

# Park Board Agenda



## Dickinson Parks & Recreation - Park Board Meeting

4:00 pm, Monday, July 8, 2024

West River Community Center | Community Room

2004 Fairway Street, Dickinson, ND 58601

- 1. CALL TO ORDER CURRENT PARK BOARD**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVED CANVASSED ELECTION RESULTS**
- 6. PARK BOARD RECOGNITION**
- 7. ADJOURN CURRENT PARK BOARD**
- 8. CALL TO ORDER NEW PARK BOARD**
- 9. ROLL CALL**
- 10. DETERMINE TEMPORARY CHAIR**
- 11. ADMINISTRATION OF OATH OF ELECTED COMMISSIONERS**
- 12. ELECTION OF PRESIDENT**
- 13. ELECTION OF VICE PRESIDENT**
- 14. BOARD APPOINTMENTS**
- 15. CONSENT AGENDA**
  - a. Minutes
  - b. Claims
  - c. Pledged Securities
  - d. DSU Membership Agreement
- 16. BUILDINGS/GROUNDS**
  - a. Director of Buildings/Grounds Report
- 17. RECREATION/FACILITIES**
  - a. Director of Recreation/Facilities Report
  - b. Fitness Equipment RFP Review
- 18. BUSINESS/FINANCE**
  - a. June Financial
  - b. 2<sup>nd</sup> Quarter Financial Review
  - c. 2025 Fee Schedule Approval

- d. Resolution for Patterson Lake Lot Sales
- e. Hole #17 Bridge Bid Discussion
- f. Executive Director Report

**19. ADJOURNMENT**

\*Park Board group photo will be taken following the meeting.

# 5. APPROVAL OF CANVASSED ELECTION RESULTS



2024  
Primary C...  
Motion is required.

## 2024 Primary Election Certification

June 25, 2024

Linda Carlson  
Deputy City Administrator  
38 1<sup>st</sup> St W  
Dickinson, ND 58601

City of Dickinson,

Please accept this as the official vote for the City of Dickinson for the June 11, 2024, Primary Election as Officially Certified by the Stark County Canvass Board on June 24, 2024:

### Dickinson Mayor

Scott Decker	1,860
Write-In: Leroy Hendrickson	505
Write-In: Scattered	94
Total Votes Cast	2,459

### City Commission (Vote for 2)

John Odermann	1,417
Joseph Ridl	1,255
Dean Kluver	1,218
Rob Eilts	1,003
Write-In: Scattered	62
Total Votes Cast	4,955

### Park Board Commission (Vote for 2)

Zachery Keller	2,084
Tyler Tucker	2,032
Write-In: Scattered	21
Total Votes Cast	4,137

### Dickinson Director Southwest Water Authority

Scott Tschetter	2,360
Write-In: Scattered	12
Total Votes Cast	2,372

**City of Dickinson Publication of Minutes**

Yes	2,384
No	386
Total Votes Cast	2,770

A handwritten signature in blue ink that reads "Karen Richard". The signature is written in a cursive style and is positioned above a horizontal line.

Karen Richard, Stark County Auditor

## 6. PARK BOARD RECOGNITION

The Board will recognize Jo Marie Kadrmas for her service on the Park Board.

## 7. ADJOURN CURRENT PARK BOARD

Motion is required.

## 8. CALL TO ORDER NEW PARK BOARD

Call to order new Park Board.



## 9. ROLL CALL

Roll call of new Park Board.

## 10. DETERMINE TEMPORARY CHAIR

Motion is required.

## 11. ADMINISTRATION OF OATH OF ELECTED COMMISSIONERS

The Clerk will administer the Oath of Office to Zach Keller and Tyler Tucker.

## 12. ELECTION OF PRESIDENT

Motion is required.

## 13. ELECTION OF VICE PRESIDENT

Motion is required.

## 14. BOARD APPOINTMENTS

**Motion is required** to select Board appointments for the City Planning/Zoning Commission and Budget Committee.

## 15. CONSENT AGENDA

Combined motion for all items.

- a. Minutes
- b. Claims
- c. Pledged Securities
- d. DSU Membership Agreement

# a. Minutes

## **Park Board Meeting June 10, 2024**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm on Monday, June 10, 2024, at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Karsky, Tim Daniel, Zach Keller, Jo Marie Kadrmas, Nic Stevenson. Also, present were Executive Director Benjamin Rae, Director of Buildings/Grounds Craig Pearson, Director of Recreation/Facilities Caleb Burgard, and Clerk Leah Hoenke.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was given.

APPROVAL OF AGENDA – Executive Director Benjamin Rae added item number 8h – District Neutrality to the agenda. MOTIONED BY: Jo Marie Kadrmas; SECONDED BY: Nic Stevenson to approve the agenda including adding item 8h. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

CONSENT AGENDA – MOTIONED BY: Zach Keller; SECONDED BY: Tim Daniel to approve the Consent Agenda items as presented, which includes the Park Board meeting minutes from May 13; May Claims of \$700,652.00; and Pledged Securities. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

### **BUILDINGS/GROUNDS**

Director of Buildings/Grounds Report – Director Craig Pearson provided a written report and added that Friendship Park had some major graffiti damage. We have since ordered three cameras for the park and installation will be in the last week of June. He said there was not much monetary damage but a lot of labor to clean up. He also updated the board on the outdoor pool work saying leak repairs were needed and the maintenance staff is working hard to get the pool ready for opening.

### **RECREATION/FACILITIES**

Director of Recreation/Facilities Report – Director Caleb Burgard added to his written report and said he continues to monitor the impact of requiring credit cards when booking tee times, saying that in May 2023 we had 241 no shows recorded in comparison to May 2024 the no show number went down to 36. At the community center, we celebrated our 20th Anniversary in May and sold 56 3-month memberships and 174 people who took advantage of free usage that day. He also added that the Dickinson Park District app is ready for review; he asked commissioners to download the app and give us any feedback. We will start using the push notification feature for adult leagues for weather cancellations. President Scott Karsky gave kudos to the staff on the 20<sup>th</sup> anniversary, saying the staff did a great job.

