreciates the program's conservation principles. He has contacted several organizations, including Game and Fish, and believes additional time is warranted to evaluate current practices. Kaden added that delaying haying until later in the season would benefit nesting habitat, while Matt emphasized that reducing the total amount hayed would improve winter cover. President Scott Karsky stated that the District should prioritize recreation and hunting conservation in its approach. The board discussed additional opportunities to improve habitat, and consensus was reached to conduct further research and support conservation-focused efforts. MOTION: Zach Keller; SECOND: Tyler Tucker to table the Patterson Lake Bid Documents until at least April. Roll call vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

Carpet Bid Acceptance – Executive Director Rae reviewed and said as approved by the Board of Park Commissioners at the February 2026 meeting, staff procured bids for purchase and installation of carpet at the West River Community Center. One bid was received and met the requirements of the bid specifications. The board had approved \$180,000 for this project as part of the 2026 Project plan presented in November. The staff recommends approval of the Floor to Ceiling Carpet One bid. MOTION: Nic Stevenson; SECOND: Tyler Tucker to approve bid from Floor to Ceiling Carpet One in the amount of \$165,467.30. Roll call vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

Temporary Easement 4th Ave SE Alley – Executive Director Benjamin Rae reviewed the temporary easement requests from the City of Dickinson. MOTION: Tyler Tucker; SECOND: Nic Stevenson to approve the Temporary Construction Easement for the 4th Ave SE Alley. Roll call vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

Temporary Easement 4th Ave SE Parking Lot – MOTION: Nic Stevenson; SECOND: Zach Keller. Roll call vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

4th Ave SE Parking Lot Project – Executive Director Rae provided background information for a development agreement for 4th Ave SE parking lot project. He said the staff recommends approval and said the engineer's estimate is \$21,000 with exact cost to be determined once the project is fully bid. MOTION: Zach Keller; SECOND: Nic Stevenson to approve as follows "The Board of Park Commissioners directs staff to enter into a development agreement for the reconstruction of the 4th Ave. SE Parking Lot at Jaycee Park as part of the 2026 City of Dickinson Improvement Project". Roll call vote: Ayes-4; Nays-0; Absent-1 (Daniel). Motion carried.

2025 Annual Report – For information purposes. Executive Director Rae stated he will present some of this information to the City Commission in April and said this is a good report for the board to share with the public. He noted that he is proud of the work that was done on our tree canopy; we did almost 250 new trees within the park system in 2025. Discussion followed on trees in Rocky Butte Park with Director Rae saying that Rocky Butte Park will be the next area to focus on after trees are added to Veterans Memorial Park.

Executive Director Report – Executive Director Benjamin Rae provided a written report for informational purposes. Discussion was held on community room 3 being repurposed as a changing area during the family locker room renovation and that the MAC gym emergency exit may be the temporary entrance during the lobby renovation.

Public Comments Period (No Action) – No public comments. Matt Nicklaus was present; he is considering running for Park Board and is present today to see what it is all about. He said his life is surrounded by parks and recreation activities.

Board Comments (No Action) – No further board comments.

Adjournment – MOTIONED BY: Zach Keller; SECOND BY: Tyler Tucker to adjourn the meeting at 4:34 pm. All aye, motion carried.

b. Claims



	March, 2026	February, 2026	March, 2025
Vouchers	\$624,568.20	\$649,751.53	\$329,291.16
Direct Bank Debit	\$18,073.90	\$12,160.69	\$13,966.06
Net Payroll (Gross Payroll Amount \$224,617.11)	\$176,724.97	\$178,318.29	\$163,507.74
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TOTAL	\$819,367.07	\$840,230.51	\$506,764.96

Bravera Trust Center (PR)	\$9,066.66
Bravera Trust Center (PR)	<u>\$9,007.24</u>
Total	\$18,073.90

c. Gress Softball Concessions Lease Agreement



Gress
Softball C...

GRESS SOFTBALL CONCESSIONS LEASE AGREEMENT

THIS AGREEMENT, is made and entered into this **13th day of April, 2026** by and between the Dickinson Park District (hereafter "District") and **Dave Ouellette / Badlands Big Sticks Baseball Club** (hereafter "Concessionaire"), 965 11th Ave W, Dickinson, ND 58601.

PURPOSE: To grant to the Concessionaire the exclusive right to operate concessions for spectators and players at the Gress Softball Complex for the Dickinson Park District **2026** softball season.

LEASED PREMISES: The concession area room in the multi-purpose building located at Gress Softball Complex, 455 8th Ave SW, Dickinson, ND.

TERM OF LEASE: Shall be from **May 1, 2026 through December 31, 2026** unless terminated earlier as provided herein. The Concessionaire shall have the option to extend the term of this Lease, under the same terms and conditions (with the exception of the amounts of rent), for four (4) successive, additional one (1) year periods, provided the Concessionaire gives the District written notice of its election to extend the term of the Lease at least one hundred and twenty (120) days prior to the termination of the lease term and it is mutually agreed upon by the District.

During the summer season (May through September), the complex shall be operated by Concessionaire for regularly scheduled Dickinson Park District league softball and tournaments, and shall be open for such hours of operation as the Concessionaire and the Recreation/Facilities Manager of Park District shall from time to time jointly determine.

RENTAL: Concessionaire shall pay to the District **rent of \$350 for the season**. Concessionaire shall provide monthly financial information with a detailed daily receipts report to the Recreation/Facilities Manager **at the end of the season**. **Payment of the rental established by this paragraph shall be made at the same time the information is provided.** All of Concessionaire's financial records relating to the purpose of this Agreement shall be made available for inspection by the District, upon request, at reasonable times and places.

UTILITIES, EQUIPMENT AND MAINTENANCE: All utilities for the leased premises, as well as maintenance of proper ventilation, door locks, security, roof and window maintenance and repairs occasioned by ordinary wear and tear will be the responsibility of the District. All concession equipment and furniture shall be the responsibility of the Concessionaire. The leased premises shall be cleaned by the Concessionaire, and Concessionaire shall be responsible for rodent control, except as the same shall be caused by structural deficiencies in the leased premises, which shall be the responsibility of the District.

INSURANCE: Concessionaire will, at its expense, being the only party hereto insured hereunder, maintain liability insurance coverage for its operations at the leased premises providing for at least \$1,000,000.00 in coverage, the District shall be named as insured. A copy of such policy shall be provided to the District.

District shall not be liable to Concessionaire, or those claiming through or under Concessionaire, for injury, death or property damage occurring in or about the leased premises arising out of or resulting from any action by concessionaire, or from and as a result of the consumption of any concessions sold by Concessionaire, and the Concessionaire shall indemnify District and hold it harmless from any claim or damage and cost of defense thereof arising out of injury, death or property damage to any person occurring in or about the leased premises, or from and as a result of the consumption of any concessions sold by Concessionaire.

HEALTH STANDARDS: Concessionaire shall be responsible to obtain all health permits, licenses and other appropriate health standard rules and regulations. Concessionaire agrees to abide by and follow all local, state, or county ordinances in the operation of its business including the State Health Department. We also encourage the Concessionaire to buy their goods locally when possible.

SUPERVISION: Concessionaire shall be free to operate its concessions as it deems appropriate, subject only to the terms of this Agreement. However, Concessionaire agrees to consult with the Recreation/Facilities Manager of Dickinson Park District and reasonably cooperate with him to fulfill the above-stated purposes of this Agreement. **Concessionaire agrees not to sell gum or alcohol.** Concessionaire agrees not to incur any expense whatsoever on behalf of the District.

ALTERATIONS: Concessionaire shall have no right to make any alterations to the leased premises without the prior written approval of the District.

DEFAULT: If a party breaches this Agreement, the other party may give written notice to the defaulting party, describing the breach with particularity. If the defaulting party has not cured the breach within 7 days of the date of receipt of the written notice, this Agreement shall be deemed terminated at midnight on the 7th day after the date of receipt of the written notice. The notices permitted by this paragraph shall be delivered personally to any signatory hereto, or to his successor in office, and if so delivered, the signatories agree to execute a receipt therefore.

SURRENDER OF PREMISES: At the end of each season, Concessionaire shall vacate the leased premises and return occupancy of the same to the District scrubbed and broom clean.

IN WITNESS WHEREOF, the parties have hereto have executed this agreement on the day and year first above written.

DICKINSON PARK DISTRICT
President, Dickinson Park Board

CONCESSIONAIRE
Badlands Big Sticks Baseball Club

d. Dickinson Soccer Club Agreement



Dickinson
Soccer Cl...

DICKINSON SOCCER CLUB
USE AGREEMENT

THIS AGREEMENT, made and entered into this **13th day of April, 2026**, by and between the Dickinson Parks and Recreation (hereinafter "District") and the Dickinson Soccer Club (hereinafter "DSC").

WHEREAS, DSC desires to offer the youth of Dickinson and surrounding communities a competitive and recreational youth Soccer program for ages 4-18; and

WHEREAS, District desires to cooperate with DSC by making certain facilities available to DSC subject to the term of this Agreement.

NOW, THEREFORE, It is agreed as follows:

1. Term: This Agreement shall be for a period commencing **May 1, 2026** and ending **April 30, 2027**.
2. Communication: All communication between DSC and District shall be directed to the District's Recreation/Facilities Manager.
3. Premises to be Used: The premises subject to this agreement are the West River Soccer Fields (public facility), located at 2015 Empire Road, locally known as the West River Soccer Complex and the West River Community Center indoor MAC gym/personal training room, located at 2004 Fairway Street.
4. Capital Improvements to Facility: Any improvements to these facilities by DSC shall be subject to District approval. Any improvements shall be built and maintained in a manner agreed upon by District and DSC; with all improvements becoming District property. DSC shall be responsible for the expenses incurred in the planning and construction of any improvements.
5. DSC Management Requirements:
 - a. West River Soccer Complex shall be used and occupied by DSC to develop a Youth Soccer Program for participants from the City of Dickinson and surrounding communities. DSC in its use and occupancy must comply with all applicable laws, rules, regulations and ordinances of every governmental body or agency whose authority extends to the facility or to any business conducted on the facility.
 - b. DSC will provide a recreational, and competitive program.
 - c. DSC will line and position all fields prior to season start.
 - d. DSC will be responsible for all management duties to include administering registration, setting teams, appointing of coaches, scheduling all games and practices, developing programs and securing all equipment, etc., as they relate to DSC in the City of Dickinson. All revenue and expenses associated with the above are the responsibility of DSC. DSC must also submit annual financial report.
 - e. At any time the facility and premises are scheduled for use, DSC must provide a proper and qualified adult supervisor or adult coach for all activities.
 - f. DSC shall provide a Complex Manager responsible for the nightly operations of all games played that evening. This person shall make sure the facility is clean and presentable with all trash placed in receptacles prior to his leaving each night. If any potential hazard or unsafe condition exists; he shall notify District as soon as possible.
 - g. DSC is responsible for set up and management of tournaments.
6. District Management Requirements:

- a. It is the responsibility of District to maintain this facility, to include: mowing and trimming of vegetation on the complex property; upkeep and maintenance of all fencing materials; keeping parking areas presentable and free of trash; keeping the underground watering system in good working order; ensuring that all buildings and structures located at this facility have an acceptable appearance and are properly maintained.
- b. District will provide adequate trash containers. Trash containers will be emptied each week.

- 7. Equipment and Uniforms: All equipment and uniforms are the property of DSC. DSC is responsible for all purchases, repairs and replacements.
- 8. Scheduling and Usage of Facilities: Scheduling use of the Soccer Complex DSC shall be negotiated between the District Recreation/Facilities Manager and an individual designated by DSC. DSC must provide the District a master schedule of all games for the season 14 days prior to the first scheduled game. The District must be notified of any changes to this schedule as soon as they are known.

This facility is a public facility and the general public is allowed to utilize the Complex when DSC and District do not have activities scheduled. In the event that another entity would like to reserve the facility, District will establish an appropriate rental fee.

- 9. Usage Fees: DSC agrees to line and position all fields prior to season start, while also providing needed supplies. In return, District will not charge a usage fee. A \$20.00 per hour usage fee will apply for the use of the West River Community Center indoor gym/personal training room.
- 10. Advertising/Signage: No advertising or commercial signs are to be located on the premises without the approval of District. DSC shall have the right to post appropriate signs dealing with schedules and safety requirements. All signs are to be professionally done and hung properly or they will be removed by District.
- 11. Insurance: It will be the responsibility of DSC to obtain all adequate insurance coverage; accident and liability for all of its participants, coaches and officials. The participants, coaches and officials shall waive and release in writing any and all rights and claims for damages they may have against the District and its representatives, successors and assigns for any injuries or damages suffered while participating in any DSC program.

DSC will, at its expense, maintain liability insurance coverage for its operations at the premises providing for at least \$1,000,000.00 in coverage. A copy of such policy shall be provided to the District.

District shall not be liable to DSC, or those claiming through or under DSC, for injury, death or property damage occurring in or about the premises arising out of or resulting from any action by DSC; and DSC shall indemnify District and hold it harmless from any claim or damage arising out of injury, death or property damage to any person occurring in or about the premises.

- 12. Concessions Trailer: The concession trailer will house the following: concessions stand. DSC will be responsible for cleaning the trailer on a regular basis.

It is understood that District and DSC are to keep equipment stored in an orderly manner at all times. It is understood that District's and DSC recreational equipment stored at facility will not be used for the other party's purposes. District will insure the building and will carry liability insurance. It is the responsibility of DSC to obtain insurance for contents and liability. Any future projects and/or repairs at this facility shall be a joint effort by District and DSC.

- 13. Modifications and Termination: No modifications or amendments to this agreement shall be effective unless embodied in writing signed by both parties. Either party may terminate this agreement upon a 30 day written notice to the other party.

14. Binding Effect: It is mutually agreed by and between the parties hereto that the covenants and agreements herein contained shall extend to and be obligatory upon the heirs, administrators, executors, successors or assigns of the respective parties.
15. Entire Agreement: This agreement constitutes the entire contract between the parties hereto and there are no undertaking, representations or warranties, oral or written, relating to the subject matter hereof and neither party has relied upon any verbal representations, agreements, or undertakings not set forth herein, whether made by an agent or by a party hereto.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

DICKINSON PARKS & RECREATION
President, Dickinson Park Board

DICKINSON SOCCER CLUB
President, Dickinson Soccer Club

7. PARKS/GOLF MAINTENANCE

TO: Board of Park Commissioners

FROM: Scott Mack, Director of Parks/Golf Maintenance

DATE: April 8, 2026

RE: Parks/Golf Maintenance Report

PARKS

- Replaced carpet in the entryway at the WRIC
- New dugout netting and vinyl coverings installed on railings at DCBT ballpark
- New backstop net installed at DCBT ballpark
- Got DCBT ballpark ready for first games DSU(March 27th) and DHS(March 31st)
- New scoreboard and video board at DCBT ballpark wiring was completed and both are in use
- Drug and put bases in at North Complex, Mustang, and Gress Complex to get ready for practices
- Installed water hook-up plumbing at Mustang to change some irrigation to city water
- Installed all water meters so ready when weather allows for water to be turned on
- Irrigation work started at Hewson Park
 - Parts ordered and put together what could be
 - Concrete slab for pumphouse poured
 - Pumphouse built-sided-installed
 - Waiting for state road restrictions to come off for Cordova to dig water line in

PATTERSON LAKE

- Did some minor repairs in trailer house and fixed a broken window
- Installed boat docks – fishing pier – kayak launches at lake and the 2 in the heart river
- Replaced 7 broken modern campground water and electrical/reservation posts

GOLF COURSE

- Redesigned the topsoil and burn pile behind hole #13 green and burned what was there
- Ground 26 tree stumps – dug out grindings – filled with dirt and grass seed
- Installed an additional 62 cart path parking posts – holes #9 green, #5 green, #12 tee box, #16-17 green/tee box
- Pulled out the vinyl fence behind pro shop for additional beverage cart parking
- Removed hydro- mulch from greens on March 24th and 25th
- Cleaned up course and got as much ready as we could for unknown opening date
- Cart path construction started March 27th with the hope of finishing before opening - but with weather delays work will be still going on after course has opened
 - Cart path progress #14 poured and backfilled
 - #13 should be poured and backfilled by end of week April 11th
 - # 11 to start Monday April 13th - which should take approximately 3 days

8. RECREATION/FACILITIES

- a. Deputy Director Report – Caleb Burgard
- b. Racquetball Court Conversion Amendment - Caleb Burgard

a. Deputy Director Report

TO: Board of Park Commissioners

FROM: Caleb Burgard, Deputy Director

DATE: April 8, 2026

RE: Recreation/Facilities Report

Patterson Lake Recreational Area

Closed for season.

Heart River Golf Course

The driving range is back open for the season, with the golf course itself still to be determined. We currently have 295 season passes, compared to 288 in March 2025. Mike continues to receive inventory and train staff for the upcoming season. DSU Spring Meet scheduled for April 19th and 20th, and DMS Meet scheduled for April 23rd.

West River Community Center

We have 6,906 total memberships (6,036 annual, \$351,140.77 YTD Annual), compared to 6,890 (6,087 annual, \$346,744.56 YTD Annual) in March 2025. Winter aquatic lessons final session is April 6th – May 7th. Local Government Week April 6th – 10th, WRCC free admission day Thursday, April 9th. Lifeguard Certification Course scheduled for May 1st – 3rd and 15th – 17th. Renovations continue to go as scheduled, as the family locker room should be completed by April 20th, at which point the lobby will be closed starting April 27th. Lighting continues to be upgraded throughout the facility. Lap pool scoreboard replacement and competitive timing installation being completed by the end of this week.

West River Ice Center

Open public skate concluded averaging 73 people per session in the month of March (68 in 2025). Had 15,770 skaters/rentals, compared to 18,073 during the 2024-2025 season. Andrew and I are billing the 2nd installment for Dickinson Hockey Club. Off-ice vendors/exhibits this month include: Southwest Water Authority Festival, Shrine Circus, DABA Home Show, SBMC Show, and Roughrider RV's. New entryway and lobby carpet have been installed, while Cimco will be on site doing the compressor rebuild.

Dickinson Parks and Recreation

Adult winter leagues (basketball, volleyball, futsal, curling, and golf simulator) have all concluded. Adult 4v4 Spring Women's volleyball league has 27 teams, 28 teams in 2025. Adult summer golf, softball, and sand volleyball league registrations are now open, with deadlines in April. 2026 spring/summer activity guide available now, registration opened Wednesday, April 1st. Still hiring for various part time/seasonal positions. Other upcoming April/May events & programs include our facility orientation course, adult lap swim club, playzone, kids cooking class, little cooks, tiny sports, little artists, pickleball king of the court, pickleball dinkers nights, youth track and field meet, and touch-a-truck.

b. Racquetball Court Conversion Amendment

MOTION REQUIRED.

TO: Board of Park Commissioners
FROM: Caleb Burgard, Director of Recreation/Facilities
DATE: September 3, 2025, & April 8, 2026
RE: Racquetball Court #1 Conversion

Background Information:

Over the course of the past several years, we have seen our utilization of the racquetball courts drop drastically from roughly 15% to now 3% over a given period. We have also discontinued our racquetball tournaments and lessons due to low enrollment. It is not only a statewide decline, but also nationwide, as we have toured many facilities that have already converted racquetball courts to better accommodate specific facility needs. The West River Community Center's current facility need is an expansion of our strength equipment to alleviate some traffic between our free weight space, and our selectorized strength equipment. With this information in mind, we have discussed several options for better utilization of the existing racquetball court and would like to recommend this transition.

Staff Recommendation:

We are recommending accepting the Matrix fitness equipment proposal for \$29,488.42, in addition to the Floor to Ceiling Carpet One quote of \$8,000.

Fiscal Impact:

\$37,488.42 or not to exceed \$40,000, as we are working with Viking Glass on an estimate for removal of the existing door/glass.

As of April 8, 2026, we are requesting additional funds to move forward with the attached quote from Viking Glass of \$4,850, as this will exceed our initial request of \$40,000 by \$2,338.42.

Impacted Fund:

WRCC Improvement Fund.



VikingGlas
s-Proposa...

Proposal

Viking Glass of ND Inc,

438 26th Ave PO Box 108

Dickinson, ND 58601

Phone: 701-483-5358 Fax: 701-483-5359

West River Community Center

Dickinson, ND

Date:03/17/2026

Price.....**\$4,850.00**

We propose to furnish and install the materials stated below:

West wall: (384" x 60")

8- 48" x 60" ¼ mirror safety coated with chrome channel.

Items not included:

No cleaning or protection of glass or metal. No replacement of broken or damaged materials unless damage is caused by our employees. No painting, staining, or finish work included. **Prices valid 30 days.** Please sign and return a copy of proposal if accepted.

Viking Glass of ND Inc.

By: 

Accepted By:

Dated By:

9. BUSINESS/FINANCE

- a. WRCC Pay Application #5 - Benjamin Rae
- b. January and February Fund Balance and WRCC Fund REVISION – Benjamin Rae
- c. March Financial - Benjamin Rae
- d. 1st Quarter Financial Presentation – Benjamin Rae
- e. Patterson Lake Hay Bid Documents – Benjamin Rae
- f. Resolution for the Sale of Undeveloped Property #6 – Benjamin Rae
- g. Undeveloped Property #6 Sale Bid Documents – Benjamin Rae
- h. WRCC Leisure Pool Flooring Bid Documents – Benjamin Rae
- i. Executive Director Report – Benjamin Rae

a. WRCC Renovation Pay Application #5

MOTION REQUIRED.



WRCC
Renovatio...

