

**PARK BOARD MEETING
May 13, 2019**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, May 13, 2019 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Scott Karsky, Tim Daniel, and Brad Fong. Also present were Director of Recreation/Facilities Matt Mack, Director of Buildings/Grounds Craig Pearson, Executive Director James Kramer and Clerk Leah Hoenke. Commissioner KC Homiston was absent.

APPROVAL OF MINUTES: MOTIONED BY: Brad Fong; SECONDED BY: Scott Karsky to approve the April 8; April 17 and April 26 meeting minutes. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

CLAIMS: MOTIONED BY: Tim Daniel; SECONDED BY: Brad Fong to approve April Claims in the amount of \$624,861.86. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

Buildings/Grounds

Patterson Lake MOA – Executive Director James Kramer reviewed and said final draft has not been received but the Bureau of Reclamation has accepted all of our changes and a final draft should be coming back anytime for final approval. He said action will need to be taken on where the funds will come from. He recommended funds coming out of the Park Development Fund. MOTIONED BY: Scott Karsky; SECONDED BY: Brad Fong to approve taking funds out of the Park Development Fund for the Patterson Lake land sale process. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

Director of Buildings/Grounds Report (Craig Pearson) – Director of Buildings/Grounds Craig Pearson reported on the golf course, saying that water is turned on with $\frac{3}{4}$ of system functional at this time. He said the maintenance staff will start fertilizing and do an aerification on whole golf course. He also said the golf course bathrooms will be open today and their full seasonal crew is in place. Director Pearson then reported on facilities; staff has been working all week on the draining of lap pool into outdoor pool. He said the lap pool will be cleaned and re-filled within the next week. He said the first curling meeting was today and it looks like it's going to happen. He said he will keep the board posted as it progresses. He went on to report on parks, saying that Scott Mack is short-handed, but trying to keep up with ball fields and water will be turned on this week. Director Pearson said he is trying to get him some help as much as we can. He said they are building a new sand volleyball pit at Turtle Park to help support the sand volleyball league and the maintenance staff is working on upgrades at Gress Softball Complex bathrooms which will be done in time for softball to start this week. He said they also purchased a kayak launch that will be installed by Eagles Park on the Heart River. He explained that it is one dock with a connected launch.

Recreation/Facilities

Approval of User Group Agreements (Attachments 1-4) – Director of Recreation/Facilities Matt Mack presented and reviewed user agreements for the baseball and softball complexes.

Gress Softball Concessions Lease Agreement – MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to approve Gress Softball Concessions Lease Agreement. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

Dickinson Diamonds Fastpitch Softball Use Agreement – MOTIONED BY: Brad Fong; SECONDED BY: Tim Daniel to approve the Dickinson Diamonds Fastpitch Softball Use Agreement. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

Dickinson Baseball Club Use Agreement – MOTIONED BY: Scott Karsky; SECONDED BY: Brad Fong to approve Dickinson Baseball Club Use Agreement. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

Mustang Baseball Club Use Agreement – MOTIONED BY: Tim Daniel; SECONDED BY: Brad Fong to approve the Mustang Baseball Club Use Agreement. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

Director of Recreation/Facilities Report (Matt Mack) – Director of Recreation/Facilities Matt Mack reported on memberships at WRCC being at 6,833 which is up about 50 annual memberships from last month. He said we are down

overall but is due to 3-month memberships that we expect to go up for the summer. He also reported that this week is the 15 year anniversary of the community center. He said the outdoor pool will be open on June 1 and the staff is busy preparing for seasonal staff training for the summer. Director Mack also reported on adult leagues, adult softball starts this week; they have a little bit of an umpire shortage starting off. Sand volleyball starts May 28, he said the new court at Turtle Park is accommodating 4 more teams this year with the program continuing to grow. He said golf league starts the last week of May. He reported on the golf course, saying that the pro shop will be fully staffed as of next week and all of the pro shop inventory is displayed and the youth golf academy starts on June 3.

Business/Finance

Approval of Pledge Securities (Attachment #5) – MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve the pledged securities. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

Financial Statement (Attachment #6) – Executive Director James Kramer reviewed the financial statement and said we received a payment from the City of Dickinson for future projects that is included in the April financial.

Badlands Big Sticks Agreement (Attachments #7-8) – Executive Director Kramer reviewed the lease agreement with Badlands Big Sticks as well as with Expedition League. He said the Big Sticks has a new owner and so agreements will need to be re-approved and signed. He said no other changes were made to the lease agreement, other than adding Dave Ouellette as the new majority owner. MOTIONED BY: Scott Karsky; SECONDED BY: Brad Fong to approve new lease agreement with advertising plan with the Badlands Big Sticks. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried. MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve Agreement to Operate Concession and Liquor Operation at Dakota Community Bank and Trust Ballpark with Badlands Big Sticks. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

2020 Budget (Attachment #9) – Executive Director Kramer provided a schedule of budget meetings for the budget committee. He reviewed the process.

Executive Director Report (James Kramer) – Executive Director James Kramer had nothing else to report.

Legal Counsel Report – Attorney Randall Sickler was absent.

Adjournment – MOTIONED BY: Brad Fong; SECONDED BY: Tim Daniel to adjourn the meeting at 4:25 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President