

PARK BOARD MEETING
February 12, 2018

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a Regular Meeting at 4:00 pm, Monday, February 12, 2018 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Tim Daniel, Scott Karsky, Carol Herauf and KC Homiston. Also present were Director James Kramer, Recreation/Facilities Manager Ryan Nelson, Facility Operations Manager X Dukart, Attorney Randall Sickler and Clerk Leah Hoenke.

APPROVAL OF MINUTES: MOTIONED BY: Tim Daniel; SECONDED BY: Scott Karsky to approve January 8 and January 26 meeting minutes. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

CLAIMS: MOTIONED BY: Carol Herauf; SECONDED BY: KC Homiston to approve February Claims in the amount of \$527,223.24. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Grounds Maintenance

Grounds Maintenance Manager Report (Scott Mack) – Manager Scott Mack was absent.

Recreation/Facilities

Recreation/Facilities Manager Report (Ryan Nelson) – Manager Ryan Nelson reported that the Coca Cola Blue Hawk Basketball Tournament had 66 teams. He said the Adult Softball meeting has been set, a detailed meeting to register teams and go over important league information and rules. Manager Nelson also reported that there is a new electronic screen at the West River Ice Center, it will be up and running soon. He said at the ice center the ice comes off March 5 from main arena and March 19 on auxiliary arena and the first off season show is the Charbonneau Car Sale in main arena beginning on March 8.

Facilities

HRGC Early Bird Promotion (Attachment #1) – Director Kramer reviewed the Early Bird promotion sales, 15 new members that were not members last year. He said he believes we are doing a nice job of growing our base of golfers.

Facility Operations Manager (Matt Mack) – Manager Matt Mack was absent.

Facility Maintenance Manager (X Dukart) – Manager X Dukart reported working on installing new boards and belts for treadmills. After so many miles they need to be replaced. He said the high school games are done at ice rink, taking out ice in about 20 days. He also reported that the racquetball court glass has now been replaced in time for racquetball tournament.

Projects/Capital Planning

Veterans Pavilion – Pay Application (Attachment #2) – Director Kramer reviewed pay application #7 from Kolling and Kolling. He said it has been certified by architect and matches the work that has been completed. MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to approve Pay Application 7 in the amount of \$104,021.25. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Veterans Pavilion – Schedule (Attachment #3) – Director Kramer also gave an overview from Kolling and Kolling on their schedule to complete. He said they are looking for a turnover on March 1. First scheduled event is March 5. James said he would like to take the Board to look at facility.

Friendship Park (Attachment #4) – Director Kramer reviewed correspondence he had with one of the property owners by the proposed location of Friendship Park off of Gum Avenue. Her concern is the amount of traffic in the neighborhood and coming in and out of park. He said the City hasn't raised any concerns, but that we need to get engineering to take a look. Commissioner Scott Karsky asked about the possibility of access from 10th Avenue East. Director Kramer said he's not sure there is enough room and slope is pretty steep. Discussion followed. Director

Kramer said he feels comfortable all the neighbor's concerns will be looked at, with the exception of the width of the road. City is not too concerned but brought up the possibility of no parking on one side of road. Friendship Park committee member Sara Carlson was present to provide a fundraising report. She said to date they have raised 18,000. She explained that their committee has rubbed shoulders with generous community members but don't have the funds yet but is hoping to have funds raised by fall 2018. She mentioned that several donors have asked for any commitments on the location and she thinks that will help secure more funds. The other piece is making sure everyone is happy on the location. Her group meets on a monthly basis and is planning a luncheon with potential donors. Sara also said they have reviewed the City's comments and are mostly in favor of the recommendations. She said they are making several presentations to some bigger foundations and are optimistic that the grants they are seeking will come through. Discussion followed

Personnel/Finance/Administration

Approval of Pledge Securities (Attachment #5) – MOTIONED BY: KC Homiston; SECONDED BY: Carol Herauf to approve the pledge securities. Roll Call Vote: Ayes-5; Nays-0; Absent-0. Motion carried.

Financial Statement (Attachment #6) – for informational purpose only.

Banking RFP – Director Kramer stated that in the last 6 months we've had several banks inquire about submitting a proposal for our business banking. He said it's been over 10 years since we did a public RFP for banking services. He wanted to clarify that this is not because we have any issues with our current banking relationship, but because we are dealing with public funds and it is the responsible thing to do. The consensus from Board is to move forward with RFP.

Director Report (Director Kramer Kramer) – Director Kramer reported that we are doing interviews for our marketing and parks positions. President Scott Kovash said the Hockey Club has expressed interest in getting sponsors to name the 2 rinks at the ice center. He said the plan for money is possibly new boards at the rink, mats need replacing, and to go towards any upgrades. Commissioner Scott Karsky said it is pretty common in other communities to have naming sponsors for rinks. Discussion followed.

Legal Counsel Report – Attorney Randall Sickler had nothing to report.

Adjournment – MOTIONED BY: Scott Karsky; SECONDED BY: Carol Herauf to adjourn the meeting at 4:24 pm. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

Clerk

President