APPLICATION AND CERTIFICATE FOR PAYMENT			AIA DOCUMENT G702	Page 1 of 2 Pages															
TO OWNER: Dickinson Parks and Recreation 2004 Fairway St. Dickinson, ND 58601	PROJECT: Dickinson Parks and Recreation WRCC Renovations		APPLICATION NO: 5 PERIOD TO: 3/31/2026 PROJECT NOS: 25-818	Distribution to: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Lender #1 <input checked="" type="checkbox"/> Architect <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Lender #2															
CONTRACTOR: Roers Construction Joint Venture LLC 1260 West Villard St. Dickinson, ND 58601	VIA ARCHITECT: GT Architecture 401 West Villard St. Suite 206 Dickinson, ND 58601		CONTRACT DATE: 7/21/2025																
CONTRACT FOR: Single Prime Construction																			
CONTRACTOR'S APPLICATION FOR PAYMENT																			
Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.																			
1. ORIGINAL CONTRACT SUM.....		\$ 1,332,850.00																	
2. Net change by Change Orders.....		\$ 14,082.30																	
3. CONTRACT SUM TO DATE (Line 1 +/- 2).....		\$ 1,346,932.30																	
4. TOTAL COMPLETED & STORED TO DATE Column G on G703).....		\$ 992,132.30																	
5. RETAINAGE:																			
a. 10% of completed work (Column D+E on G703)	\$ 99,213.23																		
b. 10% of Stored Material (Column F on G703)	\$ -																		
Total Retainage (Line 5a + 5b or Total in Column I of G703).....		\$ 99,213.23																	
6. TOTAL EARNED LESS RETAINAGE..... (Line 4 Less Line 5 Total)		\$ 892,919.07																	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... (Line 6 from prior Certificate)		\$ 802,672.70																	
8. CURRENT PAYMENT DUE.....		\$ 90,246.37																	
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		\$ 454,013.23																	
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">CHANGE ORDER SUMMARY</th> <th style="width: 20%;">ADDITIONS</th> <th style="width: 20%;">DEDUCTIONS</th> </tr> </thead> <tbody> <tr> <td>Total changes approved in previous months by Owner</td> <td style="text-align: right;">\$ 12,008.55</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Total approved this Month</td> <td style="text-align: right;">\$ 2,073.75</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td style="text-align: right;">TOTALS</td> <td style="text-align: right;">\$ 14,082.30</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>NET CHANGES by Change Order</td> <td style="text-align: right;">\$ 14,082.30</td> <td style="text-align: right;">\$ -</td> </tr> </tbody> </table>					CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS	Total changes approved in previous months by Owner	\$ 12,008.55	\$ -	Total approved this Month	\$ 2,073.75	\$ -	TOTALS	\$ 14,082.30	\$ -	NET CHANGES by Change Order	\$ 14,082.30	\$ -
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS																	
Total changes approved in previous months by Owner	\$ 12,008.55	\$ -																	
Total approved this Month	\$ 2,073.75	\$ -																	
TOTALS	\$ 14,082.30	\$ -																	
NET CHANGES by Change Order	\$ 14,082.30	\$ -																	
<p>The undersigned Contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amount have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.</p> <p>CONTRACTOR: By: <u>[Signature]</u> Date: <u>3/25/26</u> State of <u>North Dakota</u> County of <u>Stutsen</u> Subscribed and sworn to before me this <u>25th</u> day of <u>March 2026</u></p> <p>Notary Public: <u>[Signature]</u></p> <p>My Commission expires: <u>Oct. 16, 2029</u></p> <p>ARCHITECT'S CERTIFICATE FOR PAYMENT In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.</p> <p>AMOUNT CERTIFIED \$ <u>90,246.37</u> (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)</p> <p>ARCHITECT: <u>[Signature]</u> Date: <u>03-25-26</u> By: _____ Date: _____</p> <p>OWNER: By: _____ Date: _____</p>																			

CONTINUATION SHEET

AIA DOCUMENT G703

Page 2 of 2 Pages

OWNER: Dickinson Parks and Recreation
 2004 Fairway St.
 Dickinson, ND 58601
 CONTRACTOR: Roers Construction Joint Venture LLC
 1260 West Villard St.
 Dickinson, ND 58601

PROJECT: Dickinson Parks and Recreation
 WRCC Renovations
 Dickinson, ND 58601

APPLICATION NO: 5
 APPLICATION DATE: 3/25/2026
 PERIOD TO: 3/31/2026
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETENAGE 10%
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD		% (G/C)	% (G/C)		
	General Conditions	\$ 57,555.00	\$ 35,000.00	\$ 3,500.00	\$ -	\$ 38,500.00	66.89%	\$ 19,055.00	\$ 3,850.00
	Demolition	10,000.00	9,000.00	500.00		9,500.00	95.00%	500.00	950.00
	Concrete	2,500.00	-			-	0.00%	2,500.00	-
	Masonry	7,500.00	7,500.00			7,500.00	100.00%	-	750.00
	Rough Carpentry	2,500.00	1,500.00	500.00		2,000.00	80.00%	500.00	200.00
	Finish Carpentry/Casework	30,000.00	24,000.00	1,500.00		25,500.00	85.00%	4,500.00	2,550.00
	Joint Sealants	6,000.00	4,500.00	500.00		5,000.00	83.33%	1,000.00	500.00
	Doors/Automatic Openers	5,500.00	5,500.00			5,500.00	100.00%	-	550.00
	Tile	80,000.00	70,000.00	10,000.00		80,000.00	100.00%	-	8,000.00
	ACT	26,000.00	19,500.00			19,500.00	75.00%	6,500.00	1,950.00
	Flooring	5,500.00	4,500.00			4,500.00	81.82%	1,000.00	450.00
	Epoxy Flooring	80,000.00	65,500.00	6,500.00		72,000.00	90.00%	8,000.00	7,200.00
	Paint	22,000.00	17,000.00	2,500.00		19,500.00	88.64%	2,500.00	1,950.00
	Specialties	76,000.00	60,000.00	5,000.00		65,000.00	85.53%	11,000.00	6,500.00
	Plumbing	115,000.00	100,000.00	5,000.00		105,000.00	91.30%	10,000.00	10,500.00
	Mechanical	4,845.00	4,000.00			4,000.00	82.56%	845.00	400.00
	Electrical	30,000.00	20,000.00	5,000.00		25,000.00	83.33%	5,000.00	2,500.00
	Alternate G-1	30,200.00	27,500.00	2,700.00		30,200.00	100.00%	-	3,020.00
	Alternate G-2	153,300.00	62,500.00	15,000.00		77,500.00	50.55%	75,800.00	7,750.00
	Alternate G-3	49,600.00	-	5,000.00		5,000.00	10.08%	44,600.00	500.00
	Alternate G-4	19,150.00	19,150.00			19,150.00	100.00%	-	1,915.00
	Alternate E-1	10,000.00	-			-	0.00%	10,000.00	-
	Alternate E-2	4,000.00	-			-	0.00%	4,000.00	-
	Alternate E-3	1,700.00	1,700.00			1,700.00	100.00%	-	170.00
	Alternate E-4	484,000.00	317,500.00	35,000.00		352,500.00	72.83%	131,500.00	35,250.00
	Alternate M-1	16,000.00	-			-	0.00%	16,000.00	-
	Alternate M-2	4,000.00	4,000.00			4,000.00	100.00%	-	400.00
	Change Order #1 Tack Panels	1,130.85	1,130.85			1,130.85	100.00%	-	113.09
	Change Order #2 New Mirrors	2,073.75	2,073.75			2,073.75	100.00%	-	207.38
	Change Order #3 Tile Column	1,998.06	1,998.06			1,998.06	100.00%	-	199.81
	Change Order #4 Lights in Stairwell & Mezz.	6,805.89	6,805.89			6,805.89	100.00%	-	680.59
	Change Order #5 New Mirrors Men's Locker	2,073.75		2,073.75		2,073.75	100.00%	-	207.38
		\$ 1,346,932.30	\$ 891,858.55	\$ 100,273.75	\$ -	\$ 992,132.30	73.66%	\$ 354,800.00	\$ 99,213.23

CONTINUATION SHEET

AIA DOCUMENT G703

Page 2 of 2 Pages

OWNER: Dickinson Parks and Recreation
2004 Fairway St.
Dickinson, ND 58601

PROJECT: Dickinson Parks and Recreation
WRCC Renovations
Dickinson, ND 58601

APPLICATION NO: 4
APPLICATION DATE: 2/25/2026
PERIOD TO: 2/28/2026
ARCHITECT'S PROJECT NO:

CONTRACTOR: Roers Construction Joint Venture LLC
1260 West Willard St.
Dickinson, ND 58601

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE 10%
			FROM PREVIOUS APPLICATION (D-E)	THIS PERIOD		% (G/C)			
	General Conditions	\$ 57,555.00	\$ 20,000.00	\$ 15,000.00	\$ -	\$ 35,000.00	60.81%	\$ 22,555.00	\$ 3,500.00
	Demolition	10,000.00	7,500.00	1,500.00		9,000.00	90.00%	1,000.00	900.00
	Concrete	2,500.00	-			-	0.00%	2,500.00	-
	Masonry	7,500.00	7,500.00			7,500.00	100.00%	-	750.00
	Rough Carpentry	2,500.00	1,000.00	500.00		1,500.00	60.00%	1,000.00	150.00
	Finish Carpentry/Casework	30,000.00	9,000.00	15,000.00		24,000.00	80.00%	6,000.00	2,400.00
	Joint Sealants	6,000.00	3,000.00	1,500.00		4,500.00	75.00%	1,500.00	450.00
	Doors/Automatic Openers	5,500.00	-	5,500.00		5,500.00	100.00%	-	550.00
	Tile	80,000.00	65,000.00	5,000.00		70,000.00	87.50%	10,000.00	7,000.00
	ACT	26,000.00	14,500.00	5,000.00		19,500.00	75.00%	6,500.00	1,950.00
	Flooring	5,500.00	2,500.00	2,000.00		4,500.00	81.82%	1,000.00	450.00
	Epoxy Flooring	80,000.00	45,500.00	20,000.00		65,500.00	81.88%	14,500.00	6,550.00
	Paint	22,000.00	11,000.00	6,000.00		17,000.00	77.27%	5,000.00	1,700.00
	Specialties	76,000.00	50,000.00	10,000.00		60,000.00	78.95%	16,000.00	6,000.00
	Plumbing	115,000.00	80,000.00	20,000.00		100,000.00	86.96%	15,000.00	10,000.00
	Mechanical	4,845.00	3,000.00	1,000.00		4,000.00	82.56%	845.00	400.00
	Electrical	30,000.00	12,000.00	8,000.00		20,000.00	66.67%	10,000.00	2,000.00
	Alternate G-1	30,200.00	2,500.00	25,000.00		27,500.00	91.06%	2,700.00	2,750.00
	Alternate G-2	153,300.00	60,000.00	2,500.00		62,500.00	40.77%	90,800.00	6,250.00
	Alternate G-3	49,600.00	-	-		-	0.00%	49,600.00	-
	Alternate G-4	19,150.00	-	19,150.00		19,150.00	100.00%	-	1,915.00
	Alternate E-1	10,000.00	-	-		-	0.00%	10,000.00	-
	Alternate E-2	4,000.00	-	-		-	0.00%	4,000.00	-
	Alternate E-3	1,700.00	-	1,700.00		1,700.00	100.00%	-	170.00
	Alternate E-4	484,000.00	247,500.00	70,000.00		317,500.00	65.60%	166,500.00	31,750.00
	Alternate M-1	16,000.00	-	-		-	0.00%	16,000.00	-
	Alternate M-2	4,000.00	-	4,000.00		4,000.00	100.00%	-	400.00
	Change Order #1 Tack Panels	1,130.85	-	1,130.85		1,130.85	100.00%	-	113.09
	Change Order #2 New Mirrors	2,073.75	2,073.75			2,073.75	100.00%	-	207.38
	Change Order #3 Tile Column	1,998.06	1,998.06			1,998.06	100.00%	-	199.81
	Change Order #4 Lights in Stairwell & Mezz.	6,805.89	4,200.00	2,605.89		6,805.89	100.00%	-	680.59
		\$ 1,344,858.55	\$ 649,771.81	\$ 242,086.74	\$ -	\$ 891,858.55	66.32%	\$ 453,000.00	\$ 89,185.86

b. Jan/Feb Fund Balance Revisions

MOTION REQUIRED.

TO: Board of Park Commissioners

FROM: Benjamin Rae, Executive Director

DATE: April 7, 2026

RE: January and February Fund Balance and WRCC Fund REVISION

Background Information:

An error was made in populating our financial accounting software from the budget request spreadsheet in which \$1,250 in budgeted revenue was not entered into the accounting software. This error caused the budget for revenue to be lower by \$1,250 perpetuated through the January 2026 and February 2026 financial reports for the overall fund balance and WRCC fund reports. The oversight does not impact actual revenue received or any expenses. The correction was made prior to the March 2026 financial reports being completed.

Staff Recommendation:

The staff recommends approval of the revised January and February Fund Balance and WRCC Fund Financial Report Revisions.

Fiscal Impact:

\$1,250 on budgeted revenue

Impacted Fund:

WRCC Fund



Jan FB

Dickinson Parks and Recreation
Fund Balance Report
As Of 1/31/2026

ACCOUNT CLASSIFICATION	BUDGET AMOUNT 2026 BUDGET	ACTUAL AMOUNT 1/31/2026	Y-T-D AMOUNT 1/31/2026	Y-T-D AMOUNT 1/31/2025
General Fund:				
Total Revenue	\$4,523,769.00	\$363,334.68	\$363,334.68	\$765,416.94
Total Expenses	(4,523,487.00)	(312,786.17)	(312,786.17)	(282,052.63)
Net Income/(Loss)	282.00	50,548.51	50,548.51	483,364.31
Beginning Balance 1-1	0.00	0.00	1,400,000.00	1,400,702.93
General Fund Balance	<u>282.00</u>	<u>50,548.51</u>	<u>1,450,548.51</u>	<u>1,884,067.24</u>
West River Community Center Fund:				
Total Revenue	2,539,100.00	194,774.33	194,774.33	195,356.58
Total Expenses	(2,536,752.00)	(240,468.49)	(240,468.49)	(211,177.21)
Net Income/(Loss)	2,348.00	(45,694.16)	(45,694.16)	(15,820.63)
Beginning Balance 1-1	0.00	0.00	0.00	0.00
West River Community Center Fund Balance	<u>2,348.00</u>	<u>(45,694.16)</u>	<u>(45,694.16)</u>	<u>(15,820.63)</u>
Capital Betterment Fund:				
Total Revenue	0.00	29,500.97	29,500.97	71,003.93
Total Expenses	0.00	(6,560.00)	(6,560.00)	(6,549.60)
Net Income/(Loss)	0.00	22,940.97	22,940.97	64,454.33
Beginning Balance 1-1	0.00	0.00	539,758.28	476,341.30
Capital Betterment Fund Balance	<u>0.00</u>	<u>22,940.97</u>	<u>562,699.25</u>	<u>540,795.63</u>
Special Assessments Fund:				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.00
Beginning Balance 1-1	0.00	0.00	2,825.64	2,825.20
Special Assessments Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>2,825.64</u>	<u>2,825.20</u>
Emergency Fund:				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.00
Beginning Balance 1-1	0.00	0.00	484,177.15	484,177.15
Emergency Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>484,177.15</u>	<u>484,177.15</u>
Current Projects Fund:				
Total Revenue	0.00	73,449.67	73,449.67	148,053.04
Total Expenses	0.00	(33,675.57)	(33,675.57)	(21,087.86)
Net Income/(Loss)	0.00	39,774.10	39,774.10	126,965.18
Beginning Balance 1-1	0.00	0.00	619,981.47	607,789.95
Current Projects Fund Balance	<u>0.00</u>	<u>39,774.10</u>	<u>659,755.57</u>	<u>734,755.13</u>
Future Projects Fund:				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.00
Beginning Balance 1-1	0.00	0.00	613,988.93	435,905.81
Future Projects Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>613,988.93</u>	<u>435,905.81</u>
Park Land Development Fund:				
Total Revenue	0.00	0.00	0.00	50,000.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	50,000.00
Beginning Balance 1-1	0.00	0.00	880,844.53	594,572.05
Park Land Development Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>880,844.53</u>	<u>644,572.05</u>
Dickinson Park Dist Foundation Fund:				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	(10.00)
Net Income/(Loss)	0.00	0.00	0.00	(10.00)
Beginning Balance 1-1	0.00	0.00	23,103.57	23,335.32
Dickinson Park Dist Fnd Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>23,103.57</u>	<u>23,325.32</u>

Dickinson Parks and Recreation

Fund Balance Report

As Of 1/31/2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	2026 BUDGET	1/31/2026	1/31/2026	1/31/2025
West River Improvement Fund:				
Total Revenue	0.00	375,000.00	375,000.00	137,500.00
Total Expenses	0.00	(277,520.25)	(277,520.25)	(82.08)
Net Income/(Loss)	0.00	97,479.75	97,479.75	137,417.92
Beginning Balance 1-1	0.00	0.00	976,571.06	977,154.85
West River Improvement Fund Balance	0.00	97,479.75	1,074,050.81	1,114,572.77
All Funds Total Revenue	7,062,869.00	1,036,059.65	1,036,059.65	1,367,330.49
All Funds Total Expense	(7,060,239.00)	(871,010.48)	(871,010.48)	(520,959.38)
Total Fund Balances	2,630.00	165,049.17	5,706,299.80	5,849,175.67
All Funds Total Profit/(Loss)	2,630.00	165,049.17	165,049.17	846,371.11



Feb Fb

Dickinson Parks and Recreation
Fund Balance Report
As Of 2/28/2026

ACCOUNT CLASSIFICATION	BUDGET AMOUNT 2026 BUDGET	ACTUAL AMOUNT 2/28/2026	Y-T-D AMOUNT 2/28/2026	Y-T-D AMOUNT 2/28/2025
General Fund:				
Total Revenue	\$4,523,769.00	\$834,983.88	\$1,198,318.56	\$1,371,948.50
Total Expenses	(4,523,487.00)	(337,704.86)	(650,491.03)	(553,670.70)
Net Income/(Loss)	282.00	497,279.02	547,827.53	818,277.80
Beginning Balance 1-1	0.00	0.00	1,400,000.00	1,400,702.93
General Fund Balance	<u>282.00</u>	<u>497,279.02</u>	<u>1,947,827.53</u>	<u>2,218,980.73</u>
West River Community Center Fund:				
Total Revenue	2,539,100.00	177,493.64	372,267.97	366,370.74
Total Expenses	(2,536,752.00)	(200,217.42)	(440,685.91)	(411,496.37)
Net Income/(Loss)	2,348.00	(22,723.78)	(68,417.94)	(45,125.63)
Beginning Balance 1-1	0.00	0.00	0.00	0.00
West River Community Center Fund Balance	<u>2,348.00</u>	<u>(22,723.78)</u>	<u>(68,417.94)</u>	<u>(45,125.63)</u>
Capital Betterment Fund:				
Total Revenue	0.00	44,623.39	74,124.36	114,374.55
Total Expenses	0.00	(832.94)	(7,392.94)	(6,549.60)
Net Income/(Loss)	0.00	43,790.45	66,731.42	107,824.95
Beginning Balance 1-1	0.00	0.00	539,758.28	476,341.30
Capital Betterment Fund Balance	<u>0.00</u>	<u>43,790.45</u>	<u>606,489.70</u>	<u>584,166.25</u>
Special Assessments Fund:				
Total Revenue	0.00	0.00	0.00	0.08
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.08
Beginning Balance 1-1	0.00	0.00	2,825.64	2,825.20
Special Assessments Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>2,825.64</u>	<u>2,825.28</u>
Emergency Fund:				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.00
Beginning Balance 1-1	0.00	0.00	484,177.15	484,177.15
Emergency Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>484,177.15</u>	<u>484,177.15</u>
Current Projects Fund:				
Total Revenue	0.00	143,740.19	217,189.86	207,945.81
Total Expenses	0.00	(69,988.57)	(103,664.14)	(71,305.30)
Net Income/(Loss)	0.00	73,751.62	113,525.72	136,640.51
Beginning Balance 1-1	0.00	0.00	619,981.47	607,789.95
Current Projects Fund Balance	<u>0.00</u>	<u>73,751.62</u>	<u>733,507.19</u>	<u>744,430.46</u>
Future Projects Fund:				
Total Revenue	0.00	10,000.00	10,000.00	13,717.39
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	10,000.00	10,000.00	13,717.39
Beginning Balance 1-1	0.00	0.00	613,988.93	435,905.81
Future Projects Fund Balance	<u>0.00</u>	<u>10,000.00</u>	<u>623,988.93</u>	<u>449,623.20</u>
Park Land Development Fund:				
Total Revenue	0.00	0.00	0.00	58,044.93
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	58,044.93
Beginning Balance 1-1	0.00	0.00	880,844.53	594,572.05
Park Land Development Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>880,844.53</u>	<u>652,616.98</u>
Dickinson Park Dist Foundation Fund:				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	(10.00)
Net Income/(Loss)	0.00	0.00	0.00	(10.00)
Beginning Balance 1-1	0.00	0.00	23,103.57	23,335.32
Dickinson Park Dist Fnd Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>23,103.57</u>	<u>23,325.32</u>

Dickinson Parks and Recreation

Fund Balance Report

As Of 2/28/2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	2026 BUDGET	2/28/2026	2/28/2026	2/28/2025
West River Improvement Fund:				
Total Revenue	0.00	50,000.00	425,000.00	137,500.00
Total Expenses	0.00	(234,529.02)	(512,049.27)	(1,824.04)
Net Income/(Loss)	0.00	(184,529.02)	(87,049.27)	135,675.96
Beginning Balance 1-1	0.00	0.00	976,571.06	977,154.85
West River Improvement Fund Balance	0.00	(184,529.02)	889,521.79	1,112,830.81
All Funds Total Revenue	7,062,869.00	1,260,841.10	2,296,900.75	2,269,902.00
All Funds Total Expense	(7,060,239.00)	(843,272.81)	(1,714,283.29)	(1,044,856.01)
Total Fund Balances	2,630.00	417,568.29	6,123,868.09	6,227,850.55
All Funds Total Profit/(Loss)	2,630.00	417,568.29	582,617.46	1,225,045.99