Golf Cart RFB – Director Burgard reviewed the golf cart lease request for bids. He said Heart River Golf Course currently leases the golf cart fleet on a 4-year cycle. The existing 50-car fleet is set to expire on October 31, 2024. We have discussed as staff increasing the existing fleet to a 60-cart fleet with an alternate of the dashboard/module feature. He said the projected cost is \$65,000 for 2025 and beyond, compared to \$35,000 currently. He asked the board to approve the RFB as presented. Discussion followed. President Karsky entertained a motion. MOTIONED BY: Tim Daniel; SECONDED BY: Jo Marie Kadrmas to approve the Request for Bids for the lease of 60 golf carts at Heart River Golf Course. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Dickinson Pickleball Club Agreement – Director Burgard reviewed the agreement. He said he has been working with Billie Sue Richter, she is their club president, and has been active in helping us grow our pickleball programming. The agreement coincides with other user group agreements. MOTIONED BY: Tim Daniel; SECONDED BY: Zach Keller to approve the Dickinson Pickleball Club Agreement as presented. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Mustang Baseball Complex Turf Discussion – Director Burgard said this is solely for discussion purposes and has been a conversation with Mustang Baseball Club for a while. The club would like to enhance the Mustang Baseball Complex fields to accommodate their growing program and for the possibility of attracting larger tournaments to Dickinson. He wanted to give the board an idea of what we spend and what we get from Mustang Baseball Club. Numbers from 2023, cost of supplies, labor and maintaining the fields range from \$7500 to \$10,000 in a given season. Last year Mustang paid us \$2,000, we subsidized the rest. We quoted to do the 41,000 sq. ft. project for all 3 fields for infield only and to expand infield, quote is \$10.25/sq ft for a total project cost of \$420,250. Mustang has committed a third of that and is asking the Park District to cover another third and Mustang would come up with the other third



through sponsorships. He said the life expectancy is 10-15 years for the fields. Executive Director Benjamin Rae said we will have to have a lot more discussions on what that would look like to finance the project. Most of the time you want to give yourself 10-15 percent contingency on the project cost. He said we would likely look to finance and would require a significant upfront from donors. Once we are at the 50 percent mark we'll look to moving the project forward. Commissioner Nic Stevenson asked what the timetable is if we agree. Director Rae said his opinion is 2026, he would be surprised if we would be able to get it done until following their season in 2026. He also added that we would look to Mustang Baseball to upfront the engineering costs. Commissioner Zach Keller asked about the possibility of attracting tournaments. Director Caleb Burgard said it's difficult to host at our current facility because field 1 is the only field that can accommodate state and regional tournament play. Discussion followed.

#### BUSINESS/FINANCE

May Financial – For informational use only. Executive Director Benjamin Rae noted that we paid the \$279,000 for the retirement payment early this year and that is making our expenses higher for the month of May. MOTIONED BY: Jo Marie Kadrmas; SECONDED BY: Tim Daniel to approve the May financial as presented. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Ice Resurfer Naming Rights Agreement – Executive Director Rae said this would mirror the naming rights at the ice center in partnership with the Dickinson Hockey Club. He commented that they are great at bringing in sponsorships for that facility. He reviewed the agreement and said the hockey club wanted sole rights as to how the funds are spent but said that would not be possible, it would be a joint agreement. He recommended approval as written. MOTIONED BY: Tim Daniel; SECONDED BY: Zach Keller to approve the West River Ice Center Sponsorship Agreement with the Dickinson Hockey Club. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Foundation Policies – Executive Director Rae said legal counsel has reviewed the foundation policies and the foundation board is now submitting to the Park Board for approval. He explained that the foundation is created to directly and solely to benefit the Dickinson Parks and Recreation District, a public entity, the District should establish rules regarding the use of district logos, resources and staff in accordance with North Dakota Century Code. He said the staff recommends approval. MOTIONED BY: Jo Marie Kadrmas; SECONDED BY: Zach Keller to approve the District and Foundation relationship as presented in the Foundation Policies as presented. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Foundation Fund Request – Executive Director Rae stated that the District set aside \$25,000 for expenses related to the future of the foundation. The foundation board is now requesting \$5,000 for start-up costs to include but not limited to website, social media, marketing materials, etc. He said in accordance with North Dakota Century Code use of such funds must be approved by the District and cannot be transferred directly to the foundation. The staff recommended approval. MOTIONED BY: Zach Keller; SECONDED BY: Tim Daniel to approve the expenditure of up to \$5,000 from the Dickinson Park District Foundation fund for the use of initial set-up of the foundation. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

2025 Fee Schedule Review – Director of Recreation/Facilities Caleb Burgard reviewed the recommended fee changes; he explained the process and said this information is for review and will be brought back to the board in July for formal approval. He recommended increases to t-ball, adult basketball league and tournaments along with youth basketball tournaments, softball tournaments, golf simulator league, and pickleball tournament and lessons. For the West River Ice Center, he showed the addition of group ice rental and said user group increases for Adult Hockey League as well as Dickinson Baseball Club field prep, Dickinson Diamonds and Mustang Baseball field prep and added the North Complex to reflect relationship with university usage, recommending \$60 per field prep. At the golf course recommended increases in green fees and 3-5% increase for season passes, along with changes to the driving range passes. He reviewed the WRCC fees, saying we have not raised daily fees since 2017, recommending going up \$1 for adult day passes, along with increases to room rentals and golf simulator drop-in fees. Commissioner Nic Stevenson commented that considering the new information on golf carts, we should consider those fees being increased as well.

