

**PARK BOARD MEETING**  
**August 13, 2018**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, August 13, 2018 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Tim Daniel, Brad Fong. Also present were Director James Kramer, Recreation/Facilities Manager Ryan Nelson, Grounds Maintenance Manager Scott Mack, Facility Operations Manager Matt Mack, Facilities Maintenance Manager X Dukart, Attorney Randall Sickler and Clerk Leah Hoenke. Commissioners KC Homiston and Scott Karsky were absent

APPROVAL OF MINUTES: MOTIONED BY: Brad Fong; SECONDED BY: Tim Daniel to approve July 9, July 25 and July 27 meeting minutes. Roll Call Vote: Ayes-3 Nays-0; Absent-2. Motion carried.

CLAIMS: MOTIONED BY: Tim Daniel; SECONDED BY: Brad Fong to approve July Claims in the amount of \$649,688.38. Roll Call Vote: Ayes-3 Nays-0; Absent-2. Motion carried.

#### Grounds Maintenance

Grounds Maintenance Manager Report (Scott Mack) – Manager Scott Mack reported on the amount of time he and his staff put in to the Central Plains Tournament. He said they are trying to catch up on irrigation and preparing for the softball fields for the State Softball Tournament this weekend. Commissioner Brad Fong complimented Scott and the maintenance staff on their work at the Central Plains Tournament.

#### Recreation/Facilities

Recreation/Facilities Manager Report (Ryan Nelson) – Manager Ryan Nelson reported on 13 year old Babe Ruth State Tournament and American Legion Central Plains Tournament. He said both tournaments went very well. He said he's now preparing for the Men's Rec 4 State Softball Tournament and the Punt Pass and Kick on August 29. Manager Nelson also reported on ice center events coming up and registration for upcoming fall leagues.

#### Facilities

Facility Operations Manager (Matt Mack) – Manager Matt Mack reported on community center membership numbers for the month of July were 5981 annual, 610 3-month and 134 1-month. He said we are down 8 memberships from last month but compared to last year we are up 169 total and are close to 6000 annual memberships which is the highest reported since 2016. He also reported that the end of outdoor pool season Pooch Pool Party will be held next Tuesday 5-7 pm. He said the work on the surveillance system is 98% completed and said the quality of cameras is awesome and is very pleased with how that is going. Manager Mack also reported on golf course rounds was 4580 rounds for July; up from last year. He said this month we are busy with golf scrambles and tournaments; API is this weekend, Friday through Sunday; Labor Day tournament will be held September 1-3. He reported that the blue green algae advisory is still in place for Patterson Lake and the information booth will be manned until day after Labor Day. Modern campground will stay open until it starts freezing and water is turned off. Manager Mack also said that they had internet issues at golf course over weekend, down about 3 hours on Friday. Happened again on Sunday and they were down a few hours as well. He said the router went out and was replaced. President Scott Kovash asked about not opening the outdoor pool on Sunday. Manager Mack said we need a minimum of 6 lifeguards to open and we had some no call/no shows and unfortunately could not open. He said this time of year it is a struggle with lifeguards going back to school and fall sports.

Facility Maintenance Manager (X Dukart) – Manager X Dukart reported today being the first day of clean week. He said the main projects they are doing this year are the ceiling tiles in men's and women's locker rooms. Tiles will be a water resistant tile. He reported they are doing basic cleaning, along with gym and racquetball floors being redone and replacing wore out carpet tiles in high traffic area. He also said that with lifeguards not being around that hurt us with cleaning in the pool but all in all we have pretty decent numbers for cleaning on day one.

DSU Agreement (Attachment #1) – Director James Kramer provided the contracted services agreement with Dickinson State University for student memberships at WRCC. He said this is only for students living on campus,

they pay their membership through their student fees. He said our attorney Randall Sickler has made some minor changes but the university has not had a chance to review, but he would like the Board to approve the agreement contingent upon final changes from both parties. He said for now off campus students are not included but would like to get to that point in the future so that every student on campus has the ability to use the building as their wellness center. MOTIONED BY: Brad Fong; SECONDED BY: Tim Daniel to approve the Contracted Services Agreement contingent upon approval by both parties. Roll Call Vote: Ayes-3 Nays-0; Absent-2. Motion carried.

Personnel/Finance/Administration

Approval of Pledge Securities (Attachment #2) –MOTIONED BY: Tim Daniel; SECONDED BY: Brad Fong to approve the pledge securities. Roll Call Vote: Ayes-3 Nays-0; Absent-2. Motion carried.

Financial Statement (Attachment #3) – For informational purpose.

Patterson Lake Land Transfer Bill Update (Attachment #4) – Director James Kramer provided a summary of the bill, Representative Kevin Kramer’s side of it but this is not the one going through. This one will go through if Senator Hoeven’s does not pass. Senator Hoeven gave a workshop on Friday and went through the bill as best he could. He thought it would be passed by Labor Day. From point bill passes, we won’t be able to do anything until the State passes somewhere between January and April. President Scott Kovash said it is hard commenting because from where we started 2 years ago there is not much the same. He thinks it will work out well for the cabin owners, but best to sit back and wait to see if it passes and go from there.

Director Report (Director Kramer Kramer) – Director Kramer said there will be a public hearing and regular meeting on Monday, September 10. He thanked Recreation/Facilities Manager Ryan Nelson for doing a great job with the Central Plains Tournament and said what is most impressive is the comments you hear from coaches and players. Ryan Nelson does the bulk of work in getting things organized and the tournament directors speak highly of Ryan and our community. Director Kramer also thanked Scott Mack for all his hard work at ballpark throughout the busy season of Big Sticks games and tournaments, many positive comments. President Scott Kovash thanked all of our staff for a great job, the Board doesn’t get many negative comments.

Legal Counsel Report – Attorney Randall Sickler had nothing to report.

Adjournment – MOTIONED BY: Brad Fong; SECONDED BY: Tim Daniel to adjourn the meeting at 4:21 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President