Jan-2026-
WRCC

Dickinson Parks and Recreation
West River Community Center Fund
For the One Month Ending Saturday, January 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	2026 BUDGET	1/31/2026	1/31/2026	1/31/2025
WRCC FUND REVENUE				
ADMISSION FEES				
1 - Month Membership	75,000.00	9,707.50	9,707.50	7,480.00
3 - Month Membership	115,000.00	14,475.00	14,475.00	13,341.25
Annual Membership	1,350,000.00	112,165.33	112,165.33	116,171.52
College Membership	52,000.00	5,800.00	5,800.00	2,320.00
Daily Admission	325,000.00	27,539.00	27,539.00	27,458.00
Punch Card Membership	18,500.00	1,855.00	1,855.00	1,592.00
TOTAL ADMISSION FEES	1,935,500.00	171,541.83	171,541.83	168,362.77
SERVICES				
Aquatic Lessons	35,000.00	5,370.00	5,370.00	3,250.00
Climbing Wall Lessons	150.00	45.00	45.00	15.00
Daycare	16,000.00	1,345.00	1,345.00	1,165.00
Golf Room Simulator	6,000.00	1,035.00	1,035.00	587.00
Locker Rental	5,000.00	1,010.00	1,010.00	400.00
Pool Rental	10,000.00	167.50	167.50	0.00
Racquet Stringing	0.00	0.00	0.00	0.00
Racquetball/Wallyball	0.00	0.00	0.00	0.00
Racquetball/Wallyball League	0.00	0.00	0.00	0.00
Rentals	52,000.00	4,790.00	4,790.00	6,300.00
Sports Mixer	5,000.00	945.00	945.00	765.00
Tanning	5,000.00	363.70	363.70	514.25
Pickleball	2,000.00	5.00	5.00	0.00
Tennis League*	0.00	0.00	0.00	0.00
Tennis Lessons	500.00	492.50	492.50	421.00
Towel Services	3,000.00	1,152.00	1,152.00	427.00
Training Services	35,000.00	3,909.00	3,909.00	3,830.50
TOTAL SERVICES	174,650.00	20,629.70	20,629.70	17,674.75
SPECIAL EVENTS				
Fisher Industries Racquetball Tournament	0.00	0.00	0.00	0.00
Other Events	1,000.00	0.00	0.00	3,500.00
Beat the Winter Blues	1,250.00	0.00	0.00	0.00
Easter Egg Hunt	1,250.00	0.00	0.00	0.00
Pat Fadden Racquetball Classic	0.00	0.00	0.00	0.00
Pooch Pool Party	1,000.00	0.00	0.00	0.00
Annual Tennis Tournament	2,000.00	850.00	850.00	1,595.00
Swim Under the Stars	5,000.00	0.00	0.00	0.00
WRCC Triathlon	0.00	122.50	122.50	542.50
It's A Big Dill Pickleball Tournament	4,200.00	205.00	205.00	140.00
TOTAL SPECIAL EVENTS	15,700.00	1,177.50	1,177.50	5,777.50
OTHER				
Aquatic Certification/Training	7,000.00	517.00	517.00	0.00
City O/M Assistance	325,000.00	0.00	0.00	0.00
Concessions/Vending	8,000.00	560.42	560.42	623.51
Donations	5,000.00	0.00	0.00	2,310.00
Gift Certificate(s)	1,250.00	(808.50)	(808.50)	(155.00)
Miscellaneous	0.00	(27.12)	(27.12)	236.05
Other Programs	0.00	800.00	800.00	0.00
Other Programs-Culinary	3,800.00	0.00	0.00	0.00
Other Programs-STEM	1,800.00	0.00	0.00	0.00
Other Programs-Art	1,800.00	0.00	0.00	0.00
Other Programs-Active Play	1,100.00	0.00	0.00	0.00
Pro-Shop	55,000.00	360.11	360.11	494.84
Sales Tax	3,500.00	23.39	23.39	32.16
TOTAL OTHER	413,250.00	1,425.30	1,425.30	3,541.56
TOTAL WRCC FUND REVENUE	2,539,100.00	194,774.33	194,774.33	195,366.58
WRCC FUND EXPENSES				
PERSONNEL EXPENSES				
Full Time Employees:				

Dickinson Parks and Recreation
West River Community Center Fund
For the One Month Ending Saturday, January 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	2026 BUDGET	1/31/2026	1/31/2026	1/31/2025
Insurance (Dental/Vision)	5,335.00	410.52	410.52	285.20
Insurance (Health)	99,106.00	6,741.07	6,741.07	7,850.34
Insurance (Life)	250.00	27.78	27.78	27.56
Longevity Pay	1,186.00	0.00	0.00	0.00
Payroll Taxes (Social Security/Medicare Taxes)	34,988.00	4,042.89	4,042.89	2,085.46
Payroll Taxes (Unemployment Taxes)	3,147.00	0.00	0.00	0.00
Personnel Wages	454,566.00	41,541.53	41,541.53	39,469.82
Total Full Time Employees	598,578.00	52,763.79	52,763.79	49,718.38
Part Time Employees:				
Aerobic Instructor Wages	50,000.00	3,672.49	3,672.49	3,902.88
Aquatic Attendant Wages	320,000.00	27,590.02	27,590.02	29,479.46
Cleaning Attendant Wages	1,500.00	996.78	996.78	776.34
Customer Service Attendant Wages	119,000.00	10,810.04	10,810.04	11,659.25
Daycare Attendant Wages	56,500.00	4,353.73	4,353.73	4,778.92
Building Attendant Wages	120,000.00	11,000.81	11,000.81	10,604.05
Office Wages	1,000.00	0.00	0.00	0.00
Other Program Wages	0.00	0.00	0.00	962.03
Other Program Wage-Culinary	2,000.00	433.07	433.07	0.00
Other Program Wage-STEM	700.00	0.00	0.00	0.00
Other Program Wage-Art	500.00	79.80	79.80	0.00
Other Program Wage-Active Play	1,800.00	0.00	0.00	0.00
Clean Week/Overnight Att Wages	5,500.00	0.00	0.00	0.00
Outdoor Pool Attendant Wages	35,000.00	0.00	0.00	0.00
Payroll Taxes (Social Security/Medicare Taxes)	56,281.00	4,849.01	4,849.01	5,128.70
Payroll Taxes (Unemployment Taxes)	5,150.00	0.00	0.00	0.00
Personal Training Wages	20,000.00	2,811.56	2,811.56	3,163.45
Sports Mixer Wages	4,500.00	85.68	85.68	47.40
Tennis Instructor Wages	200.00	0.00	0.00	0.00
Total Part Time Employees	799,631.00	66,682.99	66,682.99	70,502.48
TOTAL PERSONNEL EXPENSES	1,398,209.00	119,446.78	119,446.78	120,220.86
ADMINISTRATIVE EXPENSES				
Accounting	12,000.00	319.69	319.69	39.82
Marketing	13,000.00	0.00	0.00	0.00
Audit	10,643.00	0.00	0.00	0.00
Cash Short/Over	0.00	32.75	32.75	27.30
Cell Phones	3,300.00	419.21	419.21	263.00
Coffee Supplies	6,000.00	1,408.67	1,408.67	0.00
Conferences, Meetings & Travel	5,000.00	748.54	748.54	550.00
Contract Services (Cleaning Services)	115,000.00	8,332.80	8,332.80	7,524.00
Contract Services (Vermont Systems/Credit Bureau)	16,250.00	15,064.04	15,064.04	14,401.07
Contract Services (Other)	35,000.00	7,742.51	7,742.51	3,812.01
Credit Card Charges	35,000.00	3,206.21	3,206.21	2,864.63
Dues & Subscriptions	2,500.00	132.99	132.99	131.99
Insurance (State Fire/Tornado)	36,000.00	0.00	0.00	0.00
Insurance (Vehicle/Liability)	32,000.00	31,050.29	31,050.29	24,542.45
Insurance (Workers Compensation)	10,500.00	0.00	0.00	0.00
Janitor Supplies	31,000.00	3,721.56	3,721.56	0.00
Leased Equipment	1,000.00	0.00	0.00	0.00
Legal	6,750.00	0.00	0.00	551.47
Miscellaneous	0.00	0.00	0.00	0.00
Office Equipment	1,000.00	0.00	0.00	0.00
Office Supplies	1,200.00	0.00	0.00	0.00
Postage	500.00	449.72	449.72	0.00
Recognition	1,500.00	241.87	241.87	0.00
Rental Equipment	1,000.00	0.00	0.00	0.00
Repairs & Maintenance (Building)	75,000.00	677.52	677.52	342.00
Repairs & Maintenance (Equipment)	17,500.00	940.00	940.00	91.95
Repairs & Maintenance (Grounds)	5,000.00	64.95	64.95	2,399.05
Sales Tax	3,000.00	67.72	67.72	66.82
Small Tools	1,500.00	0.00	0.00	7.99
Supplies	18,000.00	296.54	296.54	249.94
Technology (Computer/Software)	11,000.00	53.50	53.50	264.34

Dickinson Parks and Recreation
West River Community Center Fund
For the One Month Ending Saturday, January 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	2026 BUDGET	1/31/2026	1/31/2026	1/31/2025
Technology (IT Support)	1,000.00	0.00	0.00	0.00
Telephone	18,000.00	1,498.70	1,498.70	1,496.54
Training	3,000.00	0.00	0.00	0.00
Uniforms	11,000.00	0.00	0.00	0.00
Utilities (Gas & Electric)	324,000.00	27,750.07	27,750.07	25,149.31
Water/Refuse	50,000.00	4,149.75	4,149.75	3,327.96
TOTAL ADMINISTRATIVE EXPENSES	914,143.00	108,369.60	108,369.60	88,103.64
PROGRAM EXPENSES				
Aquatic Center:				
Chemicals (Pool/Mech)	40,000.00	1,987.80	1,987.80	0.00
Repairs & Maintenance (Pools)	45,000.00	5,978.00	5,978.00	469.94
Training (Lifeguards)	4,000.00	3,336.69	3,336.69	0.00
Total Aquatic Center	89,000.00	11,302.49	11,302.49	469.94
Fitness Center:				
Equipment Lease Pymt (Cardio)	43,000.00	0.00	0.00	0.00
Repairs & Maintenance (Cardio)	5,000.00	8.75	8.75	196.73
Training (Instructors)	3,000.00	0.00	0.00	1,026.61
Total Fitness Center	51,000.00	8.75	8.75	1,223.34
Golf Center:				
Golf Room Simulator	1,000.00	0.00	0.00	0.00
Total Golf Center	1,000.00	0.00	0.00	0.00
Other:				
Aerobic/Fitness Supplies	2,500.00	153.77	153.77	148.68
Aquatic Supplies	2,500.00	0.00	0.00	54.44
Climbing Wall Supplies	1,500.00	0.00	0.00	0.00
Customer Service Supplies	1,500.00	0.00	0.00	0.00
Daycare Supplies	500.00	0.00	0.00	0.00
Fitness Supplies	6,000.00	199.00	199.00	231.95
Miscellaneous Program Supplies	0.00	0.00	0.00	0.00
Other Program Supplies	0.00	16.72	16.72	481.36
Culinary Supplies	2,600.00	135.66	135.66	0.00
STEM Supplies	1,400.00	0.00	0.00	0.00
Art Supplies	1,000.00	31.73	31.73	0.00
Active Play Supplies	500.00	0.00	0.00	0.00
Personal Training Supplies	2,500.00	718.50	718.50	219.00
Pro Shop	40,000.00	0.00	0.00	0.00
Sports Mixer Supplies	1,200.00	0.00	0.00	0.00
Tanning Supplies	500.00	0.00	0.00	0.00
Tennis Supplies	500.00	0.00	0.00	0.00
Pickleball Supplies	1,500.00	0.00	0.00	0.00
Towel Supplies	1,000.00	0.00	0.00	0.00
Total Other	67,200.00	1,255.38	1,255.38	1,135.43
Special Events:				
Fisher Industries Racquetball Tournament	0.00	0.00	0.00	0.00
Other Events	1,000.00	0.00	0.00	24.00
Beat the Winter Blues	2,000.00	85.49	85.49	0.00
Easter Egg Hunt	1,500.00	0.00	0.00	0.00
Pat Fadden Racquetball Classic	0.00	0.00	0.00	0.00
Pooch Pool Party	1,200.00	0.00	0.00	0.00
Annual Tennis Tournament	2,000.00	0.00	0.00	0.00
Swim Under the Stars	3,500.00	0.00	0.00	0.00
WRCC Triathlon	1,000.00	0.00	0.00	0.00
It's A Big Dill Pickleball Tournament	4,000.00	0.00	0.00	0.00
Total Special Events	16,200.00	85.49	85.49	24.00
TOTAL PROGRAM EXPENSES	224,400.00	12,652.11	12,652.11	2,852.71
TOTAL WRCC FUND EXPENSES	2,536,752.00	240,468.49	240,468.49	211,177.21
TOTAL PROFIT/LOSS	2,348.00	(45,694.16)	(45,694.16)	(15,820.63)



Feb-2026-
WRCC

Dickinson Parks and Recreation
West River Community Center Fund
For the Two Months Ending Saturday, February 28, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	2/28/2026	2/28/2026	TO BUDGET	2/28/2025
WRCC FUND REVENUE					
ADMISSION FEES					
1 - Month Membership	75,000.00	6,952.50	16,660.00	22.21%	12,622.50
3 - Month Membership	115,000.00	8,463.25	22,938.25	19.95%	22,267.50
Annual Membership	1,350,000.00	114,787.68	226,953.01	16.81%	227,172.58
College Membership	52,000.00	870.00	6,670.00	12.83%	2,900.00
Daily Admission	325,000.00	23,525.00	51,064.00	15.71%	49,503.00
Punch Card Membership	18,500.00	1,367.50	3,222.50	17.42%	3,032.00
TOTAL ADMISSION FEES	1,935,500.00	155,965.93	327,507.76	16.92%	317,497.58
SERVICES					
Aquatic Lessons	35,000.00	1,317.50	6,687.50	19.11%	3,845.00
Climbing Wall Lessons	150.00	0.00	45.00	30.00%	30.00
Daycare	16,000.00	2,142.50	3,487.50	21.80%	2,365.00
Golf Room Simulator	6,000.00	1,206.00	2,241.00	37.35%	1,171.00
Locker Rental	5,000.00	410.00	1,420.00	28.40%	600.00
Pool Rental	10,000.00	60.00	227.50	2.28%	0.00
Racquet Stringing	0.00	0.00	0.00	0.00%	0.00
Racquetball/Wallyball	0.00	0.00	0.00	0.00%	0.00
Racquetball/Wallyball League	0.00	0.00	0.00	0.00%	0.00
Rentals	52,000.00	4,165.00	8,955.00	17.22%	13,240.00
Sports Mixer	5,000.00	45.00	990.00	19.80%	830.00
Tanning	5,000.00	659.65	1,023.35	20.47%	1,069.40
Pickleball	2,000.00	0.00	5.00	0.25%	0.00
Tennis League*	0.00	0.00	0.00	0.00%	0.00
Tennis Lessons	500.00	332.50	825.00	165.00%	661.00
Towel Services	3,000.00	289.00	1,441.00	48.03%	717.00
Training Services	35,000.00	2,840.00	6,749.00	19.28%	7,707.50
TOTAL SERVICES	174,650.00	13,467.15	34,096.85	19.52%	32,235.90
SPECIAL EVENTS					
Fisher Industries Racquetball Tournament	0.00	0.00	0.00	0.00%	0.00
Other Events	1,000.00	0.00	0.00	0.00%	1,000.00
Beat the Winter Blues	1,250.00	0.00	0.00	0.00%	0.00
Easter Egg Hunt	1,250.00	0.00	0.00	0.00%	0.00
Pat Fadden Racquetball Classic	0.00	0.00	0.00	0.00%	0.00
Pooch Pool Party	1,000.00	0.00	0.00	0.00%	0.00
Annual Tennis Tournament	2,000.00	35.00	885.00	44.25%	1,710.00
Swim Under the Stars	5,000.00	0.00	0.00	0.00%	0.00
WRCC Triathlon	0.00	0.00	122.50	0.00%	542.50
It's A Big Dill Pickleball Tournament	4,200.00	2,467.50	2,672.50	63.63%	2,490.00
TOTAL SPECIAL EVENTS	15,700.00	2,502.50	3,680.00	23.44%	5,742.50
OTHER					
Aquatic Certification/Training	7,000.00	1,200.00	1,717.00	24.53%	950.00
City O/M Assistance	325,000.00	0.00	0.00	0.00%	0.00
Concessions/Vending	8,000.00	3,375.50	3,935.92	49.20%	4,519.51
Donations	5,000.00	0.00	0.00	0.00%	2,310.00
Gift Certificate(s)	1,250.00	(86.00)	(894.50)	-71.56%	(45.00)
Miscellaneous	0.00	107.02	79.90	0.00%	(399.77)
Other Programs	0.00	505.00	1,305.00	0.00%	2,500.00
Other Programs-Culinary	3,800.00	0.00	0.00	0.00%	0.00
Other Programs-STEM	1,800.00	0.00	0.00	0.00%	0.00
Other Programs-Art	1,800.00	(66.46)	(66.46)	-3.69%	0.00
Other Programs-Active Play	1,100.00	0.00	0.00	0.00%	0.00
Pro-Shop	55,000.00	491.16	851.27	1.55%	995.40
Sales Tax	3,500.00	31.84	55.23	1.58%	64.62
TOTAL OTHER	413,250.00	5,558.06	6,983.36	1.69%	10,894.76
TOTAL WRCC FUND REVENUE	2,539,100.00	177,493.64	372,267.97	14.66%	366,370.74
WRCC FUND EXPENSES					
PERSONNEL EXPENSES					
Full Time Employees:					
Insurance (Dental/Vision)	5,335.00	411.03	821.55	15.40%	570.40
Insurance (Health)	99,106.00	6,692.26	13,433.33	13.55%	15,700.69
Insurance (Life)	250.00	21.18	48.96	19.58%	55.10
Longevity Pay	1,186.00	0.00	0.00	0.00%	0.00
Payroll Taxes (Social Security/Medicare Taxes)	34,988.00	3,886.39	7,929.28	22.66%	4,090.21
Payroll Taxes (Unemployment Taxes)	3,147.00	0.00	0.00	0.00%	0.00
Personnel Wages	454,566.00	39,398.91	80,940.44	17.81%	76,638.56

Dickinson Parks and Recreation
West River Community Center Fund
For the Two Months Ending Saturday, February 28, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	2/28/2026	2/28/2026	TO BUDGET	2/28/2025
Total Full Time Employees	598,578.00	50,409.77	103,173.56	17.24%	97,054.96
Part Time Employees:					
Aerobic Instructor Wages	50,000.00	4,000.44	7,672.93	15.35%	7,430.94
Aquatic Attendant Wages	320,000.00	21,901.43	49,491.45	15.47%	51,383.72
Cleaning Attendant Wages	1,500.00	1,906.58	2,903.36	193.56%	1,197.00
Customer Service Attendant Wages	119,000.00	9,727.24	20,537.28	17.26%	21,379.54
Daycare Attendant Wages	56,500.00	4,785.84	9,139.57	16.18%	8,557.44
Building Attendant Wages	120,000.00	9,780.54	20,781.35	17.32%	19,291.25
Office Wages	1,000.00	0.00	0.00	0.00%	0.00
Other Program Wages	0.00	102.76	102.76	0.00%	1,293.55
Other Program Wage-Culinary	2,000.00	81.33	514.40	25.72%	0.00
Other Program Wage-STEM	700.00	0.00	0.00	0.00%	0.00
Other Program Wage-Art	500.00	56.25	136.05	27.21%	0.00
Other Program Wage-Active Play	1,800.00	0.00	0.00	0.00%	0.00
Clean Week/Overnight Att Wages	5,500.00	0.00	0.00	0.00%	0.00
Outdoor Pool Attendant Wages	35,000.00	0.00	0.00	0.00%	0.00
Payroll Taxes (Social Security/Medicare Taxes)	56,281.00	4,354.08	9,203.09	16.35%	9,125.61
Payroll Taxes (Unemployment Taxes)	5,150.00	0.00	0.00	0.00%	0.00
Personal Training Wages	20,000.00	2,908.99	5,720.55	28.60%	5,326.02
Sports Mixer Wages	4,500.00	198.24	283.92	6.31%	203.40
Tennis Instructor Wages	200.00	0.00	0.00	0.00%	0.00
Total Part Time Employees	799,631.00	59,803.72	126,486.71	15.82%	125,188.47
TOTAL PERSONNEL EXPENSES	1,398,209.00	110,213.49	229,660.27	16.43%	222,243.43
ADMINISTRATIVE EXPENSES					
Accounting	12,000.00	743.03	1,062.72	8.86%	692.97
Marketing	13,000.00	1,600.00	1,600.00	12.31%	765.00
Audit	10,643.00	0.00	0.00	0.00%	0.00
Cash Short/Over	0.00	30.00	62.75	0.00%	(4.84)
Cell Phones	3,300.00	775.49	1,194.70	36.20%	523.00
Coffee Supplies	6,000.00	584.38	1,993.05	33.22%	688.95
Conferences, Meetings & Travel	5,000.00	3,560.20	4,308.74	86.17%	2,100.30
Contract Services (Cleaning Services)	115,000.00	4,152.95	12,485.75	10.86%	16,929.00
Contract Services (Vermont Systems/Credit Bureau)	16,250.00	59.00	15,123.04	93.06%	14,561.07
Contract Services (Other)	35,000.00	2,090.25	9,832.76	28.09%	4,376.76
Credit Card Charges	35,000.00	3,679.03	6,885.24	19.67%	6,016.84
Dues & Subscriptions	2,500.00	305.99	438.98	17.56%	460.98
Insurance (State Fire/Tornado)	36,000.00	0.00	0.00	0.00%	0.00
Insurance (Vehicle/Liability)	32,000.00	0.00	31,050.29	97.03%	30,972.56
Insurance (Workers Compensation)	10,500.00	6,287.19	6,287.19	59.88%	9,504.80
Janitor Supplies	31,000.00	4,444.99	8,166.55	26.34%	3,792.47
Leased Equipment	1,000.00	0.00	0.00	0.00%	0.00
Legal	6,750.00	1,141.42	1,141.42	16.91%	1,385.09
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Office Equipment	1,000.00	0.00	0.00	0.00%	0.00
Office Supplies	1,200.00	0.00	0.00	0.00%	0.00
Postage	500.00	0.00	449.72	89.94%	0.00
Recognition	1,500.00	6.97	248.84	16.59%	0.00
Rental Equipment	1,000.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Building)	75,000.00	1,211.63	1,889.15	2.52%	4,468.57
Repairs & Maintenance (Equipment)	17,500.00	90.26	1,030.26	5.89%	3,071.97
Repairs & Maintenance (Grounds)	5,000.00	93.74	158.69	3.17%	2,399.05
Sales Tax	3,000.00	0.00	67.72	2.26%	66.82
Small Tools	1,500.00	56.97	56.97	3.80%	42.98
Supplies	18,000.00	1,524.20	1,820.74	10.12%	3,978.29
Technology (Computer/Software)	11,000.00	7,994.16	8,047.66	73.16%	3,847.93
Technology (IT Support)	1,000.00	1,000.00	1,000.00	100.00%	0.00
Telephone	18,000.00	1,498.70	2,997.40	16.65%	2,993.08
Training	3,000.00	106.00	106.00	3.53%	82.69
Uniforms	11,000.00	115.98	115.98	1.05%	0.00
Utilities (Gas & Electric)	324,000.00	28,674.10	56,424.17	17.41%	54,662.95
Water/Refuse	50,000.00	4,245.69	8,395.44	16.79%	6,701.18
TOTAL ADMINISTRATIVE EXPENSES	914,143.00	76,072.32	184,441.92	20.18%	175,080.46
PROGRAM EXPENSES					
Aquatic Center:					
Chemicals (Pool/Mech)	40,000.00	1,774.30	3,762.10	9.41%	1,841.67
Repairs & Maintenance (Pools)	45,000.00	267.26	6,245.26	13.88%	676.49
Training (Lifeguards)	4,000.00	783.64	4,120.33	103.01%	564.00
Total Aquatic Center	89,000.00	2,825.20	14,127.69	15.87%	3,082.16