2025 Preliminary Budget Requests – Executive Director Benjamin Rae reviewed the initial prelim budget requests. For the general fund, given what we expect the valuation increase of \$151,633 in additional revenue in 2025. On the expense side he showed a difference of \$300,476 in expenses for 2025 making a total difference of -\$120,556 for revenue and expenses in general fund for 2025. At the community center, projected revenue increased by \$52,050 and expenses by \$82,436 showing a total difference of -\$30,120 for 2025. He reviewed capital improvements revenue and expenses with discussion held on the mill levy. Director Rae said we raised the mills for 2024, we can only go up 12% per year in dollars, not in mills. If evaluation goes up that is part of that, we may only be able to raise 7% to reach the

allowable amount. For capital betterment we are at 3.7 mills, legally we can go up to 5. Director Rae said he will bring more information to the July meeting. Commissioner Nic Stevenson said he doesn't think it is wise to adjust mills for our shortfalls, he believes we should increase on our fee side. Commissioner Zach Keller agrees, he would like to see the half cent dollars set aside for the community center projects. President Karsky said we need to be careful on raising the mills. Director Rae said the reality is our capital maintenance projects are going to increase. Discussion followed.

Executive Director Report – Executive Director Benjamin Rae said he had nothing new to report.

Addition to agenda – District Neutrality – Executive Director Rae said he has been working with legal counsel the last few weeks and is recommended an addition to the personnel manual specifying as a District that we take a neutral stance on political, social, or religious issues. He reviewed the policy. MOTIONED BY: Jo Marie Kadrmass; SECONDED BY: Nic Stevenson to approve the District Neutrality policy as presented. Roll call vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Adjournment – MOTIONED BY: Nic Stevenson; SECONDED BY: Jo Marie Kadrmass to adjourn the meeting at 5:12 pm. All aye, motion carried.

b. Claims



	June, 2024	May, 2024	June, 2023
Vouchers	\$391,867.55	\$506,640.06	\$723,967.80
Direct Bank Debit	\$15,832.82	\$15,478.64	\$14,012.92
Net Payroll (Gross Payroll Amount \$323,828.95)	\$266,472.05	\$178,533.30	\$253,845.98
<b>TOTAL</b>	<b>\$674,172.42</b>	<b>\$700,652.00</b>	<b>\$991,826.70</b>

Bravera Trust Center (PR)	\$7,855.11
Bravera Trust Center (PR)	<u>\$7,977.71</u>
<b>Total</b>	<b>\$15,832.82</b>

## c. Pledged Securities

TO BE AVAILABLE.

# d. DSU Membership Agreement

Motion is required.



WRCC-Cont  
racted Se...

# DICKINSON STATE UNIVERSITY

291 Campus Drive  
Dickinson, North Dakota 58601

## Contracted Services Agreement

This Agreement is entered into between Office of Campus Life/Student Affairs  
Dickinson State University Organization, Office or Department  
("State") and West River Community Center (WRCC)/Dickinson, ND Parks & Recreation ("Contractor").

**Services:** The services the Contractor agrees to provide are:

Access to and use of WRCC facilities and services for DSU residence hall students. Golf simulator and tanning service may be used at an additional cost. Students must sign Contractor's standard Membership Waiver and comply with Contractor's policies and rules related to the use of the West River Community Center.

**Effective Date and Duration:** The Contractor shall commence performance on or about September 9, 2024 and complete performance to the satisfaction of the State or about May 30, 2025.

**Compensation:** The State agrees to pay the Contractor as follows:

not to exceed a total payment of \$65/resident per semester; plus reimbursement of these expenses: \_\_\_\_\_

Contractor shall submit a billing statement or statements documenting services provided and itemized expenses. Payment is due within 30 days of receipt of a billing statement. The State may verify all expenditure receipts and disperse funds in an amount equal to the approved expenditures.

**Relationship of the Parties:** The parties agree the Contractor is an independent contractor and not an employee of the State for purposes of this agreement. No agency, employment or partnership is created by this Agreement. Each of the parties will be solely and entirely responsible for its own acts and/or the acts of its employees or agents. No benefits provided by State to its employees, including unemployment and workers' compensation insurance, will be provided to the Contractor or Contractor employees.

**Ownership and Publication of Materials:** All material and other information generated under this contract shall be the sole property of the State and such material shall be considered a work for hire under the copyright act. The Contractor has the right to retain copies of the materials or information generated under this Agreement.

**Access to Records:** The Contractor shall adequately account for and maintain reasonable records for Contractor's performance under this Agreement and allow access to these records by the State and the North Dakota State Auditor or their agents as may be necessary for audit purposes and in determining compliance with the terms of this Agreement.

**Non-discrimination:** The Contractor agrees that under State and federal law, no part of this Agreement shall be performed in a manner which illegally discriminates against any person on the basis of race, color, religion, creed, Vietnam Era Veterans status, sex or sexual orientation, age, status with regards to marriage or public assistance, disability, or national origin.

**Modification:** This Agreement contains the entire agreement between the parties, and no statements, promises or inducements made by either party, or agents or either party, that are not contained in this agreement are valid or binding. This Agreement may not be enlarged, modified, or altered except by written amendment by the parties.

**Termination:** This Agreement may be terminated at any time upon the written mutual consent of the parties. Either party may terminate or suspend performance of this Agreement for failure of the other party to perform any of the services, duties or conditions contained in this Agreement after giving the other party written notice of the stated failure. The written notice must demand performance of the stated failure within a specified period of time of not less than 30 days. If the demanded performance is not completed within the specified period, the termination is effective at the end of the specified period. These remedies are in addition to any other remedies provided by law or the terms of the agreement.

**Early Termination in the Public Interest:** State is entering into this Agreement for the purpose of carrying out the public policy of the State of North Dakota, as determined by its Governor, Legislative Assembly, and Courts. If this Agreement ceases to further the public policy of the State of North Dakota, State, in its sole discretion, by written notice to Contractor, may terminate this Agreement in whole or in part.

