

**PARK BOARD MEETING**  
**April 28, 2017**

Pursuant to due call and order, the Board of Park Commissioners, Dickinson Park District, met for a roundtable meeting at 8:15 am, April 28, 2017 at the West River Community Center.

ROLL CALL: Present were Commissioners Scott Kovash, Tim Daniel, Scott Karsky, Howard Sharpe and KC Homiston. Managers Scott Mack, Matt Mack, X Dukart, Amber Mathieson and Ryan Nelson. Also present Director James Kramer, Attorney Randall Sickler and Clerk Leah Hoenke.

Quarterly Update – Presentation – Director James Kramer gave a presentation on the 3 month financial. He reviewed new legislation that requires public notification of the budget to Stark County 1 month earlier than in the past. He said every home owner will now get an estimated tax statement in August from each of the taxing entities. He then reviewed that HRGC has shown big differences from last year to this year. Last year at this time admission fees were quite a bit higher, but said the course opened up earlier last year. Facility Operations Manager Matt Mack reviewed current usage numbers; he said we opened March 30 and to date we are up around 100 rounds from same time last year. He said we sold 115 early bird passes and currently season passes are in the mid four hundreds. He also said we have sold 40 new driving range passes in the first year of them being offered. Director Kramer said most season pass purchases will end in May. Director Kramer then reviewed WRCC, down from last year but starting to see a little bit of an up tic. Manager Matt Mack gave statistics and said we are gradually increasing in membership numbers with about a 400 member difference, down from last year. Daily use is 30,000 monthly, compared to last year usage is down. He stated we are averaging 1,000-1200 usage per day. Director Kramer reviewed the fund balances. Projects fund, fairly close to completing the ballpark project. Final signage is a week to 2 weeks away. Veterans Pavilion we continue to work on and said we'll get the bulk of money up front, raised just short of \$80,000 cash on hand. This project should not be a burden on our financial statement. He said they are starting prep work. He reviewed that the golf project, hole 5, we will take out of our emergency fund, looking at \$50,000-\$70,000 depends on exact amount of materials and labor. Currently we have \$100,000 in emergency fund.

HRGC Update – Grounds Maintenance Manager Scott Mack said top soil will be coming on Monday; sod will start coming the week after that. We will have about 100,000 square feet of sod. He said that mid-March they walked the site with Cordova Construction and there was a big wet spot that no one could figure out. He said the wet spot is exactly where the bad spot was before we started project.

New/Old Business – Commissioner Howard Sharpe will be resigning from Board sometime this summer due to moving out of Dickinson. He said he'll stay on and do as much as he can until they leave. He wanted to give the Board a heads up. Attorney Randall Sickler said that State statute says that the position may be filled by the Board until the next regular election, when Commissioner Sharpe's term is up. Director Kramer said we will need to appoint someone, will use the City as a guide as they went through this before. President Scott Kovash said in the meantime we will start planning. He said there is an option to fill with past commissioners that won't want to run again and also said that Commissioner Sharpe is the Vice President, as well as on the budget committee. President Kovash said we lose a lot of experience that can't be replaced.

Adjournment – MOTIONED BY: Scott Karsky; SECONDED BY: Tim Daniel to adjourn the meeting at 8:39 am. Upon vote, all aye. Motion carried.

PREPARED BY:

APPROVED BY:

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Clerk

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President