Dickinson Parks and Recreation
West River Community Center Fund
For the Two Months Ending Saturday, February 28, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT	AMOUNT
	2026 BUDGET	2/28/2026	2/28/2026	TO BUDGET	2/28/2025
Fitness Center:					
Equipment Lease Pymt (Cardio)	43,000.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Cardio)	5,000.00	34.67	43.42	0.87%	448.44
Training (Instructors)	3,000.00	0.00	0.00	0.00%	1,076.60
Total Fitness Center	51,000.00	34.67	43.42	0.09%	1,525.04
Golf Center:					
Golf Room Simulator	1,000.00	0.00	0.00	0.00%	577.46
Total Golf Center	1,000.00	0.00	0.00	0.00%	577.46
Other:					
Aerobic/Fitness Supplies	2,500.00	181.13	334.90	13.40%	335.35
Aquatic Supplies	2,500.00	2,601.98	2,601.98	104.08%	1,586.45
Climbing Wall Supplies	1,500.00	0.00	0.00	0.00%	44.07
Customer Service Supplies	1,500.00	0.00	0.00	0.00%	157.29
Daycare Supplies	500.00	0.00	0.00	0.00%	0.00
Fitness Supplies	6,000.00	199.00	398.00	6.63%	430.95
Miscellaneous Program Supplies	0.00	0.00	0.00	0.00%	0.00
Other Program Supplies	0.00	18.99	35.71	0.00%	1,295.57
Culinary Supplies	2,600.00	201.59	337.25	12.97%	0.00
STEM Supplies	1,400.00	98.24	98.24	7.02%	0.00
Art Supplies	1,000.00	25.44	57.17	5.72%	0.00
Active Play Supplies	500.00	227.18	227.18	45.44%	0.00
Personal Training Supplies	2,500.00	229.00	947.50	37.90%	438.00
Pro Shop	40,000.00	2,557.55	2,557.55	6.39%	1,280.60
Sports Mixer Supplies	1,200.00	44.99	44.99	3.75%	0.00
Tanning Supplies	500.00	592.51	592.51	118.50%	0.00
Tennis Supplies	500.00	0.00	0.00	0.00%	362.53
Pickleball Supplies	1,500.00	343.34	343.34	22.89%	0.00
Towel Supplies	1,000.00	0.00	0.00	0.00%	0.00
Total Other	67,200.00	7,320.94	8,576.32	12.76%	5,930.81
Special Events:					
Fisher Industries Racquetball Tournament	0.00	0.00	0.00	0.00%	0.00
Other Events	1,000.00	0.00	0.00	0.00%	2,181.44
Beat the Winter Blues	2,000.00	1,978.26	2,063.75	103.19%	0.00
Easter Egg Hunt	1,500.00	486.19	486.19	32.41%	0.00
Pat Fadden Racquetball Classic	0.00	159.00	159.00	0.00%	0.00
Pooch Pool Party	1,200.00	0.00	0.00	0.00%	0.00
Annual Tennis Tournament	2,000.00	797.04	797.04	39.85%	815.58
Swim Under the Stars	3,500.00	0.00	0.00	0.00%	0.00
WRCC Triathlon	1,000.00	0.00	0.00	0.00%	0.00
It's A Big Dill Pickleball Tournament	4,000.00	330.31	330.31	8.26%	59.99
Total Special Events	16,200.00	3,750.80	3,836.29	23.68%	3,057.01
TOTAL PROGRAM EXPENSES	224,400.00	13,931.61	26,583.72	11.85%	14,172.48
TOTAL WRCC FUND EXPENSES	2,536,752.00	200,217.42	440,685.91	17.37%	411,496.37
TOTAL PROFIT/LOSS	2,348.00	(22,723.78)	(68,417.94)		(45,125.63)

c. March Financial

MOTION REQUIRED.



March-Fin
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Dickinson Parks and Recreation
Balance Sheet
As of 3/31/2026

	Y-T-D AMOUNT <u>2026</u>	Y-T-D AMOUNT <u>2025</u>	Y-T-D AMOUNT <u>2024</u>
Current Assets:			
Cash in Bank - Bravera (Operating)	\$6,378,900.62	\$6,916,409.29	\$5,295,555.16
Cash in Bank - Bravera (Merchant)	13,867.35	12,679.41	0.00
Cash in Bank - Bravera (Payroll)	0.00	0.00	0.00
Petty Cash	2,065.00	2,665.00	2,665.00
Prepaid Insurance Premiums	19,870.75	17,266.20	17,266.20
Total Cash and Investments	6,414,703.72	6,949,019.90	5,315,486.36
Accounts Receivable:			
Due from Employees	(622.62)	(520.80)	(682.48)
NSF Checks	254.13	85.13	0.00
Accounts Receivable (HRGC)	41,420.99	7,745.50	0.00
Total Accounts Receivable	41,052.50	7,309.83	(682.48)
Total Assets	6,455,756.22	6,956,329.73	5,314,803.88
Liabilities:			
Accounts Payable	(504.14)	(147.01)	0.00
Federal W/H & FICA Taxes Payable	0.00	0.00	0.00
State Taxes W/H Payable	1,119.00	903.00	898.00
Child Support W/H Payable	0.00	0.00	0.00
Garnishment W/H Payable	0.00	0.00	0.00
Flex Spending Account W/H Payable	10,897.28	9,938.95	7,433.98
Medical Insurance W/H Payable	10,077.81	6,064.14	11,773.23
Dental/Vision Insurance W/H Payable	1,480.49	1,046.39	1,519.75
Life Insurance W/H Payable	97.87	94.25	86.68
Retirement W/H Payable	0.00	0.00	0.00
Deferred Comp W/H Payable	0.00	0.00	0.00
United Way Contribution W/H Payable	(60.00)	30.00	250.00
Tanning Excise Tax Payable	137.46	118.05	206.67
Total Liabilities	23,245.77	18,047.77	22,168.31
Fund Balances:			
Beginning Fund Balances			
Parks & Recreation General Fund	1,400,000.00	1,400,702.93	1,400,702.93
Patterson Lake Fund*	0.00	0.00	0.00
West River Community Center Fund	0.00	0.00	0.00
Capital Betterment Fund	539,758.28	476,341.30	327,894.36
Special Assessment Fund	2,825.64	2,825.20	2,820.23
Emergency Fund	484,177.15	484,177.15	470,155.88
Current Projects Fund	619,981.47	607,789.95	511,804.10
Future Projects Fund	613,988.93	435,905.81	161,007.81
Parks & Facilities Replacement Fund*	0.00	0.00	0.00
Park Land Development Fund	880,844.53	594,572.05	407,049.08
Dickinson Park Dist Foundation Fund	23,103.57	23,335.32	25,500.00
West River Improvement Fund	976,571.06	977,154.85	406,770.03
Total Beginning Fund Balances	5,541,250.63	5,002,804.56	3,713,704.42
Revenue Over Cash Expenditure	891,259.82	1,935,477.40	1,578,931.15
Total Fund Balances	6,432,510.45	6,938,281.96	5,292,635.57
Total Liabilities and Fund Balances	6,455,756.22	6,956,329.73	5,314,803.88

Dickinson Parks and Recreation
Fund Balance Report
As Of 3/31/2026

ACCOUNT CLASSIFICATION	BUDGET AMOUNT 2026 BUDGET	ACTUAL AMOUNT 3/31/2026	Y-T-D AMOUNT 3/31/2026	Y-T-D AMOUNT 3/31/2025
General Fund:				
Total Revenue	\$4,523,769.00	\$754,651.10	\$1,952,969.21	\$2,202,372.34
Total Expenses	(4,523,487.00)	(302,174.34)	(952,665.37)	(834,146.12)
Net Income/(Loss)	282.00	452,476.76	1,000,303.84	1,368,226.22
Beginning Balance 1-1	0.00	0.00	1,400,000.00	1,400,702.93
General Fund Balance	<u>282.00</u>	<u>452,476.76</u>	<u>2,400,303.84</u>	<u>2,768,929.15</u>
West River Community Center Fund:				
Total Revenue	2,539,100.00	193,947.54	566,281.97	575,480.91
Total Expenses	(2,536,752.00)	(226,978.66)	(667,664.57)	(622,360.10)
Net Income/(Loss)	2,348.00	(33,031.12)	(101,382.60)	(46,879.19)
Beginning Balance 1-1	0.00	0.00	0.00	0.00
West River Community Center Fund Balance	<u>2,348.00</u>	<u>(33,031.12)</u>	<u>(101,382.60)</u>	<u>(46,879.19)</u>
Capital Betterment Fund:				
Total Revenue	0.00	49,096.23	123,220.59	188,182.55
Total Expenses	0.00	0.00	(7,392.94)	(6,549.60)
Net Income/(Loss)	0.00	49,096.23	115,827.65	181,632.95
Beginning Balance 1-1	0.00	0.00	539,758.28	476,341.30
Capital Betterment Fund Balance	<u>0.00</u>	<u>49,096.23</u>	<u>655,585.93</u>	<u>657,974.25</u>
Special Assessments Fund:				
Total Revenue	0.00	0.00	0.00	0.08
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.08
Beginning Balance 1-1	0.00	0.00	2,825.64	2,825.20
Special Assessments Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>2,825.64</u>	<u>2,825.28</u>
Emergency Fund:				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.00
Beginning Balance 1-1	0.00	0.00	484,177.15	484,177.15
Emergency Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>484,177.15</u>	<u>484,177.15</u>
Current Projects Fund:				
Total Revenue	0.00	162,643.20	379,833.06	309,871.15
Total Expenses	0.00	(97,887.25)	(201,551.39)	(91,552.09)
Net Income/(Loss)	0.00	64,755.95	178,281.67	218,319.06
Beginning Balance 1-1	0.00	0.00	619,981.47	607,789.95
Current Projects Fund Balance	<u>0.00</u>	<u>64,755.95</u>	<u>798,263.14</u>	<u>826,109.01</u>
Future Projects Fund:				
Total Revenue	0.00	100.00	10,100.00	20,467.39
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	100.00	10,100.00	20,467.39
Beginning Balance 1-1	0.00	0.00	613,988.93	435,905.81
Future Projects Fund Balance	<u>0.00</u>	<u>100.00</u>	<u>624,088.93</u>	<u>456,373.20</u>
Park Land Development Fund:				
Total Revenue	0.00	0.00	0.00	58,044.93
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	58,044.93
Beginning Balance 1-1	0.00	0.00	880,844.53	594,572.05
Park Land Development Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>880,844.53</u>	<u>652,616.98</u>
Dickinson Park Dist Foundation Fund:				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	(23.24)	(23.24)	(10.00)
Net Income/(Loss)	0.00	(23.24)	(23.24)	(10.00)
Beginning Balance 1-1	0.00	0.00	23,103.57	23,335.32
Dickinson Park Dist Fnd Fund Balance	<u>0.00</u>	<u>(23.24)</u>	<u>23,080.33</u>	<u>23,325.32</u>

Dickinson Parks and Recreation

Fund Balance Report

As Of 3/31/2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	3/31/2025
West River Improvement Fund:				
Total Revenue	0.00	0.00	425,000.00	137,500.00
Total Expenses	0.00	(224,798.23)	(736,847.50)	(1,824.04)
Net Income/(Loss)	0.00	(224,798.23)	(311,847.50)	135,675.96
Beginning Balance 1-1	0.00	0.00	976,571.06	977,154.85
West River Improvement Fund Balance	0.00	(224,798.23)	664,723.56	1,112,830.81
All Funds Total Revenue	7,062,869.00	1,160,438.07	3,457,404.83	3,491,919.35
All Funds Total Expense	(7,060,239.00)	(851,861.72)	(2,566,145.01)	(1,556,441.95)
Total Fund Balances	2,630.00	308,576.35	6,432,510.45	6,938,281.96
All Funds Total Profit/(Loss)	2,630.00	308,576.35	891,259.82	1,935,477.40

Dickinson Parks and Recreation
General Fund
For the Three Months Ending Tuesday, March 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
GENERAL FUND REVENUE					
TAX COLLECTIONS					
Mill Levy	2,184,269.00	611,564.76	1,454,918.15	66.61%	1,701,044.53
Special Levy Management Fees	0.00	0.00	0.00	0.00%	0.00
State Aid/Revenue Sharing Tax	302,000.00	31,827.10	90,207.73	29.87%	92,880.35
Telecom Tax	11,800.00	0.00	0.00	0.00%	0.00
TOTAL TAX COLLECTIONS	2,498,069.00	643,391.86	1,545,125.88	61.85%	1,793,924.88
ADMINISTRATIVE FEES					
Ballpark Lease	13,000.00	0.00	0.00	0.00%	0.00
Concessions (Ballpark)	4,000.00	0.00	0.00	0.00%	0.00
Concessions (Other)	0.00	0.00	0.00	0.00%	0.00
Contract Services	0.00	4,201.50	4,201.50	0.00%	0.00
Donations/Sponsorships	2,500.00	0.00	300.00	12.00%	0.00
Eagles Club	2,000.00	0.00	0.00	0.00%	0.00
Interest Income	50,000.00	8,300.60	22,396.55	44.79%	25,146.50
Insurance Claims/Rebates	0.00	0.00	0.00	0.00%	0.00
Miscellaneous	5,000.00	0.00	4,909.79	98.20%	9,488.00
Oil & Gas Lease	0.00	473.36	1,353.65	0.00%	3,407.64
Park Reservations	6,000.00	655.00	885.00	14.75%	410.00
Verizon Lease	14,400.00	0.00	2,400.00	16.67%	3,600.00
TOTAL ADMINISTRATIVE FEES	96,900.00	13,630.46	36,446.49	37.61%	42,052.14
PROGRAM FEES					
ADULT PROGRAMS					
Basketball:					
3 x 3 Basketball League	4,000.00	0.00	0.00	0.00%	42.00
Adult Basketball League	10,000.00	0.00	300.00	3.00%	600.00
Total Basketball	14,000.00	0.00	300.00	2.14%	642.00
Curling:					
Adult Curling League	3,500.00	0.00	275.00	7.86%	0.00
Total Curling	3,500.00	0.00	275.00	7.86%	0.00
Softball:					
Adult Softball League	50,000.00	9,345.00	9,345.00	18.69%	8,280.00
Last Chance Softball Tournament	2,000.00	0.00	0.00	0.00%	0.00
Miller-Lite Softball Tournament	12,000.00	0.00	0.00	0.00%	0.00
Total Softball	64,000.00	9,345.00	9,345.00	14.60%	8,280.00
Volleyball:					
Adult Fall Volleyball League	35,000.00	0.00	0.00	0.00%	0.00
Adult Sand Volleyball	9,000.00	0.00	0.00	0.00%	0.00
Adult Winter Volleyball League	31,000.00	10,850.00	11,920.00	38.45%	11,545.00
Adult Spring 4v4 Volleyball League	10,000.00	0.00	0.00	0.00%	0.00
Annual Volleyball Tournament	8,000.00	5,600.00	5,908.05	73.85%	0.00
Total Volleyball	93,000.00	16,450.00	17,828.05	19.17%	11,545.00
TOTAL ADULT PROGRAMS	174,500.00	25,795.00	27,748.05	15.90%	20,467.00
YOUTH PROGRAMS					
Halloween Party	1,200.00	0.00	0.00	0.00%	0.00
New Year's Eve Party	3,000.00	0.00	0.00	0.00%	0.00
Play Park	6,000.00	0.00	0.00	0.00%	0.00
Play Park Sponsorship	1,000.00	0.00	0.00	0.00%	0.00
Punt, Pass & Kick	500.00	0.00	0.00	0.00%	0.00
Safety City	11,000.00	0.00	0.00	0.00%	3,500.00
Santa Hotline	0.00	0.00	0.00	0.00%	0.00
Summer Art	5,000.00	0.00	0.00	0.00%	0.00
Summer Art Sponsorship	0.00	0.00	0.00	0.00%	0.00
T-Ball Baseball	6,500.00	0.00	0.00	0.00%	0.00
T-Ball Baseball Sponsorship	2,300.00	0.00	0.00	0.00%	800.00
Tennis Lessons	1,500.00	0.00	0.00	0.00%	0.00
Track Meet	300.00	0.00	0.00	0.00%	0.00
Volleyball	5,000.00	0.00	765.00	15.30%	480.00
Volleyball Sponsorship	1,000.00	0.00	0.00	0.00%	0.00
TOTAL YOUTH PROGRAMS	44,300.00	0.00	765.00	1.73%	4,780.00
OTHER PROGRAMS					
Bandshell	8,000.00	0.00	0.00	0.00%	2,500.00

Dickinson Parks and Recreation
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ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
Beach Party	1,200.00	0.00	0.00	0.00%	0.00
Chalk Walk	1,500.00	0.00	0.00	0.00%	0.00
Jingle Bell Run/Walk	2,000.00	0.00	0.00	0.00%	0.00
Other Programs	5,000.00	(5,600.00)	495.00	9.90%	7,551.00
Other Events	2,000.00	0.00	0.00	0.00%	0.00
Total Other Program Fees	19,700.00	(5,600.00)	495.00	2.51%	10,051.00
TOTAL PROGRAM FEES	238,500.00	20,195.00	29,008.05	12.16%	35,298.00
WEST RIVER ICE CENTER					
Facility Rental	35,000.00	6,505.00	13,002.50	37.15%	12,580.00
Ice Rental (Hockey Club)	140,000.00	0.00	0.00	0.00%	35,300.00
Ice Rental (Private)	4,000.00	0.00	600.00	15.00%	1,680.00
Miscellaneous	2,500.00	134.85	440.20	17.61%	494.45
Public Skating	40,000.00	4,650.00	18,367.00	45.92%	17,034.00
Skate Rental	20,000.00	1,251.00	9,009.00	45.05%	8,346.00
TOTAL WEST RIVER ICE CENTER	241,500.00	12,540.85	41,418.70	17.15%	75,434.45
APARTMENT/RETREAT					
Apartment Rental	6,000.00	500.00	1,500.00	25.00%	1,500.00
Donations/Sponsorships	0.00	0.00	0.00	0.00%	0.00
Equipment Rental	0.00	0.00	0.00	0.00%	0.00
Facility Rental	30,000.00	1,370.00	9,115.00	30.38%	8,025.00
TOTAL APARTMENT/RETREAT	36,000.00	1,870.00	10,615.00	29.49%	9,525.00
VETERAN'S PAVILION					
Donations/Sponsorships	0.00	0.00	0.00	0.00%	0.00
Equipment Rental	0.00	0.00	0.00	0.00%	0.00
Facility Rental	25,000.00	2,496.00	8,550.00	34.20%	4,869.00
TOTAL VETERAN'S PAVILION	25,000.00	2,496.00	8,550.00	34.20%	4,869.00
SPECIAL EVENTS					
Baseball:					
09 Y Old Cal Ripken State Baseball Tournament	0.00	0.00	0.00	0.00%	0.00
10 Y Old Cal Ripken Midwest Regional Baseball Tournament	0.00	0.00	0.00	0.00%	0.00
13 Y Old State Babe Ruth Baseball Tournament*	0.00	0.00	0.00	0.00%	0.00
Central Plains Legion Baseball Tournament*	0.00	0.00	0.00	0.00%	0.00
Total Baseball	0.00	0.00	0.00	0.00%	0.00
Basketball:					
Annual Optimist Youth Tournament - Fall	12,000.00	0.00	0.00	0.00%	0.00
Annual Optimist Youth Tournament - Spring	10,000.00	0.00	7,350.00	73.50%	3,360.00
Coca Cola Blue Hawk Tournament	30,000.00	0.00	33,174.50	110.58%	28,410.75
Total Basketball	52,000.00	0.00	40,524.50	77.93%	31,770.75
Softball:					
NDASA State Softball Tournament	5,000.00	0.00	0.00	0.00%	0.00
Total Softball	5,000.00	0.00	0.00	0.00%	0.00
TOTAL SPECIAL EVENTS	57,000.00	0.00	40,524.50	71.10%	31,770.75
HEART RIVER GOLF COURSE					
ADMISSION FEES					
Golf Season Passes:					
Family Pass	35,000.00	1,361.90	5,243.33	14.98%	13,006.19
Handicap Pass	3,500.00	220.00	430.00	12.29%	270.00
Married Couple Pass	30,000.00	11,311.44	19,345.76	64.49%	22,305.78
Intermediate Pass (19-23)	25,000.00	780.00	1,540.00	6.16%	2,320.00
Junior Pass (18 & Under)	10,000.00	1,548.11	2,100.02	21.00%	3,044.82
Married Senior Couple Pass (60 & Over)	16,000.00	972.62	12,644.06	79.03%	8,753.58
Senior Single Pass (60 & Over)	58,000.00	6,351.42	40,388.29	69.63%	42,532.58
Single Pass (24-59)	120,000.00	20,473.21	45,356.42	37.80%	53,928.70
Total Golf Season Passes	297,500.00	43,018.70	127,047.88	42.71%	146,161.65
Green Fees:					
Green Fees - 9 Holes	80,000.00	0.00	214.29	0.27%	0.00
Green Fees - 18 Holes	220,000.00	925.71	925.71	0.42%	0.00
Green Fees - Youth	16,000.00	0.00	0.00	0.00%	0.00
Total Green Fees	316,000.00	925.71	1,140.00	0.36%	0.00
Cart Fees:					
Cart Fee - 9 Holes	65,000.00	0.00	411.44	0.63%	0.00