**Termination for Lack of Funding or Authority:** State by written notice to Contractor, may terminate the whole or any part of this Agreement under any of the following conditions:

- 1) If funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the services or supplies in the indicated quantities or term.
- 2) If federal or state laws or rules are modified or interpreted in a way that the services are no longer allowable or appropriate for purchase under this Agreement or are no longer eligible for the funding proposed for payments authorized by this Agreement.
- 3) If any license, permit, or certificate required by law or rule, or by the terms of this Agreement, is for any reason denied, revoked, suspended, or not renewed.

Termination of this Agreement under this subsection is without prejudice to any obligations or liabilities of either party already accrued prior to termination.

**Severability:** If one part of this agreement is held to be illegal, void or in conflict with any North Dakota law, the validity of the remainder of this agreement remains operative and binding.

**Assignment, Transfer and Subcontracting:** This Agreement, or of any interest in this Agreement, may not be assigned or transferred, unless both parties agree in writing. No services required under this Agreement may be performed under subcontract unless both parties agree in writing.

**Notice:** All notices relating to this Agreement will be in writing and given to the contact person at the address provided for in the Agreement.

**Venue:** This Agreement shall be governed and interpreted according to the laws of the State of North Dakota. Venue for any actions arising from this Agreement shall be in Burleigh County, State of North Dakota.

**Execution:**

Contractor:

\_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

**Institution:**

Student Affairs - Office of Campus Life

\_\_\_\_\_  
Dickinson State University Organization, Office or Department:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Dickinson State University Title:

\_\_\_\_\_  
Chief Operating Officer, Signature

\_\_\_\_\_  
Date:



## 6. BUILDINGS/GROUNDS

### a. Director of Buildings/Grounds Report

**TO:** Board of Park Commissioners

**FROM:** Craig Pearson, Director of Buildings/Grounds

**DATE:** July 3, 2024

**RE:** Buildings/Grounds Report

#### **FACILITIES**

The outside pool is now operational without any further issues, thanks to the many hours of hard work from Marvin and his staff. Extensive repairs were made to lines running from the pump house to the slides and water features. All repaired lines were backfilled and compacted, Tolman Concrete is scheduled to complete the pool deck pouring next week. As previously mentioned, the orange slide and the kids play feature will be offline this summer. When the pool is drained this fall, several return lines located under the pool will need repairs. Roers Construction is preparing to start repairs on the north stairwell in the coming weeks, but we do not yet have an expected completion date.

#### **PARKS**

This week Scott Mack and his parks maintenance team planted sixty trees along the planned walking trail at Friendship Park. These trees are part of the North Dakota Forest Service's America the Beautiful Tree Planting grant we received last fall, representing the second phase of the tree planting design. Phase one was completed last spring with a separate grant from the North Dakota Forest Service, during which forty-five were planted north and east of the new playground. Next week, Scott's crew will construct a six-foot walking path that will meander through both tree planting areas and connect back to the park shelter. Due to the recent rains, much of the park maintenance time has been spent catching up on mowing and cleaning up of the many ball fields, parks and Patterson Lake grounds.

#### **GOLF COURSE**

The Heart River Golf Course completed its annual tree replacement this week by planting thirty, two-inch diameter, balled and burlap trees throughout the golf course. Over the past three seasons, many dead and dying trees have been removed from the golf course, and new trees are planted in the same general areas each spring to maintain the course's character. The golf course maintenance staff, with assistance from park maintenance, quickly planted, mulched, and staked all the trees in just a few hours. There are still many tree stumps that need to be removed and the plan is to have most of these stumps removed by next week.

## 7. RECREATION/FACILITIES

- a. Director of Recreation/Facilities Report
- b. Fitness Equipment RFP Review

## a. Director of Recreation/Facilities Report

**TO:** Board of Park Commissioners  
**FROM:** Caleb Burgard, Director of Recreation/Facilities  
**DATE:** July 3, 2024  
**RE:** Recreation/Facilities Report

### Patterson Lake Recreational Area

We currently have 220 total season passes (187 in June 2023) and had 494 campground reservations (460 in June 2023). Patterson Lake Beach Party and free admission day, July 11th.

### Heart River Golf Course

Have 918 total season passes (858 in June 2023) and had 5,350 total June rounds recorded, compared to 5,951 in June 2023. Men's and women's leagues, PGA jr. league, golf academy, Caddy Shack, Jr. Applebees Cup, North Dakota Women's Golf Association Stroke Play, Chamber of Commerce, Dakota Children's Advocacy, and HRGC Club Championship tournaments all upcoming in July.

### West River Community Center

We have 6,684 total memberships (6,039 annual, \$695,728.55 YTD Annual), compared to 6,417 (5,712 annual, \$612,777.00 YTD Annual) in June 2023. Session 3 swim lessons July 8th – July 19th, and session 4 July 29th – August 9th. Parent & Me swim lessons July 15th – 26th. Swim with the Badlands Big Sticks July 22nd. WRCC pool party and free admission July 25th. Midco Swim under the Stars July 26th and 27th. Marathon Petroleum pool party August 6th. WRCC clean/maintenance week August 12th – 18th. Outdoor Pool closes for season August 18th. Pooch Pool Party scheduled for August 20th.

### West River Ice Center

Summer public ice open skate taking place Friday's 7:00-9:00 pm, and Saturday's 1:00-2:00 pm (toddler skate), 2:30-4:30 pm. Off-ice vendors/exhibits this month include: Prairie Cruisers Rod Run, and a Car Seat checkup.

### Dickinson Parks and Recreation

Summer adult golf, softball, and sand volleyball leagues all concluding in July/August. Adult Fall Curling League deadline July 9th. Summer programming continues to go very well. Fall/Winter Activity Guide available to the public August 1st. Continue updating all softball/baseball field schedules. July is National Parks and Recreation month, so please encourage people to view our calendar of events. Other upcoming July/August events & programs include our coffee pot club, facility orientation course, summer bingo walking challenge, heart & sole, play park, kids zone, CSI investigation, creative connection, piece of cake, got games, little tykes, play for the tots, strong kids, summer art, tennis lessons, sports and fitness mixer, Bandshell concert series, unified softball league, miller lite softball tournament, t-ball, mini Monday art, MLB pitch, hit, & run, 5day5k, Rec 4 State West softball tournament, chalk walk, punt, pass, & kick, pooch pool party, and last chance softball tournament. Awarded the NRPA's Million Coaches Challenge Grant.

b. Fitness Equipment RFP Review

Motion is required.

