

PARK BOARD MEETING

March 12, 2018

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, March 12, 2018 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Tim Daniel, Scott Karsky, Carol Herauf and KC Homiston. Also present were Recreation/Facilities Manager Ryan Nelson, Facility Operations Manager Matt Mack, Facilities Maintenance Manager, Attorney Randall Sickler and Clerk Leah Hoenke. Director James Kramer was absent.

APPROVAL OF MINUTES: MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve February 12 and February 23 meeting minutes. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

CLAIMS: MOTIONED BY: KC Homiston; SECONDED BY: Carol Herauf to approve February Claims in the amount of \$487,773.93. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Grounds Maintenance

Grounds Maintenance Manager Report (Scott Mack) – Manager Scott Mack reported finishing Astoria Field dugouts, installing benches and finishing up a few other things at the Ballpark. He said he’s getting some things in order for Badlands Big Sticks and DSU games scheduled for 24th and 25th of this month. Manager Mack also reported time spent at Veterans Pavilion, he said the building is 100% done inside with the first couple of events already taking place. They will work on irrigation and landscaping around the building. He also reported that he has 90% employees coming back from last summer, still looking for someone to plant and water flowers and for someone to run maintenance for Big Sticks games with there being an additional 32 games.

Recreation/Facilities

Recreation/Facilities Manager Report (Ryan Nelson) – Manager Ryan Nelson reported adult programs finishing in next couple weeks and now getting into planning for softball. He said numbers are down after initial registration meetings, but is reaching out to last year’s teams to pick up more teams. Golf league registration packets are out. He said after discussions they decide to move golf league to start dates of May 30 and June 4 and ending the end of July. Youth volleyball starts the end of this month at WRCC and he commented that the Ballpark June schedule, there is only 4 days there is no baseball in month of June.

Facilities

Facility Operations Manager (Matt Mack) – Manager Matt Mack reported the end of February memberships are at 6602, up 180 new memberships from January. He said currently there is swim lessons going on and Dickinson Dolphins have extended their season with several state qualifiers, using less lanes than normal but will extend into the beginning part of April. Manager Mack reported that the golf course, club car reps came to install new carts. He said Golf Pro Patrick Rominger ordered new apparel and equipment, we expecting the first part of April. He said the Pro Shop hours are Tuesday-Saturday 10 am-2 pm. Manager Mack also reported that he is reaching out to past Pro Shop employees to return for this summer.

Facility Maintenance Manager (X Dukart) – Manager X Dukart was absent.

Projects/Capital Planning

Veterans Pavilion – Pay Application (Attachment #1) – Pay application from Kolling & Kolling was presented in the amount of \$100,598.50. MOTIONED BY: Scott Karsky; SECONDED BY: Carol Herauf to approve pay application #8 from Kolling & Kolling. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Personnel/Finance/Administration

Approval of Pledge Securities (Attachment #2) – MOTIONED BY: KC Homiston; SECONDED BY: Tim Daniel to approve the pledge securities. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Financial Statement (Attachment #3) – for informational purpose only.

Roundtable Meeting – March’s Roundtable Meeting has been moved to Thursday, March 29 at 8:15 am.

Director Report (Director Kramer Kramer) – Director Kramer was absent.

Legal Counsel Report – Attorney Randall Sickler had nothing to report.

Adjournment – MOTIONED BY: KC Homiston; SECONDED BY: Scott Karsky to adjourn the meeting at 3:16 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President