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ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
Cart Fee - 18 Holes	180,000.00	411.42	617.13	0.34%	205.71
Cart Storage & Usage (Private)	40,000.00	(50.00)	42,050.00	105.13%	19,219.06
Trail Fees/Rider Fees	45,000.00	2,000.00	47,500.00	105.56%	22,224.99
Total Cart Fees	330,000.00	2,361.42	90,578.57	27.45%	41,649.76
TOTAL ADMISSION FEES	943,500.00	46,305.83	218,766.45	23.19%	187,811.41
PRO SHOP					
Apparel:					
Hats	5,000.00	0.00	0.00	0.00%	34.95
Jackets	2,500.00	0.00	0.00	0.00%	0.00
Shirts	11,000.00	0.00	0.00	0.00%	0.00
Shoes	6,000.00	99.99	99.99	1.67%	0.00
Shorts/Slacks	1,500.00	0.00	0.00	0.00%	0.00
Socks	500.00	0.00	0.00	0.00%	0.00
Total Apparel	26,500.00	99.99	99.99	0.38%	34.95
Balls, Gloves, & Tees:					
Balls	38,000.00	2.38	2.38	0.01%	0.00
Gloves	7,000.00	50.97	50.97	0.73%	12.99
Tees	2,000.00	8.34	8.34	0.42%	0.00
Total Balls, Gloves, & Tees	47,000.00	61.69	61.69	0.13%	12.99
Equipment:					
Bags	7,000.00	0.00	0.00	0.00%	395.34
Box Sets	2,000.00	1,091.20	1,091.20	54.56%	0.00
Hybrids	3,500.00	145.00	145.00	4.14%	0.00
Irons	9,000.00	990.00	990.00	11.00%	5,634.99
Push Carts	500.00	0.00	0.00	0.00%	0.00
Putters	8,000.00	0.00	0.00	0.00%	0.00
Wedges	6,000.00	59.20	437.20	7.29%	0.00
Woods	15,000.00	287.99	287.99	1.92%	199.00
Total Equipment	51,000.00	2,573.39	2,951.39	5.79%	6,229.33
Miscellaneous:					
Inventory	8,000.00	29.99	29.99	0.37%	28.91
Total Miscellaneous	8,000.00	29.99	29.99	0.37%	28.91
TOTAL PRO SHOP	132,500.00	2,765.06	3,143.06	2.37%	6,306.18
SPECIAL EVENTS					
Heart River Shoot-Out	10,000.00	0.00	0.00	0.00%	0.00
Men's HRGC Championship	3,000.00	0.00	0.00	0.00%	0.00
Junior Tournament	500.00	0.00	0.00	0.00%	0.00
Kevin Bergman Labor Day Classic	25,000.00	0.00	0.00	0.00%	0.00
Last Chance Tournament	1,500.00	0.00	0.00	0.00%	0.00
TOTAL SPECIAL EVENTS	40,000.00	0.00	0.00	0.00%	0.00
OTHER					
Club & Equipment Rental	4,000.00	0.00	0.00	0.00%	0.00
Club & Equipment Repairs	0.00	0.00	0.00	0.00%	0.00
Concessions	11,350.00	200.00	400.00	3.52%	0.00
Coupons (Guardianship & Junior Tour)	250.00	0.00	0.00	0.00%	0.00
Gift Certificate(s)	0.00	(425.00)	(4,275.72)	0.00%	(4,630.57)
Leagues	28,000.00	3,455.00	3,455.00	12.34%	2,545.00
Lessons	3,000.00	0.00	0.00	0.00%	0.00
Miscellaneous	3,000.00	102.00	227.10	7.57%	854.69
Range Balls	30,000.00	3,315.92	3,315.92	11.05%	542.87
Sales Tax	40,000.00	2,511.12	6,762.78	16.91%	7,628.54
Score Card	29,000.00	400.00	3,400.00	11.72%	800.00
TOTAL OTHER	148,600.00	9,559.04	13,285.08	8.94%	7,740.53
TOTAL HEART RIVER GOLF COURSE	1,264,600.00	58,629.93	235,194.59	18.60%	201,858.12
PATTERSON LAKE					
FEES					
Cabin Lease	6,600.00	0.00	3,300.00	50.00%	3,300.00
Camping Fees	35,000.00	1,485.00	2,370.00	6.77%	3,400.00
Rental Property	3,600.00	300.00	300.00	8.33%	900.00
Sales	5,000.00	0.00	0.00	0.00%	0.00
Visitation Fees	16,000.00	112.00	116.00	0.73%	40.00
TOTAL PATTERSON LAKE	66,200.00	1,897.00	6,086.00	9.19%	7,640.00

Dickinson Parks and Recreation
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ACCOUNT CLASSIFICATION	BUDGET AMOUNT	ACTUAL AMOUNT	Y-T-D AMOUNT	Y-T-D PERCENT TO	Y-T-D AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
TOTAL GENERAL FUND REVENUE	4,523,769.00	754,651.10	1,952,969.21	43.17%	2,202,372.34
GENERAL FUND EXPENSES					
PERSONNEL EXPENSES					
Full Time Employees:					
Insurance (Dental/Vision)	10,937.00	813.40	2,453.10	22.43%	2,159.89
Insurance (Health)	206,400.00	15,100.94	45,597.39	22.09%	41,374.98
Insurance (Life)	515.00	42.61	107.88	20.95%	112.00
Longevity Pay	5,589.00	0.00	0.00	0.00%	0.00
Personnel Wages	985,795.00	81,475.23	247,773.30	25.13%	230,574.45
Unemployment Taxes	6,830.00	0.00	0.00	0.00%	0.00
Total Full Time Employees	1,216,066.00	97,432.18	295,931.67	24.34%	274,221.32
Part Time Employees:					
Commissioners	12,300.00	1,025.00	3,075.00	25.00%	3,075.00
Office Wages	15,000.00	424.39	1,556.92	10.38%	5,388.77
Parks (Seasonal) Wages	103,000.00	2,396.16	6,953.69	6.75%	3,138.74
Unemployment Taxes	1,500.00	0.00	0.00	0.00%	0.00
Total Part Time Employees	131,800.00	3,845.55	11,585.61	8.79%	11,602.51
Social Security/Medicare Taxes:	134,000.00	9,259.18	28,957.18	21.61%	27,675.20
Retirement:	350,460.00	6,424.14	10,710.47	3.06%	10,650.89
TOTAL PERSONNEL EXPENSES	1,832,326.00	116,961.05	347,184.93	18.95%	324,149.92
ADMINISTRATIVE EXPENSES					
Accounting	10,500.00	8,732.55	9,687.21	92.26%	1,117.90
Marketing	13,000.00	504.39	3,451.60	26.55%	1,922.97
Audit	9,460.00	0.00	0.00	0.00%	0.00
Cell Phones	6,540.00	685.21	2,016.63	30.84%	1,538.04
Credit Card Charges	4,000.00	(5,472.87)	1,677.26	41.93%	(232.39)
Dues and Subscriptions	8,500.00	9.99	1,144.97	13.47%	1,339.17
Fuel	10,000.00	749.16	2,553.42	25.53%	2,505.55
Insurance (State Fire/Tornado)	23,500.00	0.00	0.00	0.00%	0.00
Insurance (Vehicle/Liability)	36,300.00	0.00	35,216.36	97.01%	36,068.66
Insurance (Workers Compensation)	7,200.00	0.00	4,311.18	59.88%	6,405.40
Leased Equipment	1,000.00	217.81	217.81	21.78%	237.90
Legal	6,000.00	1,428.54	4,295.64	71.59%	1,721.40
Meetings and Travel	15,000.00	1,352.42	2,792.65	18.62%	1,048.24
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Office Equipment	1,000.00	0.00	0.00	0.00%	954.98
Postage	1,000.00	0.00	399.75	39.98%	(1.38)
Recognition	7,500.00	150.99	917.50	12.23%	1,326.65
Repairs & Maintenance (Auto)	2,000.00	675.00	675.00	33.75%	0.00
Service Contract (Vermont Systems/Credit Bureau)	15,100.00	0.00	13,737.26	90.98%	13,118.84
Service Contract (Other)	2,800.00	253.09	872.24	31.15%	463.95
Supplies	7,700.00	799.85	2,247.85	29.19%	758.20
Technology (Computer/Software)	15,000.00	436.14	11,855.00	79.03%	5,495.13
Technology (IT Support)	2,000.00	0.00	2,320.00	116.00%	0.00
Telephone	4,500.00	609.46	1,817.82	40.40%	1,227.46
Training	2,000.00	95.00	95.00	4.75%	248.09
Uncollected Taxes	25,000.00	0.00	0.00	0.00%	0.00
Uniforms	6,250.00	2,902.88	3,320.88	53.13%	3,339.96
TOTAL ADMINISTRATIVE EXPENSES	242,850.00	14,129.61	105,623.03	43.49%	80,604.72
PROGRAM EXPENSES					
ADULT PROGRAMS					
Basketball:					
Basketball Awards	1,000.00	0.00	0.00	0.00%	0.00
Basketball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Basketball Supplies	1,000.00	0.00	0.00	0.00%	119.99
Basketball Wages	14,000.00	3,226.00	9,511.60	67.94%	11,694.85
Total Basketball	16,000.00	3,226.00	9,511.60	59.45%	11,814.84
Curling:					
Curling Awards	500.00	120.00	120.00	24.00%	219.00
Curling Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Curling Supplies	1,000.00	0.00	0.00	0.00%	829.00
Curling Wages	0.00	53.40	188.64	0.00%	198.00
Total Curling	1,500.00	173.40	308.64	20.58%	1,246.00

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ACCOUNT CLASSIFICATION	BUDGET AMOUNT 2026 BUDGET	ACTUAL AMOUNT 3/31/2026	Y-T-D AMOUNT 3/31/2026	Y-T-D PERCENT TO BUDGET	Y-T-D AMOUNT 3/31/2025
Softball:					
Adult Softball Awards	2,500.00	0.00	0.00	0.00%	0.00
Adult Softball Fees - USA of ND	5,000.00	0.00	2,040.00	40.80%	2,340.00
Adult Softball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Softball Supplies	4,000.00	0.00	0.00	0.00%	0.00
Adult Softball Wages	35,000.00	0.00	0.00	0.00%	0.00
Last Chance Softball Tournament	1,000.00	0.00	0.00	0.00%	0.00
Miller-Lite Softball Tournament	7,000.00	0.00	0.00	0.00%	0.00
Total Softball	54,500.00	0.00	2,040.00	3.74%	2,340.00
Volleyball:					
Adult Fall Volleyball Awards	1,750.00	0.00	0.00	0.00%	0.00
Adult Fall Volleyball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Fall Volleyball Supplies	500.00	0.00	0.00	0.00%	0.00
Adult Fall Volleyball Wages	15,000.00	0.00	0.00	0.00%	0.00
Adult Winter Volleyball Awards	2,000.00	0.00	0.00	0.00%	0.00
Adult Winter Volleyball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Winter Volleyball Supplies	500.00	0.00	0.00	0.00%	49.98
Adult Winter Volleyball Wages	16,000.00	4,965.25	15,453.25	96.58%	13,284.65
Adult Sand Volleyball Awards	500.00	0.00	0.00	0.00%	0.00
Adult Sand Volleyball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Sand Volleyball Supplies	500.00	0.00	0.00	0.00%	0.00
Adult Sand Volleyball Wages	4,500.00	0.00	0.00	0.00%	0.00
Adult Spring 4v4 Volleyball Awards	500.00	0.00	0.00	0.00%	0.00
Adult Spring 4v4 Volleyball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Adult Spring 4v4 Volleyball Supplies	500.00	0.00	0.00	0.00%	0.00
Adult Spring 4v4 Volleyball Wages	1,500.00	0.00	0.00	0.00%	0.00
Annual Volleyball Tournament	0.00	838.00	5,908.05	0.00%	0.00
Total Volleyball	43,750.00	5,803.25	21,361.30	48.83%	13,334.63
Other Programs:					
Other Program Awards	1,000.00	456.00	456.00	45.60%	0.00
Other Program Uniforms	0.00	0.00	0.00	0.00%	0.00
Other Program Supplies	250.00	78.80	78.80	31.52%	121.98
Other Program Wages	1,500.00	0.00	0.00	0.00%	0.00
Total Other Programs	2,750.00	534.80	534.80	19.45%	121.98
TOTAL ADULT PROGRAMS	118,500.00	9,737.45	33,756.34	28.49%	28,857.45
YOUTH PROGRAMS					
Halloween Party	1,700.00	0.00	0.00	0.00%	0.00
New Year's Eve Party	3,200.00	0.00	901.17	28.16%	1,332.34
Play Park Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Play Park Supplies	700.00	0.00	65.00	9.29%	0.00
Play Park Uniforms	0.00	0.00	0.00	0.00%	0.00
Play Park Wages	7,300.00	0.00	0.00	0.00%	0.00
Punt, Pass & Kick	500.00	0.00	0.00	0.00%	0.00
Safety City	3,000.00	10.98	1,317.33	43.91%	0.00
Safety City Wages	10,500.00	0.00	65.00	0.62%	96.72
Santa Hotline	0.00	0.00	0.00	0.00%	0.00
Summer Art Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Summer Art Supplies	1,000.00	0.00	71.98	7.20%	38.50
Summer Art Uniforms	0.00	0.00	0.00	0.00%	0.00
Summer Art Wages	4,000.00	0.00	0.00	0.00%	0.00
T-Ball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
T-Ball Supplies	500.00	0.00	0.00	0.00%	0.00
T-Ball Uniforms	3,500.00	0.00	0.00	0.00%	0.00
T-Ball Wages	8,250.00	0.00	0.00	0.00%	0.00
Tennis Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Tennis Supplies	250.00	0.00	0.00	0.00%	0.00
Tennis Uniforms	0.00	0.00	0.00	0.00%	0.00
Tennis Wages	1,000.00	0.00	0.00	0.00%	0.00
Track Meet	500.00	0.00	0.00	0.00%	0.00
Volleyball Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Volleyball Supplies	500.00	0.00	1,034.43	206.89%	237.46
Volleyball Uniforms	1,500.00	108.00	2,024.00	134.93%	488.00
Volleyball Wages	4,000.00	0.00	1,701.48	42.54%	1,482.49
Total Youth Programs	51,900.00	118.98	7,180.39	13.84%	3,675.51
Other Programs:					
Other Program Awards	500.00	0.00	0.00	0.00%	0.00

Dickinson Parks and Recreation
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For the Three Months Ending Tuesday, March 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
Other Program Uniforms	0.00	0.00	0.00	0.00%	0.00
Other Program Supplies	600.00	0.00	0.00	0.00%	0.00
Other Program Wages	1,500.00	1,487.34	4,049.60	269.97%	1,030.80
Total Other Programs	2,600.00	1,487.34	4,049.60	155.75%	1,030.80
TOTAL YOUTH PROGRAMS	54,500.00	1,606.32	11,229.99	20.61%	4,706.31
OTHER PROGRAMS					
Bandshell	15,000.00	109.95	109.95	0.73%	0.00
Beach Party	1,200.00	0.00	0.00	0.00%	0.00
Chalk Walk	2,600.00	0.00	0.00	0.00%	0.00
Jingle Bell Run/Walk	2,200.00	0.00	1,655.72	75.26%	529.33
Other Events	1,500.00	498.00	1,916.00	127.73%	7,643.00
TOTAL OTHER PROGRAMS	22,500.00	607.95	3,681.67	16.36%	8,172.33
TOTAL PROGRAM EXPENSES	195,500.00	11,951.72	48,668.00	24.89%	41,736.09
PARKS					
Engineering/Consulting	5,000.00	0.00	5,000.00	100.00%	0.00
Equipment	2,000.00	0.00	0.00	0.00%	0.00
Irrigation	4,000.00	0.00	0.00	0.00%	0.00
Landscaping (Trees/Flowers)	13,500.00	0.00	0.00	0.00%	0.00
Miscellaneous	0.00	0.00	0.00	0.00%	100.00
Playground & Picnic Areas	16,500.00	0.00	2,833.65	17.17%	0.00
Repairs & Maintenance (Building)	3,000.00	0.00	0.00	0.00%	0.00
Seed & Fertilizer	6,000.00	0.00	0.00	0.00%	0.00
Supplies	5,500.00	0.00	146.35	2.66%	15.48
Table & Bench Repairs	3,000.00	336.47	336.47	11.22%	0.00
Utilities	26,000.00	717.27	2,187.40	8.41%	2,272.82
Water/Refuse/Portables	13,000.00	333.59	833.01	6.41%	692.14
Weed Spraying	9,000.00	0.00	0.00	0.00%	0.00
TOTAL PARKS	106,500.00	1,387.33	11,336.88	10.64%	3,080.44
COMPLEX/BALLPARK					
Fence Repairs	8,000.00	0.00	0.00	0.00%	0.00
Irrigation	10,000.00	0.00	0.00	0.00%	0.00
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Building)	5,000.00	190.58	190.58	3.81%	86.50
Seed & Fertilizer	13,000.00	0.00	0.00	0.00%	0.00
Supplies	23,500.00	0.00	0.00	0.00%	0.00
Internet	1,200.00	125.99	125.99	10.50%	0.00
Utilities	12,000.00	327.30	1,011.45	8.43%	790.54
Water/Refuse/Portables	10,000.00	166.50	578.44	5.78%	492.90
TOTAL COMPLEX/BALLPARK	82,700.00	810.37	1,906.46	2.31%	1,369.94
SHOP					
Equipment	6,000.00	333.34	2,758.43	45.97%	0.00
Equipment Lease Payment	58,000.00	0.00	0.00	0.00%	0.00
Fuel/Oil	42,000.00	1,067.52	3,497.30	8.33%	1,633.20
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Mower/Tractor)	17,000.00	3,307.40	6,161.33	36.24%	2,805.31
Repairs & Maintenance (Truck)	8,000.00	49.97	3,476.00	43.45%	3,894.10
Supplies	15,000.00	721.43	1,467.69	9.78%	1,082.78
Telephone/Internet	1,250.00	59.99	179.97	14.40%	295.41
Utilities	8,000.00	1,050.89	2,973.09	37.16%	3,136.61
TOTAL SHOP	155,250.00	6,590.54	20,513.81	13.21%	12,847.41
FORESTRY					
Forestry City Contract	0.00	0.00	0.00	0.00%	0.00
Forestry Miscellaneous	0.00	0.00	0.00	0.00%	0.00
TOTAL FORESTRY	0.00	0.00	0.00	0.00%	0.00
WEST RIVER ICE CENTER					
Capital Improvements	0.00	0.00	0.00	0.00%	0.00
Cash Short/Over	0.00	5.00	11.50	0.00%	30.00
Contract Labor (Other)	15,700.00	0.00	0.00	0.00%	0.00
Equipment	1,800.00	0.00	0.00	0.00%	0.00
Rental Skate	1,750.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Board)	3,000.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Compressor Room)	50,000.00	6,214.10	19,912.21	39.82%	25,201.47
Repairs & Maintenance (Exterior)	7,500.00	1,481.17	1,481.17	19.75%	6,310.90
Repairs & Maintenance (Interior)	18,000.00	3,130.08	5,765.60	32.03%	2,980.87

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ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
Repairs & Maintenance (Zamboni)	10,000.00	1,681.34	5,392.47	53.92%	3,313.85
Seasonal Wages (Recreation)	22,000.00	1,969.64	8,798.97	40.00%	8,622.97
Seasonal Wages (Maintenance)	26,000.00	2,737.06	11,878.00	45.68%	11,694.81
Seasonal Wages	0.00	0.00	0.00	0.00%	0.00
Supplies	10,000.00	1,545.27	3,007.68	30.08%	5,404.19
Telephone/Internet	2,500.00	209.75	665.22	26.61%	665.22
Utilities	185,000.00	20,825.11	65,861.60	35.60%	64,574.83
Water/Refuse	22,000.00	2,879.24	7,389.81	33.59%	7,150.56
TOTAL WEST RIVER ICE CENTER	375,250.00	42,677.76	130,164.23	34.69%	135,949.67
APARTMENT/RETREAT					
Equipment	500.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance	7,000.00	225.00	253.46	3.62%	1,118.45
Supplies	3,000.00	0.00	15.61	0.52%	1,329.88
Utilities	13,000.00	1,325.84	3,957.59	30.44%	3,487.44
Wages	0.00	0.00	0.00	0.00%	0.00
TOTAL APARTMENT/RETREAT	23,500.00	1,550.84	4,226.66	17.99%	5,935.77
VETERAN'S PAVILION					
Equipment	500.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance	5,000.00	29.86	87.86	1.76%	676.00
Supplies	2,000.00	0.00	15.61	0.78%	0.00
Utilities	6,000.00	620.99	1,781.03	29.68%	1,759.79
Wages	0.00	0.00	0.00	0.00%	0.00
TOTAL VETERAN'S PAVILION	13,500.00	650.85	1,884.50	13.96%	2,435.79
SPECIAL EVENTS					
Baseball:					
09 Y Old Cal Ripken State Baseball Tournament	0.00	0.00	0.00	0.00%	0.00
10 Y Old Cal Ripken Midwest Regional Baseball Tournament	0.00	0.00	0.00	0.00%	0.00
13 Y Old State Babe Ruth Tournament*	0.00	0.00	0.00	0.00%	0.00
Central Plains Legion Baseball Tournament*	0.00	0.00	0.00	0.00%	0.00
Total Baseball	0.00	0.00	0.00	0.00%	0.00
Basketball:					
Annual Optimist Youth Tournament - Fall	11,000.00	0.00	0.00	0.00%	0.00
Annual Optimist Youth Tournament - Spring	9,000.00	0.00	6,370.00	70.78%	0.00
Coca Cola Blue Hawk Tournament	29,000.00	332.00	35,484.50	122.36%	10,304.00
Total Basketball	49,000.00	332.00	41,854.50	85.42%	10,304.00
Softball:					
NDASA State Softball Tournament	2,500.00	0.00	0.00	0.00%	0.00
Total Softball	2,500.00	0.00	0.00	0.00%	0.00
TOTAL SPECIAL EVENTS	51,500.00	332.00	41,854.50	81.27%	10,304.00
HEART RIVER GOLF COURSE					
PERSONNEL EXPENSES					
Full Time Employees:					
Insurance (Dental/Vision)	2,870.00	224.61	622.95	21.71%	434.65
Insurance (Health)	43,761.00	4,428.92	12,041.91	27.52%	8,536.36
Insurance (Life)	140.00	33.74	75.25	53.75%	97.60
Longevity Pay	2,705.00	0.00	0.00	0.00%	0.00
Personnel Wages	288,424.00	23,847.54	73,317.88	25.42%	71,494.82
Unemployment Taxes	2,000.00	0.00	0.00	0.00%	0.00
Total Full Time Employees	339,900.00	28,534.81	86,057.99	25.32%	80,563.43
Part Time Employees:					
Grounds (Seasonal) Wages	104,000.00	0.00	1,529.16	1.47%	3,842.14
Pro Shop (Seasonal) Wages	67,200.00	0.00	0.00	0.00%	445.00
Unemployment Taxes	1,200.00	0.00	0.00	0.00%	0.00
Total Part Time Employees	172,400.00	0.00	1,529.16	0.89%	4,287.14
TOTAL PERSONNEL EXPENSES	512,300.00	28,534.81	87,587.15	17.10%	84,850.57
ADMINISTRATIVE EXPENSES					
Accounting	2,600.00	2,183.14	2,419.31	93.05%	279.50
Marketing	12,000.00	668.90	1,767.70	14.73%	0.00
Audit	2,365.00	0.00	0.00	0.00%	0.00
Cell Phone	1,890.00	152.50	432.00	22.86%	490.50
Contract Labor	17,000.00	0.00	0.00	0.00%	0.00
Credit Card Charges	21,500.00	9,481.47	11,303.40	52.57%	4,163.27