## 2024 West River Community Center Fitness Equipment Bids

Vendor	Total Package Price
Fitness Lifestyles	\$219,277.75
Matrix#1	\$187,530.00
Matrix#2	\$196,216.00

## 8. BUSINESS/FINANCE

- a. June Financial
- b. 2nd Quarter Financial Review
- c. 2025 Fee Schedule Approval
- d. Resolution for Patterson Lake Lot Sales
- e. Hole #17 Bridge Bid Discussion
- f. Executive Director Report

# a. June Financial

Motion is required.



June-Financ  
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Dickinson Parks and Recreation  
Balance Sheet  
As of 6/30/2024

	Y-T-D AMOUNT 2024	Y-T-D AMOUNT 2023	Y-T-D AMOUNT 2022
<b>Current Assets:</b>			
Cash in Bank - Bravera (Operating)	\$5,665,998.32	\$4,752,168.95	\$4,433,419.11
Cash in Bank - Bravera (Merchant)	2,607.30	5,449.75	5,943.57
Cash in Bank - Bravera (Payroll)	0.00	(314.62)	(3.93)
Petty Cash	3,915.00	4,565.00	5,065.00
Prepaid Insurance Premiums	17,266.20	23,029.09	33,267.19
<b>Total Cash and Investments</b>	<b>5,689,786.82</b>	<b>4,784,898.17</b>	<b>4,477,690.94</b>
<b>Accounts Receivable:</b>			
Due from Employees	(671.00)	(995.05)	(791.92)
NSF Checks	460.00	0.00	0.00
<b>Total Accounts Receivable</b>	<b>(211.00)</b>	<b>(995.05)</b>	<b>(791.92)</b>
<b>Total Assets</b>	<b>5,689,575.82</b>	<b>4,783,903.12</b>	<b>4,476,899.02</b>
<b>Liabilities:</b>			
Accounts Payable	(261.48)	(847.00)	(1,590.33)
Federal W/H & FICA Taxes Payable	0.00	0.00	0.00
State Taxes W/H Payable	741.00	4,337.00	3,658.00
Child Support W/H Payable	0.00	0.00	0.00
Garnishment W/H Payable	0.00	0.00	0.00
Flex Spending Account W/H Payable	7,433.98	7,342.31	7,383.98
Medical Insurance W/H Payable	11,773.47	16,362.23	26,544.75
Dental/Vision Insurance W/H Payable	1,470.09	1,110.10	2,046.72
Life Insurance W/H Payable	92.15	182.84	191.68
Retirement W/H Payable	0.00	0.00	0.00
Deferred Comp W/H Payable	0.00	0.00	0.00
United Way Contribution W/H Payable	400.00	313.00	387.00
Tanning Excise Tax Payable	157.82	133.77	205.52
<b>Total Liabilities</b>	<b>21,807.03</b>	<b>28,934.25</b>	<b>38,827.32</b>
<b>Fund Balances:</b>			
<b>Beginning Fund Balances</b>			
Parks & Recreation General Fund	1,400,702.93	1,156,618.53	916,831.29
Patterson Lake Fund*	0.00	170,067.02	170,067.02
West River Community Center Fund	0.00	0.00	0.00
Capital Betterment Fund	327,894.36	384,170.05	327,043.32
Special Assessment Fund	2,820.23	2,817.01	2,654.08
Emergency Fund	470,155.88	100,088.86	100,088.86
Current Projects Fund	511,804.10	494,728.73	816,500.00
Future Projects Fund	161,007.81	121,007.81	141,707.88
Parks & Facilities Replacement Fund*	0.00	5,969.32	16,621.90
Park Land Development Fund	407,049.08	407,041.89	1,361,655.86
Dickinson Park Dist Foundation Fund	25,500.00	25,500.00	25,500.00
West River Improvement Fund	406,770.03	13,642.21	13,642.21
<b>Total Beginning Fund Balances</b>	<b>3,713,704.42</b>	<b>2,881,651.43</b>	<b>3,892,312.42</b>
Revenue Over Cash Expenditure	1,954,064.37	1,873,317.44	545,759.28
<b>Total Fund Balances</b>	<b>5,667,768.79</b>	<b>4,754,968.87</b>	<b>4,438,071.70</b>
<b>Total Liabilities and Fund Balances</b>	<b>5,689,575.82</b>	<b>4,783,903.12</b>	<b>4,476,899.02</b>

