

PARK BOARD MEETING
August 12, 2019

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, August 12, 2019 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Tim Daniel, Scott Karsky, KC Homiston and Brad Fong. Also present were Director of Recreation/Facilities Matt Mack, Director of Buildings/Grounds Craig Pearson, Executive Director James Kramer, Attorney Randy Sickler and Clerk Leah Hoenke.

APPROVAL OF MINUTES: MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve the July 8 and July 26 meeting minutes. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

CLAIMS: MOTIONED BY: KC Homiston; SECONDED BY: Brad Fong to approve July Claims in the amount of \$581,342.83. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Buildings/Grounds

Patterson Lake Land Update (Attachment #1) – Executive Director James Kramer reviewed the Memorandum of Agreement (MOA) from the Bureau of Reclamation that has remained unchanged from last copy received. He said Stutsman County passed their MOA last week but said there are some differences between the two reservoirs. Director Kramer said we have to identify the area around the dam that we don't want to keep; the bulk of the 1500 acres will be easy to identify, but he reviewed the areas on the property map that are more challenging. He talked a lot about potential easements to allow their access but we are at the point where we need to agree to some of the boundaries. He said he would like some direction, possibly from Commissioner Homiston on the boundary lines. Director Kramer showed the boundary line and showed the areas highlighted in red that the Bureau of Reclamation wants to keep. Commissioner KC Homiston said he thinks it would make sense to own the land and give them an easement for access. Director Kramer said the Bureau is adamant they need access to certain areas for maintenance purposes, for example they have to keep the 300 foot intake. Discussion followed. Commissioner Homiston said he will put more thought into it and give his some feedback after he's reviewed it. Director Kramer stated that we are as close as we are going to get with the MOA and will be ready to approve it when the Board is comfortable. He said the MOA doesn't bind us to anything other than the initial payment required. Attorney Randy Sickler said it is almost a good faith kind of thing, but we want to continue with discussions. Director Kramer said he's not looking for action today but the September regular meeting should be enough time to get things resolved.

Patterson Lake Permit Transfer (Attachment #2) – Executive Director James Kramer reviewed a permit transfer request from Cliff Brabant of Site 8 at Patterson Lake to be transferred to Wade and Harmony Halverson. He said the \$100 transfer fee was paid and he recommended approval. MOTIONED BY: Brad Fong; SECONDED BY: Scott Kovash to approve the transfer of Site 8 to Wade and Harmony Halverson. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Director of Buildings/Grounds Report (Craig Pearson) – Director of Buildings/Grounds Craig Pearson reported that the West River Community Center is closed for maintenance week this week and this year we have the least amount of people working and volunteering to clean. He also reported the staff has finished the weed control around property and roadways; staff has been working with the Stark County Weed Control staff and said we are required by law to spray noxious weeds on our property. He said it will be an ongoing project and will possibly look at some control burning this winter for cleanup at Patterson Lake. Director Pearson also reported that Park Operations Manager Scott Mack is losing 10 of his 11 seasonal guys this week and will be short staffed for a while. He said some projects will have to be pushed until the grass stops growing. He also said everything is finished at Coke and Astoria fields with the exception of the baseball factory event. On the golf course side of things, he reported that everything was fertilized with exception of greens, he explained the process. He said the API golf tournament is this weekend and staff is busy preparing the course. He said Greens Superintendent Sam Davis will lose a lot of guys as well but will have some weekend help with the some of them willing to work weekends. Executive Director James Kramer said when fall sports start, we start to lose a lot of our seasonal staff. Discussion followed.

Recreation/Facilities

Survey Presentation – Director of Recreation/Facilities Matt Mack reviewed the user survey. He said the purpose was to get a better feel of where we could improve and get a roadmap in place for the future; it was part of our Vision 2020 plan. He reported that 505 surveys were completed. He said he opened the survey the second week of May and closed on May 31. He reviewed demographics of who took the survey and went through the questions that were asked. President Scott Kovash said he likes when we do stuff like this and hopes that we could get more to respond. Director Mack said a lot of the questions we can use year to year and keep gaging where we can do a better job. Discussion followed.

Director of Recreation/Facilities Report (Matt Mack) – Director of Recreation/Facilities Matt Mack reported on membership numbers being at 6917 at end of July. He said of that, 6321 are annual memberships and is up 340 from last year at this time. He reported on maintenance week and said the outdoor pool closes this Sunday for the season. He said at the golf course, we have the API Golf Tournament and Labor Day Classic coming up.

Business/Finance

Approval of Pledge Securities (Attachment #3) – MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to approve the pledged securities. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Financial Statement (Attachment #4) – For informational purposes.

Executive Director Report (James Kramer) – Director Kramer had nothing else to report.

Legal Counsel Report – Attorney Randall Sickler had nothing to report.

Adjournment – MOTIONED BY: Brad Fong; SECONDED BY: KC Homiston to adjourn the meeting at 4:48 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President