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ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
Dues & Subscriptions	1,600.00	1,035.00	4,035.00	252.19%	250.00
Insurance (State Fire/Tornado)	4,000.00	0.00	0.00	0.00%	0.00
Insurance (Vehicle/Liability)	11,000.00	0.00	10,674.04	97.04%	10,936.15
Insurance (Workers Compensation)	4,000.00	0.00	2,393.91	59.85%	3,719.27
League	1,000.00	0.00	0.00	0.00%	0.00
Leased Equipment	250.00	54.45	54.45	21.78%	59.48
Legal	1,500.00	357.14	610.79	40.72%	555.35
Meetings & Travel	6,000.00	771.64	4,752.15	79.20%	2,352.38
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Office Equipment	500.00	0.00	0.00	0.00%	1,972.76
Sales Tax	50,000.00	4,169.06	4,371.92	8.74%	5,418.19
Service Contract (ForeUp/Credit Bureau)	6,200.00	498.75	4,843.82	78.13%	4,792.46
Supplies	4,000.00	120.88	227.72	5.69%	947.74
Technology (Computer/Software)	2,000.00	0.00	1,351.54	67.58%	0.00
Technology (IT Support)	500.00	0.00	500.00	100.00%	0.00
TOTAL ADMINISTRATIVE EXPENSES	149,905.00	19,492.93	49,737.75	33.18%	35,937.05
OPERATING EXPENSES					
Cart Expenses:					
Cart Lease Payment	85,000.00	12,222.60	12,222.60	14.38%	12,222.60
Repairs & Maintenance (Cart Building)	2,700.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Cart Rental)	1,500.00	0.00	775.00	51.67%	0.00
Utilities (Cart Buildings)	4,500.00	347.55	1,011.35	22.47%	988.04
Total Cart Expenses	93,700.00	12,570.15	14,008.95	14.95%	13,210.64
Club House Expenses:					
Improvements	7,500.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Building)	9,000.00	1,180.17	3,503.37	38.93%	1,464.43
Supplies	3,000.00	316.92	408.27	13.61%	1,512.00
Utilities	17,500.00	1,860.19	5,207.02	29.75%	5,380.97
Water/Refuse	1,500.00	110.67	284.01	18.93%	349.18
Total Club House Expenses	38,500.00	3,467.95	9,402.67	24.42%	8,706.58
Course Maintenance Expenses:					
Cart Path Surface	2,000.00	0.00	0.00	0.00%	0.00
Chemical (Fungicides)	18,000.00	0.00	1,760.00	9.78%	1,700.00
Chemical (Herbicides)	0.00	0.00	4,645.00	0.00%	2,460.00
Chemical (Insects)	0.00	0.00	0.00	0.00%	0.00
Chemical (Misc)	0.00	0.00	0.00	0.00%	900.00
Equipment Lease Payment	50,000.00	0.00	0.00	0.00%	0.00
Fertilizer	48,000.00	0.00	0.00	0.00%	0.00
Fuel & Lube	15,000.00	25.50	25.50	0.17%	0.00
Golf Capital Improvements	10,000.00	0.00	276.69	2.77%	1,403.70
Landscaping (Trees/Flowers)	16,000.00	0.00	0.00	0.00%	0.00
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Recognition	750.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Building)	5,000.00	195.35	440.48	8.81%	0.00
Repairs & Maintenance (Drainage)	1,000.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Equipment)	22,000.00	208.40	4,743.16	21.56%	1,177.27
Repairs & Maintenance (Irrigation)	16,000.00	5,150.60	5,150.60	32.19%	43.75
Repairs & Maintenance (Pump)	8,000.00	0.00	0.00	0.00%	0.00
Sand	14,000.00	0.00	0.00	0.00%	0.00
Sanitation	4,500.00	279.60	279.60	6.21%	296.00
Small Tools	3,000.00	0.00	384.99	12.83%	611.91
Supplies	14,000.00	741.53	1,436.60	10.26%	914.72
Supplies (Safety)	600.00	0.00	0.00	0.00%	0.00
Telephone	1,500.00	119.98	359.94	24.00%	457.53
Uniforms	1,250.00	0.00	0.00	0.00%	0.00
Utilities (Gas/Electric)	3,500.00	33.56	108.94	3.11%	110.00
Utilities (Irrigation Pumps)	12,000.00	391.59	1,155.63	9.63%	1,362.69
Utilities (Electric)	800.00	50.00	144.00	18.00%	130.00
Total Course Maintenance Expenses	266,900.00	7,196.11	20,911.13	7.83%	11,567.57
Pro Shop Expenses:					
Apparel:					
Hats	3,000.00	0.00	0.00	0.00%	916.21
Jackets	2,000.00	719.36	719.36	35.97%	0.00
Shirts	6,000.00	1,766.49	1,766.49	29.44%	281.44
Shoes	3,000.00	0.00	0.00	0.00%	1,390.00
Shorts/Slacks	1,000.00	584.48	584.48	58.45%	0.00
Socks	500.00	0.00	0.00	0.00%	0.00
Total Apparel	15,500.00	3,070.33	3,070.33	19.81%	2,587.65

Dickinson Parks and Recreation
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ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
Balls, Gloves, & Tees:					
Balls	32,000.00	9,321.19	9,321.19	29.13%	9,289.51
Gloves	6,000.00	0.00	0.00	0.00%	2,551.70
Tees	1,600.00	0.00	0.00	0.00%	0.00
Total Balls, Gloves, & Tees	39,600.00	9,321.19	9,321.19	23.54%	11,841.21
Equipment:					
Bags	7,000.00	1,270.00	1,270.00	18.14%	1,755.90
Box Sets	2,000.00	0.00	0.00	0.00%	0.00
Hybrids	3,500.00	163.78	163.78	4.68%	0.00
Irons	7,500.00	732.48	732.48	9.77%	571.05
Push Carts	500.00	0.00	0.00	0.00%	0.00
Putters	8,500.00	2,772.68	2,772.68	32.62%	0.00
Wedges	6,000.00	1,298.01	1,298.01	21.63%	0.00
Woods	15,000.00	2,969.40	2,969.40	19.80%	666.22
Total Equipment	50,000.00	9,206.35	9,206.35	18.41%	2,993.17
Miscellaneous:					
Inventory	6,000.00	170.48	170.48	2.84%	187.12
Total Miscellaneous	6,000.00	170.48	170.48	2.84%	187.12
Other:					
Cash Short/Over	0.00	0.00	20.00	0.00%	(3.96)
Equipment	3,000.00	0.00	0.00	0.00%	0.00
Fuel - Pro Shop	12,000.00	1,268.88	1,268.88	10.57%	0.00
Handicap - NDGA	3,750.00	0.00	0.00	0.00%	0.00
Postage & Freight	250.00	0.00	99.93	39.97%	0.00
Range	7,500.00	700.00	700.00	9.33%	4,443.75
Supplies	3,000.00	0.00	0.00	0.00%	0.00
Telephone	2,500.00	260.46	781.38	31.26%	730.17
Total Other	32,000.00	2,229.34	2,870.19	8.97%	5,169.96
Total Pro Shop Expenses	143,100.00	23,997.69	24,638.54	17.22%	22,779.11
TOTAL OPERATING EXPENSES	542,200.00	47,231.90	68,961.29	12.72%	56,263.90
SPECIAL EVENTS EXPENSES					
Heart River Shoot-Out	9,000.00	0.00	0.00	0.00%	0.00
Men's HRGC Championship	2,500.00	0.00	0.00	0.00%	0.00
Junior Tournament	0.00	0.00	0.00	0.00%	0.00
Kevin Bergman Labor Day Classic	24,000.00	0.00	0.00	0.00%	0.00
Last Chance Tournament	1,500.00	0.00	0.00	0.00%	0.00
TOTAL SPECIAL EVENTS EXPENSES	37,000.00	0.00	0.00	0.00%	0.00
TOTAL HEART RIVER GOLF COURSE	1,241,405.00	95,259.64	206,286.19	16.62%	177,051.52
PATTERSON LAKE OPERATIONS					
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Operations	0.00	0.00	0.00	0.00%	0.00
TOTAL PATTERSON LAKE OPERATIONS	0.00	0.00	0.00	0.00%	0.00
PATTERSON LAKE PERSONNEL EXPENSES					
Full Time Employees:					
Insurance (Dental/Vision)	1,115.00	44.15	132.48	11.88%	239.47
Insurance (Health)	19,370.00	898.54	2,663.25	13.75%	3,898.14
Insurance (Life)	55.00	1.62	3.84	6.98%	19.26
Longevity Pay	371.00	0.00	0.00	0.00%	0.00
Personnel Wages	100,202.00	5,405.68	16,673.95	16.64%	24,795.91
Unemployment Taxes	693.00	0.00	0.00	0.00%	0.00
Total Full Time Employees	121,806.00	6,349.99	19,473.52	15.99%	28,952.78
Part Time Employees:					
Booth Wages	15,000.00	860.32	2,455.52	16.37%	0.00
Maintenance Wages	10,000.00	0.00	0.00	0.00%	0.00
Unemployment Taxes	150.00	0.00	0.00	0.00%	0.00
Total Part Time Employees	25,150.00	860.32	2,455.52	9.76%	0.00
TOTAL PERSONNEL EXPENSES	146,956.00	7,210.31	21,929.04	14.92%	28,952.78
ADMINISTRATIVE EXPENSES					

Dickinson Parks and Recreation
General Fund
For the Three Months Ending Tuesday, March 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
Accounting	1,300.00	1,091.57	1,209.67	93.05%	139.75
Marketing	2,000.00	0.00	500.00	25.00%	0.00
Audit	1,185.00	0.00	0.00	0.00%	0.00
Bureau Payment	9,000.00	0.00	0.00	0.00%	0.00
Capital Improvements	0.00	0.00	0.00	0.00%	0.00
Cash Short/Over	0.00	0.00	0.00	0.00%	0.00
Cell Phones	390.00	37.50	95.00	24.36%	106.50
Credit Card Charges	1,200.00	19.68	29.84	2.49%	76.75
Insurance (Vehicle/Liability)	2,800.00	0.00	2,716.31	97.01%	2,795.54
Insurance (State Fire/Tornado)	600.00	0.00	0.00	0.00%	0.00
Insurance (Workers Compensation)	600.00	0.00	359.15	59.86%	537.23
Leased Equipment	125.00	27.23	27.23	21.78%	29.74
Legal	750.00	805.57	932.40	124.32%	215.19
Office Equipment	0.00	0.00	0.00	0.00%	0.00
Service Contract (Vermont Systems/Credit Bureau)	1,800.00	0.00	1,673.78	92.99%	1,596.22
Supplies	1,500.00	60.42	113.75	7.58%	77.67
Technology (Computers/Software)	1,250.00	0.00	765.18	61.21%	0.00
Technology (IT Support)	250.00	0.00	250.00	100.00%	0.00
Telephone	1,000.00	42.98	128.94	12.89%	128.94
TOTAL ADMINISTRATIVE EXPENSES	25,750.00	2,084.95	8,801.25	34.18%	5,703.53
OPERATING EXPENSES					
Repairs & Maintenance (Building)	2,500.00	16.55	16.55	0.66%	275.76
Repairs & Maintenance (Equipment)	5,000.00	0.00	0.00	0.00%	842.38
Repairs & Maintenance (Ground)	9,000.00	0.00	661.49	7.35%	712.44
Signs	500.00	0.00	0.00	0.00%	0.00
Supplies	2,000.00	51.55	101.52	5.08%	353.44
Trailer	3,000.00	0.00	0.00	0.00%	0.00
Uniforms	0.00	0.00	0.00	0.00%	0.00
Utilities (Gas & Electric)	6,000.00	426.00	1,280.00	21.33%	1,448.00
Water/Refuse	2,500.00	83.27	226.33	9.05%	392.52
TOTAL OPERATING EXPENSES	30,500.00	577.37	2,285.89	7.49%	4,024.54
TOTAL PATTERSON LAKE	203,206.00	9,872.63	33,016.18	16.25%	38,680.85
TOTAL GENERAL FUND EXPENSES	4,523,487.00	302,174.34	952,665.37	21.06%	834,146.12
TOTAL NET PROFIT/LOSS	282.00	452,476.76	1,000,303.84		1,368,226.22

Dickinson Parks and Recreation
West River Community Center Fund
For the Three Months Ending Tuesday, March 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
WRCC FUND REVENUE					
ADMISSION FEES					
1 - Month Membership	75,000.00	9,130.00	25,790.00	34.39%	20,295.00
3 - Month Membership	115,000.00	8,748.75	31,687.00	27.55%	30,563.75
Annual Membership	1,350,000.00	124,187.76	351,140.77	26.01%	346,744.56
College Membership	52,000.00	290.00	6,960.00	13.38%	24,480.00
Daily Admission	325,000.00	30,368.00	81,432.00	25.06%	77,701.00
Punch Card Membership	18,500.00	1,910.00	5,132.50	27.74%	4,609.50
TOTAL ADMISSION FEES	1,935,500.00	174,634.51	502,142.27	25.94%	504,393.81
SERVICES					
Aquatic Lessons	35,000.00	4,970.00	11,657.50	33.31%	7,870.00
Climbing Wall Lessons	150.00	0.00	45.00	30.00%	45.00
Daycare	16,000.00	1,905.00	5,392.50	33.70%	3,512.50
Golf Room Simulator	6,000.00	1,078.00	3,319.00	55.32%	2,559.00
Locker Rental	5,000.00	1,090.00	2,510.00	50.20%	835.00
Pool Rental	10,000.00	325.00	552.50	5.53%	0.00
Racquet Stringing	0.00	0.00	0.00	0.00%	0.00
Racquetball/Wallyball	0.00	0.00	0.00	0.00%	0.00
Racquetball/Wallyball League	0.00	0.00	0.00	0.00%	0.00
Rentals	52,000.00	2,510.00	11,465.00	22.05%	19,435.00
Sports Mixer	5,000.00	0.00	990.00	19.80%	830.00
Tanning	5,000.00	699.70	1,723.05	34.46%	1,520.85
Pickleball	2,000.00	1,225.00	1,230.00	61.50%	5.00
Tennis League*	0.00	0.00	0.00	0.00%	0.00
Tennis Lessons	500.00	(820.00)	5.00	1.00%	951.00
Towel Services	3,000.00	307.00	1,748.00	58.27%	872.00
Training Services	35,000.00	3,640.00	10,389.00	29.68%	9,170.00
TOTAL SERVICES	174,650.00	16,929.70	51,026.55	29.22%	47,605.35
SPECIAL EVENTS					
Fisher Industries Racquetball Tournament	0.00	0.00	0.00	0.00%	0.00
Other Events	1,000.00	40.00	40.00	4.00%	1,000.00
Beat the Winter Blues	1,250.00	0.00	0.00	0.00%	0.00
Easter Egg Hunt	1,250.00	0.00	0.00	0.00%	0.00
Pat Fadden Racquetball Classic	0.00	0.00	0.00	0.00%	0.00
Pooch Pool Party	1,000.00	0.00	0.00	0.00%	0.00
Annual Tennis Tournament	2,000.00	0.00	885.00	44.25%	1,860.00
Swim Under the Stars	5,000.00	0.00	0.00	0.00%	0.00
WRCC Triathlon	0.00	0.00	122.50	0.00%	542.50
It's A Big Dill Pickleball Tournament	4,200.00	505.00	3,177.50	75.65%	4,950.00
TOTAL SPECIAL EVENTS	15,700.00	545.00	4,225.00	26.91%	8,352.50
OTHER					
Aquatic Certification/Training	7,000.00	1,350.00	3,067.00	43.81%	2,300.00
City O/M Assistance	325,000.00	0.00	0.00	0.00%	0.00
Concessions/Vending	8,000.00	0.00	3,935.92	49.20%	4,519.51
Donations	5,000.00	0.00	0.00	0.00%	2,310.00
Gift Certificate(s)	1,250.00	(355.50)	(1,250.00)	-100.00%	(85.00)
Miscellaneous	0.00	320.33	400.23	0.00%	(271.78)
Other Programs	0.00	(1,305.00)	0.00	0.00%	4,817.50
Other Programs-Culinary	3,800.00	995.00	995.00	26.18%	0.00
Other Programs-STEM	1,800.00	0.00	0.00	0.00%	0.00
Other Programs-Art	1,800.00	350.00	350.00	19.44%	0.00
Other Programs-Active Play	1,100.00	0.00	0.00	0.00%	0.00
Pro-Shop	55,000.00	454.07	1,305.34	2.37%	1,445.23
Sales Tax	3,500.00	29.43	84.66	2.42%	93.79
TOTAL OTHER	413,250.00	1,838.33	8,888.15	2.15%	15,129.25
TOTAL WRCC FUND REVENUE	2,539,100.00	193,947.54	566,281.97	22.30%	575,480.91
WRCC FUND EXPENSES					
PERSONNEL EXPENSES					
Full Time Employees:					
Insurance (Dental/Vision)	5,335.00	411.00	1,232.55	23.10%	871.47
Insurance (Health)	99,106.00	6,691.80	20,125.13	20.31%	23,620.84
Insurance (Life)	250.00	27.81	76.77	30.71%	82.64
Longevity Pay	1,186.00	0.00	0.00	0.00%	0.00
Payroll Taxes (Social Security/Medicare Taxes)	34,988.00	3,884.75	11,814.03	33.77%	6,171.73
Payroll Taxes (Unemployment Taxes)	3,147.00	0.00	0.00	0.00%	0.00
Personnel Wages	454,566.00	39,422.05	120,362.49	26.48%	116,189.39

Dickinson Parks and Recreation
West River Community Center Fund
For the Three Months Ending Tuesday, March 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
Total Full Time Employees	598,578.00	50,437.41	153,610.97	25.66%	146,936.07
Part Time Employees:					
Aerobic Instructor Wages	50,000.00	3,908.07	11,581.00	23.16%	11,441.24
Aquatic Attendant Wages	320,000.00	24,388.87	73,880.32	23.09%	72,499.01
Cleaning Attendant Wages	1,500.00	2,403.70	5,307.06	353.80%	1,197.00
Customer Service Attendant Wages	119,000.00	9,450.17	29,987.45	25.20%	30,481.31
Daycare Attendant Wages	56,500.00	4,597.61	13,737.18	24.31%	12,581.04
Building Attendant Wages	120,000.00	10,073.30	30,854.65	25.71%	27,664.13
Office Wages	1,000.00	0.00	0.00	0.00%	0.00
Other Program Wages	0.00	59.25	162.01	0.00%	1,438.47
Other Program Wage-Culinary	2,000.00	155.78	670.18	33.51%	0.00
Other Program Wage-STEM	700.00	0.00	0.00	0.00%	0.00
Other Program Wage-Art	500.00	42.90	178.95	35.79%	0.00
Other Program Wage-Active Play	1,800.00	0.00	0.00	0.00%	0.00
Clean Week/Overnight Att Wages	5,500.00	0.00	0.00	0.00%	0.00
Outdoor Pool Attendant Wages	35,000.00	0.00	0.00	0.00%	0.00
Payroll Taxes (Social Security/Medicare Taxes)	56,281.00	4,498.20	13,701.29	24.34%	13,014.14
Payroll Taxes (Unemployment Taxes)	5,150.00	0.00	0.00	0.00%	0.00
Personal Training Wages	20,000.00	2,524.28	8,244.83	41.22%	7,933.65
Sports Mixer Wages	4,500.00	116.52	400.44	8.90%	332.40
Tennis Instructor Wages	200.00	0.00	0.00	0.00%	0.00
Total Part Time Employees	799,631.00	62,218.65	188,705.36	23.60%	178,582.39
TOTAL PERSONNEL EXPENSES	1,398,209.00	112,656.06	342,316.33	24.48%	325,518.46
ADMINISTRATIVE EXPENSES					
Accounting	12,000.00	9,824.11	10,886.83	90.72%	1,257.60
Marketing	13,000.00	920.90	2,520.90	19.39%	765.00
Audit	10,643.00	0.00	0.00	0.00%	0.00
Cash Short/Over	0.00	4.40	67.15	0.00%	(46.69)
Cell Phones	3,300.00	341.00	1,535.70	46.54%	793.50
Coffee Supplies	6,000.00	562.42	2,555.47	42.59%	1,320.20
Conferences, Meetings & Travel	5,000.00	1,343.72	5,652.46	113.05%	4,169.28
Contract Services (Cleaning Services)	115,000.00	0.00	12,485.75	10.86%	24,453.00
Contract Services (Vermont Systems/Credit Bureau)	16,250.00	104.00	15,227.04	93.70%	14,666.07
Contract Services (Other)	35,000.00	1,098.25	10,931.01	31.23%	5,031.76
Credit Card Charges	35,000.00	2,902.24	9,787.48	27.96%	8,907.61
Dues & Subscriptions	2,500.00	257.99	696.97	27.88%	992.97
Insurance (State Fire/Tornado)	36,000.00	0.00	0.00	0.00%	0.00
Insurance (Vehicle/Liability)	32,000.00	0.00	31,050.29	97.03%	31,023.65
Insurance (Workers Compensation)	10,500.00	0.00	6,287.19	59.88%	9,504.80
Janitor Supplies	31,000.00	3,817.17	11,983.72	38.66%	6,770.27
Leased Equipment	1,000.00	245.04	245.04	24.50%	267.63
Legal	6,750.00	1,607.11	2,748.53	40.72%	1,936.56
Miscellaneous	0.00	0.00	0.00	0.00%	0.00
Office Equipment	1,000.00	0.00	0.00	0.00%	0.00
Office Supplies	1,200.00	0.00	0.00	0.00%	22.95
Postage	500.00	0.00	449.72	89.94%	0.00
Recognition	1,500.00	88.09	336.93	22.46%	0.00
Rental Equipment	1,000.00	0.00	0.00	0.00%	0.00
Repairs & Maintenance (Building)	75,000.00	801.79	2,690.94	3.59%	8,425.66
Repairs & Maintenance (Equipment)	17,500.00	2,008.41	3,038.67	17.36%	3,221.28
Repairs & Maintenance (Grounds)	5,000.00	3,689.92	3,848.61	76.97%	2,399.05
Sales Tax	3,000.00	0.00	67.72	2.26%	66.82
Small Tools	1,500.00	33.95	90.92	6.06%	183.00
Supplies	18,000.00	1,633.35	3,454.09	19.19%	4,562.83
Technology (Computer/Software)	11,000.00	0.00	8,047.66	73.16%	4,062.20
Technology (IT Support)	1,000.00	0.00	1,000.00	100.00%	0.00
Telephone	18,000.00	1,498.70	4,496.10	24.98%	4,489.62
Training	3,000.00	0.00	106.00	3.53%	82.69
Uniforms	11,000.00	756.00	871.98	7.93%	824.84
Utilities (Gas & Electric)	324,000.00	25,209.05	81,633.22	25.20%	81,969.17
Water/Refuse	50,000.00	4,724.32	13,119.76	26.24%	10,735.22
TOTAL ADMINISTRATIVE EXPENSES	914,143.00	63,471.93	247,913.85	27.12%	232,858.54
PROGRAM EXPENSES					
Aquatic Center:					
Chemicals (Pool/Mech)	40,000.00	2,222.57	5,984.67	14.96%	5,203.55
Repairs & Maintenance (Pools)	45,000.00	157.68	6,402.94	14.23%	751.49
Training (Lifeguards)	4,000.00	882.00	5,002.33	125.06%	599.00
Total Aquatic Center	89,000.00	3,262.25	17,389.94	19.54%	6,554.04

