

**PARK BOARD MEETING
February 23, 2018**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Roundtable Meeting at 8:15 am, Friday, February 23, 2018 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Tim Daniel, and KC Homiston. Also present were Director James Kramer, Grounds Maintenance Manager Scott Mack, Recreation/Facilities Manager Ryan Nelson, Attorney Randall Sickler and Clerk Leah Hoenke. Commissioner Scott Karsky and Carol Herauf were absent.

Presentation

Planning Update – Director Kramer gave a presentation on planning and projects. He the Park District has seen tremendous growth, staff increases, budget increases, new and improved facilities, dynamics of who we are have changed. He said for the future we'll be looking at operations and maintenance, and how we handle projects. He reviewed the Future First Committee – organized a group of staff members to review priority items the Park District needs to address to be proactive for the future. He said it has now been broken down to the action items that include medical marijuana, influx of kindergarten age kids, drones, recycling, information technology, purchasing efficiencies, along with other items. He said this group will better prepare us to handle some of these issues in the future. Director Kramer then reviewed the action statement of Vision 2020, looking ahead to 2020 the list of items should be pretty well mastered. The goal is to review and initiate action items and provide an administrative tune-up and re-evaluate policies and procedures that match up with the direction we are going. He said four areas will be addressed: Security and safety, organizational structure, staff orientation/training/communication and policies and procedures. Director Kramer reviewed each one of the goals and what they entail. He said he will keep the Board updated as more progress has been made in each of the areas. Director Kramer also said he would like to look at our budget process in 3 year increments, when budget is done we should already have the next few years mapped out. He talked about new revenue sources, grant writing, park district foundation, and sponsorship/donor plan. He said other park districts have started foundations to help raise funds. He would also like to identify a structured policy and plan moving forward for our sponsorships/donors, naming rights, etc. Director Kramer stated that in the future he will include a projects plan to the year-end financial presentation.

Project Update – Director James Kramer then reviewed current projects. Stark county Veterans Pavilion, opening in March, total cost was \$975,000 with \$920,000 fundraised by Stark County Veterans Memorial Association. The group would like to continue to raise funds and enhance the facility in the future. He said this group has done a great job of fundraising, and has been involved in construction process. Director Kramer reviewed improvements at Dakota Community Bank & Trust Ballpark, total project cost of \$623,945 with Park District in at \$61,095 and \$612,850 from fundraising. Ballpark now has a much nicer seating area and that the second year of the Central Plains Regional Tournament will be held this summer along with inaugural Big Sticks league starting this year. Director Kramer then reviewed the Heart River Golf Course Hole 5 renovation project, \$60,000 project that we funded out of emergency fund. Another project is Friendship Park that is starting to take off, along with the second phase of Crooked Crane Trail. President Scott Kovash commented on the future first committee and vision 2020 and said it is nice to see us moving forward, we'll be a better Park District for it. Commissioner Homiston asked about the future first committee and how they will move forward. Director Kramer said the committee will review and recommend additions or changes to identified action items.

New/Old Business – Director Kramer provided a flyer for a new event called Beat the Winter Blues to be held Saturday.

Adjournment – MOTIONED BY: Tim Daniel; SECONDED BY: KC Homiston to adjourn the meeting at 8:36 am. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President