

**PARK BOARD MEETING**  
**March 11, 2019**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, March 11, 2019 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Scott Karsky, Tim Daniel and Brad Fong. Also present were Director of Recreation/Facilities Matt Mack, Executive Director James Kramer, Attorney Randall Sickler and Clerk Leah Hoenke. Commissioner KC Homiston was absent.

APPROVAL OF MINUTES: MOTIONED BY: Brad Fong; SECONDED BY: Tim Daniel to approve the February 11 and February 22 meeting minutes. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

CLAIMS: MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve February Claims in the amount of \$426,593.88. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

#### Buildings/Grounds

Playground Equipment Plan (Attachment #1) – Executive Director James Kramer gave an overview of the park playground installations we have made dating back to 1994. He said the plan was to remove old playgrounds and replace and now it is time to start enhancing park equipment again starting with this year to tackle Optimist Park. He said there are some matching grant programs through park playground equipment vendors that we will be utilizing. He reviewed the bid amount is up to 50,000 and so we will have some flexibility. We have \$50,000 set aside in capital betterment for this year. No action needed at this time. Commissioner Brad Fong said he has had comments to have some senior equipment for fitness at some of our parks. Director Kramer said the only place we have that currently is at the Crooked Crane Trail.

Director of Buildings/Grounds Report (Craig Pearson) – Director of Buildings/Grounds Craig Pearson was absent.

#### Recreation/Facilities

Director of Recreation/Facilities Report (Matt Mack) – Director of Recreation/Facilities Matt Mack reported at end of February, 3-month memberships are at 602, 1-month 118, and annual are 6,093 memberships with a total of 6,813. He said we haven't gone over 6800 memberships since February of 2016. We are up 200 members from last year at this time. He reported on special events that are upcoming; Spring Swing Simulator Tournament is next weekend; Beat the Winter Blues event was held last month and was very well attended. Director Mack reported that winter sports are wrapping up in next few weeks and golf and softball league registrations are currently out. He said we are down to one sheet of ice at the rink and the other will come out next Monday and then we'll start getting into our spring shows. He also reported that the new golf restaurant is coming together nicely and there are plans to do a spring open house at the course and will have membership specials and inventory sales to showcase along with introduce our new golf professional. Director Mack finished his report with a review of the focus groups he's been working on. He said they had 10 meetings over last month and next step will be focus group meetings with individuals involved in our leagues and everything will tie into a survey that goes out to public.

#### Business/Finance

Approval of Pledge Securities (Attachment #2) – MOTIONED BY: Scott Karsky; SECONDED BY: Brad Fong to approve the pledged securities. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

Financial Statement (Attachment #3) – Director Kramer pointed out the fund balance report showing general fund, community center and capital betterment are growing nicely over 3 year period. He said tax deadline was February 15 and will be included in March report.

Engineering Services RFQ (Attachment #4) – Director Kramer reviewed engineering services needed for three different projects. Timing may happen separately, but will include all three in engineering services process. He said projects involved are a site survey of Friendship Park, Special Improvement District, and Patterson Lake Engineering. He said engineers can pick and choose which projects they want to bid on, services are not based on a dollar amount

but on qualifications and price is negotiated after bid process. MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to approve Request for Qualifications for Engineering Services. Roll Call Vote: Ayes-4; Nays-0; Absent-1 (Homiston). Motion carried.

Executive Director Report (James Kramer) – Director Kramer reported that the Public School District will be present at our next roundtable meeting to present their high school project.

Legal Counsel Report – Attorney Randall Sickler was absent.

Adjournment – MOTIONED BY: Brad Fong; SECONDED BY: Scott Karsky to adjourn the meeting at 4:17 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President