Dickinson Parks and Recreation
West River Community Center Fund
For the Three Months Ending Tuesday, March 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	PERCENT TO	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	BUDGET	3/31/2025
Fitness Center:					
Equipment Lease Pymt (Cardio)	43,000.00	42,406.68	42,406.68	98.62%	42,406.68
Repairs & Maintenance (Cardio)	5,000.00	665.11	708.53	14.17%	448.44
Training (Instructors)	3,000.00	0.00	0.00	0.00%	1,860.54
Total Fitness Center	51,000.00	43,071.79	43,115.21	84.54%	44,715.66
Golf Center:					
Golf Room Simulator	1,000.00	40.00	40.00	4.00%	617.43
Total Golf Center	1,000.00	40.00	40.00	4.00%	617.43
Other:					
Aerobic/Fitness Supplies	2,500.00	415.95	750.85	30.03%	521.79
Aquatic Supplies	2,500.00	0.00	2,601.98	104.08%	1,586.45
Climbing Wall Supplies	1,500.00	0.00	0.00	0.00%	44.07
Customer Service Supplies	1,500.00	0.00	0.00	0.00%	157.29
Daycare Supplies	500.00	0.00	0.00	0.00%	0.00
Fitness Supplies	6,000.00	199.00	597.00	9.95%	709.05
Miscellaneous Program Supplies	0.00	0.00	0.00	0.00%	0.00
Other Program Supplies	0.00	0.00	35.71	0.00%	2,151.03
Culinary Supplies	2,600.00	273.04	610.29	23.47%	0.00
STEM Supplies	1,400.00	0.00	98.24	7.02%	0.00
Art Supplies	1,000.00	66.46	123.63	12.36%	0.00
Active Play Supplies	500.00	0.00	227.18	45.44%	0.00
Personal Training Supplies	2,500.00	429.00	1,376.50	55.06%	806.00
Pro Shop	40,000.00	149.57	2,707.12	6.77%	1,822.05
Sports Mixer Supplies	1,200.00	0.00	44.99	3.75%	0.00
Tanning Supplies	500.00	0.00	592.51	118.50%	0.00
Tennis Supplies	500.00	0.00	0.00	0.00%	463.33
Pickleball Supplies	1,500.00	193.28	536.62	35.77%	0.00
Towel Supplies	1,000.00	0.00	0.00	0.00%	0.00
Total Other	67,200.00	1,726.30	10,302.62	15.33%	8,261.06
Special Events:					
Fisher Industries Racquetball Tournament	0.00	0.00	0.00	0.00%	0.00
Other Events	1,000.00	0.00	0.00	0.00%	2,246.44
Beat the Winter Blues	2,000.00	280.00	2,343.75	117.19%	0.00
Easter Egg Hunt	1,500.00	61.62	547.81	36.52%	0.00
Pat Fadden Racquetball Classic	0.00	0.00	159.00	0.00%	0.00
Pooch Pool Party	1,200.00	0.00	0.00	0.00%	0.00
Annual Tennis Tournament	2,000.00	1,024.17	1,821.21	91.06%	1,394.50
Swim Under the Stars	3,500.00	0.00	0.00	0.00%	0.00
WRCC Triathlon	1,000.00	0.00	0.00	0.00%	0.00
It's A Big Dill Pickleball Tournament	4,000.00	1,384.54	1,714.85	42.87%	193.97
Total Special Events	16,200.00	2,750.33	6,586.62	40.66%	3,834.91
TOTAL PROGRAM EXPENSES	224,400.00	50,850.67	77,434.39	34.51%	63,983.10
TOTAL WRCC FUND EXPENSES	2,536,752.00	226,978.66	667,664.57	26.32%	622,380.10
TOTAL PROFIT/LOSS	2,348.00	(33,031.12)	(101,382.60)		(46,879.19)

Dickinson Parks and Recreation
Parks Special Levies Fund
For the Three Months Ending Tuesday, March 31, 2026

ACCOUNT CLASSIFICATION	BUDGET AMOUNT	ACTUAL AMOUNT	Y-T-D AMOUNT	Y-T-D AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	3/31/2025
PARK FACILITIES FUND REVENUE				
Park Facility: Capital Betterment Levy	0.00	49,096.23	116,660.59	188,182.55
Park Facility: Capital Betterment Donations	0.00	0.00	0.00	0.00
Park Facility: Capital Betterment Miscellaneous	0.00	0.00	0.00	0.00
Park Facility: Capital Betterment WRIC Naming Rights	0.00	0.00	0.00	0.00
Park Facility: Capital Betterment Ballpark Improvement	0.00	0.00	6,560.00	0.00
TOTAL PARK FACILITIES FUND REVENUE	0.00	49,096.23	123,220.59	188,182.55
PARK FACILITIES FUND EXPENSES				
Park Facility: CB Memorial Park Improvements	0.00	0.00	0.00	0.00
Park Facility: CB Baseball Park Improvements	0.00	0.00	6,560.00	0.00
Park Facility: CB Patterson Lake Improvements	0.00	0.00	0.00	0.00
Park Facility: CB DSU Sports Complex	0.00	0.00	0.00	0.00
Park Facility: CB Miscellaneous	0.00	0.00	0.00	0.00
Park Facility: CB Veteran's Pavilion/HR Retreat	0.00	0.00	0.00	0.00
Park Facility: CB Hockey User Group	0.00	0.00	0.00	0.00
Park Facility: CB Leisure Park Improvements	0.00	0.00	0.00	0.00
Park Facility: CB Gress Complex Improvements	0.00	0.00	0.00	0.00
Park Facility: CB Baseball User Group	0.00	0.00	0.00	0.00
Park Facility: CB HRGC Improvements	0.00	0.00	832.94	0.00
Park Facility: CB WRIC Improvements	0.00	0.00	0.00	0.00
Park Facility: CB Softball User Group	0.00	0.00	0.00	0.00
Park Facility: CB Park, Property, & Trail Improvements	0.00	0.00	0.00	0.00
Park Facility: CB Software Upgrade/IT	0.00	0.00	0.00	0.00
Park Facility: CB Infrastructure Improvements	0.00	0.00	0.00	6,549.60
Park Facility: CB Uncollected Taxes/Management Fee	0.00	0.00	0.00	0.00
TOTAL PARK FACILITIES FUND EXPENSES	0.00	0.00	7,392.94	6,549.60
TOTAL PROFIT/LOSS	0.00	49,096.23	115,827.65	181,632.95

Dickinson Parks and Recreation
Other Funds
For the Three Months Ending Tuesday, March 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	3/31/2025
EMERGENCY FUND REVENUE				
Emergency Fund	0.00	0.00	0.00	0.00
EMERGENCY FUND REVENUE	0.00	0.00	0.00	0.00
EMERGENCY FUND EXPENSES				
Emergency Fund	0.00	0.00	0.00	0.00
EMERGENCY FUND EXPENSES	0.00	0.00	0.00	0.00
TOTAL PROFIT/LOSS	0.00	0.00	0.00	0.00
CURRENT PROJECTS REVENUE				
Current Projects	0.00	162,643.20	379,833.06	309,871.15
TOTAL CURRENT PROJECTS REVENUE	0.00	162,643.20	379,833.06	309,871.15
CURRENT PROJECTS EXPENSES				
Current Projects-WRIC Improve*	0.00	0.00	0.00	1,222.30
Current Projects-Gress Elec Upgrade*	0.00	0.00	0.00	0.00
Current Projects-Toro Irrigation*	0.00	0.00	0.00	0.00
Current Projects-HRGC #17 Bridge	0.00	0.00	0.00	821.60
Current Projects-DSU Sports Complex*	0.00	0.00	0.00	0.00
Current Projects-Gress Irrigation	0.00	0.00	0.00	0.00
Current Projects-Skate Park Bowl	0.00	0.00	0.00	0.00
Current Projects-HRGC Mntc Shop	0.00	34.15	3,052.54	6,988.76
Current Projects-Crooked Crane/Stranski	0.00	0.00	0.00	3,980.00
Current Projects-Parks Rstrm Locks/Cameras	0.00	982.13	4,929.13	0.00
Current Projects-Parks/Prop/Trail Improve	0.00	8,514.00	17,842.00	0.00
Current Projects-Zamboni Replacement*	0.00	0.00	0.00	0.00
Current Projects-Fleet Replacement	0.00	0.00	33,839.14	33,839.14
Current Projects-Water Damage*	0.00	0.00	0.00	0.00
Current Projects-Teens After Hours	0.00	555.31	2,809.71	2,081.89
Current Projects-HRGC Cart Shed #2*	0.00	0.00	0.00	21,810.90
Current Projects-Brine Headers*	0.00	0.00	0.00	20,807.50
Current Projects-DCBT Scoreboard	0.00	22,491.66	22,491.66	0.00
Current Projects-Mower*	0.00	0.00	0.00	0.00
Current Projects-Hole #3 Cart Path*	0.00	0.00	0.00	0.00
Current Projects-Vet Pavillion Playground*	0.00	0.00	0.00	0.00
Current Projects-Lakeview Playground*	0.00	0.00	0.00	0.00
Current Projects-Parks Shop Addn	0.00	0.00	17,794.82	0.00
Current Projects-Timing System/Board	0.00	0.00	0.00	0.00
Current Projects-Charbonneau Heaters	0.00	0.00	9,300.00	0.00
Current Projects-Infrastructure Bond	0.00	0.00	5,640.39	0.00
Current Projects-Network Equipment Upgrade	0.00	0.00	5,952.00	0.00
Current Projects-Scissor Lift	0.00	0.00	9,500.00	0.00
Current Projects-WRIC Water Damage	0.00	0.00	3,090.00	0.00
Current Projects-HRGC Irrigation	0.00	59,875.00	59,875.00	0.00
Current Projects-Hewson Irrigation	0.00	0.00	0.00	0.00
Current Projects-DCB&T Nets	0.00	5,435.00	5,435.00	0.00
TOTAL CURRENT PROJECTS EXPENSES	0.00	97,887.25	201,551.39	91,552.09
TOTAL PROFIT/LOSS	0.00	64,755.95	178,281.67	218,319.06
FUTURE PROJECTS REVENUE				
Future Projects	0.00	100.00	10,100.00	20,467.39
FUTURE PROJECTS REVENUE	0.00	100.00	10,100.00	20,467.39
FUTURE PROJECTS EXPENSES				
Future Projects	0.00	0.00	0.00	0.00
FUTURE PROJECTS EXPENSES	0.00	0.00	0.00	0.00
TOTAL PROFIT/LOSS	0.00	100.00	10,100.00	20,467.39

Dickinson Parks and Recreation
Other Funds
For the Three Months Ending Tuesday, March 31, 2026

ACCOUNT CLASSIFICATION	BUDGET	ACTUAL	Y-T-D	Y-T-D
	AMOUNT	AMOUNT	AMOUNT	AMOUNT
	2026 BUDGET	3/31/2026	3/31/2026	3/31/2025
DICKINSON PARK DIST FND REVENUE				
Dickinson Park Dist Fnd Fund Rev	0.00	0.00	0.00	0.00
TOTAL DICKINSON PK DIST FND REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DICKINSON PARK DIST FND EXPENSE				
Dickinson Park Dist Fnd Fund Exp	0.00	23.24	23.24	10.00
TOTAL DICKINSON PK DIST FND EXPENSE	<u>0.00</u>	<u>23.24</u>	<u>23.24</u>	<u>10.00</u>
TOTAL PROFIT/LOSS	<u>0.00</u>	<u>(23.24)</u>	<u>(23.24)</u>	<u>(10.00)</u>
PARKS & FACILITIES REPLACEMENT FUND REVENUE				
Replacement Fund	0.00	0.00	0.00	0.00
TOTAL P/F REPLACEMENT FUND REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
PARKS & FACILITIES REPLACEMENT FUND EXPENSES				
Replacement Fund	0.00	0.00	0.00	0.00
TOTAL P/F REPLACEMENT FUND EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PROFIT/LOSS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
SPECIAL ASSESSMENTS				
Special Assessments	0.00	0.00	0.00	0.08
TOTAL SPECIAL ASSESSMENTS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.08</u>
SPECIAL ASSESSMENTS				
Special Assessment: Bonds	0.00	0.00	0.00	0.00
Special Assessment: Uncollected Taxes/Mgmt Fee	0.00	0.00	0.00	0.00
TOTAL SPECIAL ASSESSMENTS EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PROFIT/LOSS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.08</u>
PARK LAND DEVELOPMENT FUND REVENUE				
Park Land Development	0.00	0.00	0.00	58,044.93
TOTAL PARK LAND DEVELOPMENT FUND REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,044.93</u>
PARK LAND DEVELOPMENT FUND EXPENSES				
Park Land Development	0.00	0.00	0.00	0.00
TOTAL PARK LAND DEVELOPMENT FUND EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PROFIT/LOSS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,044.93</u>
WEST RIVER IMPROVEMENT FUND REVENUE				
Donations	0.00	0.00	425,000.00	137,500.00
TOTAL WEST RIVER IMPROVEMENT FUND REVENUE	<u>0.00</u>	<u>0.00</u>	<u>425,000.00</u>	<u>137,500.00</u>
WEST RIVER IMPROVEMENT FUND EXPENSES				
Improvement Fund	0.00	224,798.23	736,847.50	1,824.04
TOTAL WEST RIVER IMPROVEMENT FUND EXPENSES	<u>0.00</u>	<u>224,798.23</u>	<u>736,847.50</u>	<u>1,824.04</u>
TOTAL PROFIT/LOSS	<u>0.00</u>	<u>(224,798.23)</u>	<u>(311,847.50)</u>	<u>135,675.96</u>

d. 1st Quarter Financial Presentation

PRESENTATION WILL BE GIVEN.

e. Patterson Lake Hay Bid Documents

MOTION REQUIRED.

TO: Board of Park Commissioners

FROM: Benjamin Rae, Executive Director

DATE: April 7, 2026

RE: Patterson Lake Hay Bid Documents

Background Information:

Over the past four years, Dickinson Parks and Recreation has allowed haying on an annual basis on 5 tracts of land surrounding Patterson Lake. The District intends to continue allowing mowing and haying surrounding Patterson Lake as a means of revenue generation, fire control, and weed suppression.

Public Comment

The District has received public comment from local citizens as well as Pheasants Forever (letter enclosed) requesting the district limit the amount of haying at Patterson Lake. Requests have included moving the start of mowing date back into early August and cutting mowing back to 50% of Tract land per year, both in alignment with Federal haying policies.

Conversely, the staff has spoken with existing haying contractors about changing existing policies with mixed response. One said they will comply with any stipulations the District imposes while another adamantly opposed any changes to the existing policies.

Financial Considerations

Patterson Lake Recreation Area operates at a financial loss to the Park District. Cost recovery over the past 3 years at Patterson Lake was as follows: 2023 – 55%, 2024 – 82%, and 2025 – 45%. The average loss per year was \$75,000. Outside of lot sales, which revenue goes to the Bureau of Reclamation, hay revenue has accounted for approximately 15-30% of total revenue at Patterson Lake over the past 3 years. While hay revenue significantly offsets Patterson Lake expenses, the District does not currently budget for hay contract revenue due to the volatile nature of the revenue.

Hay Quality Considerations

Hay contractors desire to cut hay earlier in the season when the nutrient content is higher. As the season progresses, the nutrient content decreases concurrently with the overall weight of the hay. Pushing the mowing season later means lower financial returns for the Park District and lower overall quality of hay for the Contractors. 2025 is a good example of this. Due to weather conditions, haying was delayed into August, and overall returns from hay payments were less than half of previous years.

Fire Suppression and Weed Control Considerations

As the property owner, Dickinson Parks and Recreation is responsible for preventing the spread of noxious weeds. Many prohibited weeds are found in the haying areas of Patterson Lake including Canadian Thistle and Leafy Spurge. Early spraying and early mowing contribute to the control of these noxious weeds. Eliminating annual mowing would require the Park District and/or contractors to increase weed spraying at an additional cost.

Additionally, allowing grass to remain uncut increases the fuel available for potential grassland fires.

Wildlife Habitat Considerations

Patterson Lake is an ideal location for nesting wildlife, including pheasants. Improvements to the grassland area and limiting mowing improves nesting. Federal Guidelines require mowing to occur after August 2nd in North Dakota, which is after the nesting season.

While the Park District lists 910 acres for mowing and haying, the actual area currently being utilized for haying is much less. Based on previous mowing patterns, approximately 127 of 250 acres (51%) were being mowed in Tract B,

approximately 195 of 330 acres (59%) were being mowed in Tract C, approximately 25/30 acres (83%) were being mowed in Tract D, and approximately 126 of 260 acres (48%) were being mowed in Tract E.

Staff Recommendation:

Staff is recommending the following adjustments to the prior bid documents:

1. Remove Tract A from the haying and mowing contract effectively removing 5% of available Tracts.
2. Adjust the start of mowing date from July 10th to July 15th.
3. Give the contractors the option to only mow 50% of the Tract per year.

With these adjustments, the staff recommends approval of the Patterson Lake Hay Bid Documents.

Fiscal Impact:

\$13,713.75 - \$36,810.43

Impacted Fund:

General Fund



PF Letter of
Support_...



ND Pheasants Forever
PO Box 7403
Bismarck, ND 58507

April 1, 2026

Dickinson Parks and Recreation,

North Dakota Pheasants Forever is writing to express support for a wildlife-friendly approach to haying management at the Patterson Recreation Area. We encourage consideration of strategies that both meet operational needs and enhance wildlife habitat. Implementing a rotational or partial haying system—such as alternating haying on portions of the landscape rather than allowing full-area haying annually—can provide meaningful benefits.

Leaving undisturbed cover each year is critical for ground-nesting birds and other wildlife, including pheasants and pollinators, which rely on residual vegetation for nesting, brood-rearing, and protection from predators. A more limited or rotational haying approach can improve habitat structure and diversity over time while still allowing for responsible land use.

Public lands like Patterson Recreation Area play an important role in supporting wildlife populations and outdoor recreation opportunities. Thoughtful management decisions that incorporate habitat considerations will help ensure these lands continue to provide ecological and community value for years to come.

Thank you for your consideration and for your ongoing stewardship of this area!

Yours in conservation,

North Dakota Pheasants Forever
ndpf@pheasantsforever.org

Pheasants Forever's mission is to conserve pheasants, quail, and other wildlife through habitat improvements, public access, education, and conservation advocacy. Our vision to fulfill this is to create a North American landscape of quality habitat supporting wild, sustainable populations of upland game birds and other wildlife that are accessible to generations of hunters and conservationists.

REQUEST FOR BIDS

The Board of Park Commissioners of Dickinson Parks and Recreation District (DPRD) is accepting bids for mowing and haying within the Patterson Lake Recreation Area for a four (4) year period. All bids shall be submitted in a sealed envelope and endorsed "Mowing & Haying Bid" until 2:00 PM (MST), Tuesday, May 5, 2026, to the Dickinson Parks and Recreation Office (2004 Fairway St., Dickinson, ND 58601) when they will be opened and read aloud. Bids not received prior to the bid deadline will not be accepted. Each individual tract will be bid on a per-ton basis and award(s) will be made by individual tract(s). The two highest written bidders will be allowed to verbally raise their bids at the time of bid opening.

It is the Bidders responsibility to assess the quantity, quality and "harvestability" of the hay. Dickinson Parks and Recreation makes no warrants on quantity, quality and "harvestability" of the hay existing on the tracts. Some rocks, wet ground conditions and wildlife food plots and nesting cover may exist on some tracts. Successful bidders must certify that the hay is for personal use. Selling of hay is prohibited.

Detailed specifications and bid forms are available at the Dickinson Parks and Recreation office located at 2004 Fairway Street, Dickinson, ND 58601. Bids must be submitted on forms provided by Dickinson Parks and Recreation and in accordance with specifications and conditions therein contained. On-site visits may be coordinated with Benjamin Rae at 701-456-2074.

All bids shall remain open for a period of thirty (30) days after the bid opening. The Board of Park Commissioners of the Dickinson Parks and Recreation District reserves the right to reject any and all bids, to waive any informalities in any bid, and to award the contract as it deems to be in the best interest of the Dickinson Parks and Recreation District.

Dated this 13th day of April 2026

Legal Publication:

Wednesday, April 22, 2026

Wednesday, April 29, 2026

REQUEST FOR BID

Patterson Lake Mowing & Haying DETAILED SPECIFICATIONS

Dickinson Parks and Recreation (DPRD) is soliciting bids for interested individuals to mow hay for a four (4) year period (2026-2029) within the right-of-way boundaries of the Patterson Lake recreation Area. The tract(s) to be mowed is/are shown on Exhibit A attached to these specifications.

- A. The tract(s) to be mowed contain mixed grasses (crested wheat, brome grass, etc.), clover and alfalfa.
- B. The tract(s) to be mowed include any area between the designated boundary markers that is safely accessible with farming equipment.
- C. Mowing may not commence until July 15 of each year and only one cutting per year in all tracts. Contractor may elect to cut only 50% of a tract in a given year, alternating year by year at the discretion of the contractor.
- D. The tract(s) shall be mowed and raked to remove all litter and old vegetation. The successful bidder may cut and remove only the new growth of hay first and then mow the remaining vegetation containing litter, old grasses and other undesirable vegetation (insuring a clean mowed and raked area). All undesirable cut and raked vegetation shall also be removed from the area(s).
- E. The Contractor shall control the growth and spreading of noxious weeds whether or not mowing occurred in a given year and promote acceptable conservation of the land. The Contractor shall work with DPRD to determine the best method to control any noxious weeds.
- F. The mowing shall be accomplished in a workmanlike manner with no skips.

- G. Any hay (bales, loose, etc.) not removed by September 30 of each year will become the property of DPRD and bidder's rights under the contract are forfeited.
- H. Access to an area(s) or tract(s) will be allowed only at gates and access points identified by the DPRD. No cutting of fences will be permitted without prior approval from DPRD. Equipment temporarily stored on the Patterson Lake Recreation Area right-of-way shall be located in such a manner as not to become a safety hazard to the public.
- I. All work must be done during daylight hours.
- J. All lands herein or impounded water will be open to the public for hunting and fishing, subject to applicable state laws and regulations, and to other recreational use. Some rocks, wet ground conditions and wildlife food plots and nesting cover exist in the tract(s). Please leave 3 feet of uncut hay when adjacent to the mowed Crooked Crane Trail.
- K. The Contractor is responsible for any damage to property under the control of DPRD resulting from the mowing and haying operations.
- L. Bids will be accepted on a per-ton basis, where the Contractor will pay DPRD, their bid price for each ton of hay that is hayed on the said tract(s) they have been awarded. The tonnage shall be determined by the weighing of representative bale(s) of the different types of hay harvested at a recognized weighing point. A weight ticket shall be obtained by the Contractor and given to DPRD, on the weight of those representative bale(s) for each type of hay. From the weight ticket of each type of hay the average bale weight will be assumed. The average bale weight for each type of hay will then be taken times the number of bales removed from the property. The result of that multiplication will determine the amount due DPRD.
- M. Contractors who do not mow awarded Tract(s) according to the contract will be disqualified from future bids and the next highest bidder will be selected for the remainder of the current period.
- N. The Contractor must pay DPRD in full for all hay within 60 days of the date the cutting is made.
- O. Payment shall be made to:
 - A. Dickinson Parks and Recreation
 - B. 2004 Fairway Street
 - C. Dickinson, ND 58601
- P. Bids will be accepted individually on each Tract B, C, D and E. Bidders may bid on B, C, D and E.