Dickinson Parks and Recreation  
Fund Balance Report  
As Of 6/30/2024

	BUDGET AMOUNT	CURRENT PERIOD	Y-T-D AMOUNT	Y-T-D AMOUNT
	2024 BUDGET	6/30/2024	2024	2023
<b>General Fund:</b>				
Total Revenue	\$3,973,450.00	\$308,673.62	\$3,166,328.98	\$2,813,570.86
Total Expenses	(3,945,163.00)	(367,587.04)	(2,173,444.10)	(1,656,158.25)
Net Income/(Loss)	28,287.00	(58,913.42)	992,884.88	1,157,412.61
Beginning Balance 1-1	0.00	0.00	1,400,702.93	1,156,618.53
General Fund Balance	<u>28,287.00</u>	<u>(58,913.42)</u>	<u>2,393,587.81</u>	<u>2,314,031.14</u>
<b>Patterson Lake Fund:</b>				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	0.00
Beginning Balance 1-1	0.00	0.00	0.00	170,067.02
Patterson Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>170,067.02</u>
<b>West River Community Center Fund:</b>				
Total Revenue	2,432,900.00	196,821.85	1,161,946.88	1,061,776.76
Total Expenses	(2,432,634.00)	(226,198.59)	(1,233,947.79)	(1,154,682.62)
Net Income/(Loss)	266.00	(29,376.74)	(72,000.91)	(92,905.86)
Beginning Balance 1-1	0.00	0.00	0.00	0.00
West River Community Center Fund Balance	<u>266.00</u>	<u>(29,376.74)</u>	<u>(72,000.91)</u>	<u>(92,905.86)</u>
<b>Capital Betterment Fund:</b>				
Total Revenue	497,014.00	7,292.53	190,126.05	451,738.43
Total Expenses	(497,014.00)	0.00	(7,449.82)	(174,527.93)
Net Income/(Loss)	0.00	7,292.53	182,676.23	277,210.50
Beginning Balance 1-1	0.00	0.00	327,894.36	384,170.05
Capital Betterment Fund Balance	<u>0.00</u>	<u>7,292.53</u>	<u>510,570.59</u>	<u>661,380.55</u>
<b>Special Assessments Fund:</b>				
Total Revenue	0.00	0.00	4.33	0.54
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	4.33	0.54
Beginning Balance 1-1	0.00	0.00	2,820.23	2,817.01
Special Assessments Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>2,824.56</u>	<u>2,817.55</u>
<b>Emergency Fund:</b>				
Total Revenue	0.00	0.00	14,021.27	0.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	14,021.27	0.00
Beginning Balance 1-1	0.00	0.00	470,155.88	100,088.86
Emergency Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>484,177.15</u>	<u>100,088.86</u>
<b>Current Projects Fund:</b>				
Total Revenue	0.00	14,525.64	707,028.98	524,632.91
Total Expenses	0.00	(87,725.48)	(464,245.54)	(757,247.15)
Net Income/(Loss)	0.00	(73,199.84)	242,783.44	(232,614.24)
Beginning Balance 1-1	0.00	0.00	511,804.10	494,728.73
Current Projects Fund Balance	<u>0.00</u>	<u>(73,199.84)</u>	<u>754,587.54</u>	<u>262,114.49</u>
<b>Future Projects Fund:</b>				
Total Revenue	0.00	0.00	47,673.75	(10,000.00)
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	47,673.75	(10,000.00)
Beginning Balance 1-1	0.00	0.00	161,007.81	121,007.81
Future Projects Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>208,681.56</u>	<u>111,007.81</u>
<b>Parks &amp; Facilities Replacement Fund:</b>				
Total Revenue	0.00	0.00	0.00	396,819.70
Total Expenses	0.00	0.00	0.00	0.00
Net Income/(Loss)	0.00	0.00	0.00	396,819.70
Beginning Balance 1-1	0.00	0.00	0.00	5,969.32
Parks & Facilities Replacement Fund Balance	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>402,789.02</u>



Dickinson Parks and Recreation  
Fund Balance Report  
As Of 6/30/2024

	BUDGET AMOUNT	CURRENT PERIOD	Y-T-D AMOUNT	Y-T-D AMOUNT
	2024 BUDGET	6/30/2024	2024	2023
<b>Park Land Development Fund:</b>				
Total Revenue	0.00	0.00	7,789.59	0.00
Total Expenses	0.00	0.00	0.00	7.19
Net Income/(Loss)	0.00	0.00	7,789.59	7.19
Beginning Balance 1-1	0.00	0.00	407,049.08	407,041.89
Park Land Development Fund Balance	0.00	0.00	414,838.67	407,049.08
<b>Dickinson Park Dist Foundation Fund:</b>				
Total Revenue	0.00	0.00	520.00	0.00
Total Expenses	0.00	0.00	(1,464.68)	0.00
Net Income/(Loss)	0.00	0.00	(944.68)	0.00
Beginning Balance 1-1	0.00	0.00	25,500.00	25,500.00
Dickinson Park Dist Fnd Fund Balance	0.00	0.00	24,555.32	25,500.00
<b>West River Improvement Fund:</b>				
Total Revenue	0.00	0.00	557,739.50	437,337.00
Total Expenses	0.00	0.00	(18,563.03)	(59,950.00)
Net Income/(Loss)	0.00	0.00	539,176.47	377,387.00
Beginning Balance 1-1	0.00	0.00	406,770.03	13,642.21
West River Improvement Fund Balance	0.00	0.00	945,946.50	391,029.21
All Funds Total Revenue	6,903,364.00	527,313.64	5,853,179.33	5,675,876.20
All Funds Total Expense	(6,874,811.00)	(681,511.11)	(3,899,114.96)	(3,802,558.76)
Total Fund Balances	28,553.00	(154,197.47)	5,667,768.79	4,754,968.87
All Funds Total Profit/(Loss)	28,553.00	(154,197.47)	1,954,064.37	1,873,317.44

## b. 2nd Quarter Financial Review

PowerPoint presentation will be given on the second quarter financials.

