

**PARK BOARD MEETING  
June 10, 2019**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, June 10, 2019 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Scott Karsky, and Brad Fong. Also present were Director of Recreation/Facilities Matt Mack, Director of Buildings/Grounds Craig Pearson, Executive Director James Kramer, Attorney Randy Sickler and Clerk Leah Hoenke. Commissioner Tim Daniel and KC Homiston were absent.

APPROVAL OF MINUTES: MOTIONED BY: Brad Fong; SECONDED BY: Scott Karsky to approve the May 13 and May 31 meeting minutes. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Daniel, Homiston). Motion carried.

CLAIMS: MOTIONED BY: Scott Karsky; SECONDED BY: Brad Fong to approve May Claims in the amount of \$454,707.38. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Daniel, Homiston). Motion carried.

#### Buildings/Grounds

Park Land Policy – Executive Director James Kramer reviewed land across from Century Apartments and Northridge Estates. Attorney Randy Sickler said the Park District does not have a transferable interest in these properties. He reviewed previous dedications. He said there is an easement on one of the parks and if we choose not to use the land it reverts back to owner. He also said going forward with the recent law changes, we now have a transferable interest because we get the land deeded instead of dedicated. Attorney Sickler said he has written a memo to James Kramer with the details, but ultimately with both properties we are not able to sell. Discussion followed on Fisher Park land, the new developer wants the land but original land was owned by Pokorny. If we go down the path to giving the land back to owner, there is a vacation process we'll need to go through and the land would have to go back to original owner and that owner could sell the property. He also said we may need an Attorney General's opinion on the law as it pertains to vacating park property. Park Board President Scott Kovash said he is not a fan of giving up land because we can never get it back. Discussion followed.

Patterson Lake MOA – Executive Director Kramer the Patterson Lake MOA has come back and they did not put in the language saying that the Park District would be reimbursed for staff expenses involved. He said the recommendation is that we should not sign the MOA until there is a clear path and understanding on how we will get reimbursed. The minimum is \$34,000 that we will need to submit a check to the Bureau of Reclamation to get the process started. President Scott Kovash said we don't know what the final costs will be and he doesn't think it is fair if there is no way we can be reimbursed; he said it is in our best interest to draw a line in the sand.

MOTIONED BY: Scott Karsky; SECONDED BY: Brad Fong to move that the Park District not enter into a memorandum of agreement unless it is assured that the Park District will be reimbursed all expenses incurred which are a result of the land conveyance which is subject of the proposed memorandum of agreement. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Daniel, Homiston). Motion carried.

Director of Buildings/Grounds Report (Craig Pearson) – Director of Buildings/Grounds Craig Pearson reported on Park Maintenance. He said they hired a new Facility Maintenance Specialist, Jeremy Shypkowski who was hired to replace Larry Kuether. He then reported on new outdoor locks on bathrooms at Rocky Butte Park; he said they will open automatically in the morning and close automatically in the evening. If it works well, we will try at other parks. He said they are hoping to prevent vandalism and trying to find a way to secure them. He said the Bandshell was painted to match Veterans Pavilion and they will have the roof work left to do. Director Pearson said the parks have 95% of irrigation turned on and running, along with all ballparks and golf course being fertilized. He reported on the golf course, saying that the staff is fertilizing all fairways, weeds have been sprayed. He talked about groomers at the golf course and that he is working with staff on a new setup for the driving range to start a program that we can maintain at the level it should be. He also said they are still working on tree issues and will do an extensive tree trimming this fall.

#### Recreation/Facilities

West River Community Center Equipment Bid (Attachment #1) – Director of Recreation/Facilities Matt Mack reviewed the Request for Bid for fitness equipment at WRCC, which is a budgeted item. He explained that they extended an extra year on replacement then what was originally planned. He said cycling bikes will be replaced,

along with some weight equipment that is original to the facility. He also said they will look at replacing cardio equipment based on machines that have the highest usage. MOTIONED BY: Scott Karsky; SECONDED BY: Brad Fong to approve the Request for Bids for Fitness Equipment at West River Community Center. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Daniel, Homiston). Motion carried.

Director of Recreation/Facilities Report (Matt Mack) – Director of Recreation/Facilities Matt Mack reported on membership numbers at 6,293 annual, up by 300 memberships last year at this time. He said the outdoor pool is open and going well. He also said the Police Department’s Community Resource Officer will be here during the week with regular hours. Director Mack then reported on recreation; programs have all started except for Safety City starts next week and T-Ball starts in July. He said they are seeing larger enrollments in the youth programs so far. He then reported on golf course, saying youth golf course lessons are in full swing; along with adult leagues. He said the Heart River Shootout is being held this weekend with roughly 20 teams registered. He also said the Bandshell Concert Series begins this Tuesday and he is in the process of going through the community survey results and plans to present a summary at the roundtable meeting.

Business/Finance

Approval of Pledge Securities (Attachment #2) – MOTIONED BY: Brad Fong; SECONDED BY: Scott Karsky to approve the pledged securities. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Daniel, Homiston). Motion carried.

Financial Statement (Attachment #3) – For informational purposes.

Gum Avenue Verizon Tower (Attachment #4) – Executive Director James Kramer reviewed the site map of the Verizon Tower on Gum Avenue. He said this is the second tower we have negotiated a land use agreement with Verizon and is on the 2020 calendar to construct the tower. He explained that due to the original permit expiring, Verizon has to re-submit a new use permit. Discussion followed. No action needed at this time.

Budget Update / Joint City Meeting – Executive Director James Kramer said that the City has scheduled a joint meeting with their commission and our Park Board to go over projects and dollars. He said the meeting is scheduled for June 18<sup>th</sup> at City Hall.

Executive Director Report (James Kramer) – Nothing new was reported.

Legal Counsel Report – Attorney Randall Sickler had nothing else to report.

Adjournment – MOTIONED BY: Scott Karsky; SECONDED BY: Brad Fong to adjourn the meeting at 4:38 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President