

**PARK BOARD MEETING
June 11, 2018**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, June 11, 2018 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Tim Daniel, Scott Karsky and Carol Herauf. Also present were Facility Operations Manager Matt Mack, Facilities Maintenance Manager X Dukart, Attorney Randall Sickler and Clerk Leah Hoenke. Commissioners KC Homiston was absent.

APPROVAL OF MINUTES: MOTIONED BY: Carol Herauf; SECONDED BY: Scott Karsky to approve May 14 meeting minutes. Roll Call Vote: Ayes-4 Nays-0; Absent-1. Motion carried.

CLAIMS: MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to approve April Claims in the amount of \$458,998.34. Roll Call Vote: Ayes-4; Nays-0; Absent-1. Motion carried.

Grounds Maintenance

Grounds Maintenance Manager Report (Scott Mack) – Manager Scott Mack was absent.

Recreation/Facilities

Recreation/Facilities Manager Report (Ryan Nelson) – Manager Ryan Nelson was absent.

Facilities

Facility Operations Manager (Matt Mack) – Manager Matt Mack reported on membership numbers being up from last year, slightly up from last month and increase quite a bit from last year. He said the outdoor pool is up and running, busy with nice weather. He reported the golf course rounds 3,175, down from last year at this time; he thinks it is because golf league started later this year. Manager Mack also reported that the golf course hosted the high school WDA and State tournaments and both weekends went really well. He said when talking with coaches, they were impressed with how course looked. Heart River Shootout is this weekend, extended deadline to later this week. Lastly, he reported that Patterson Lake camping is up, been really busy out there.

Facility Maintenance Manager (X Dukart) – Manager X Dukart reported outdoor pool is up and running, minor leaks but nothing major for repairs this year. He said they have had to work on a circulation pump, balancing the water level in the pool has been difficult this year but is getting closer. Discussion followed on leaks. Manager Dukart said if a shutdown is required they would have to close the pool and drain, but not necessary with a few minor leaks.

Projects/Capital Planning

Veterans Pavilion – Pay Application/Update (Attachment #1) – Director Kramer said Kolling & Kolling did not submit a pay application, final pay app should be available at the roundtable meeting.

Personnel/Finance/Administration

Approval of Pledge Securities (Attachment #2) – MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve the pledge securities. Roll Call Vote: Ayes-4; Nays-0; Absent-1. Motion carried.

Financial Statement (Attachment #2) – Director Kramer said there is nothing new to report and the Budget Committee will start meeting and working on the budget process.

Policy Manual (Attachment #3) – Director Kramer reviewed the revised personnel policy manual, changes are indicated in red or highlighted. This is for the Board's review and will vote on at the next meeting. He said we did some comparisons with other entities and found no major changes needed. He said this will be on the roundtable meeting agenda, along with revised job descriptions for all full-time positions.

Director Report (Director Kramer Kramer) – Director Kramer said that election is tomorrow. After the election, once results are canvassed we will approve results and swear in a new park board member. President Scott Kovash thanked interim Commissioner Carol Herauf for her time and for stepping in to fill the vacant seat.

Legal Counsel Report – Attorney Randall Sickler had nothing to report.

Adjournment – MOTIONED BY: Carol Herauf; SECONDED BY: Scott Karsky to adjourn the meeting at 4:14 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President