c. 2025 Fee Schedule Approval

Dickinson Parks and Recreation - Fee Schedule																									
PROGRAM	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	PROGRAM	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015		
<b>AQUATICS</b>												<b>FLAG FOOTBALL</b>													
Youth Lessons (Indoor)	\$ 30.00	\$ 50.00	\$ 45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$40.00	\$40.00	\$30.00	Player Fee	\$ 42.00	\$ 42.00	\$ 42.00	\$40.00	\$40.00	\$40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	
Youth Lessons (Parent & Me)	\$ 20.00	\$ 20.00	\$ 45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$40.00	\$40.00	\$40.00	\$30.00	Sponsor Fee	\$ 110.00	\$ 110.00	\$ 110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	
Private Lessons	\$ 70.00	\$ 70.00	\$ 65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$60.00	\$60.00	\$60.00	\$50.00	3rd Party Supplies	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Recreational Certification/Re-Cert/Colon	\$70.00/1	\$70.00/1	\$70.00/1	\$70.00/1	\$70.00/1	\$70.00/1	\$70.00/1	\$70.00/1	\$70.00/1	\$70.00/1	\$70.00/1	Volleyball													
WIC/JC Certification	\$ 300.00	\$ 300.00	\$ 200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	Adult Player Fee	\$ 40.00	\$ 40.00	\$ 40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	
<b>YOUTH BASEBALL</b>												<b>WOLLEYBALL</b>													
T-Ball (4-6 yrs)	\$ 40.00	\$ 40.00	\$ 40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$20.00	Adult Sponsor Fee	\$ 110.00	\$ 110.00	\$ 110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00	
Intro to T-Ball (4 yrs)	\$ 15.00	\$ 12.00	\$ 10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	NAR Spring Coliseum	\$ 40.00	\$ 40.00	\$ 40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	
<b>TENNIS</b>												<b>RAFFLE TOURNAMENT</b>													
Youth Lessons (Winter/Summer)	\$ 40.00	\$ 40.00	\$ 40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$20.00	RAFFLE TOURNAMENT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Youth Lessons (Outdoor/Summer)	\$ 40.00	\$ 40.00	\$ 40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$20.00														
Region/Cross/Normal Tennis Tournaments	\$25-\$45	\$25-\$45	\$30-\$40	\$30-\$40	\$30-\$40	\$30-\$40	\$30-\$40	\$30-\$40	\$30-\$40	\$30-\$40	\$20-\$30														
<b>PLAYPARK</b>												<b>BASKETBALL</b>													
Session	\$ 45.00	\$ 45.00	\$ 40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$30.00	\$30.00	\$20.00	3 on 3 Player Fee	\$ 42.00	\$ 42.00	\$ 42.00	\$40.00	\$40.00	\$40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	
<b>YOUTH GOLF LESSONS/TOURNAMENTS</b>												<b>3 on 3 Sponsor Fee</b>													
Youth Lessons	\$ 40.00	\$ 40.00	\$ 40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$20.00	Sponsor Fee	\$ 150.00	\$ 150.00	\$ 150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	
Youth Golf Tournaments	\$ 20.00	\$ 30.00	\$ 20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$10.00	Intr School Basketball	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>YOUTH PROGRAMS</b>												<b>OPEN-GOLF (Blue Week) 90' Hours</b>													
BUMPER CART	\$ 40.00	\$ 40.00	\$ 40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$20.00	OPEN-GOLF (Blue Week) 90' Hours	\$ 200.00	\$ 200.00	\$ 200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	
RIDE MOWER/ SUMMER CART	\$ 10.00	\$ 10.00	\$ 9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$7.00	OPEN-GOLF (Blue Week) 90' Hours (Sponsor Fee)	\$ 200.00	\$ 200.00	\$ 200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	
ART/TACTIC APPRAISING	\$ 15.00	\$ 15.00	\$ 12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$8.00	THROWING (Basketball) Tournaments	\$ 200.00	\$ 200.00	\$ 200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	
LITTLE ARTISTS	\$ 10.00	\$ 10.00	\$ 9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$7.00														
MAKE & TAKE CRAFTS	N/A	N/A	\$ 6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$4.00														
KIDZ FIT	\$ 4.00	\$ 4.00	\$ 4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$3.00														
FLYBOARD/ TINY SPORTS	\$ 4.00	\$ 4.00																							
<b>SPORTS MIXER (Winter &amp; Fall) week 1</b>												<b>SOFTBALL</b>													
SPORTS MIXER (Summer) week 1 sessions	\$ 45.00	\$ 45.00	\$ 40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$30.00	Player Fee	\$ 55.00	\$ 55.00	\$ 55.00	\$50.00	\$50.00	\$50.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	
FACILITY ORIENTATION CLASS	\$ 10.00	\$ 10.00	\$ 10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	Sponsor Fee (one on one) week	\$ 215.00	\$ 215.00	\$ 215.00	\$215.00	\$215.00	\$215.00	\$215.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	
LEARN TO BILLY	\$ 15.00	\$ 15.00	\$ 15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$10.00	Coed Player Fee	\$ 42.00	\$ 42.00	\$ 42.00	\$40.00	\$40.00	\$40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	
LITTLE COONS	\$ 15.00	\$ 15.00										Coed Sponsor Fee (one on one) week	\$ 150.00	\$ 150.00	\$ 150.00	\$150.00	\$150.00	\$150.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00		
KIDS COACHING CLASS	\$ 15.00	\$ 15.00	\$ 15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$10.00	Tournaments (9 Game)	\$ 180.00	\$ 180.00	\$ 180.00	\$180.00	\$180.00	\$180.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00		
SAFETY CITY	\$ 55.00	\$ 55.00	\$ 45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$30.00	Tournaments (Three 3 Game)	\$ 150.00	\$ 150.00	\$ 150.00	\$150.00	\$150.00	\$150.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00		
VOLLEYBALL WITH THE HAWKS	N/A	N/A	\$ 35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$20.00														
KID'S ZONE	\$ 5.00	\$ 5.00																							
LITTLE THINGS	\$ 30.00	\$ 30.00																							
PIECE OF CAKE	\$ 60.00	\$ 60.00																							
CHILDREN'S BIRTHDAY	\$ 40.00	\$ 40.00																							
CREATIVE CONNECTION	\$ 40.00	\$ 40.00																							
GO! GAMES?	\$ 40.00	\$ 40.00																							
<b>PATTERSON LAKE FEES</b>												<b>GOLF</b>													
Daily Entrance/Vehicle	\$ 4.00	\$ 4.00	\$ 3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$2.00	Summer League - Player Fee (member)	\$10-\$150	\$10-\$150	\$10-\$150	\$10-\$150	\$10-\$150	\$10-\$150	\$10-\$150	\$10-\$150	\$10-\$150	\$10-\$150	\$10-\$150	\$10-\$150	
Seasonal Passport/Vehicle	\$ 40.00	\$ 40.00	\$ 40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$30.00	Summer League - Player (Sub-Member)	\$15-\$80	\$15-\$80	\$15-\$80	\$15-\$80	\$15-\$80	\$15-\$80	\$15-\$80	\$15-\$80	\$15-\$80	\$15-\$80	\$15-\$80	\$15-\$80	
Gender Customs (G&G)	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	Sponsor League - Player Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	
Canoe/Paddleboard (7-10 days)	\$30-\$15	\$30-\$15	\$30-\$15	\$30-\$15	\$30-\$15	\$30-\$15	\$30-\$15	\$30-\$15	\$30-\$15	\$30-\$15	\$20-\$10														
Canoe/Paddleboard (1-6 days)	\$20-\$10	\$20-\$10	\$20-\$10	\$20-\$10	\$20-\$10	\$20-\$10	\$20-\$10	\$20-\$10	\$20-\$10	\$20-\$10	\$10-\$5														
Cabin Lease Annual Fee	\$ 3,300.00	\$ 3,300.00	\$ 3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$2,499.00														
<b>PARK RESERVATIONS</b>												<b>SOCCER - FUTSAL</b>													
Lands Eagles Reservation	\$ 60.00	\$ 60.00	\$ 55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$45.00	Player Fee	\$ 42.00	\$ 42.00	\$ 42.00	\$40.00	\$40.00	\$40.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	
Day Use Parks/Play & Study (Group/General)	\$ 55.00	\$ 55.00	\$ 50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$40.00	Sponsor Fee	\$ 110.00	\$ 110.00	\$ 110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$90.00	\$90.00	\$90.00	\$90.00		
Bandshell (Nat Dev Event)	\$ 110.00	\$ 110.00	\$ 100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$80.00														
<b>FREE ACTIVITIES</b>												<b>KICKBALL</b>													
Ho-Ho-Ho Club Party												Player Fee	\$ 42.00	\$ 42.00	\$ 42.00	\$40.00	\$40.00	\$40.00	N/A	N/A	N/A	N/A	N/A		
Hill House Track & Field Meet												Sponsor Fee	\$ 110.00	\$ 110.00	\$ 110.00	\$110.00	\$110.00	\$110.00	N/A	N/A	N/A	N/A	N/A		
New Years Big Party																									
Pancake & Pancake																									
Potluck Club																									
Bandshell General Admission																									
Skate to a Goal																									
Beats the White Bees																									
Crossed Crane 100																									
Fish Me Up																									
Football Pool & Ice Skating Party																									
West River Pool Party																									
Training Jammer Theatre																									