Safety:

The Contractor shall comply with normal farm type safety regulations pertaining to the operations of equipment. The Contractor shall save and hold harmless Dickinson Parks and Recreation, its officers, agents, employees and members, from all claim suits, or actions of whatever nature resulting from or arising out of this contract.

Firearms:

No firearms shall be carried in any vehicle or equipment used by the Contractor during mowing or haying operations.

Littering:

Contractor shall be responsible to see that no littering (oil cans, cartons, etc.) occurs on the area(s) because of his/her mowing or haying operations.

BID FORM

To: Benjamin Rae, Executive Director
 Dickinson Parks & Recreation District
 2004 Fairway Street
 Dickinson, ND 58601
 brae@dickinsonparks.org

For: Patterson Lake Mowing & Haying Bid
Dickinson Parks & Recreation District

Date: _____

Bid for Mowing & Haying:

Having examined all matters referred to in the bid documents for Patterson Lake Recreation Area mowing & haying, we, the undersigned, hereby offer to enter a contract for the following price:

Tract No. (B, C, D, or E)	Annual Bid Price Per Ton of Hay*

***TWO HIGHEST WRITTEN BIDS WILL BE ALLOWED TO VERBALLY RAISE THEIR BID AT THE TIME OF BID OPENING.**

Acceptance:

- A. This offer shall be open to acceptance and is irrevocable for thirty (30) days from the bid closing date.
- B. If this bid is accepted by Dickinson Parks & Recreation District, we will, within ten (10) execute the contract.

Bidder's Name: _____

Bidder's Signature: _____

Address: _____

City, State, Zip: _____

f. Resolution for the Sale of Undeveloped Property #6

MOTION REQUIRED.

TO: Board of Park Commissioners

FROM: Benjamin Rae, Executive Director

DATE: April 7, 2026

RE: Resolution for the Sale of Undeveloped Property #6

Background Information:

The property described in the Resolution has been in District ownership since 1982 with a previous attempt to sell the property in 1986. The property, which is currently designated park land, is close to other District parks and it is unlikely that the property would ever be utilized as a park. The parcel is located in a residential area and is zoned R-1, low density residential. Currently, the property is maintained by the Park District (mowing).

Staff is recommending a minimum bid of at least \$75,000 based on other comparable lots in the community.

Staff Recommendation:

The staff recommends approval of the Resolution for the Sale of Undeveloped Property #6

Fiscal Impact:

\$75,000

Impacted Fund:

Park Land Development Fund



2026-Reso
lution-Sal...



A RESOLUTION FOR THE SALE OF DISTRICT PROPERTY

WHEREAS, North Dakota Century Code 40-11-04.1 provides:

Real property transfer requirements. Upon resolution by the governing body of a city authorizing the public sale of real property, a notice containing a description of the property to be sold and designating the place where and the day and hour when the sale will be held shall be published in the city's official newspaper as provided in section 40-01-09 once each week for two consecutive weeks with the last publication being at least ten days in advance of the date set for the sale. The notice shall specify whether the bids are to be received at auction or as sealed bids as determined by the governing body of the city. The property advertised shall be sold to the highest bidder if that person's bid is deemed sufficient by a majority of the members of the governing body.

WHEREAS, the governing body of the Board of Park Commissioners, City of Dickinson determines that it is necessary and in the best interests of the Park District to sell certain property owned by the Park District.

WHEREAS, the Park District shall advertise the sale of certain property as required by N.D.C.C. 40-11-04.1.

THEREFORE, BE IT RESOLVED that the governing body of the Dickinson Park District of the City of Dickinson specifically approves the following:

1. The following property shall be advertised by publication pursuant to N.D.C.C 40-11-04.1.

Parcel 6 -R1 Low Density Residential
Lot 13, Block 6, Springwood Second Subdivision to the City of Dickinson, Stark County,
ND Parcel #41-0160-06001-300
Recommended Minimum Bid: \$75,000

President, Dickinson Board of Park Commissioners

Date

Executive Director, Dickinson Parks and Recreation

Date

g. Undeveloped Property #6 Sale Bid Documents

MOTION REQUIRED.

REQUEST FOR BIDS

The Board of Park Commissioners of Dickinson Parks and Recreation District (DPRD) is accepting bids for the sale of the following real property:

Legal Description: Lot 13, Block 6, Springwood Second Subdivision to the City of Dickinson, Stark County, ND

Parcel Number: 41-0160-06001-300

Zoning: R1 Low Density Residential

A minimum bid of \$75,000 is required. All bids shall be submitted in a sealed envelope and endorsed "Property #6" by or before 3:00 PM (MST), Wednesday, May 13, 2026, when they will be opened and read aloud.

Detailed specifications and bid forms are available at the DPRD office located at 2004 Fairway Street, Dickinson, ND 58601. Bids must be submitted on forms provided by DPRD and in accordance with specifications and conditions therein contained. Bids must be accompanied by a bid security of 10% of the bid amount in the form of a certified check or money order payable to Dickinson Parks and Recreation District. The bid security shall be refundable to the unsuccessful bidders but shall be credited to the successful bidder's purchase price. If the successful bidder fails to complete the purchase after award, the bid security may be retained by DPRD as liquidated damages.

On-site visits may be coordinated with Benjamin Rae at 435-705-4848.

All bids shall remain open for a period of thirty (30) days after the bid opening. The Board of Park Commissioners of the DPRD reserves the right to reject any and all bids, to waive any informalities in any bid, and to award the contract as it deems to be in the best interest of the DRPD.

Dated this 13th day of April 2026

Legal Publication:

Wednesday, April 22, 2026

Wednesday, April 29, 2026

REQUEST FOR BID

Undeveloped Property #6 Sale DETAILED SPECIFICATIONS

Property Description:

Legal Description: Lot 13, Block 6, Springwood Second Subdivision to the City of Dickinson, Stark County, ND

Parcel Number: 41-0160-06001-300

Zoning: R1 Low Density Residential

Property Condition:

Property is being sold AS-IS, without any warranties or representations. Successful bidder shall be

responsible for all due diligence.

Park Dedication:

Dickinson Parks and Recreation District (“DPRD”) acknowledges that the successful bidder may seek the removal of the existing “Park” dedication affecting the Property. While DPRD cannot guarantee any outcomes regarding the removal of the “Park” dedication on the Property, it will not oppose an application for dedication removal affecting the Property. The successful bidder shall be responsible for all fees and costs associated with removing the "Park" dedication, including but not limited to City of Dickinson zoning fees, surveying costs, and replatting costs.

Minimum Bid: \$75,000

Closing Requirements:

Closing shall occur within 30-60 days after DPRD awards the successful bid. The successful bidder shall be responsible for all closing costs and recording fees.

Bid Security:

Bids must be accompanied by a bid security of 10% of the bid amount in the form of a certified check or money order payable to DPRD. The bid security shall be refundable to the unsuccessful bidders but shall be credited to the successful bidder’s purchase price. If the successful bidder fails to complete the purchase after award, the bid security may be retained by DPRD.

BID FORM

To: Benjamin Rae, Executive Director
Dickinson Parks & Recreation District
2004 Fairway Street
Dickinson, ND 58601
brae@dickinsonparks.org

For: Property #6
Dickinson Parks & Recreation District

Date: _____

Bid for Property #6:

Having examined all matters referred to in the bid documents for Property #6, we, the undersigned, hereby offer to enter into a contract to purchase Property #6 for the following price:

\$ _____ PROPERTY #6

Acceptance:

- A. This offer shall be open to acceptance and is irrevocable for thirty (30) days from the bid closing date.
- B. If this bid is accepted by Dickinson Parks & Recreation District, we will, within ten (10) days after receiving the contract for execution:
 - 1. Execute the contract

Bid Form Signatures:

Bidder's Name: _____

Bidder's Signature: _____

Address: _____

Phone: _____

Email: _____

h. WRCC Leisure Pool Flooring Bid Documents

MOTION REQUIRED.

TO: Board of Park Commissioners

FROM: Benjamin Rae, Executive Director

DATE: April 7, 2026

RE: WRCC Leisure Pool Flooring Bid Documents

Background Information:

The existing flooring at the WRCC Leisure Pool was installed shortly after construction of the building. Over the past several years, the flooring has been deteriorating in many areas and is currently being covered by mats to protect patrons from injury on the loose flooring. The board approved funds for the project in November 2025 as part of the 2026 project plan.

Staff Recommendation:

The staff recommends approval of the WRCC Leisure Pool Flooring Bid Documents.

Fiscal Impact:

As approved by the Board

Impacted Fund:

WRCC Improvement Fund

REQUEST FOR BIDS

The Board of Park Commissioners of Dickinson Parks and Recreation District (DPRD) is accepting bids for the purchase and installation of epoxy flooring at the West River Community Center. All bids shall be submitted in a sealed envelope and endorsed "WRCC Leisure Pool Flooring" until 3:00 PM (MST), Tuesday, May 5, 2026, when they will be opened and read aloud.

Detailed specifications and bid forms are available at the Dickinson Parks and Recreation office located at 2004 Fairway Street, Dickinson, ND 58601. Bids must be submitted on forms provided by Dickinson Parks and Recreation and in accordance with specifications and conditions therein contained. On-site visits may be coordinated with Marvin Dahl at 406-696-2297.

All bids shall remain open for a period of thirty (30) days after the bid opening. The Board of Park Commissioners of the Dickinson Parks and Recreation District reserves the right to reject any and all bids, to waive any informalities in any bid, and to award the contract as it deems to be in the best interest of the Dickinson Parks and Recreation District.

Dated this 13th day of April 2026

Legal Publication:

Wednesday, April 22, 2026

Wednesday, April 29, 2026

REQUEST FOR BID

West River Community Leisure Pool Flooring DETAILED SPECIFICATIONS

The Leisure Pool Flooring project consists of the removal of existing surface material, preparation of the concrete flooring, and installation of new flooring material. The intent is to match the color of the flooring in the restrooms though it is acceptable to have a slightly rougher surface so long as the specifications are met. The approximate area of the leisure pool flooring is 8,182 square feet but should be verified by the contractor prior to bidding. The Lifeguard office will be considered as an additional bid alternate of approximately 126 square feet. The work must be completed between July 20 – August 16, 2026 in coordination with the owner.

1. FLUID-APPLIED FLOORING SYSTEMS.

A. CLEANERS AND PATCH/REPAIR SPECIALTY PRODUCTS

1. Cleaners:

- a. Rust-Oleum Krud Kutter Original Cleaner.
- b. Rust-Oleum CFFS CPC Degreaser.

2. Patch/Repair Products:

- a. Rust-Oleum CFFS Fast Patch.
- b. Rust-Oleum CFFS Fortification Formula.
- c. Rust-Oleum CFFS PolyFlex 93 Joint Filler.

B. CITADEL FLOOR FINISHING SYSTEMS (CFFS)

1. High Performance Floor Systems (CFFS):

- a. Rust-Oleum CFFS Polyurea System.
 - 1) Primer: R-O CFFS Ultra Hydro Stop 100% Solids Epoxy applied at 16 mils DFT. per manufacturer's TDS.
 - 2) Base Coat: R-O CFFS Poly 350 Polyurea Base Coat applied at 12-16 mils DFT. per TDS. Broadcast decorative quartz to full rejection at ½ lb. per sq ft. Sweep and vacuum excess after dry.
 - 3) Intermediate Coat: R-O CFFS RG- 80X Polyaspartic Clear applied at 12 mils DFT. per TDS. Broadcast decorative quartz to full rejection at ½ lb. per sq ft. Sweep and vacuum excess after dry.
 - 4) Grout Coat: R-O CFFS RG- 80X Polyaspartic Clear applied at 12 mils DFT. per TDS.
 - 5) Wear Coat: R-O CFFS Poly 1 HD Clear with Durability Additive applied at 3-4 mils DFT. per TDS.

2. Color: Desert Sand

2. EXAMINATION

- A. Verify that subfloor surfaces are smooth and flat within the tolerances specified for that type of work and are ready to receive flooring.
- B. Verify that subfloor surfaces are dust-free and free of substances that could impair bonding of materials to subfloor surfaces.
- C. Cementitious Subfloor Surfaces: Verify that substrates are ready for fluid-applied flooring installation by testing for moisture and alkalinity (pH).
 1. Obtain instructions if test results are not within limits recommended by fluid-applied flooring manufacturer.

3. PREPARATION

- A. Remove subfloor ridges and bumps. Fill low spots, cracks, joints, holes, and other defects with subfloor filler.

- B. Apply, trowel, and float filler to achieve smooth, flat, hard surface. Grind irregularities above the surface level. Prohibit traffic until filler is cured.
- C. Vacuum clean substrate.
- D. Substrate shall be free of dirt, waxes, curing agents, and other foreign materials prior to mechanical surface preparation.
- E. Concrete, SSPC-SP13 or NACE 6: This standard gives requirements for surface preparation of concrete by mechanical, chemical, or thermal methods prior to the application of bonded protective coating or lining systems. The requirements of this standard are applicable to all types of cementitious surfaces including cast-in-place concrete floors and walls, precast slabs, masonry walls, and shotcrete surfaces. An acceptable prepared concrete surface should be free of contaminants, laitance, loosely adhering concrete, and dust, and should provide a sound, uniform substrate suitable for the application of protective coating or lining systems.
- F. Concrete surfaces shall be mechanically abraded, or abrasive blast cleaned to remove all laitance to provide a uniform surface profile with a profile depth recommended by the fluid applied resinous system selected per ICRI CSP Standards. The CSP Level required for this project is CSP 3-5. Contact Manufacturer's technical service department for specific surface preparation questions.
- G. The coating contractor is to examine the substrate to determine if it is in satisfactory condition to receive the specified floor system. Obtain coating contractor's written report listing conditions detrimental to performance of work in this specification. Do not proceed with the application of specified floor coating until unsatisfactory conditions have been corrected.
- H. Floor drains and grates should be protected during the preparation and installation process to ensure the grates can be easily reinstalled following the flooring installation.

4. INSTALLATION

- A. Apply in accordance with manufacturer's instructions.
- B. Mixing:
 - 1. The base component and activator must be combined with power mixing. Hand mixing is not adequate.
 - 2. Scrape out the container of the activator to transfer as much material as possible.
 - 3. Use a suitable mixing blade which will not entrain air. Mix at 500-750 RPM for 1-3 minutes.
 - 4. Application must begin as soon as the material has been completely mixed.
- C. Thinning: Thinning is not required. Do not thin.
- D. Coating Application:
 - 1. Do not attempt to work out of the container. Immediately after mixing material, pour out the activated material in a long thin stripe across the top of the work section of floor. Use only the material that flows naturally out of the container.
 - 2. Do not scrape out the container of activated material or turn buckets upside down on floor to drain. Doing so may result with transfer of un-activated material to the floor which will result with soft spots in the coating.
 - 3. Install in accordance with manufacturer's instructions.
 - 4. Locate all flexible joints required.
 - 5. Provide accessories necessary for complete installation.
- E. Cove at vertical surfaces as noted.

5. PROTECTION

- A. Prohibit traffic on floor finish for 48 hours after installation.

BID FORM

To: Benjamin Rae, Executive Director

Dickinson Parks & Recreation District
2004 Fairway Street
Dickinson, ND 58601
brae@dickinsonparks.org

For: West River Community Center Leisure Pool Flooring
Dickinson Parks & Recreation District

Date: _____

Bid for West River Community Center Leisure Pool Flooring:

Having examined all matters referred to in the bid documents for West River Community Center Leisure Pool Flooring, we, the undersigned, hereby offer to enter into a contract to provide and install the West River Community Center Leisure Pool Flooring for the following price:

\$ _____ LEISURE POOL FLOORING

\$ _____ LIFEGUARD OFFICE (ALTERNATE #1)

Acceptance:

- A. This offer shall be open to acceptance and is irrevocable for thirty (30) days from the bid closing date.
- B. If this bid is accepted by Dickinson Parks & Recreation District, we will, within ten (10) days after receiving the contract for execution:
 - 1. Execute the contract

Bid Form Signatures:

Bidder's Name: _____

Bidder's Signature: _____

Address: _____

Phone: _____

Email: _____

i. Executive Director Report

TO: Board of Park Commissioners

FROM: Benjamin Rae, Executive Director

DATE: April 7, 2026

RE: Executive Report

Current Construction Projects:

West River Community Center

Renovation

Family Changing Room: Closure March 9th, expected opening April 19th

Lobby: Closure April 27th

Most lights complete except the gymnasium

Working with WaterPlay for a new play structure

Completion Expected: May 2026

Heater Gas Leak

Unexpected Safety Issue, \$21,000 replacement

Pool Water Heaters

2 in need of replacement, Seeking Quotes

East Broadway Dam (City of Dickinson Project)

Moving to the 2027 Construction Season

95% design complete

Coordination of trail and access design and construction impacts on Jaycee Park

Bandshell Painting/Resurfacing - Scott to work on options

2026 Projects

Shop Expansion - moved to Fall 2026

Friendship Park Shelter - Reached out to BC6 Builders for a quote, received

Overflow Parking at Veterans Pavilion - working with City Engineering, current roadblocks being addressed

Drainage behind Gress - quote from Tolman, work when the weather warms, Floodplain permit submitted

DCBT Backstop Net - received

Hewson Irrigation - Initial supplies ordered, layout complete

Cart Paths - #14 done, #13 in progress, #11 week of 4/13

Irrigation Filter - contract signed, product ordered

Scoreboard Installation - completed, DSU Heritage Foundation to pay \$30,000 of cost this year

HRGC Maintenance Shop - mechanic building roof quotes received, Fall installation

Optimist Basketball/Tennis Lights - Working with Denny's on LED quote

Patterson Gate - waiting on Denny's/parts

Optimist Rink - Scott to get quotes from Cordova for separating to 3 rinks with berms

Hydrant at Eastside Complex

WRIC Carpet – partially installed

Network Equipment Upgrade – in progress

Triplex Vibratory Rollers – ordered

*Leisure Pool Motor Replacement – \$35,000 quote, will pull from WRCC Fund

Soccer Field Irrigation Wiring – will run in the spring

*Power to North Complex - \$9500 quote from Denny's
Finalize Veterans Playground for Ribbon Cutting - June 9th, shade table received, concrete, signage

Department Updates:

Human Resources

Full-Time Employees

Open: None

Employee Survey Complete

Part-Time Hiring Status

Parks/Golf Maintenance, Summer Programs, Patterson Lake Booth, WRIC Ice Attendant, WRCC Lifeguard/Outdoor Pool/Waterslide, Sand Volleyball/Softball Officials

Legal

Simpson Park Damage: Summary judgement granted

Unpaid Patterson Lot: Legal notification

Undeveloped Property #6: Ready for Bids

FMLA: Shea would like to review our policy next year

Information Technology

Cybersecurity

ADA Digital Access Updates

Administrative

CAPRA

Initial Staff review due May 1st

Land Ownership/MOUs/Ordinances

Information submitted to the city for review

Queen City Dam EAP Review

Updates to Memorial Bench/Tree Policies in progress

Policy for E-Bikes, E-Scooters, E-Motorcycles working with City of Dickinson

Public Safety Tax Proposed for June Ballot (1%)

5-Year CIP

2027-2031 rolled out to staff

Policy & Procedure Manuals and SOPs

Digital Work Order System - Progressing Well

2026 NDRPA Conference

Held first committee meeting, met with state office on priorities

Future Facilities

Working on Access to New Armory, Likely Losing Access to Old Armory

Removing Digital sign on State Avenue as it is at the end of its useful life.

Finance

Revising Chart of Accounts - future roll out with software update

2026 or 2027 Payroll AND financial software replacement

2027 1/2 cent sales tax proposal due in June

Heart River Golf Course

Driving Range open

Full course likely opening this weekend (4/10)

Locking the maintenance gate

#11 tee hillside cleaned and walking path cleared

#14 hole sign replacement in progress, awaiting granite top

GPS advertising high turnover (4-5 open spots)

Parks/Patterson Lake

Patterson Lake Lot Sale

None pending

Legion Ballpark Signage

Working with the Legion for a Permanent Sign, They are reviewing options

Adaptive Kayak Launch - working to meet with Kyron

Haying Contracts – ready for bid

Foundation

Working on 2026 Budget

2026-2028 Strategic Plan

Partnership with NDCF for Endowments

Charitable Gaming

Fundraising for Future Facilities: Splash Pad, Jaycee Trail, Ninja Course, Golf Course

West River Ice Center

Agreements, Contracts, Grants:

Crooked Crane Stranski Segment

Construction Complete

Signage and trail counters in spring 2026

Transportation Alternatives (TA - NDDOT) and LWCF grant opportunities

Submitted, Awaiting Award Notifications, hopefully by the first week of April

Phase 2 Crooked Crane Trail (Outdoor Heritage Fund)

Likely to end OHF Commitment to Funds

ND Energy Grant

Grant approved and accepted

First reimbursement received (\$50,000)

Ergonomic Grant

Eligible for up to \$30,000 at 75/25 match

RTP Grant

Application in progress for Jaycee Park now that E Broadway Dam is moved back to next year.

Upcoming Schedule:

April 13: April Board Meeting

April 20: Operations Leadership Meeting

April 21: Stoneridge GP to Cloud Summit

April 22-23: HR Collaborative

April 23: Summer of 2026 Town Hall Meeting and State of Region 8 Meetings

April 24: Executive Team Meeting

April 27: Board Workshop

May 4: Administrative Leadership Meeting

May 6: Chamber Candidate Forum

May 6: Board Meeting Items Due

May 6-7: Spring NDRPA Meetings

May 11: May Board Meeting

May 14: Staff Cleanup Day and Lunch

May 18: Operations Leadership Meeting

May 19: Foundation Golf Scramble

May 21-26: Benjamin Out of Office

May 22: Executive Team Meeting (Propose move to May 15 or 29)

May 25: Memorial Day (DPR Office Closed)

10. PUBLIC COMMENT PERIOD (NO ACTION)
11. BOARD COMMENTS (NO ACTION)
12. ADJOURNMENT