

PARK BOARD MEETING
February 11, 2019

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, February 11, 2019 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Scott Karsky, Tim Daniel. Also present were Director of Recreation/Facilities Matt Mack, Director of Buildings/Grounds Craig Pearson, Executive Director James Kramer, Attorney Randall Sickler and Clerk Leah Hoenke. Commissioners KC Homiston and Brad Fong were absent.

APPROVAL OF MINUTES: MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve the January 14 and January 25 meeting minutes. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Homiston/Fong). Motion carried.

CLAIMS: MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to approve January Claims in the amount of \$744,899.93. Roll Call Vote: Ayes-3; Nays-0; Absent-2 (Homiston/Fong). Motion carried.

SPECIAL APPEARANCE – SARAH CARLSON – FRIENDSHIP PARK UPDATE – Sarah Carlson was present to give an update on fundraising for Friendship Park. She said currently with the \$200,000 pledge from the Park District they are approaching half a million raised. She said part of that is an endowment for \$75,000 that has been set aside to protect the maintenance plan for the equipment or the other vision is if there is an unmet need, a specific user group or need that we forgot, that money can be used to do those projects. Sarah stated that their big vision is that the endowment funding would continue to grow and they can use it to provide an inclusive area at other parks. She said they have had discussions with individuals regarding in-kind gifts, such as a concrete gift; she asked that the Park Board be open to those possibilities. Sarah said their group meets monthly, they write grants and asks of community members and they will fundraise the whole project before ground breaking. Their goal is to raise \$1.5 million and are about a third of the way; still pushing hard to break ground this year. She also said with there being multiple phases they are pushing to fundraise for all phases. Bathrooms are technically not in the first phase but would like to have included right away. Park Board President Scott Kovash asked if we are still talking the same location. Director James Kramer said it is still the same location and as we get closer to their fundraising goals, we will bring in an engineer to get the location taken care of and start the bidding process. Sarah said for the in kind gifts, they are trying to get things in writing and would very much support the engineering processing starting to help with more fundraising and showing the public that the process is actually happening. Sarah also asked if there are specifics that we need from the group, they are willing to give feedback in the user group process; if there is a need in the community that they have missed, they want to include that in their planning. She said the group has done some publicity things, putting out a newsletter to get more generous community members on board. The Park Board thanked Sarah for coming to the meeting and updating the Board on their progress.

Buildings/Grounds

Director of Buildings/Grounds Report (Craig Pearson) – Director of Buildings/Grounds Craig Pearson reported that Golf Superintendent Sam Davis is starting to groom trails for cross country skiing this week. Individuals can access the trails through maintenance side of golf course by Heart River Retreat. He also reported that the golf maintenance brick building has windows and doors left. He said he has been looking for a contractor to do the work in this weather but put on hold until someone is found due to the original contractor backing out. Also, on the golf side he said they have been working on a frozen pipe in golf pro's office. They have it cleaned up, running fans and heaters to get it dried up, but may need to replace carpet, and insulation in area below. Director Pearson reported on the park side, all windows and doors have been put in at their new storage building and waiting on bids for electrical work. He said the parks staff is in process of building 20 new picnic tables to be used around parks along with being busy with snow removal. For the facilities, staff is busy with snow removal and leaks between the buildings. He said they hired Scott Rabbitt as our new facility maintenance supervisor who will be taking over Larry Kuether's position in June. Discussion followed on golf course pipes freezing. Director Pearson said the plan is to winterize that building in the future to eliminate this happening again.

Recreation/Facilities

Director of Recreation/Facilities Report (Matt Mack) – Director of Recreation/Facilities Matt Mack reported on community center memberships being 6,697 members at end of January. He said the annual number is a good high number that we haven't seen since the 2016 boom period. Director Mack reported that the recreation department

has been busy with tournaments and special events this month. He said the Rogina Cusic Memorial Tennis Tournament had a good turnout with 30 participating. The Pat Fadden Racquetball Tournament had 25 participants and upcoming this weekend is the Blue Hawk Basketball Tournament with 47 registered teams and the following weekend is the Beat the Winter Blues family friendly event held at WRCC the end of February. Director Mack reported on the Early Bird promo for golf passes, he said we sold 133 season passes with 10 new season pass holders this year. He reported that our new golf professional Mike Rademaker will start on February 20 and they have completed the inventory county at the Pro Shop. Director Mack reported on the user group project taking place; he said they have met with 6 out of 10 user groups and are getting good feedback from them on what they are looking for. He will update the board as we go along. He also said he's close to having a survey out to the public and have entire project wrapped up by roundtable meeting in March.

Business/Finance

Approval of Pledge Securities (Attachment #1) – MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve the pledged securities. Roll Call Vote: Ayes-3; Nayes-0; Absent-2 (Homiston/Fong). Motion carried.

Financial Statement (Attachment #2) – Executive Director Kramer reviewed the financial statement for January. He said to watch the numbers in the general fund; funds may not match last year's numbers due to some funds that were consolidated into General Fund.

Executive Director Report (James Kramer) – Executive Director Kramer reported he had a meeting with Dickinson Public School District to talk about their new high school plan and asked them to attend our March meeting. He also reported that Director of Buildings/Grounds Craig Pearson was invited by the National Golf Course Superintendents Conference to be a speaker. He congratulated Craig on the honor to be invited.

Legal Counsel Report – Attorney Randall Sickler no report.

Adjournment – MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to adjourn the meeting at 4:23 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President