## d. Resolution for Patterson Lake Lot Sales

Motion is required.

### **PRESIDENT'S CERTIFICATE**

I, Scott Karsky, do hereby certify that (i) I am the President of the Board of Park Commissioners of the Park District of the City of Dickinson, (ii) that the following is a true and correct copy of a resolution duly adopted by the Board of Park Commissioners of the Park District of the City of Dickinson at a meeting held on July 8, 2024, and (iii) that the meeting was duly called and held according in accordance with applicable law.

*RESOLVED, that Benjamin Rae, of Dickinson, North Dakota, in his capacity as Executive Director of the Park District of the City of Dickinson, ("Park District") is hereby authorized on behalf of the Park District to execute any and all purchase agreements, deeds, affidavits, settlement statements, and without limitation any documents of any kind or nature respecting the sale by the Park District of real property located in Patterson Lake Estates First Addition, Stark County, North Dakota, and Patterson Lake Estates Second Addition, Stark County, North Dakota, and to execute, acknowledge and deliver all such instruments as may be necessary or desirable to affect such transaction, and those instruments will bind the Park District.*

Dated this 8<sup>th</sup> day of July, 2024.

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Scott Karsky, President of the  
Board of Park Commissioners

## e. Hole #17 Bridge Bid Discussion

For discussion purposes.

## f. Executive Director Report

**TO:** Board of Park Commissioners  
**FROM:** Benjamin Rae, Executive Director  
**DATE:** July 3, 2024  
**RE:** Executive Report

### Crooked Crane Trail Phase 2:

- \*BNSF indicated that they would not come to the table unless they receive something in return.
- \*ND Water Resources indicated that they would entertain a trail across the Dickinson Dike with an application for changes in design.
- \*The City has indicated that they still have their funding match for the project. We will decide by August if the project can move forward or if we need to release the grant funds back to the state. \$1.2 million from the Outdoor Heritage Fund Grant

### Staffing Updates:

- \*Full-Time: One park maintenance position open. We will fill in the fall and will fill in with seasonal staff in the interim – we have a candidate selected that can start in the fall.
- \*Part-Time: Lifeguards remain the biggest need though 10 new guards were hired last week.

### Hole #17 Bridge:

- \*Engineering completed.
- \*Bid documents in process.

### Marathon Petroleum Grant:

- \*RTP Grant Funded for 2025 \$158,010 plus \$50,000 from Marathon.
- \*Bid project in October 2024
- \*Working with Game and Fish on Interpretive Signage.

### Cold Weather Damage:

- \*Repairs at the WRIC are complete except cabinets which are being built currently.
- \*Repairs at the WRCC are on hold until Roer's completes exterior work.

### Other:

- \*Electronic work order system in process. We expect to be up and running within the next month.
- \*Budget meetings are scheduled throughout the month of June and July. Here is a review of what to expect:
  - July 8 @ 4 PM - Mid-Year Budget, Mill Levy Discussion (Full Board)
  - July 10 @ 7:30 AM - Parks review (Committee)
  - July 17 @ 7:30 AM - Maintenance review (Committee)
  - July 24 @ 7:30 AM - Preliminary Budget, Projects (Full Board)
  - August 2 @ 7:30 AM - Preliminary Budget Approval (Full Board)
- \*Vess & Sheyenne Hurley property ready for sale at Patterson Lake – 2 lots remaining.
- \*Zamboni naming rights agreement signed with Martin construction – working on Zamboni purchase.
- \*Working with the City of Dickinson on a piece of property in the Sundance Cove subdivision that the city has taken ownership of for detention basin maintenance. The property contains a neighborhood play structure and walking trail.



## 10. ADJOURNMENT